

E3: FINANCIAL ASSISTANCE TO COTTAGE INDUSTRIES

1.0. Beneficiary details:

1.1	Full name of Applicant	
1.2	Description of Cottage Industry	
1.3	Village Name and Pin code	
1.4	Phone Number	
1.5	Gender (M/F)	
1.6	Date of Birth	
1.7	Category (General/ST/SC/OBC/Disability type and percentage)	
1.8	Qualification (Educational/Technical)	
1.9	Applicant Employment status (Employed / Unemployed/ Self Employed) If Employed, source of income (salary/business/other)	
1.10	Aadhaar Card Number	
1.11	Beneficiary Bank Account details	
(i)	Name of Bank and branch	
(ii)	Account Number	
(iii)	IFSC Code	

2.0. BUSINESS, EXPERIENCE AND TRAINING DETAILS:

2.1	Business Name	
2.2	Business Related Training from Govt. of India recognized Institutes /Experience in the said Cottage Industry / Hereditary Craftsperson (Yes/No)	

2.3 TRAINING DETAILS

Particulars	Training details
Subject	
Duration	
Institution name and address	

2.4 EXPERIENCE DETAILS

Particulars	
Cottage Industry description	

No. of years of experience	
Proof of experience	

2.5 HEREDITARY CRAFTSPERSON DETAILS

Particulars	
Cottage Industry description	
No. of generations involved in the particular trade	
Proof of particular trade being carried out across generations.	

2.6	Business Address	
2.7	Property is rented or own	
2.8	If Business is existing then amount of capital invested a) Value of Machinery/tools b) Working Capital	
2.9	If business is running then number employees working	

2.10 TERM LOAN DETAILS:

	Details of Term loan sanctioned and availed	
a.	Name of the Bank / Financial Institution.	
b.	IFSC Code.	
c.	Branch Code No.	
d.	Type of Loan	
e.	Term Loan Sanction No. and Date.	
f.	Term Loan Account No.	
g.	Amount of Term Loan sanctioned.	
h.	Amount of Term Loan disbursed.	
i.	Rate of interest %	
j.	Date of first disbursement of Term loan.	
k.	Moratorium period	

3.0. SUBSIDY CLAIMED:

a) Term Loan taken for setting up of cottage industry	INR.
b) Eligible Capital Subsidy @25% of Term Loan	INR.
c) Eligible Interest subsidy @50% of Interest charged by Bank / NBFC / Cooperative Bank	INR.
d) Eligible additional 10% subsidy for Schedule Caste/ Schedule Tribes/ Women/ Differently abled having 30% or more disability	INR
Total Amount required	INR.

4.0.	<p>Declaration:</p> <p>I hereby declare that the information, statement & documents submitted are to the best of my knowledge & belief, true and correct in all particulars. I am abiding with the terms, conditions, eligibility criteria's and parameters specified in the Government Resolutions, and as amended, under the Investment Promotion Scheme-2022 of U.T. I also declare that I am Authorised by the enterprise to sign and submit the application and related details with relevant documents. Also, if the above fact proves to be untrue, I / we are bound to repay the loan as well as interest and government subsidy at the same time. You / your representatives / representatives of the Reserve Bank of India and any other agency authorized by you will be able to check our accounts, books of accounts, etc. in our Cottage Industry and place of business. We guarantee not to use the loan for any purpose other than the purpose for which it has been approved. I agree to collect the land as arrears if I use it for any other purpose.</p>
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Place:

Signature of the applicant

Date:

Name of the signatory for and on the behalf of (Name of the unit).

**CHECK LIST OF ENCLOSURES (AS APPLICABLE) TO BE
SUBMITTED FOR SUBSIDY UNDER SCHEME E-3.**

1. Common Application form and Scheme application form.
2. Copy of Caste Certificate issued by Competent Authority, if applicable.
3. If the Enterprise is functioning in its own land, copy of ownership duly signed by the applicant.
4. If the Enterprise is functioning in a leased land/ building, copy of registered lease agreement deed executed for a minimum period of 5 years from the date of commencement of commercial production.
5. Copy of Loan Sanction letter from the Bank / Financial Institution in respect of Bank / Institutional financed Enterprises.
6. Copy of the invoices, cash bills and stamped receipts duly attested. The bank scroll which shows the payment, with the details of the machinery supplier, should be furnished, with the attestation of the Bank Manager.
7. Certificate of Chartered Accountant for fixed assets created as on date of commencement of commercial production in the prescribed form.
8. Chartered Accountant Certificate for the investment made in Fixed Assets viz., Land, Building and Plant and machinery and eligible GFCI as per the prescribed format.
9. Copy of the first sale invoice raised after commencement of Commercial Production or copy of first delivery challan in case of enterprises manufacturing on job work basis and copy of last sale invoice at the time of submission of application.

Note: All original documents should be produced for verification. If original is in bank, the duly attested copy of same by branch manager of the bank which financed the projects shall be submitted. All documents should be duly signed and certified by Authorized person.