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Dear American Institutes for Research in Chicago, IL,

With this letter and attached resume, I am expressing my interest in the Data Analyst position. I have a wealth of experience in data analysis, project management, and research, along with extraordinary communication skills that will set me apart from other applicants.

My background enables me to provide expertise in the areas of data science and quantitative analysis. In addition, I have established a productive career by building a solid skill set that serves as a firm foundation for success within a variety of agile, fast-paced environments.

Please consider the following highlights from my career and resume:

- 10+ years of research experience in the field of high-energy physics, including roles supporting experiments for the U.S. Department of Energy and postdoctoral research for Columbia University.
- Extensive experience manipulating large datasets using advanced statistical techniques.
- Experience working in collaborative environments with teams ranging from 50 to 3,000 individuals.
- History of mentoring younger colleagues including the supervision of three Ph.D. students from Columbia and Stony Brook Universities.
- I have given numerous presentations on my work and that of my colleagues at internal collaboration meetings and international conferences, and I have written several publications for science journals.

Recognized for creative thinking, leadership, and problem solving expertise, I have excelled in roles demanding exceptional communication and writing skills. I have benefited past employers with exceptional communication skills and innovative solutions. I am attaching a resume to provide you with further details of my experience for your evaluation.

The combination of education, experience, and technical skills I possess could be of immediate benefit to your organization. I have a strong interest in applying my knowledge and skills to design and conduct data investigations that address the research needs of American Institutes for Research's mission. I welcome the opportunity to meet with you to discuss my qualifications and how I can add value to your team.

Thank you for your consideration, and I look forward to hearing from you.

Sincerely,

Thomas Gadfort