

**CO. REG. NO.:**

(Incorporated in the Republic of Singapore)

Registered Office:

**AGREEMENT BY MEMBERS TO SHORTER NOTICE FOR AN  
EXTRAORDINARY GENERAL MEETING**

We, the undersigned, being all the members of the abovenamed Company, hereby consent, pursuant to Section 177 (3) of the Companies Act, Cap. 50, to the holding of the EXTRAORDINARY GENERAL MEETING on \_\_\_\_\_ and to the transaction of the business as detailed in the notice convening the said meeting, notwithstanding that the meeting is called by notice shorter than that required under sections 177 (2) of the companies act, Cap. 50 and the articles of association of the company.

**SHAREHOLDERS**

Date:

**CO. REG. NO.:**

(Incorporated in the Republic of Singapore)

Registered Office:

**MINUTES OF AN EXTRAORDINARY GENERAL MEETING**

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Date and Time : and 1000 Hours

Place :

Present : Please refer to the attached Attendance Sheet

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**CHAIRMAN OF THE MEETING**

**NOTICE OF MEETING**

The Notice convening the Extraordinary General Meeting was taken as read.

**ORDINARY RESOLUTION**

**TERMINATION**

There being no other business, the meeting closed with a vote of thanks to the Chairman.

Signed as a correct record

Chairman

Date:

**CO. REG. NO.**

(Incorporated in the Republic of Singapore)

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**EXTRAORDINARY GENERAL MEETING**

Present

Name

Signature

**CO. REG. NO.:**

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**WRITTEN RESOLUTIONS OF THE BOARD OF DIRECTORS OF THE COMPANY PASSED  
PURSUANT TO ARTICLE      OF ARTICLES OF ASSOCIATION OF THE COMPANY**

**ORDINARY RESOLUTION**

THAT any one of the directors be authorised to issue notice of the Meeting to the members of the Company forthwith.

Dated this

**DIRECTORS**

**CO. REG. NO.:**

(Incorporated in the Republic of Singapore)

Registered Office:

To:

**NOTICE FOR AN EXTRAORDINARY GENERAL MEETING**

1. To receive, consider and if thought fit, to pass the following resolution with modifications thereto as the meeting may decide:

ORDINARY BUSINESS:

**AUTHORITY TO ISSUE SHARES**

IT WAS RESOLVED that authority be and is hereby given to the directors of the Company to issue such of the Company's unissued capital to such persons at such terms and for such consideration as the directors in their discretion shall determine to be in the best interest of the Company and that such authority shall remain in force until the next Annual General Meeting.

2. **CAPITALISATION OF AMOUNT DUE TO DIRECTORS**

**BY ORDER OF THE BOARD**

Director

Date:

**NOTES:**

1. A Member of the Company entitled to attend and vote at the above meeting may appoint a proxy to attend and vote on his behalf and such proxy need not be a member of the Company.
2. If the member is a company, the common seal of the company must be affixed in accordance with its articles of association onto the proxy form.
3. The instrument appointing such a proxy must be deposited at the Registered Office of the Company, which is given above, not less than 48 hours before the meeting.

**CO. REG. NO.:**

**AUTHORITY TO ISSUE SHARES**

IT WAS RESOLVED that authority be and is hereby given to the directors of the Company to issue such of the Company's unissued capital to such persons at such terms and for such consideration as the directors in their discretion shall determine to be in the best interest of the Company and that such authority shall remain in force until the next Annual General Meeting.

**CAPITALISATION OF AMOUNT DUE TO DIRECTORS**

This is the annexure “A” referred to in the notice of resolution signed by me on

**DIRECTOR**