

USER GUIDE

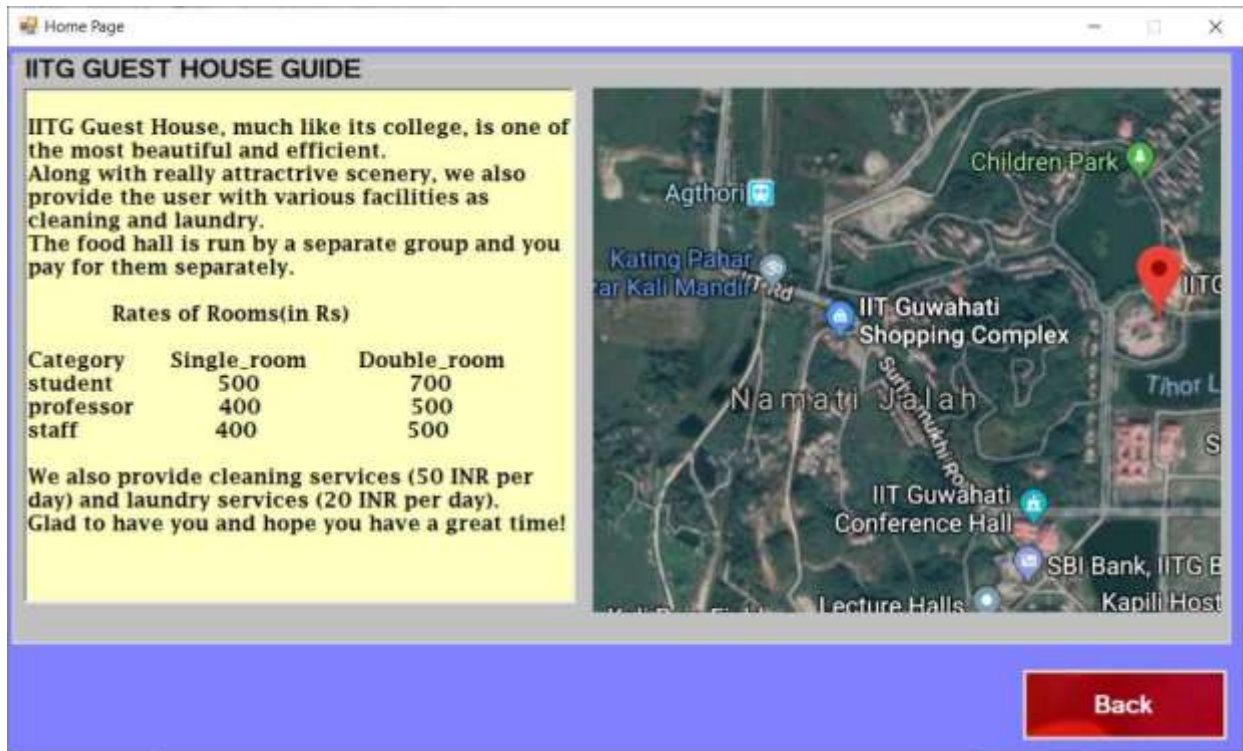
Guest House Management System

On starting, you will be faced with a welcome window:



You are given three boxes:

- **Info**: This shall open a window that will give you some basic information regarding our Guest House, including all the prices and services we provide.



- **Login As User:** You will use this to login as an user. This will open a window.
- **Admin login:** Use this if you are an Admin. If you are do not have an Admin account, you will not be able to login here.

On clicking on the **Login As User** box, you will get the following:

Here, you are faced with two fields **Username** and **Password** . In these you will enter your webmail id and password. If your info is correct, you will get logged in successfully and a new window will be opened. However, incorrect details will prompt you to enter the correct ones.

Now, if your details are correct, you will see this window:



IITG GUEST HOUSE

Night Mode

* Name

* Address

* Contact no

* Purpose Of Visit

* Date Of Arrival 13 February 2019

* Date of Departure 13 February 2019

* Room type

Available No of Rooms

How many days do you want (in your stay duration):

* Laundry

* Cleaning

Book Now Cancel

Night Mode will turn the background to black.



IITG GUEST HOUSE

Night Mode

* Name

* Address

* Contact no

* Purpose Of Visit

* Date Of Arrival 13 February 2019

* Date of Departure 13 February 2019

* Room type

Available No of Rooms

How many days do you want (in your stay duration):

* Laundry

* Cleaning

Book Now Cancel

This window is where you will enter the relevant information for your booking. **Name** is where you will enter either your name or if you are booking for someone else, their name Remember to write the name

in two parts, in the format <firstname secondname> with space in between. It would be suggested to use the name of the person who will be able to verify on our reception counter. **Address** and **Contact no**, too, should be of the same person. Type in the **Purpose of Visit** and choose the **Date of Arrival** and **Date of Departure** from the calendar. In **Room type**, you choose either a Single room or a Double room. You can check the availability of those rooms by clicking on the **Available No of Rooms**. In **Laundry** and **Cleaning**, you enter the number of days you would like the respective services.

Note that **Date of Arrival** can be at most 10 days from today. So any further dates, you contact the admins.

On clicking **Book Now**, you will be given the amount you have to pay, and if you want to confirm your booking, you click **Yes**. If not, click on **No** and you'll be asked if you would like to stay on that page. Select the appropriate response and you'll either be on that page or return to the login page.

If you click **Yes**, you'll be taken to a Payment page, where you will pay using Debit Card. You'll have to **Verify** on this page to pay.

IITG GUEST HOUSE

Your registration details

Registered name: Sunny Kumar

Registered mobile no: 1234567890

Your arrival Date: 12 February 2019

Your departure Date: 14 February 2019

Webmail: sunny

Room Type: Single

Total amount: Rs 1500

Payment

Bank Name: [Dropdown]

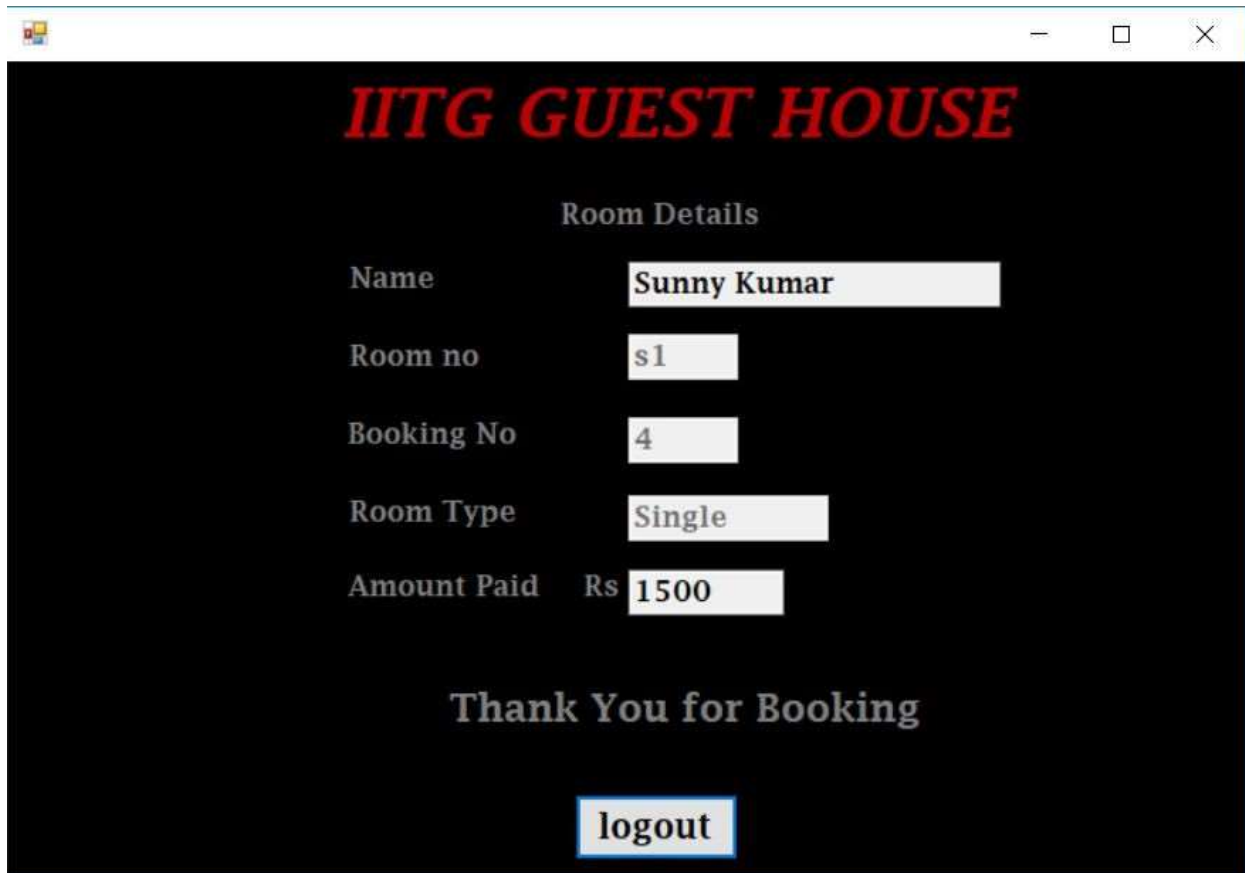
Debit Card No: [Input]

Expiry: MM [Dropdown] YY [Dropdown]

CVV: [Dropdown]

Verify **Confirm** **Back**

On successful payment, you'll be given a new window that'll contain your **Booking No**, **Room No** and **Room type**. In short, the basic info of your stay.



The screenshot shows a web application window with a black background and red text. The title bar at the top says "IITG GUEST HOUSE". Below the title, the text "Room Details" is centered. There are five rows of input fields, each with a label on the left and a text box on the right. The labels are "Name", "Room no", "Booking No", "Room Type", and "Amount Paid". The text boxes contain the values "Sunny Kumar", "s1", "4", "Single", and "1500" respectively. The "Amount Paid" label is followed by "Rs" before the text box. Below the input fields, the text "Thank You for Booking" is centered. At the bottom, there is a blue button with the text "logout".

Room Details	
Name	Sunny Kumar
Room no	s1
Booking No	4
Room Type	Single
Amount Paid	Rs 1500

Thank You for Booking

logout

On the other hand, if you click on **Admin login** in the first window, you'll see the following screen:

Form4



IITG GUEST HOUSE

ADMIN LOGIN

username

password

☐ Show Password

LOGIN **BACK**

Ritesh Krishna

Here, you will enter your Admin **username** and **password**. If the details are correct, you will be logged in as an Admin.



Here, clicking on **Room details**, you will be able to see whatever rooms are occupied in the drop list in **Select Room from given box** and selecting the room will help you see the occupant's **Name, Address, Contact No, Arrival and Departure Dates** and whatever **Services** the user has asked for.

IITG GUEST HOUSE

Start Date 12 February 2019 **Last Date** 12 February 2019

Room Details **Offline Room Booking**

Select room from given box s1 Vacant Rooms Single 19 Double 20

Booking No 4

Name Sunny Kumar

Contact No 1234567890

Arrival Date 12 February 2019

Departure Date 14 February 2019

Services

Laundry (Days) 0

Cleaning (Days) 0

Logout

The Admin can also do **Offline Bookings**, which are the same as the online booking by a non-admin. The Admin can also see which rooms are vacant in the **Vacant Rooms** drop list. You can select the **Start Date** and **Last Date** and click on **Room details** to view whatever rooms are occupied in the period between **Start Date** and **Last Date**. Take note that you have to click on the **Room details** button to see the results. **Logout** will take you back to first page.

Now if you login again using your webmail username and password:

IITG GUEST HOUSE

Welcome To The IITG GUEST HOUSE

[Info](#) [Login As User](#) [Admin login](#)

Guest Login

username @iitg.ac.in

password [Show Password](#)

[login](#)

You will see the following screen after you click on **Show my Details**

IITG GUEST HOUSE

Booking No	4
Room No	s1
Date Of Arrival	12 February 2019
Date of Departure	13-02-2019
Contact No	1234567890
Room Type	Single
Laundry	0
Cleaning	0

Here you can **Checkout** after which you will see this:

Home Page



IITG GUEST HOUSE

Booking No	4
Room No	s1
Day of Arrival	12 February 2019
Day of Departure	13-02-2019
Contact No	234567890
Room Type	Single
Laundry	0
Cleaning	0

Booking Details

Checkout

Cancel Booking

Change Password

Logout

newguesthouse
You are checked out
OK

Alternatively, you can **Cancel Booking** but only until 5 days before your **Day of Arrival**, and you will be properly reimbursed.

Booking Canceled

Your Payment booking

Rs 1500

will return back in 2 days.

Thank You

OK

Or you can click on **Change Password** to do so.

Change password page

Reset Password

New Password

54321

Re-enter Password

54321

☒ Show Password

Confirm

Back

Limitations:

Since we have used localhost in MySQL database, we have to set the exact password in database. Not using this will result in an error.

Hope this guide was useful for you. If you encounter a problem, we will be glad to help you:

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