

Step 1:

Click on the link <https://www.dded.gov.in/index.php> and window given below will appear



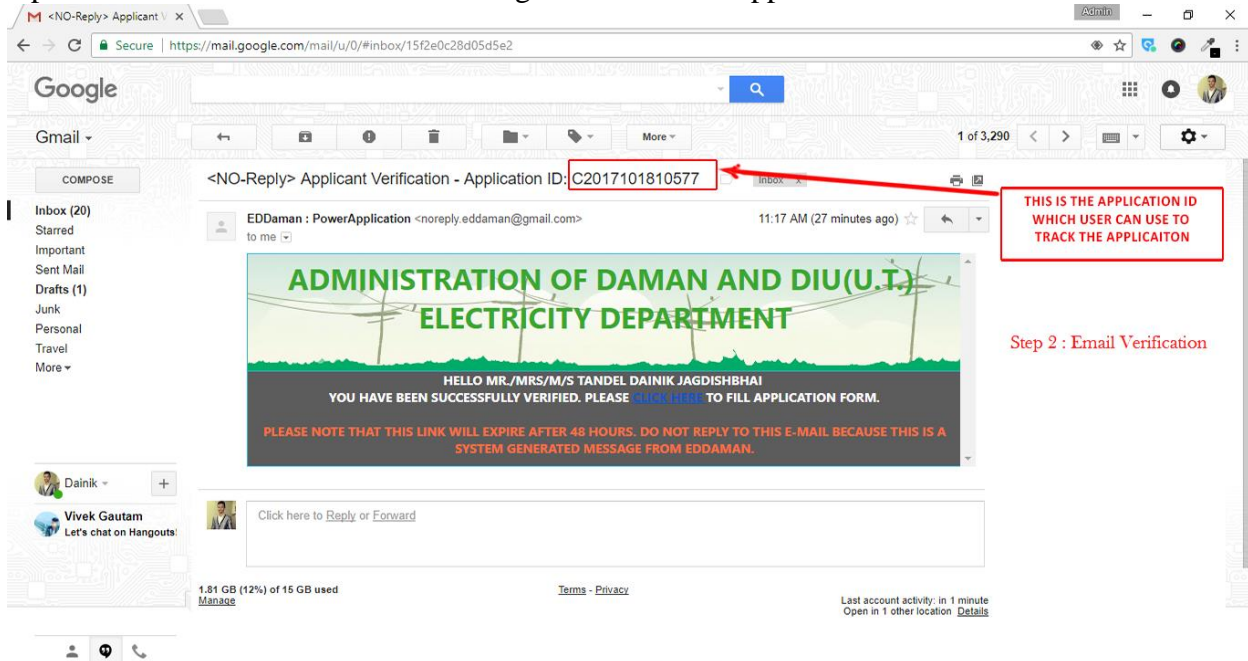
1. Click on “Consumer Area”  
After that Click on “Online Services” after that you will be redirected to  
“<https://oims.dded.gov.in/?ApplicantVerification>” and window given below will appear

A screenshot of the 'Applicant Verification' form on the OIMS portal. The form is titled 'Applicant Verification' and is part of the 'Administration Of Daman And Diu(U.T.) Electricity Department'. It contains several input fields: 'APPLICATION FOR' (a dropdown menu with 'NEW POWER' selected), 'Applicant's SurName' (filled with 'TANDEL'), 'Applicant's FirstName \*' (filled with 'DAINIK'), 'Applicant's MiddleName' (filled with 'JAGDISHBHAI'), and 'Email ID \*' (filled with 'DAINIKTANDEL@GMAIL.COM'). To the right of the form, there is a red circle containing the text 'REFERENCE NO 287'. Below the form, a red text line reads 'Your Name in Application : TANDEL DAINIK JAGDISHBHAI'. At the bottom of the form, there is a blue button labeled 'Click Here to Verify'.

1. Applicant has to select “New Power” and fill the details alongwith e-mail id
2. After filling the details click on “click here to verify” button.
3. Applicant will receive link on mail Id.

## Step 2:

Open the link from e-mail and window given below will appear:



Step 2 : Email Verification

1. Open the link to fill the application form
2. Application Id. Will be generated which is shown in above image with red arrow.

## Step 3:

Application form as given below will appear:

1. Enter the required load and service connection charges and security deposit amount will be displayed as below.

Administration Of Daman And Diu(U.T.)  
Electricity Department

Step 3 : Fill Application form

1. Category/demand Details

Apply For: NEW POWER  
Purpose: Residential  
Tariff: Domestic  
Demand required (1 HP=KVA=KW): 1.41 KW  
Total Demand: 1.4 KW

Click to Calculate your connected load

Approximate Connection Charges:

Service Connection Charges	₹	260	.00
Security Deposit	₹	150	.00

Note:  
This Is Estimated Rate Not Actual. Actual Rate May Vary From Estimated Rates.  
• Cable Rates Beyond 30mtr.  
• For Single Phase Connection (demand <= 2.5): 25/mtr.  
• For Three Phase Connection (demand > 2.5): 50/mtr.

CONNECTION CHARGES CALCULATED BASED ON DEMAND

REFERENCE NO 287

2. Fill other details in application form
3. Upload passport size photo and signature
4. Click on submit button.
5. Application form preview will be displayed to user then click on Next button.

Step 4:

The window for attachment of document will appear as given below:

Step 6 : Attach Document and Submit

Proof of Occupancy

☐ Occupancy Certificate ☐ Issued By Town Planning Authority ☐ Registered Power of Attorney  
☐ Allotment Order issued by Owner ☐ Land Revenue Receipt in case of agriculture/irrigation pump set  
☐ Latest Rent Receipt ☐ Lease Deed  
☐ Rent Aggriment ☒ Possession Letter ☐ N/A

Choose a file (Image/pdf files only) Remove

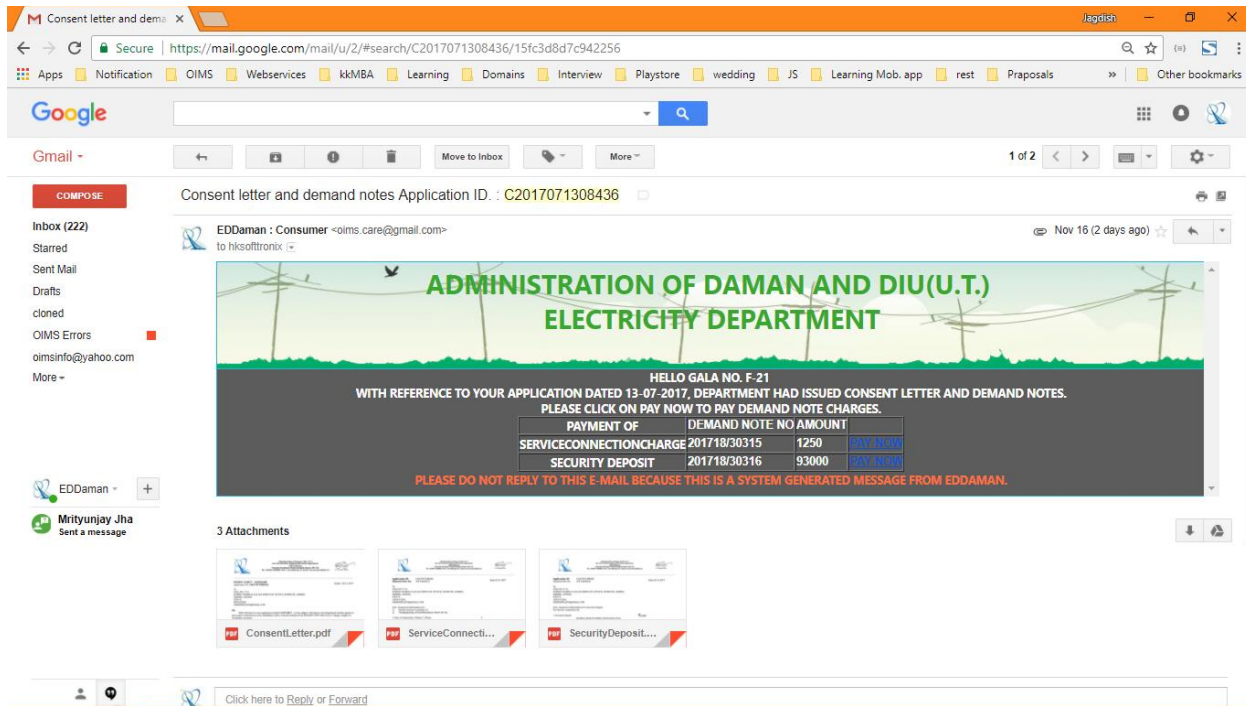
Submit

REFERENCE NO 287

1. Attach the required documents
2. Click on submit

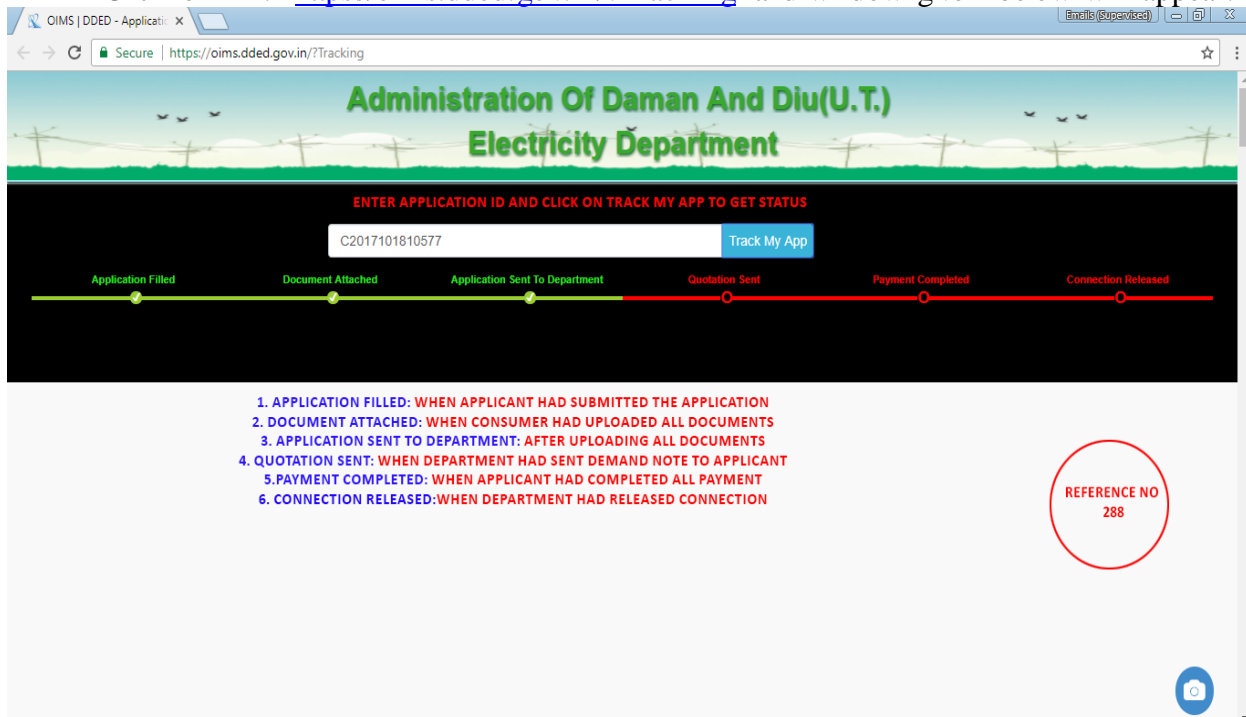
## Step 5:

Application will be received by the department. After verification of documents, the application is processed and consent letter along with quotation/demand note is sent to the applicant on the registered mail Id.



## Step 6:

Click on link: <https://oims.dded.gov.in/?Tracking> and window given below will appear.



1. Enter the application Id. From email received from department and track the status of application

## Step 7:

Click on link **Pay Now** from received email and window given below will appear:

Multiple Payments

Consumer Id.  OR Quotation No. / Demand Note

[Add](#)

Quotation No.	App Id.	Connection Id.	Name	Address	Head	Amount Payable	
201718/35255	C2017101110466		M/S. VIKRANT EXTRU..	SURVEY NO. 197/3 (96-A), PANCHAL UDYOG NAGAR,,BHIMPORE, ,DAMAN	Security Deposit	2250000	<a href="#">Remove Quotation</a>

Email

Mobile

Total Amount 2250000

[Pay](#)

powered by [Inventif Web](#)

1. Enter the email id and contact no and pay amount.
2. After successful payment of all charges, second link will be automatically mailed to the registered mail Id.

## Step 8:

Open the link and window given below will appear:

**No Attachments Found**

[CHOOSE A FILE \(PDF ONLY\)](#)

6. R.I.O. APPROVAL .....

**No Attachments Found**

[CHOOSE A FILE \(PDF ONLY\)](#)

7. TEST CERTIFICATE FOR ENERGY METER AT .....

**No Attachments Found**

1. Attach approval from Regional Inspectorial Organization (RIO) and test report from Licensed electrical contractor
2. Click on submit button

Step 9:

1. Documents will be received by the department
2. After verification of documents, site inspection is carried out.
3. Release order is sent to applicant's registered mail Id

