

APPLICATION FOR

Project Manager Digitalization

Example Company Inc.



Tristan Germer

Digitalization & Automation | System & Process Control

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Date of Birth 19.10.1981

Working Languages German (Native), English (Fluent)

Residence Petrarchastrasse 32, 80933 Munich

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Professional Experience

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| Since 10/2025 | Career Transition – Digitalization & System Control Career Reorientation |
| | <ul style="list-style-type: none">Deliberate professional transition phase for deepening expertise and strategic repositioning.Focus on digitalization, automation, and system control in cross-functional and staff roles.Transfer of technical automation and control logic to organizational contexts. |
| 03/2025 | Senior Software Consultant DMS |
| 09/2025 | akdb.digitalfabriX GmbH, Munich · Employee |
| | <ul style="list-style-type: none">Project management for DMS implementationRequirements analysis & process consultingCustomer training & workshopsSystem configuration & authorization conceptsRelease and update management |
| 10/2022 | Consultant for Quality Management, Controlling, and Central Steering Support |
| 12/2024 | Bayerische Verwaltungsschule (BVS), Munich · Employee |
| | <ul style="list-style-type: none">Advancement of central controlling.Revision of the evaluation system, including the integration of automation and increased efficiency of the feedback process.Development, didactic preparation, and delivery of training programs (e.g., Confluence, MS Office, evasys). |
| 09/2013 | Project Manager and Product Manager |
| 09/2022 | Munich University of Applied Sciences (HM), Munich · Employee |
| | <ul style="list-style-type: none">Management and successful implementation of a DMS (d.velop d3) for digitizing application and administrative processes.Design and implementation of organization-wide workflows for 14 faculties (>200,000 documents/year), reducing processing time by approx. 30%.Ensuring compliance through audit-proof archiving and integration of adjacent specialized procedures.Conception of training programs, user support, and development of KPI dashboards for management and transparency. |
| 03/2008 | weku münchen |
| 12/2008 | Hebertshausen · Self-employed Salesman |
| 05/2004 | Consultant and Seller |
| 06/2008 | Vorwerk Deutschland Stiftung & Co. KG, Munich · Self-employed Salesman |
| 05/2003 | Trainee Branch Manager / Deputy |
| 06/2004 | LIDL Vertriebs GmbH & Co. KG, Munich · Employee |

University Education

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|---------|---|---------------------------------------|
| 05/2016 | Technical Communication, Master of Science (MSc) | Danube University Krems |
| 04/2018 | Thesis: Methods of technical documentation applied in the administration within universities of applied sciences | Krems, Austria |
| 03/2009 | Business Administration, Bachelor of Arts (BA) | Munich University of Applied Sciences |
| 08/2013 | Major: Project Consulting and Project Management Thesis: BLENDED LEARNING WITH THE APPLE IPAD. Possible applications and simple implementations using the example of presentation training | Munich, Germany |

Additional Qualifications

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|---------|---|-----------|
| 10/2024 | iOS Development with SwiftUI and SwiftData, Nanodegree | UDACITY |
| 12/2024 | | Online |
| 08/2024 | Professional Scrum Product Owner (PSPO I) | Scrum.org |
| | | Online |
| 07/2024 | Professional Scrum Master (PSM I) | Scrum.org |
| | | Online |
| 07/2015 | Leading Projects | B-SCT |
| 06/2015 | Managing Projects | B-SCT |

Projects

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|---------|---|
| 01/2026 | ClearControl.de – Clarity for Smart Home Controls |
| | <ul style="list-style-type: none">• Web app for creating professional labels for switches and remote controls of smart home systems.• Independent conception and implementation of a productive web tool to solve a concrete user problem.• Focus on UX, system logic, automation, and a functioning end-to-end solution. |

Skills

OFFICE Word · Excel · PowerPoint · Visio · DMS d.velop d3 · komXwork

PROGRAMMING Swift · JavaScript · TypeScript

DATA ANALYSIS SQL · Excel (Advanced) · MS Power BI

DESIGN Adobe Creative Suite (Photoshop, Illustrator, InDesign) · Affinity Suite (Designer, Photo, Publisher) · Final Cut Pro X · Motion

AI & TOOLS Claude Code · GitHub Copilot · Prompt Engineering

References

Pia Hetzel, Head, Munich University of Applied Sciences

Prof. Dr. Angela Poech, Professor for Entrepreneurship, Munich University of Applied Sciences

Aria Djamschidi, Senior Distribution Manager, Apple

Munich, February 24, 2026