Project Manager Digitalization

Example Company Inc.

Tristan Germer

Digitalization & Automation | System & Process Control

Date of Birth	19.10.1981
Working Languages	German (Native), English (Fluent)
Residence	Petrarcastraße 32, 80933 München
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Professional Experience

Since 10/2025	**Career Transition – Digitalization & System Control** Career Reorientation

- Deliberate professional transition phase for deepening expertise and strategic repositioning.
- Focus on digitalization, automation, and system control in cross-functional and staff roles.
- Transfer of technical automation and control logic to organizational contexts.

03/2025 09/2025	**Senior Software Consultant DMS** akdb.digitalfabriX GmbH , Munich · Employee

- Project management for DMS implementation
- Requirements analysis & process consulting
- Customer training & workshops
- System configuration & authorization concepts
- Release and update management

10/2022 12/2024	**Consultant for Quality Management, Controlling, and Central Steering Support** Bayerische Verwaltungsschule (BVS) , Munich · Employee

- Advancement of central controlling.
- Revision of the evaluation system, including the integration of automation and increased efficiency of the feedback process.
- Development, didactic preparation, and delivery of training programs (e.g., Confluence, MS Office, evasys).

09/2013 09/2022	**Project Manager and Product Manager** Munich University of Applied Sciences (HM) , Munich · Employee

- Management and successful implementation of a DMS (d.velop d3) for digitizing application and administrative processes.
- Design and implementation of organization-wide workflows for 14 faculties (>200,000 documents/year), reducing processing time by approx. 30%.
- Ensuring compliance through audit-proof archiving and integration of adjacent specialized procedures.
- Conception of training programs, user support, and development of KPI dashboards for management and transparency.

03/2008 12/2008	**weku münchen** Hebertshausen · Self-employed Salesman

05/2004 06/2008	**Consultant and Seller** Vorwerk Deutschland Stiftung & Co. KG , Munich · Self-employed Salesman

05/2003 06/2004	**Trainee Branch Manager / Deputy** LIDL Vertriebs GmbH & Co. KG , Munich · Employee

University Education

05/2016 04/2018	**Technical Communication, Master of Science (MSc)** Thesis: Methods of technical documentation applied in the administration within universities of applied sciences	Danube University Krems Krems, Austria
03/2009 08/2013	**Business Administration, Bachelor of Arts (BA)** Major: Project Consulting and Project Management Thesis: BLENDED LEARNING WITH THE APPLE IPAD. Possible applications and simple implementations using the example of presentation training	Munich University of Applied Sciences Munich, Germany

Additional Qualifications

10/2024 12/2024	**iOS Development with SwiftUI and SwiftData , Nanodegree**	UDACITY Online
08/2024	**Professional Scrum Product Owner (PSPO I)**	Scrum.org Online
07/2024	**Professional Scrum Master (PSM I)**	Scrum.org Online
07/2015	**Leading Projects**	B-SCT
06/2015	**Managing Projects**	B-SCT

Projects

01/2026	**ClearControl.de – Clarity for Smart Home Controls**

- Web app for creating professional labels for switches and remote controls of smart home systems.
- Independent conception and implementation of a productive web tool to solve a concrete user problem.
- Focus on UX, system logic, automation, and a functioning end-to-end solution.

Skills

OFFICE Word · Excel · PowerPoint · Visio · DMS d.velop d3 · komXwork

PROGRAMMING Swift · JavaScript · TypeScript

DATA ANALYSIS SQL · Excel (Advanced) · MS Power BI

DESIGN Adobe Creative Suite (Photoshop, Illustrator, InDesign) · Affinity Suite (Designer, Photo, Publisher) · Final Cut Pro X · Motion

AI & TOOLS Claude Code · GitHub Copilot · Prompt Engineering

LANGUAGES German (Native) · English (Fluent)

INTERESTS CODING Analytical & Detail-Oriented · TECHNOLOGY Innovative & Eager to Learn · FITNESS Team Player & Ambitious · TRAVEL Flexible & Curious

References

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Prof. Dr. Angela Poech
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Munich, February 24, 2026