

# Thaddeus McCleary

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## | EXPERIENCE

### **IT Projects Analyst, Georgetown University (Remote) - 2021-present**

- Support the design, development, and maintenance of web applications related to the U.S. Department of State's English Language Programs
- Implement project management best practices across IT projects

### **Consultant, US Department of State (Remote) – 2021**

- Built a web application for English Access Microscholarship Program stakeholders that optimized for mobile use with inconsistent connections
- Designed asynchronous tutorials with Articulate Rise to help staff at partner non-profit organizations in over 80 countries build administrative skills
- Created original graphics and multimedia for English Access Microscholarship Program materials with Affinity Designer and Figma

### **English Language Specialist, US Department of State (Remote) - 2020-2021**

- Designed a series of four virtual workshops for in-service teachers in the Balkans and Eastern Europe on the topic of online writing instruction
- Moderated discussions and activities to increase active participation in Zoom breakout rooms
- Established an online community of practice on Google Classroom to foster long-term collaboration between participants

### **English Instructor, Fort Hays State University (Hays, Kansas, USA) – 2018-2021**

- Led courses for undergraduate students through a higher education partnership with Sias International University in Henan Province, China
- Delivered instruction in face-to-face, hybrid, and fully online formats with Blackboard LMS
- Developed an open source desktop application to add transparency to how instructors award participation points in university courses
- Created an online writing application to better support students' writing development in distance learning
- Designed two courses for the Global Business English major program: "Writing in the Professions" and "Speaking and Listening in Global Business"

### **English Language Fellow, US Department of State (Vinnytsia, Ukraine) – 2015-2017**

- Contributed to English Language instruction at Donetsk National University in the areas of conversation, English for Academic Purposes, and American Studies
- Designed communicative tasks with authentic materials from sources such as StoryCorps to help build understanding between students of different backgrounds

- Demonstrated strategies for effective mobile device use in language classrooms at Donetsk National University
- Led workshops for pre and in-service teachers in Eastern Europe on foundational topics related to Communicative Language Teaching
- Screened teacher candidates and provided instructional support for the English Access Microscholarship Program in Vinnytsia
- Collaborated with Fulbright Ukraine to design and lead workshops related to academic writing and publication with doctoral candidates in Kyiv, Odesa, and Lviv

**ESL Instructor, AmeriCorps (Fayetteville, Arkansas, USA) – 2014-2015**

- Led advanced English classes as a National Service Member
- Designed short courses in TOEFL iBT preparation and Academic Writing
- Organized excursions to introduce recent immigrants to outdoor recreation options in the state of Arkansas

**English Teacher, Offices of Education (Tongyeong and Yongin, South Korea) – 2009-2013**

- Planned lessons for K-12 public school students alongside local teachers of English
- Taught at rural schools to reduce the English proficiency gap between rural and urban children
- Designed Computer Assisted Language Learning activities for elementary students

**| EDUCATION**

Ed.S. Learning Technologies and Design, University of Missouri - 2020

M.Ed. TESOL, University of Missouri - 2011

B.S.B.A. International Business, Missouri Southern State University - 2008

**| TECHNICAL SKILLS**

- Developed full stack web applications with Node/JavaScript and PHP for production use with features requiring the use of document and relational databases, Websockets, and webhooks for integration with third party services (e.g. Stripe)
- Designed mobile-first interfaces with Figma and single-page application experiences in the browser with Svelte and Vue JS
- Confident using a wide range of software from Microsoft, Adobe, Affinity, Apple, and Google to create original documents

*References available upon request.*