116, Southbrook Street Extension

Swindon

SN2 1HH

Mobile: 07758095299

Personal statement

A professional person who has extensive experience of teaching & mentoring. A person who is used to dealing with young people & senior management teams. Someone who is used to managing their own workload, meeting deadlines and well experienced in managing projects, speaking in public & engaging work colleagues. A professional who strives to excel in my own performance & brings out the best in those around me.

Key Skills

* Experienced teacher & line manager
* Proficient in several programming languages including Python, PHPSQL & Javascript
* Experienced coach and PGCE mentor
* Experienced public speaker
* Proficient in all areas of Microsoft Office, including Access, Excel, Word and PowerPoint
* Excellent communication skills, both written and verbal
* Logical, organised and motivated
* Mental Health First Aider

Employment History

Community Outreach Lead, Nationwide Building Society, Swindon

(October 2019 – Present)

Salary: £41,000 plus performance bonus

Achievements and responsibilities:

* Responsible for rolling out an Early Careers in Technology Strategy including funding, objectives & time scales
* Delivery off online training to internal staff using Microsoft Teams
* Initiate and maintain relationships with external stakeholders that support our strategy
* Draft marketing personas & collateral insights
* Work with Apprentices and Technology Development Graduates
* Recruit volunteers for outreach programmes
* Responsible for proactive policies to increase protected groups such as BAME, neurodiversity and women.
* Design and oversee the successful running of Code Club ventures in local schools
* Represent Nationwide on the working and curriculum groups for the Institute of Technology (IoT)
* Represent Nationwide at the New College Talent Forum

Head of Department Computer Science, The Commonweal School, Swindon

(September 2014 – October 2019)

Salary: £41,000

Achievements and responsibilities:

* Introduced computer science GCSE & A Level to the school
* Secured excellent GCSE & A Level Computer Science results
* Mentored several trainee teachers
* Held several 1:1 sessions with less experience staff to help manage workloads
* Provided support to an inexperienced Leadership Team in ways in which to attract sixth form students
* Implement departmental policies as well as being responsible for self-evaluation
* Deliver challenging computer science lessons at all key stages including A level
* Monitor and report on the progress of pupils at regular intervals
* Design and deliver new courses and existing courses
* Meet internal and external deadlines

Lead Associate, St Joseph’s Catholic College, Swindon

(September 2012 – October 2014)

Salary: £46,000

Achievements and responsibilities:

* Introduction computer science to the school and led continual professional development for existing teachers
* Oversaw an 8% improvement in exam results within the first year
* Streamlined taught courses & introduced consistent practice across the department
* Worked proactively with the Leadership Team to improve the schools Ofsted rating
* Mentored two university students
* Sat on interview panels & helped draft new department policies

**Head of Department Computer Science, Hardenhuish School, Chippenham**

(September 2002 – July 2012)

Salary: £45,000

Achievements and responsibilities:

* Started as a newly qualified teacher in 2002
* Delivered ICT and Computer Science at GCSE and A Level
* Promoted to Deputy Head (2005) & then Head of Department (2007)
* Line managed a very successful department producing excellent results
* Led successful bid for the ICT Mark 2009
* Appointed Executive Head of Language department to cover for absence, led the department forward with recognition from Ofsted and school governors
* Became a mentor for newly qualified teachers and post graduate students
* Delivered continual professional development sessions on ‘Dealing with difficult people’

**Production Welder (Supervisor), Clares Equipment, Swindon**

(November 1993 – August 1996)

Salary: £25,000

Achievements and responsibilities:

* Interpret drawings & produce customer products to given tolerances
* Proficient in electric arc, oxy-acetylene, metal inert welding (MIG), tungsten inert welding (TIG) and aluminium welding
* Training of new staff
* Appointed shift supervisor responsible for the smooth running of the weld department

**Panel Beater, Britannia Garages, Swindon**

(December 1991 – November 1993)

Salary: Various

Achievements and responsibilities:

* Repair or replace damaged panels
* Restore paintwork to manufacturer’s standard

**Self Employed Panel Beater, Various**

(October 1986 – December 1991)

Salary: £15,000

Achievements and responsibilities:

* Research & restore vintage vehicles such as Rolls Royce & Bentley
* Paint spray MGs
* Specialise in repair, straightening and resizing of Bentley chassis

**Paint Sprayer, Honda of the UK Manufacturing, Swindon**

(September 1984 – October 1986)

Salary: £10,000

Achievements and responsibilities:

* Repair, match & spray damaged vehicles
* Deliver training to new staff
* Manage team of preparers & painters

Education

Bath Spa University

*(September 2000 – June 202)*

Post Graduate Certificate in Education – ICT and Computer Science

Pass

The University *of* Manchester

*(September 1997 – June 2000)*

Political Philosophy & Modern European History

2:1 Honours Degree

Swindon College

(September 1996 – June 1997)

A-levels**:**

* Politics - B
* History - B
* Communications - B

****St Joseph’s Catholic Comprehensive School****

(September 1980 – June 1983)

6 O Levels including maths and English

**Licenses & Certifications**

* Post graduate Certification in Education
* Mastering mathematics Subject Knowledge Enhancement – Plymouth University
* Certificate in Cyber Security – Open University
* Leader of Swindon Computing at School (CAS)
* Appointed Master Teacher in Computer Science
* Welding & Fabrication (City & Guilds)

Hobbies & Interests

I am an active individual who likes to keep fit and engage in family life. I enjoy getting involved in DIY tasks around the house and will have a go at most things. For several years I ran the Swindon branch of computing at school – a professional group for computer science teachers. I am in the process of becoming a Foundation Governor at my local primary school. I have an interest in young people & have coached several in topics such as interview techniques & university applications.

References

References are available upon request.