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UT ADMINISTRATION OF DAMAN & DIU
DEPARTMENT OF TOURISM
DADRA & NAGAR HAVELI AND DAMAN & DIU

No: 5/231/DDT/DMN/Misc-Letter/2020-21/358

Date: 15/09/2020

To,
The SIO, NIC,
Daman.

Subject: Request to develop a portal for Online Services of Tourism Department under Single Window System".

Sir,

With reference to the above cited subject, it is to inform you that the Department of Tourism, DNH & DD has following services to be offered online under Single Window System is as under :-

➤ Hotel Registration :-

List of Documents required for Registration of Hotel

Sr. No.	Particulars
1.	Copy of the Form No. 1 & XIV
2.	Copy of the Site plan
3.	Copy of the approved construction plan
4.	Copy of the Occupancy Certificate issued by Planning & Development Authority, Daman
5.	Copy of the grant of final N.O.C. of Fire Department
6.	Copy of the Health N.O.C. of Health Department, Daman
7.	Copy of the Police Clearance Certificate issued by SDPO, Daman.
8.	Copy of the N.O.C. issued by concerned Panchayat
9.	Copy of the N.O.C. issued by Electricity Department, Daman

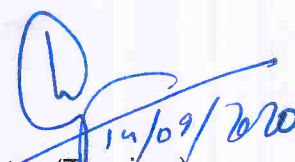
➤ Home Stay Registration :-

List of Documents required for Registration of Home Stay

Sr. No	Particulars
1.	Copy of the Aadhar Card of the person on name of which the Bed & Breakfast/Homestay is to be registered.
2.	Copy of the Form No. 1 & XIV of Survey No.
3.	Copy of the Site plan of Survey No.
4.	Copy of the NA order of Survey No. (*if the property falls under agriculture area/Panchayat)
5.	Copy of the Completion/Occupancy Certificate
6.	Copy of the House Tax Receipt
7.	Copy of the Electricity Bill
8.	Copy of Fire N.O.C.
9.	Copy of the Police Clearance Certificate issued by SDPO, Daman.

Therefore, it is requested to develop a portal for the Department of Tourism, DNH & DD to ensure the above services through online single window system portal.

Thanking You,


14/09/2020
Director (Tourism)
DNH & DD