

APPLICATION FOR

## Project Manager Digitalization

Example Company Inc.



## Tristan Germer

Digitalization & Automation | System & Process Control  
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| Date of Birth | 19.10.1981 |
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|-------------------|-----------------------------------|
| Working Languages | German (Native), English (Fluent) |
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| Residence | Petrarcastraße 32, 80933 Munich |
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# Professional Experience

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| Since<br>10/2025   | <b>Career Transition – Digitalization &amp; System Control</b><br>Career Reorientation <ul style="list-style-type: none"><li>• Deliberate professional transition phase for deepening expertise and strategic repositioning.</li><li>• Focus on digitalization, automation, and system control in cross-functional and staff roles.</li><li>• Transfer of technical automation and control logic to organizational contexts.</li></ul>   |
| 03/2025<br>09/2025 | <b>Senior Software Consultant DMS</b><br>akdb.digitalfabriX GmbH, Munich · Employee <ul style="list-style-type: none"><li>• Project management for DMS implementation</li><li>• Requirements analysis &amp; process consulting</li><li>• Customer training &amp; workshops</li><li>• System configuration &amp; authorization concepts</li><li>• Release and update management</li></ul>   |
| 10/2022<br>12/2024 | <b>Consultant for Quality Management, Controlling, and Central Steering Support</b><br>Bayerische Verwaltungsschule (BVS), Munich · Employee <ul style="list-style-type: none"><li>• Advancement of central controlling.</li><li>• Revision of the evaluation system, including the integration of automation and increased efficiency of the feedback process.</li><li>• Development, didactic preparation, and delivery of training programs (e.g., Confluence, MS Office, evasys).</li></ul>  |
| 09/2013<br>09/2022 | <b>Project Manager and Product Manager</b><br>Munich University of Applied Sciences (HM), Munich · Employee <ul style="list-style-type: none"><li>• Management and successful implementation of a DMS (d.velop d3) for digitizing application and administrative processes.</li><li>• Design and implementation of organization-wide workflows for 14 faculties (&gt;200,000 documents/year), reducing processing time by approx. 30%.</li><li>• Ensuring compliance through audit-proof archiving and integration of adjacent specialized procedures.</li><li>• Conception of training programs, user support, and development of KPI dashboards for management and transparency.</li></ul> |
| 03/2008<br>12/2008 | <b>weku münchen</b><br>Hebertshausen · Self-employed Salesman  |
| 05/2004<br>06/2008 | <b>Consultant and Seller</b><br>Vorwerk Deutschland Stiftung & Co. KG, Munich · Self-employed Salesman   |
| 05/2003<br>06/2004 | <b>Trainee Branch Manager / Deputy</b><br>LIDL Vertriebs GmbH & Co. KG, Munich · Employee  |

## University Education

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|---------|---|---------------------------------------|
| 05/2016 | <b>Technical Communication, Master of Science (MSc)</b>   | Danube University Krems               |
| 04/2018 | Thesis: Methods of technical documentation applied in the administration within universities of applied sciences  | Krems, Austria                        |
| 03/2009 | <b>Business Administration, Bachelor of Arts (BA)</b>   | Munich University of Applied Sciences |
| 08/2013 | Major: Project Consulting and Project Management<br>Thesis: BLENDED LEARNING WITH THE APPLE IPAD. Possible applications and simple implementations using the example of presentation training | Munich, Germany                       |

## Additional Qualifications

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|---------|---|---------------------|
| 10/2024 | <b>iOS Development with SwiftUI and SwiftData, Nanodegree</b> | UDACITY             |
| 12/2024 |   | Online              |
| 08/2024 | <b>Professional Scrum Product Owner (PSPO I)</b>              | Scrum.org<br>Online |
| 07/2024 | <b>Professional Scrum Master (PSM I)</b>                      | Scrum.org<br>Online |
| 07/2015 | <b>Leading Projects</b>                                       | B-SCT               |
| 06/2015 | <b>Managing Projects</b>                                      | B-SCT               |

## Projects

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| 01/2026 | <b>ClearControl.de – Clarity for Smart Home Controls</b> <ul style="list-style-type: none"><li>• Web app for creating professional labels for switches and remote controls of smart home systems.</li><li>• Independent conception and implementation of a productive web tool to solve a concrete user problem.</li><li>• Focus on UX, system logic, automation, and a functioning end-to-end solution.</li></ul> |
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## Skills

**OFFICE** Word · Excel · PowerPoint · Visio · DMS d.velop d3 · komXwork

**PROGRAMMING** Swift · JavaScript · TypeScript

**DATA ANALYSIS** SQL · Excel (Advanced) · MS Power BI

**DESIGN** Adobe Creative Suite (Photoshop, Illustrator, InDesign) · Affinity Suite (Designer, Photo, Publisher) · Final Cut Pro X · Motion

**AI & TOOLS** Claude Code · GitHub Copilot · Prompt Engineering

## References

**Pia Hetzel**, Head, Munich University of Applied Sciences

**Prof. Dr. Angela Poech**, Professor for Entrepreneurship, Munich University of Applied Sciences

**Aria Djamschidi**, Senior Distribution Manager, Apple

Munich, February 24, 2026