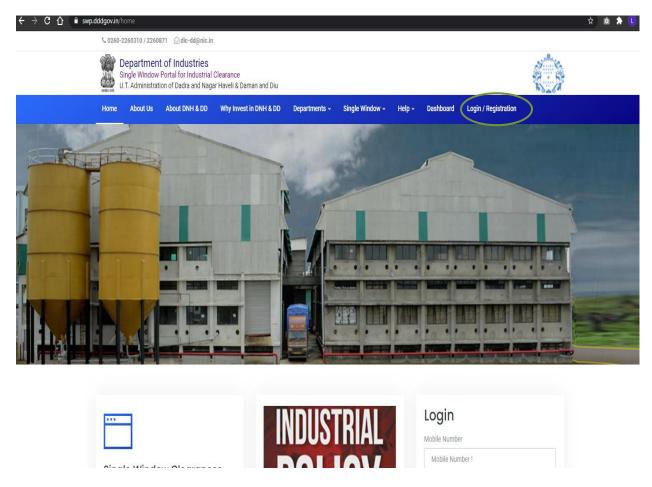
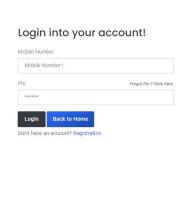
<u>User Guide for online filing of Registration and Renewal of Boilers under The</u> <u>Boilers Act, 1923</u>

1. Open the website: https://swp.dddgov.in/ and click on Login/Registration menu.

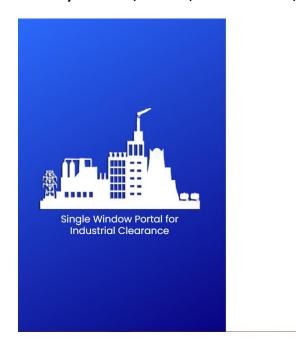


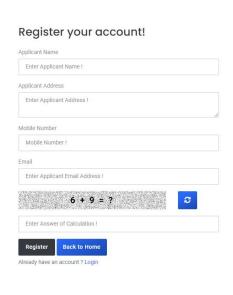
2. Enter your mobile number and the pin which was generated on your mobile number to login. If you are new here, then click on Registration button.





3. Enter your Name, Address, Mobile Number, Email and Captcha then click on Register.





4. Once the Registration process is completed a verification link will be sent to your registered email id.

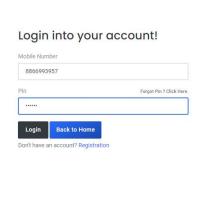




5. Link will look something like the image given below. Click on that link and enter the PIN number which was sent on your registered mobile number. Then Click on login.

6. Enter your Mobile Number and the PIN which was sent on your registered mobile number.

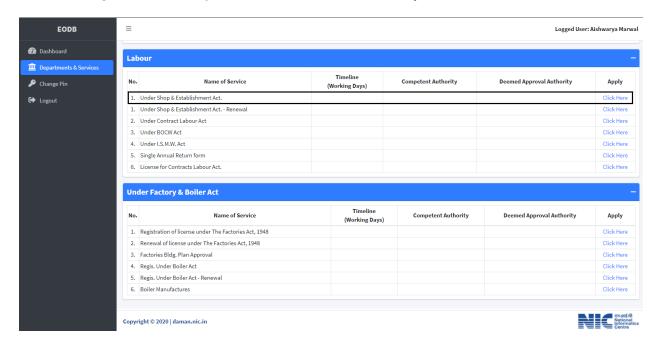




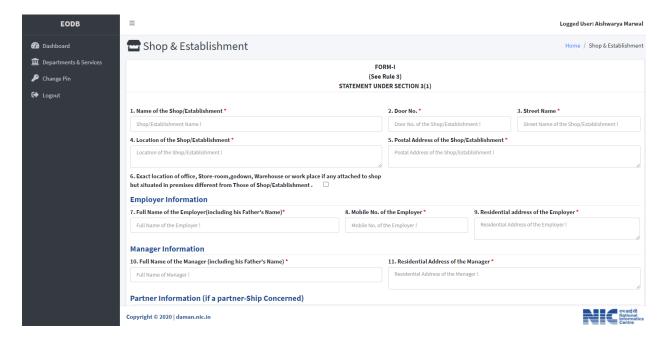
7. After login, you can see the dashboard. Click on Department & Services.

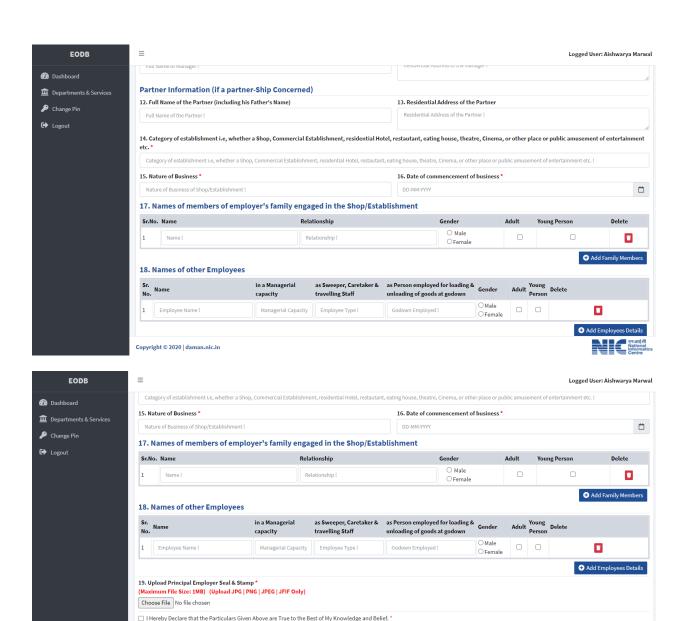


8. Click on Register. under Shop & Establishment under the Shop & Establishment Act.



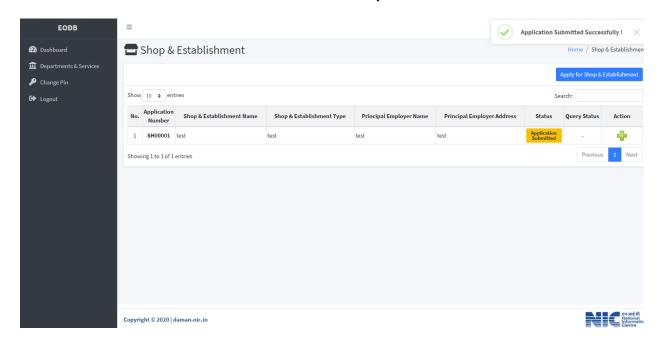
9. Fill the entire form and then click on submit button.





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10. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.



11. Click on Form 1 to download Final signed Certificate.

FORM I (See Rule 3)

STATEMENT UNDER SECTION 3(1)

- 1. Name of Shop/Establishment, if any :
- Door No. and name of the Street and exact

 2. Location of the Shop/Establishment and
 Postal address

Exact location of office, Store-room, godown,

- Warehouse or work place if any attached to Shop but situated in premises different from Those of Shop/Establishment.
- 4. Full name of the Employer, if any including his father's name.
- 5. Residential address of the Emplyer
- Full name of Manager, if any including his
 Father's name and his residential address

Name of Partners, if any including his Father's

 name and his residential address (if a partner-Ship concerned)

Category of establishment i.e, whether a Shop, Commercial Establishment, residential

- Hotel, restautant, eating house, theatre, Cinema, or other place or public amusement of entertainment etc.
- 9. Nature of Business
- 10. Date of commencement of business
- Names of members of employer's family engaged in the Shop/Establishment.

Name	Relationship	Gender	Adults	Young Person

Name of other Employees:

- (i) in a Managerial capacity
- (ii) as Sweeper, Caretaker & traveling Staff.
 (iii) As persons employed for loading & unloading of goods at godown.
- 13. Total numbers of employees :

	N	lame	Managerial Capacity	Туре	Godown Employed	Gender	Adults	Young Person
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I hereby declare that the above information is true to the best of my knowledge and belief.

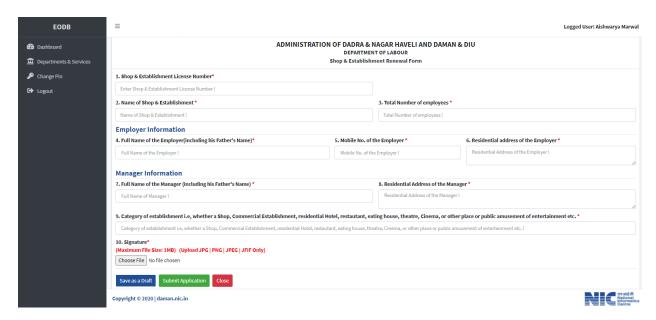
Dated : 24-12-2020 Signature of Employer

For Renewal under the Shop & Establishment Act

12. Click on Renewal under Shop & Establishment under the Labour Section.



13. Fill the entire form and click on submit button.



14. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.					