

**CO. REG. NO.:**  
(Incorporated in the Republic of Singapore)  
Registered Office:

**AGREEMENT BY MEMBERS TO SHORTER NOTICE FOR AN  
EXTRAORDINARY GENERAL MEETING**

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We, the undersigned, being all the members of the abovenamed Company, hereby consent,  
50 and the Articles of Association of the Company.

**SHAREHOLDERS**

Date:

**CO. REG. NO.:**  
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Registered Office:

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**MINUTES OF AN EXTRAORDINARY GENERAL MEETING**

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Date and Time \_\_\_\_\_ and \_\_\_\_\_  
Place \_\_\_\_\_

Present : Please refer to the attached Attendance Sheet

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**CHAIRMAN OF THE MEETING**

**NOTICE OF MEETING**

The Notice convening the Extraordinary General Meeting was taken as read.

**ORDINARY RESOLUTION**

**TERMINATION**

There being no other business, the meeting closed with a vote of thanks to the Chairman.

Signed as a correct record

Chairman

Date:

**CO. REG. NO.:**

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**EXTRAORDINARY GENERAL MEETING**

Present

Name

Signature

**CO. REG. NO.:**  
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**WRITTEN RESOLUTIONS OF THE BOARD OF DIRECTORS OF THE COMPANY**

IT WAS RESOLVED THAT:

**ORDINARY RESOLUTION**

THAT any one of the directors be authorised to issue notice of the Meeting to the members of the Company forthwith.

Dated this                      day of

**DIRECTORS**

**CO. REG. NO.:**  
(Incorporated in the Republic of Singapore)  
Registered Office:

To:

**NOTICE FOR AN EXTRAORDINARY GENERAL MEETING**

NOTICE IS HEREBY GIVEN THAT the Extraordinary General Meeting of the Company will be held at

Place :

Date and Time  
to transact the following business:

1. To receive, consider and if thought fit, to pass the following resolution with modifications thereto as the meeting may decide:

**ORDINARY BUSINESS:**

**BY ORDER OF THE BOARD**

Director

**NOTES:**

1. A Member of the Company entitled to attend and vote at the above meeting may appoint a proxy to attend and vote on his behalf and such proxy need not be a member of the Company.
2. If the member is a company, the common seal of the company must be affixed in accordance with its articles of association onto the proxy form.
3. The instrument appointing such a proxy must be deposited at the Registered Office of the Company, which is given above, not less than 48 hours before the meeting.