



## Department of Industries

Single Window Portal for Industrial Clearance

U.T. Administration of Dadra and Nagar Haveli & Daman and Diu



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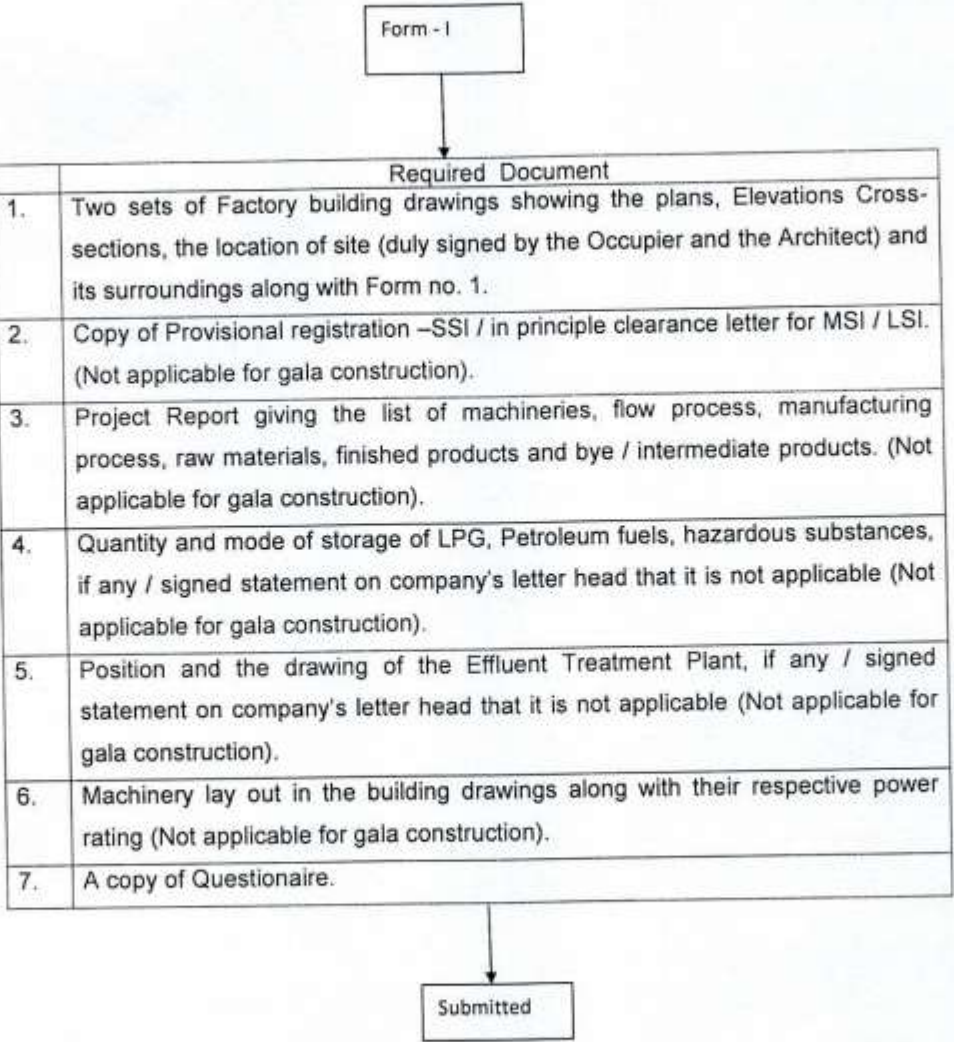
(Regulation of Employment Conditions of Service Act), 1996		Collector		
Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"	20 Days	Dy. Commissioner (Labour)/ Collector	Single Window Agency	<a href="#">Click Here</a>
Permission for Engaging Contractor for Labour	20 Days	Dy. Commissioner (Labour)/ Collector	Single Window Agency	<a href="#">Click Here</a>
Renewal under "Shops and Establishment Act"	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Name of the clearance / Approval	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Business Reforms Action Plan	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
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Factories Act,1948	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Checklist Under the Factories Act,1948	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Checklist for Approval of Factory Plans under the Factories Act,1948	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Boilers from certain provisions of the Boilers Act,1923.	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Checklist under the Boilers Act,1923.	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Procedure for Boiler Manufacturer Certificate	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>
Under "Shops and Establishment Act"	20 Days	Labour Inspector	Single Window Agency	<a href="#">Click Here</a>

DADRA & NAGAR HAVELI  
AND DAMAN & DIU

Checklist for Approval of Factory Plans under the Factories Act, 1948:

No.	Name of Document
1.	Two sets of Factory building drawings showing the plans, Elevations Cross-sections, the location of site (duly signed by the Occupier and the Architect) and its surroundings along with Form no. 1.
2.	Copy of Provisional registration –SSI / in principle clearance letter for MSI / LSI. (Not applicable for gala construction).
3.	Project Report giving the list of machineries, flow process, manufacturing process, raw materials, finished products and bye / intermediate products. (Not applicable for gala construction).
4.	Quantity and mode of storage of LPG, Petroleum fuels, hazardous substances, if any / signed statement on company's letter head that it is not applicable (Not applicable for gala construction).
5.	Position and the drawing of the Effluent Treatment Plant, if any / signed statement on company's letter head that it is not applicable (Not applicable for gala construction).
6.	Machinery lay out in the building drawings along with their respective power rating (Not applicable for gala construction).
7.	A copy of Questionnaire.

Flow chart



ADMINISTRATION OF DAMAN & DIU AND DADRA & NAGAR HAVELI,  
**OFFICE OF THE CHIEF INSPECTOR OF FACTORIES & BOILERS,**

Application Approval Procedure for Approval of plan and permission to construct/extend/ or take into use any building as a Factory Act, 1948 (Departmental)

- Application is submitted to the Office of the Chief Inspector of Factories and Boilers
- Application is received in the Office of the Chief Inspector of Factories and Boilers for further actions in the following steps :

Step 1	Application is received by the designated clerk who forwards the application to the Chief Inspector of Factories & Boilers.
Step 2	If any entry in form is invalid/not correct /not supported by the attached documents or any attached document is not readable or correct or not complying with the provisions of law, the Chief Inspector of Factories and Boilers will send to the user for compliance.
Step 3	After getting a complete application/compliance, the Chief Inspector of Factories and Boilers issues and generates the Approved Plan with his signature.

