

# TRAINING SUGGESTIONS REPORT

**Employee: Beatriz Gonçalves**

**Department: Sales**

**Suggested Training Courses:**

1. Sales Mastery
2. Customer Service Excellence
3. Negotiation Skills

**Employee: Isabel Almeida**

**Department: Customer Support**

**Suggested Training Courses:**

1. Customer Service Skills
2. Communication and Interpersonal Skills
3. Conflict Resolution and Negotiation

**Employee: Miguel Rodrigues**

**Department: Operations**

**Suggested Training Courses:**

1. Supply Chain Management
2. Lean Manufacturing
3. Process Optimization and Improvement

**Employee: Sofia Pereira**

**Department: Finance**

**Suggested Training Courses:**

1. Financial Analysis and Planning
2. Budgeting and Cost Control
3. Financial Reporting and Compliance