

JOB DESCRIPTION

Post: Electrics Technician

Reporting to: Head of Electrics

Line manages: Casual / Freelance Electrics Staff

Main Purpose of the Post

Under the direction of the Head of Electrics, to facilitate the electrical (lighting, sound and AV) elements for each production as required by the Lighting / Sound / AV Designers and Director

Principal duties and responsibilities

1. Production

For all in-house productions, co-productions, any subsequent tours and visiting productions as well as cinema:

- 1.1 Under the direction of the Head of Electrics to liaise with the designer & director to understand the electrical requirements of each production and communicate those requirements to the Head of Electrics and other members of the technical team.
- 1.2 To supply accurate costing to the Head of Electrics of lighting, sound, AV & other electrical equipment and staff to facilitate the requirements of each production.
- 1.3 Under the direction of the Head of Electrics to achieve the requirements of the lighting / sound / AV designer and director as far as possible within the parameters of the production budget and Health and safety regulations.
- 1.4 To be available for production meetings, rehearsals, technical rehearsals, get-ins, get-outs and performances as required.
- 1.5 Under the direction of the Head of Electrics to encourage good work within the department to maintain high production values.
- 1.6 To rig, operate and maintain lighting / sound / AV equipment

2. Health & Safety

- 2.1 To be familiar with current Health and Safety Regulations relevant to the industry, and to keep abreast of changes in such regulations.
- 2.3 To notify the Head of Electrics of any Health & Safety issues which arise
- 2.4 To ensure that all work adheres to the in-house Health & Safety policy and with Health & Safety regulations generally.

3. General

- 3.1 To assist the Head of Electrics in ensuring the habitual upkeep of production electrical equipment, including annual pat-testing and regular maintenance.
- 3.2 To assist the Head of Electrics in order new equipment & consumable supplies as required, within the budgetary constraints agreed with the Head of Production / TBC
- 3.3 To take an active role in the theatre's production team and the staff as a whole.
- 3.4 Attend meetings when required by Head of Electrics
- 3.5 To promote good working practise within the Electrics Department and provide adequate supervision to maintain this.
- 3.6 To supervise any freelance/casual Electrics staff.

Job description is subject to review.