

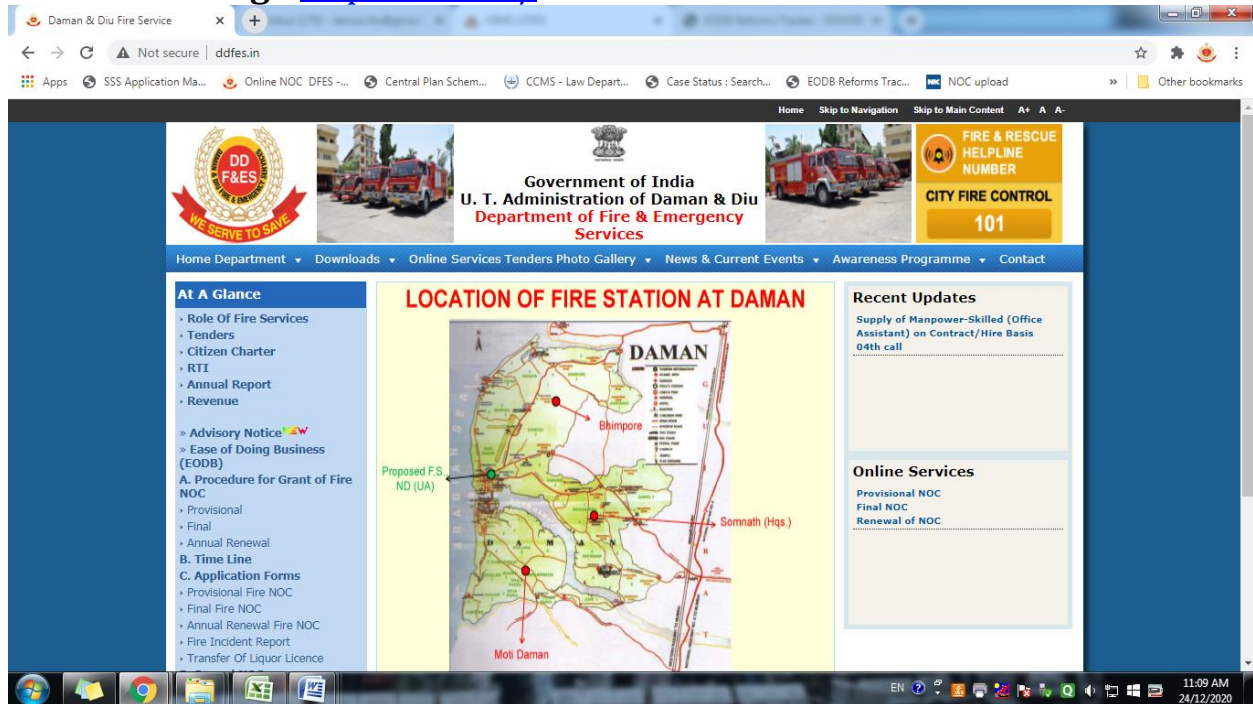
## Provisional Fire-No Objection Certificate

1	Name of Approval / NoC/ License/ Registration	Provisional Fire-No Objection Certificate
2	Competent Authority	Department of Home - Fire & Emergency Services
3	Applicability Criteria	➤ DIGP/ Director of Fire & Emergency Services
4	Stage	Pre-Establishment
5	SLA/ Number of Days	30 Days
6	Documents Required	<p>The following documents shall be enclosed in the Industrial building:</p> <ul style="list-style-type: none"> <li>(i) Application form dully filled in all respect</li> <li>(i) Self declaration on plain paper and Photo ID proof (i.e. Aadhar Card, Election Card, Passport etc...).</li> <li>(ii) Site plan of land issued by Enquiry Officer, City Survey Department, Daman.</li> <li>(iii) 1 &amp; XIV Nakal of the land issued by Talathi (Mamlatdar Department)</li> <li>(iv) Proposed Plan (i.e Layout plan, floor wise plan, section and elevation plan with area statement)</li> <li>(v) Project Report of the Industries</li> </ul>
7	Form Submission	<a href="https://swp.dddgov.in/login">https://swp.dddgov.in/login</a> or <a href="http://eservices.ddfes.in/ApplicantVerification/?TYPE=Provisional">http://eservices.ddfes.in/ApplicantVerification/?TYPE=Provisional</a>
8	Procedure for getting license	<p><b><u>Step- 1</u></b></p> <ul style="list-style-type: none"> <li>a) The applicant shall open the above Online Single Window Portal using the address</li> <li>b) Online Services &gt;&gt; Click on &gt;&gt; Provisional NOC</li> <li>c) After fill the details than (Click Here to verify) e-mail sent to register e-mail.</li> <li>d) After receiving e-mail to start the application form, after filled application form than (Click on Confirm &amp; Submit) to upload documents as per check list</li> </ul> <p><b><u>Step - 2</u></b></p> <p>The following documents (Scanned Copies in .pdf format) are required to be uploaded.</p> <ul style="list-style-type: none"> <li>(i) Application form dully filled in all respect</li> <li>(i) Self declaration on plain paper and Photo ID proof (i.e. Aadhar Card, Election Card, Passport etc...).</li> </ul>

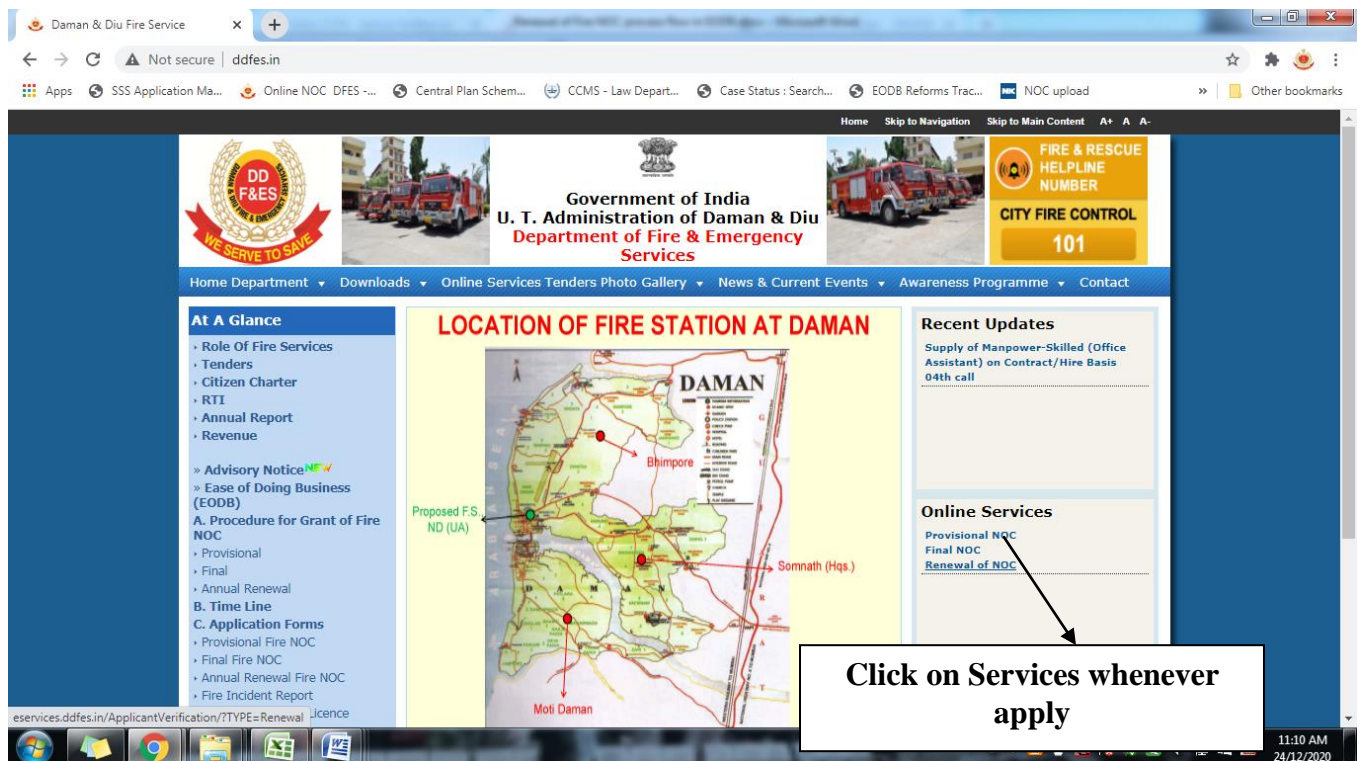
		<p>(ii) Site plan of land issued by Enquiry Officer, City Survey Department, Daman.</p> <p>(iii) 1 &amp; XIV Nakal of the land issued by Talathi (Mamlatdar Department)</p> <p>(iv) Proposed Plan (i.e Layout plan, floor wise plan, section and elevation plan with area statement)</p> <p>(v) Project Report of the Industries</p> <p><b><u>Step – 3</u></b> After upload all documents, submit the application in online single window system</p> <p><b><u>Step – 4</u></b> Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director.</p> <p><b><u>Step – 5</u></b> Assistant Director forwarded to Station Fire Officer for Examine/ Scrutiny of the building plan and other relevant documents of the proposed building.</p> <p><b><u>Step – 6</u></b> The Station Fire Officers put the file for approval of Director through Assistant Director for approval</p> <p><b><u>Step – 7</u></b> After obtain approval from Director of Fire &amp; Emergency Services, Daman &amp; Diu, Daman, the applicant shall have to pay fee in the bank through challan for fire NOC as per 10/- per sq.m. built up area of the occupancy as per Notification dated 09-05-2016.</p>
9	Fee & Mode of Payment	Rs.10/- per sq. meter on total Built up area (Including Basement). Visit PFMS Challan Creation >> The Chief of Police (H.O. of Fire & Emergency Deptt.) Nani Daman [209703] >> Fire Protection & Control (0070601090000) >> Pay and Accounts Office Daman [008998]
10	Clearance Issued	After receipt of the challan, Provisional Fire NOC will issue with fire safety measures /recommendation to directly to applicant.
11	Validity of NOC	03 Years
12	Does the applicant need to visit office personally?	No

# Provisional Fire NOC Procedure:

Go through <https://ddfes.in/> website.



➤ Click on > Provisional NOC or Final NOC or Renewal of NOC :



## ➤ Fill APPLICATION VERIFICATION FORM:



U.T. Administration of Dadra & Nagar Haveli and Daman & Diu,  
Department of Fire & Emergency Services,  
Fire Force Headquarters, Somnath,  
Nani Daman-396215.  
Tele. : (0260) 2242956, Email: sfo-dmn-dd@nic.in.



District

DAMAN

Application For

Provisional NOC

Provisional For

Select Provisional NOC For

Applicant's Surname \*

ENTER SURNAME

Applicant's Firstname \*

ENTER FIRST NAME

Applicant's Middlename

ENTER MIDDLE NAME

Email Id \*

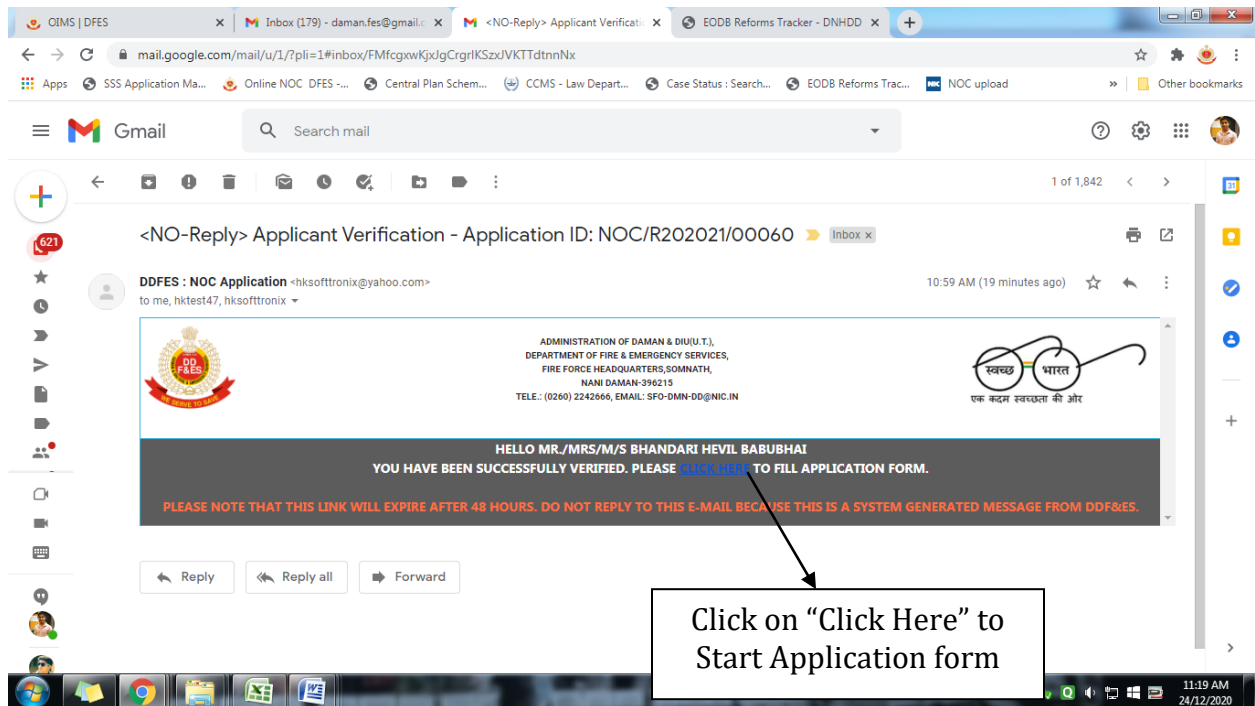
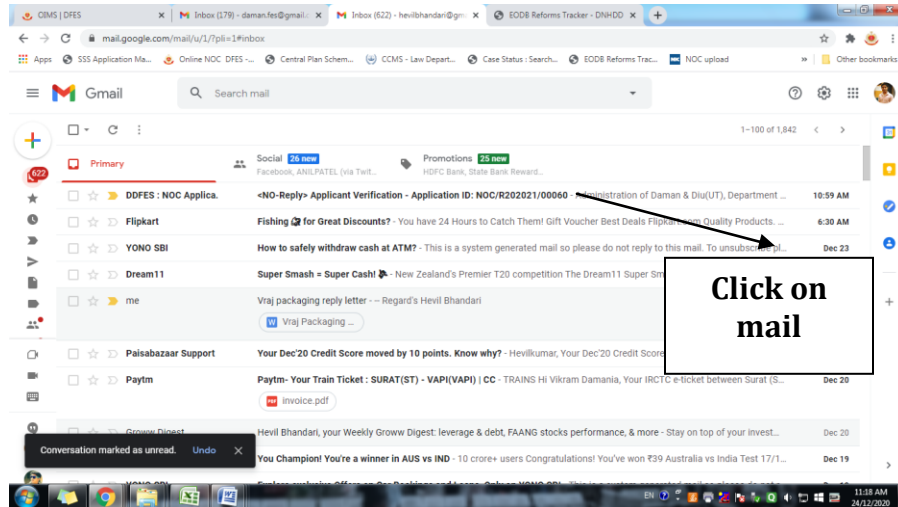
ENTER EMAIL ID

Click Here to Verify

Fill Primary  
Application  
verification  
form

After filling above  
details and click on  
(Click Here to Verify)  
And Check e-Mail to  
Start Application form

➤ **Login e-Mail Open check mail receive for Online Application form:**



## ➤ Filling the application form:

The screenshot shows a web browser window with multiple tabs. The active tab is 'ddfes.hksofttronix.com:2//NOCApplicationForm?NOC=NOC/R202021/00060#DoNotModifyThisURL'. The page title is 'Application Form'. On the left, there is a sidebar menu with the following items: PERSONAL DETAIL (highlighted in green), BUILDING & OWNER DETAIL, DESIGNATION & OCCUPANCY, BUILDING & FLOORS, TOTAL AREA DETAIL, BUILDING ABUTS & WATER SOURCES DETAIL, OTHER DETAILS, ATTACHMENT DETAIL, and DECLARATION & IDENTITY (highlighted in blue). The main content area is titled 'Declaration :'. It contains a list of 12 numbered statements. A white callout box with a black border is overlaid on the text, containing the text: 'Filling all details is mentioned in application form.'

Application Form

PERSONAL DETAIL

BUILDING & OWNER DETAIL

DESIGNATION & OCCUPANCY

BUILDING & FLOORS

TOTAL AREA DETAIL

BUILDING ABUTS & WATER SOURCES DETAIL

OTHER DETAILS

ATTACHMENT DETAIL

DECLARATION & IDENTITY

Declaration :

1. I Have Read And Agreed To The Notice/ Conditions Above And Make Following Declaration/ Undertaking.
2. This Declaration Of Undertaking Is Executed By Shri Resident At ,,- As -1 Of M/s In Favour Of The Department Of Fire & Emergency Services, Daman For Renewal Of Final N.O.C Of My/ Our Building.
3. I/we Say That I/we Are Of The Under Name & Style Of Having ground floor + Upper Floors With Total Height Of Meters From The General Ground Level Up To The Terrace Level On Land Bearing Survey/plot No. Situated At , , ,DAMAN ,
4. Of The Building Under Name & Style Of On Land Bearing Survey/plot No. Shown Below Which Is Approved As Per Development Control Rules – 2005/ e Competent Authority.
5. We Have Complied All The Conditions Regarding Fire Safety Measures/ ificate/ Report" Of The Building Under Name & Style Of On Land Bearing
6. g System And Equipments/accessories Installed At Building On Land Bearing Survey No. Situated At , , ,DAMAN , In Good Working Condition So As To Ensure Their Perfect Serviceability At All Times By Regularly Servicing And Replacing The Obsolete Equipments Failing Which The Same Should Be Cancelled.
7. I/ We Undertake To Obtain Annually Renewal Certificate For Satisfactory Maintenance Of The Fire Fighting Arrangement Made In The Said/ Proposed Building And Failing Which The Same Should Be Cancelled And I/ We Shall Liable For Punitive/ Penal Action As Per Notification No.DFS/DD/F.P.-Notification/2004-05/627 Dated 12-01-2005 Issued Under Sub-section (2) Of Section 13 Of The Goa, Daman And Diu Fire Force Act, 1986.
8. I/ We State That No Inflammable Materials Or Hazards Chemicals Or Explosive Substance/ Materials Will Be Stored In The Premises Without The

8. I/ We State That No Inflammable Materials Or Hazards Chemicals Or Explosive Substance/ Materials Will Be Stored In The Premises Without The Approval Of Competent Authority And In The Event Of Any Violation, I/ We ( Owner/ Occupant) Of The Said Premises Will Be Liable To Be Dealt With Penal Action.
9. That I Have Also Submitted The Residential And Photo Identity Proof Duly Attested
10. That This Declaration Is Required To Be Produced In The Office Of The Fire & Emergency Services, Daman For The Purpose Of Undertake To Comply All Conditions As Mentioned In Annual Renewal Of Final No Objection Certificate Failing Which The Same Should Be Cancelled.
11. I/ We Say That This Undertaking Will Be Binding On Me/ Us, Our Heirs, And Administrators And To Our Assignees.
12. Whatever Stated Above Is True To The Best Of My Knowledge And Belief And I Also Know That Making False Declaration Is An Offence.

Applicant's Passport Size Photo

Choose a file (Image files only)

Applicant's Signature

Choose a file (Image files only)

**Upload Photos and  
Signature of JPEG file**

Confirm & Submit

**Click on Confirm & Submit  
for Upload  
Documents/Papers as per  
check list**

➤ **Upload all Documents as per check list:**

The screenshot shows a web application interface for a Fire Department. The header includes the department name and a user profile for Hevikumar B. Bhandari. A sidebar on the left contains navigation links: DASHBOARD, APPLICATION (with a green badge showing '6'), CHARGE, and REPORT. The main content area is titled 'Please Attach Following Documents To Submit Application'. It features a section for 'Id Proof' with a dropdown menu currently set to 'Adhar Card'. Below this is a large rectangular area for document uploads, containing a blue button that says 'Choose a file (Image/pdf files only)'. A green 'Submit' button is located at the bottom of the form. Two callout boxes with arrows provide instructions: one points to the file upload button, and the other points to the Submit button.

**Please Attach Following Documents To Submit Application**

Id Proof

Adhar Card

Choose a file (Image/pdf files only)

**Submit**

**Upload Documents/Papers as per check list**

**Click on "Submit" after upload all documents and mail also send to registered e-Mail for Tracking of Application.**



## ➤ After Submit Application to the Fire Department:

The screenshot shows a Gmail interface with a browser window open to a tracking page. The email from "DDFES : NOC Application" is highlighted. A callout box points to the "CLICK HERE TO TRACK YOUR APPLICATION" link in the email body.

**ADMINISTRATION OF DAMAN & DIU (U.T.),  
DEPARTMENT OF FIRE & EMERGENCY SERVICES,  
FIRE FORCE HEADQUARTERS, SOMNATH,  
NANI DAMAN-396215  
TELE.: (0260) 2242666, EMAIL: SFO-DMN-DD@NIC.IN**

**YOUR APPLICATION HAS BEEN SUBMITTED AND SENT TO DEPARTMENT SUCCESSFULLY.  
CLICK HERE TO TRACK YOUR APPLICATION.  
PLEASE DO NOT REPLY TO THIS E-MAIL BECAUSE THIS IS A SYSTEM GENERATED MESSAGE FROM DDF&ES.**

**"Click Here" to track application**

## ➤ To track Application:

The screenshot shows the application tracking page with a progress bar indicating the status of the application. The progress bar is divided into seven stages: Application Filled, Document Attached, Application Sent To Department, Application Approval, Challan Issued, Challan Payment, and Issue Clearance NOC Letter. The first three stages are completed, and the remaining four are in progress.

**U.T. Administration of Dadra & Nagar Haveli and Daman & Diu,  
Department of Fire & Emergency Services,  
Fire Force Headquarters, Somnath,  
Nani Damun-396215  
Tele.: (0260) 2242666, Email: sfo-dmn-dd@nic.in**

**Application Filled** **Document Attached** **Application Sent To Department** **Application Approval** **Challan Issued** **Challan Payment** **Issue Clearance NOC Letter**



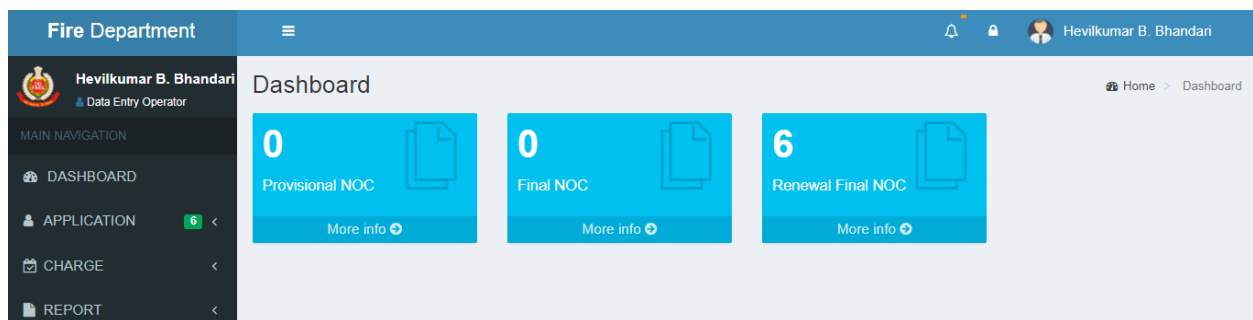
## ➤ Fire Department Internal Procedure:

### Steps – 1

After upload all documents, **submit the application in online single window system**

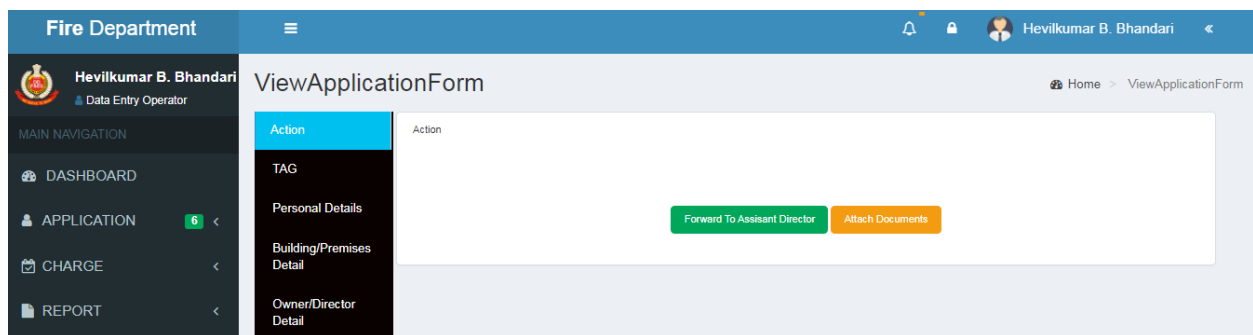
### Step – 2

Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director.



### Step – 3

Assistant Director forwarded to Station Fire Officer for Examine/ Scrutiny of the building plan and other relevant documents of the proposed building.



## Step – 4

The Station Fire Officers put the file for approval of Director through Assistant Director for approval.

The screenshot displays the 'ViewApplicationForm' interface within the Fire Department system. The interface is divided into three main sections: a top header, a left sidebar, and a main content area.

- Top Header:** Displays 'Fire Department' on the left, a user profile for 'Hevikumar B. Bhandari' (Data Entry Operator) in the center, and navigation icons (notifications, lock, home) on the right.
- Left Sidebar:** Contains a 'MAIN NAVIGATION' menu with options: DASHBOARD, APPLICATION (highlighted with a green icon), CHARGE, and REPORT.
- Main Content Area:**
  - ViewApplicationForm:** The title of the current page.
  - Action:** A sub-header for the form's actions.
  - Buttons:** 'Print', 'Edit', and 'Previous Noting' (highlighted in orange).
  - Form Content:** A large green area containing the following text:
    - N/8
    - DEPTT. OF FIRE & EMERGENCY SERVICES
    - DNH AND DD, DAMAN
    - Application ID: NOC/R202021/00041
    - Dated:- .
    - Sub :
    - Submitted :
    - DEO (DF&ES)
    - ASFO (DF&ES)
    - SFO (DF&ES)
    - AD (DF&ES)

## Step – 5

After obtain approval from Director of Fire & Emergency Services, Daman & Diu, Daman, the applicant shall have to pay fire NOC fees.

## **Fee & Mode of Payment:**

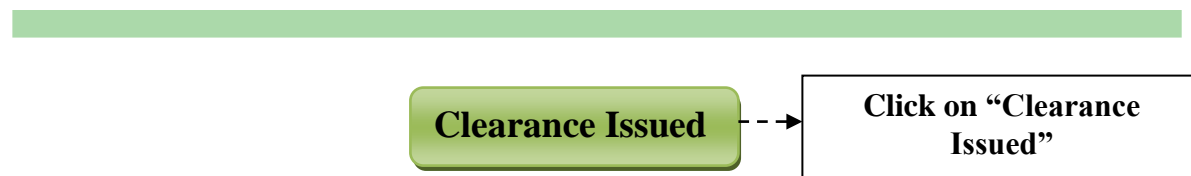
- Upload Bank challan and sent to applicant for fees.
- Rs. 10/- per sq. meter on total Built up area (Including Basement). Visit PFMS Challal Creation >> The Chief of Police (H.O. of Fire & Emergency Deptt.) Nani Daman [209703] >> Fire Protection & Control (0070601090000) >> Pay and Accounts Office Daman [008998].

The screenshot shows the Fire Department PFMS interface. The left sidebar contains navigation options: DASHBOARD, APPLICATION (22), CHARGE, and REPORT. The main content area displays the 'Challan Print Report' for Challan No. 114. Below the report, there is a green button labeled 'Issue Bank Challan'. An arrow points from this button to a callout box that says 'Click on Issue Bank Challan'.

## **Step – 6**

### **Clearance Issued:**

- After receipt of the challan, Provisional fire NOC directly to applicant through online.



- Click on Clearance Issued, Provisional Fire NOC directly to applicant through online.

**THANK YOU**