

Your company logo and
branding

Your Company · Address · City

John Doe
John Doe Rd. 1
12345 John Doe City

QUOTE

Date: DD.MM.YYYY

Valid to.: DD.MM.YYYY

Quote number: 0000001

VAT ID.: XXX-YYYYYYYY

To whom it may concern:

Thank you for your request. We are pleased to submit the following business quote:

Pos.	Description	Quantity	Unit Price	Total Price
1.	Item description	1.0 pcs	£10.23	£10.23
2.	Item description	3.5 pcs	£9.16	£32.06
3.	Item description	7.0 pcs	£4.92	£34.44
			Subtotal	£76.73
			VAT (20%)	£15.35
			Total	£92.08

We trust our quote meets your expectations, and we would be happy to answer any questions you may have.

Company name
Address
City

Tel.: (+44) 12345678
Email: info@company.com
Website: www.company.com

Bank Details:
IBAN: XXXXXXXXXXXX
BIC: XXXXXXXX

VAT ID.:
CEO: