Project Manager Digitalization

Example Company Inc.

Tristan Germer

Digitalization & Automation | System & Process Control

Date of Birth	19.10.1981
Working Languages	German (Native), English (Fluent)
Residence	Petrarcastraße 32, 80933 München
Contact	+49 151 22651857 | hello@tger.me

Professional Experience

Since 10/2025	**Career Transition – Digitalization & System Control** Career Reorientation

- Deliberate professional transition phase for deepening expertise and strategic repositioning.
- Focus on digitalization, automation, and system control in cross-functional and staff roles.
- Transfer of technical automation and control logic to organizational contexts.

03/2025 09/2025	**Senior Software Consultant DMS** akdb.digitalfabriX GmbH, Munich · Employee

- Project management for DMS implementation
- Requirements analysis & process consulting
- Customer training & workshops
- System configuration & authorization concepts
- Release and update management

10/2022 12/2024	**Consultant for Quality Management, Controlling, and Central Steering Support** Bayerische Verwaltungsschule (BVS), Munich · Employee

- Advancement of central controlling.
- Revision of the evaluation system, including the integration of automation and increased efficiency of the feedback process.
- Development, didactic preparation, and delivery of training programs (e.g., Confluence, MS Office, evasys).

09/2013 09/2022	**Project Manager and Product Manager** Munich University of Applied Sciences (HM), Munich · Employee

- Management and successful implementation of a DMS (d.velop d3) for digitizing application and administrative processes.
- Design and implementation of organization-wide workflows for 14 faculties (>200,000 documents/year), reducing processing time by approx. 30%.
- Ensuring compliance through audit-proof archiving and integration of adjacent specialized procedures.
- Conception of training programs, user support, and development of KPI dashboards for management and transparency.

03/2008 12/2008	**weku münchen** Hebertshausen · Self-employed Salesman

05/2004 06/2008	**Consultant and Seller** Vorwerk Deutschland Stiftung & Co. KG, Munich · Self-employed Salesman

05/2003 06/2004	**Trainee Branch Manager / Deputy** LIDL Vertriebs GmbH & Co. KG, Munich · Employee

University Education

05/2016 04/2018	**Technical Communication, Master of Science (MSc)** Thesis: Methods of technical documentation applied in the administration within universities of applied sciences	Danube University Krems Krems, Austria
03/2009 08/2013	**Business Administration, Bachelor of Arts (BA)** Major: Project Consulting and Project Management Thesis: BLENDED LEARNING WITH THE APPLE IPAD. Possible applications and simple implementations using the example of presentation training	Munich University of Applied Sciences Munich, Germany

Additional Qualifications

10/2024 12/2024	**iOS Development with SwiftUI and SwiftData,** **Nanodegree**	UDACITY Online
08/2024	**Professional Scrum Product Owner (PSPO I)**	Scrum.org Online
07/2024	**Professional Scrum Master (PSM I)**	Scrum.org Online
07/2015	**Leading Projects**	B-SCT
06/2015	**Managing Projects**	B-SCT

Projects

01/2026	**ClearControl.de – Clarity for Smart Home Controls**

- Web app for creating professional labels for switches and remote controls of smart home systems.
- Independent conception and implementation of a productive web tool to solve a concrete user problem.
- Focus on UX, system logic, automation, and a functioning end-to-end solution.

Skills

OFFICE
Word ·Excel ·PowerPoint ·Visio ·DMS d.velop d3 ·komXwork

PROGRAMMING
Swift ·JavaScript ·TypeScript

DATA ANALYSIS
SQL ·Excel (Advanced) ·MS Power BI

DESIGN
Adobe Creative Suite (Photoshop, Illustrator, InDesign) ·Affinity Suite (Designer, Photo, Publisher) ·Final Cut Pro X ·Motion

AI & TOOLS
Claude Code ·GitHub Copilot ·Prompt Engineering

LANGUAGES
German (Native) ·English (Fluent)

INTERESTS
CODING Analytical & Detail-Oriented ·TECHNOLOGY Innovative & Eager to Learn ·FITNESS Team Player & Ambitious ·TRAVEL Flexible & Curious

References

Pia Hetzel
Head, Munich University of Applied Sciences
Consulting and Enrollment
pia.hetzel@hm.edu

Prof. Dr. Angela Poech
Professor for Entrepreneurship, Munich University of Applied Sciences
Faculty of Business Administration
poech@hm.edu

Aria Djamschidi
Senior Distribution Manager, Apple
djamschidi.a@euro.apple.com

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