ServiceNow Patch Planning Checklist

Use this checklist to support the planning and tracking of activities related to your ServiceNow instance patching.

#	Description	Yes	No	N/A	Comments
1	Review the Patching Best Practices in the ServiceNow product documentation.				
2	Review release notes and other available release materials.				
3	Create plan to validate critical functionality				
4	Clone production over sub-production				
5	Request a patch for sub-production instances				
6	Validate patch on sub-production instances				
7	Request a patch for production instances				
8	Validate patch on production instances				
9	(Optional) Lessons learned				