

# Tyler Williams

# **Professional Summary**

Versatile Leader with experience directing others, managing tasks and monitoring work areas. Reputation for staying calm and poised even in the most stressful circumstances. Offering exemplary interpersonal and communication skills.

# Work History

# Datwyler Pharma Packaging - Production Supervisor

Middletown, DE

04/2020 - Current

- Reduced inventory and monthly team labor hours by strategically updating processes and reorganizing operational workflows.
- Evaluated team member performance every 3-6 months to identify and resolve productivity concerns.
- Maintained clean and well-organized production areas to avoid violations or unnecessary work delays due to hazards or inefficient layouts.
- Set and revised production schedules to meet changing demands.
- Utilized lean practices to balance workflow and alleviate redundancy.

#### Kraft Heinz - Crew Leader

Dover, DE

05/2017 - 04/2020

- Adjusted job assignments and schedules to keep pace with dynamic business needs, factoring in processes, and employee knowledge.
- Monitored team members to verify work quality and address concerns.
- Created and deployed successful strategies to boost performance, streamline processes and increase efficiency in different areas.
- Settled Production crew member disputes by addressing problems quickly and providing successful mediation.
- Trained team on all aspects of operating procedures .
- Conducted routine inspections and kept records of inventory for materials to check quality and compliance with established product specifications.
- Applied strong leadership talents and problem-solving skills to maintain team efficiency and organize workflows to meet any daily

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### Skills

- MS Office competency
- Scheduling
- Staff supervision
- Documentation
- Team building
- Operational improvement

#### Education

# **Delaware State University**

Dover, DE

Some College (No Degree): Psychology

## Lakewood High School

Lakewood, NJ

High School Diploma

## **Certifications**

Six Sigma Green Belt

demand.

• Set overall vision for the day and week and provided team leadership.

# Kraft Heinz - Operator

Dover, DE

05/2017 - Current

- Assessed materials, parts and final products for quality, and removed defects.
- Tended equipment during operation and monitored readouts to determine areas of concern and quickly correct problems.
- Operated filler equipment safely and efficiently on team of 8 employees.
- Set accurate feed rates and trimming protocols to maintain efficient production and meet schedule demands.
- Operated forklifts, hoists and other material handling equipment.
- Maximized productivity by keeping detailed production records and identifying hold-ups.

## Walmart Distribution Center - Desk Clerk

Smyrna, Delaware

08/2006 - 05/2017

- Maintained proper inventory controls and eliminated workflow gaps to balance projected demands with on-hand supplies.
- Presented audit findings to manager after reviewing results and paperwork.
- Analyzed figures, postings and documents to maintain accounting program accuracy.