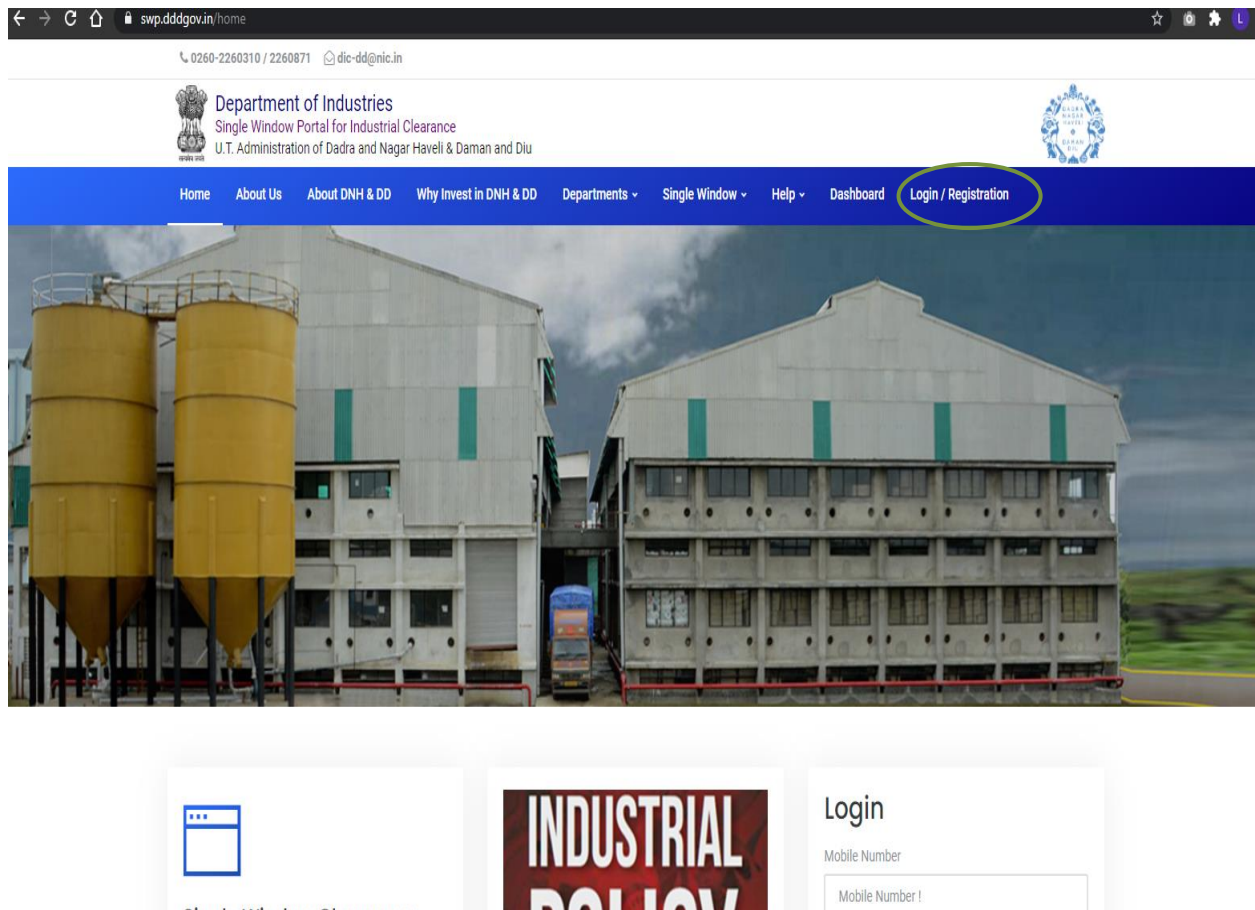


# User Guide for online filing of Registration under The Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996

1. Open the website: <https://swp.dddgov.in/> and click on Login/Registration menu.



2. Enter your mobile number and the pin which was generated on your mobile number to login. If you are new here, then click on Registration button.



### Login into your account!

Mobile Number

Pin [Forgot Pin ? Click Here.](#)

[Login](#) [Back to Home](#)

[Don't have an account? Registration](#)

**3. Enter your Name, Address, Mobile Number, Email and Captcha then click on Register.**



### Register your account!

Applicant Name

Applicant Address

Mobile Number

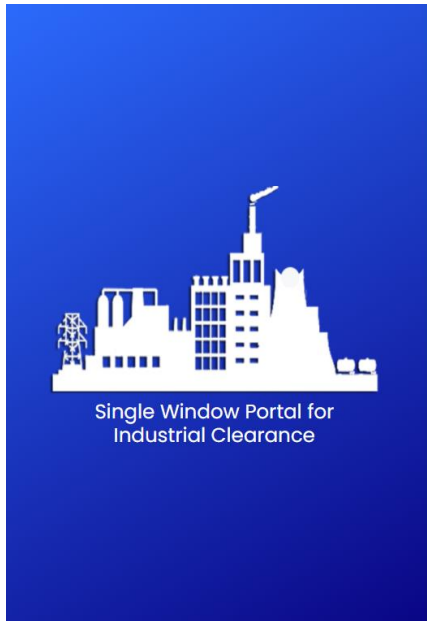
Email

[Refresh](#)

[Register](#) [Back to Home](#)

[Already have an account ? Login](#)

**4. Once the Registration process is completed a verification link will be sent to your registered email id.**



#### [Registration Details Submitted Successfully](#)

You have successfully submitted your registration details.

We have sent you an email verification link on your email address [lelidaman@gmail.com](mailto:lelidaman@gmail.com)

Kindly verify your email address using verification link.

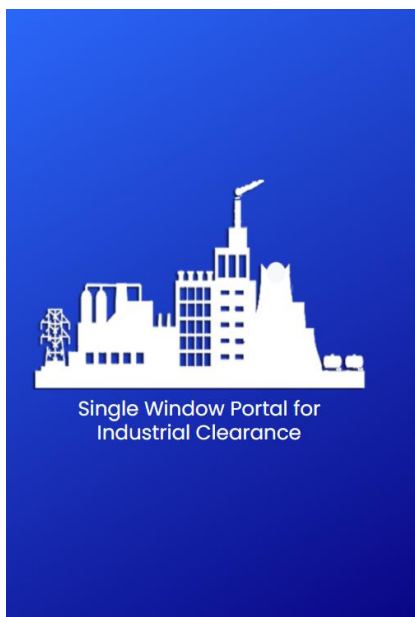
**Note :** If Mail is Not Received Your Inbox. Please Check the Spam.

[Back to Home](#)

5. Link will look something like the image given below. Click on that link and enter the PIN number which was sent on your registered mobile number. Then Click on login.

<https://swp.dddgov.in/confirmation?q=q3yLEYyCDYwUBK4Xf2T5BLegNsAjqTugdBU56mHy9qGYPzms5u>

6. Enter your Mobile Number and the PIN which was sent on your registered mobile number.



#### Login into your account!

Mobile Number

8866993957

Pin

[Forgot Pin ? Click Here.](#)

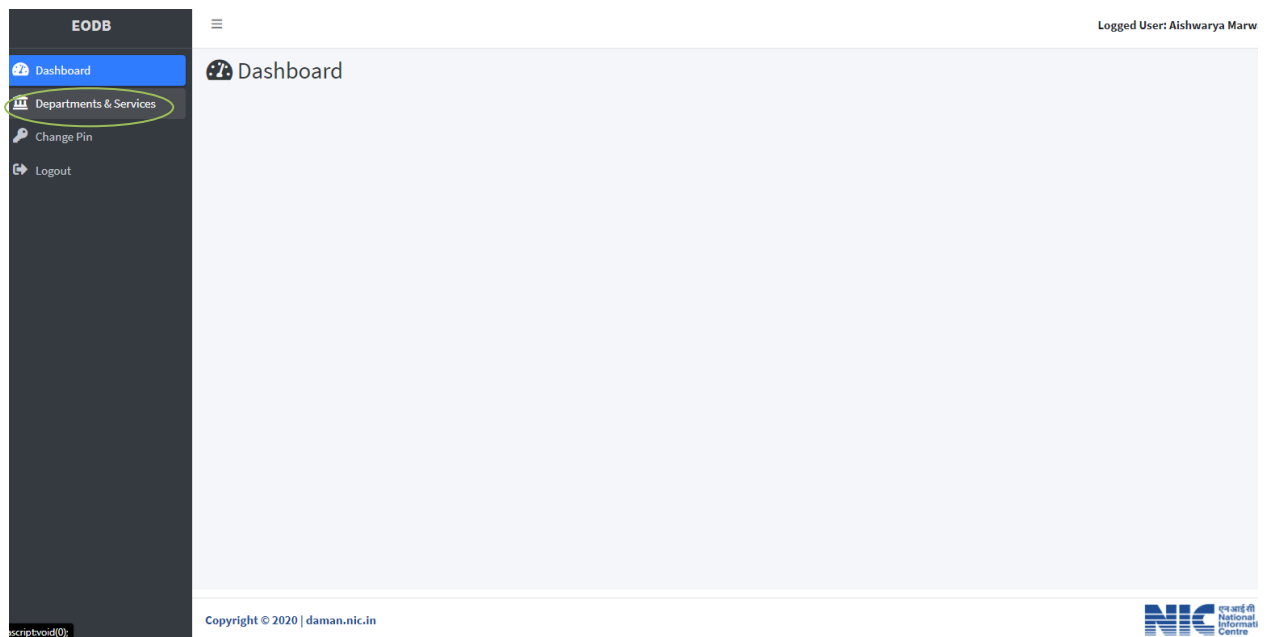
\*\*\*\*\*

[Login](#)

[Back to Home](#)

Don't have an account? [Registration](#)

7. After login, you can see the dashboard. Click on Department & Services.



## 8. Click on Under BOCW Act under the Labour Section.

The screenshot shows the EODB (Employment and Other Building Workers) portal. The left sidebar contains navigation links: Dashboard, Departments & Services, Change Pin, and Logout. The main content area is titled 'PDA' and lists various services under the Labour section. The 'Under BOCW Act' option is highlighted with a red box. Below it, the 'Under Factory & Boiler Act' section is also visible.

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Construction Permission				<a href="#">Click Here</a>
2.	Occupancy Certificate / Part Occupancy Certificate				<a href="#">Click Here</a>
3.	Application for Inspection at Plinth level				<a href="#">Click Here</a>
4.	Site Elevation				<a href="#">Click Here</a>
5.	Zone Information				<a href="#">Click Here</a>

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Under Shop & Establishment Act.				<a href="#">Click Here</a>
2.	Under Contract Labour Act				<a href="#">Click Here</a>
3.	Under BOCW Act				<a href="#">Click Here</a>
4.	Under I.S.M.W. Act				<a href="#">Click Here</a>
5.	Single Annual Return form				<a href="#">Click Here</a>

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Factories License				<a href="#">Click Here</a>
2.	Factories Bldg. Plan Approval				<a href="#">Click Here</a>
3.	Regis. Under Boiler Act				<a href="#">Click Here</a>
4.	Boiler Manufactures				<a href="#">Click Here</a>

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## 9. Fill the entire form and then click on submit button.

The screenshot shows the 'Registration Of Establishments Employing Building Workers' form. The form is titled 'FORM-I [See Rule 23 (1)] APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING BUILDING WORKERS'. It contains several sections for data entry, including Name and location of the establishment, Postal address of the Establishment, Full name and permanent address of the Establishment, Full name and address of the Manager or persons responsible for the supervision and control of the Establishment, Nature of building or other construction work carried is to be carried on in the Establishment, Maximum number of building workers to be employed on any day, Estimated date of commencement of building or the other construction work, and Estimated date of completion of building or the other construction work. The form also includes a declaration by the employer and a section for the Principal Employer Seal and Stamp.

**Registration Of Establishments Employing Building Workers**

**FORM-I**  
[See Rule 23 (1)]  
APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING BUILDING WORKERS

1. Name and location of the establishment where building or other construction work is to be carried on \*

2. Postal address of the Establishment \*

3. Full name and permanent address of the Establishment, if any

4. Full name and address of the Manager or persons responsible for the supervision and control of the Establishment \*

5. Nature of building or other construction work carried is to be carried on in the Establishment \*

6. Maximum number of building workers to be employed on any day \*

7. Estimated date of commencement of building or the other construction work \*

8. Estimated date of completion of building or the other construction work \*

9. Declaration by the employer

9.1 ☐ I hereby declare that the particulars given above are true to the best of my knowledge and belief \*

9.2 ☐ I undertake to abide by the provisions of the Building and other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and the rules made thereunder. \*

10. Principal Employer Seal and Stamp\*  
(Maximum File Size: 1MB) (Upload JPG | PNG | JPEG | JFIF Only)

Choose File | No file chosen

Save as a Draft Submit Application Close

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10. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

EODB

Dashboard  
Departments & Services  
Change Pin  
Logout

Registration Of Establishments Employing Building Workers

Logged User: Aishwarya Marwal

Home / BOCW

Apply for New Registration

Show 10 entries

Search:

No.	Application Number	Establishment Name & Location	Establishment Address	Manager Name & Address	Submitted On	Status	Query Status	Action
1	DOCW00001	test	test	test	22-12-2020	Application Submitted	-	<a href="#">View</a> <a href="#">Form 1</a>

Showing 1 to 1 of 1 entries

Previous 1 Next

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NIC e-governance Centre

11. Click on Form 1 to download Final Certificate of Registration of Establishment under BOCW Act.

FORM I  
[See Rule 23 (1)]

APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING BUILDING WORKERS

1	Name and location of the establishment where building or other construction work is to be carried on:	
2	Postal address of the Establishment:	
3	Full name and permanent address of the Establishment, if any:	
4	Full name and address of the Manager or persons responsible for the supervision and control of the Establishment:	
5	Nature of building or other construction work carried is to be carried on in the Establishment:	
6	Maximum number of building workers to be employed on any day	
7	Estimated date of commencement of building or the other construction work	
8	Estimated date of completion of building or the other construction work	

Declaration by the employer

(i) I hereby declare that the particulars given above are true to the best of my knowledge and belief.



(ii) I undertake to abide by the provisions of the Building and other Construction Workers (Regulation of Employment and Conditions of Service) Act, 1996 and the rules made thereunder.

☒ Principal Employer  
Seal and Stamp

## 12. Payment of Application:

**Challan Print Report**

Challan No. : 7404							
Challan of money paid into		STATE BANK OF INDIA (bank), MOTI DAMAN (branch)					
To be filled in by the remitter				To be filled in by the Departmental Officer or at his instance			
Name (& or designation) and address of the party (i.e. Tax payer etc.) crediting money	Challan Branch Name	Department/ Office from whose books the demand emanated	Full particulars of the nature of remittance and/or authority (If any)	Amount	Head of Account	Accounts Officer by whom adjustable	Order to the bank
Ms Kamnath Mudranaya Pvt Ltd A2 Manali Park Satyagrah Chavani Road Bodakdev Road Andheri West Mumbai 400054	MOTI DAMAN	THE CHIEF INSPECTOR OF FACTORIES & BOILER Nani Daman [ 209713 ]	RECEIPT UNDER THE BUILDING AND OTHER CONSTRUCTION (REGULATION OF EMPLOYMENT AND CONDITION OF SERVICE) ACT, 1996 [ 0230001010100 ]	100	RECEIPT UNDER THE BUILDING AND OTHER CONSTRUCTION (REGULATION OF EMPLOYMENT AND CONDITION OF SERVICE) ACT, 1996 [ 0230001010100 ]	Pay and Accounts Officer Daman [ 008998 ]	
<b>Total :</b>				100			
(In words) Rupees: One Hundred only							
Received payment(in words) Rupees							
Date: 25-08-2020							
(REVERSE)							
Particulars to be filled in by remitter				Amount			
				Rs.		P.	
Cash				100.0000			
Bank drafts(with details)							
Cheques(with details)							
IPO(with details)							
<b>Total</b>				100.00			
				Rs.			

Labour Inspector  
Daman / Daman.