

MINUTES OF MEETING

LEHQ-PTSC-MOM-0003

Date: 24.02.2020

Topic: Weekly Construction Meeting, week 09

Prepared by: Max Leidel

Participants: via Video Conference

COMPANY - Linde Engineering

Maximilian Leidel

Paul Palmer

CONTRACTOR – PTSC M&C

Nguyen Huu Tuan – Project Manager

Pham Nam Thai – Project Coordinator/MC Leader

Nguyen Duc Anh – Project Control Leader

Nguyen Thanh Ngoc – Construction Manager

Nguyen Huy Tuan – QAQC Leader

Tran Hai Quan – HSE Leader

Tran Binh Nam – Construction Engineering Leader

Tran Khang – Production Controller/CMS operator

Vo Minh Truong – Planning Leader

Tran Thi Thanh Huyen – Procurement Coordinator

Distribution: Participants,

Attachments:

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Item	Topic	Action by	Due Date
1	HSE		
1.1	No topics to be discussed		
1.2			
2	Material Administration / Warehouse		
2.1	Progress for the material receiving and inspections are good. 256 isometrics could be released for prefabrication as material is covered 100%. After all delivered material is released, another 130 isos could be prefabricated.		
2.2	The shortages listed in email PTSC-LEHQ-E-00344 shall not be handled as OSD, as the quantities therefore are too less.	Info	
2.3	PTSC to send the list of IDs, where there are discrepancies to the material certificates or shortages in fittings. PTSC to send pictures, where Heat-No is wrong (item 66 and 99).	PTSC PTSC	Done 24.02.20
2.4	Linde will provide the update of the delivery status of week 08	Info.	24.02.20
2.5	Clarification of missing material sent with email xxx The missing quantities will be delivered with the next deliveries	 Info	
3	Piping		
3.1	The prefabrication can start after the PIM	Info	
3.2	The MTO of the temporary material, sent by PTSC, will be checked and commented by Linde	Linde	done
3.3	PTSC to proceed with the inquiry of procurement of material. No additional confirmation from Linde is required. Linde will receive the price and any deviations for approval. PTSC will proceed procurement. TBE is not required for approval. MTO will be confirmed by Linde via email.	Info	

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3.4	Cutting started on 21.02.20	Info	
3.5	Cutting drawings are not required, as it is within the responsibility of PTSC.	Info	
4	Painting		
4.1	Linde to submit the quantity and progress determination for painting Done with email LEHQ-PTSC-E-00212 PTSC to comment the payment plan	Linde PTSC	18.02.20 28.02.20
4.2	Technical Query 0001 shall be sent via ProCorr, that Linde can comment.	PTSC	24.02.20
4.3			
5	Insulation		
5.1	MDS were submitted by PTSC. Linde to review and comment	Linde	24.02.20
5.2	Linde sent the quantity and progress determination plan for insulation with email LEHQ-PTSC-E-00212 PTSC to comment the payment plan	PTSC	24.02.20
6	E&I		
6.1	MTO for cable tray supports was sent by Linde. PTSC to check and inform Linde about any discrepancies.	Info PTSC	26.02.20
6.2	Linde will answer the email PTSC-LIN-E-00375	Linde	25.02.20
6.3	Linde to send the MTO for equipment and accessory installation for E&I.	Linde	28.02.20
6.4	PTSC to proceed with the inquiry of procurement of material (insulation block and support material). No additional confirmation from Linde is required. Linde will receive the prices and any deviations for approval. PTSC will proceed procurement. TBE is not required for approval. MTO will be confirmed by Linde via email.	Info	
7	QA/QC		

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7.1	The PIM will start on Wednesday, 19.02.20, at 9:00. Linde to send the invitation to PTSC.	Linde	17.02.20
7.2	PTSC to submit the NDE-procedure for approval. Linde will not accept the procedure from other projects.		
7.3	Training for the welding in CMS will be on 25.02.20. Invitation was sent.	Info	
8	Logistic		
8.1	Linde to submit the name and contact of the Marine Warranty Surveyor	Linde	17.02.20
8.2	Maik Ludwig will arrive today in Vung Tau and is going to clarify all open issues regarding shipment of columns.	Info	
8.3	Another VC shall be organized for the load out. Linde will invite for the meeting on 25.02.20.	Linde	24.02.20
9	Schedule		
9.1	Column 1206T01 will be delivered end of September due to quality problems. Prefabrication of pipes for CA 1A5180P can be postponed!	Info	
9.2			
10	Mechanical Completion / Precommissioning		
10.1			
10.2			
11	Documents / Procedures		
11.1	Status of PTSC-documents shall be "IFR" during review cycles and "IFA" for the final version. No other abbreviations shall be used!	Info	
11.2			
12	Miscellaneous		
12.1			
12.2			
	=== END OF MOM ===		

THE LINDE GROUP

Linde

LINDE PJ No.: 2910BX58

LINDE Code: Singapore

Singapore

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13 ATTACHMENTS

None