# Renewal of Fire Fire-No Objection Certificate

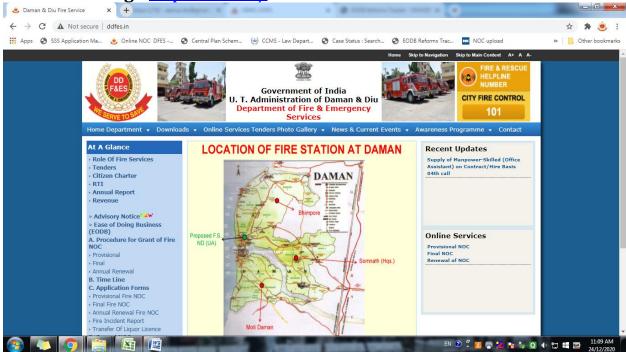
1	Name of Approval / NoC/ License/ Registration	Renewal of Fire-No Objection Certificate
2	Competent Authority	Department of Home - Fire & Emergency Services
3	Applicability Criteria	➤ Assistant Director of Fire & Emergency Services
4	Stage	After Operation
5	SLA/ Number of Days	28 Days
6	Documents Required	<ul> <li>(i) Application form dully filled in all respect</li> <li>(i) Self declaration on plain paper and Photo ID proof (i.e. Aadhar Card, Election Card, Passport etc)</li> <li>(ii) Copy of register of fire extinguisher (Annexure – F) maintained by the owner.</li> <li>(iii) Photographs of the all fire fighting system and Marginal open spaces/Set Back as a evidence</li> <li>(iv) Annually certificate (Annexure - I) to be given by the owner or the occupier for maintenance of the fire prevention and life safety measures as per format.</li> <li>(v) Annually certificate (Annexure – I &amp; Annexure) to be given by the fire contractor/agency regarding maintenance of fire fighting system as per format.</li> <li>(vi) Copy of Final No objection Certificate/Renewal of Fire NOC issued by the Fire Department.</li> </ul>
7	Form Submission	https://swp.dddgov.in/login or http://eservices.ddfes.in/ApplicantVerification/?TYPE=Provisional
8	Procedure for getting license	a) The applicant shall open the above Online Single Window Portal using the address b) Online Services >> Click on >> Renewal of Fire NOC c) After fill the details than (Click Here to verify) e-mail sent to register e-mail. d) After receiving e-mail to start the application form, after filled application form than (Click on Confirm & Submit) to upload documents as per check list  Step - 2 The following documents (Scanned Copies in .pdf format) are required to be uploaded.

		<ul> <li>(i) Photo ID proof (i.e. Aadhar Card, Election Card, Passport etc).</li> <li>(ii) Application form dully filled in all respect</li> <li>(iii) Copy of register of fire extinguisher maintained by the owner.</li> <li>(iv) Photographs of the all fire fighting system and Marginal open spaces/Set Back</li> <li>(v) Annually certificate to be given by the owner or the occupier for maintenance of the fire prevention and life safety measures as per format.</li> <li>(vi) Annually certificate to be given by the fire contractor/agency regarding maintenance of fire fighting system as per format.</li> <li>(vii) Copy of Final No objection Certificate/Renewal of Fire NOC issued by the Fire Department</li> <li>Step = 3         After upload all documents, submit the application in online single window system     </li> <li>Step = 4         Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director.     </li> <li>Step = 5         Assistant Director forwarded to Station Fire Officer/Asstt. Station Fire Officers for inspection of the premises.     </li> <li>Step = 6         The Inspection Committee shall review the application and inspect the premises and submit their inspection report for further action.     </li> <li>Step = 7         Basing on the inspection report, Further the senior officers will scrutinize the inspection Committee report and the submit their recommendation whether, the NOC issued (or) not.     </li> <li>Step = 7</li> <li>Finally, the Officers concerned have reviewed the inspection Report and remarks given by the Assistant Director shall approve either may be issued or not.</li> </ul>
9	Fee & Mode of Payment	Rs. 2500/- Renewal of Fire NOC fees. Visit PFMS Challal Creation >> The Chief of Police (H.O. of Fire & Emergency Deptt.) Nani Daman [209703] >> Fire Protection & Control (0070601090000) >> Pay and Accounts Office Daman [008998]. If, not paid at the time of Provisional NOC.
10	Clearance Issued	After receipt of the challan, Final Fire NOC will issue to directly to applicant.
11	Validity of NOC	01 Year
12	Does the applicant need to visit office	No

		personally?	
1	13	In there any late fees if renewal is	No at present
		missed?	

## **Renewal of Fire-No Objection Certificate Procedure:**

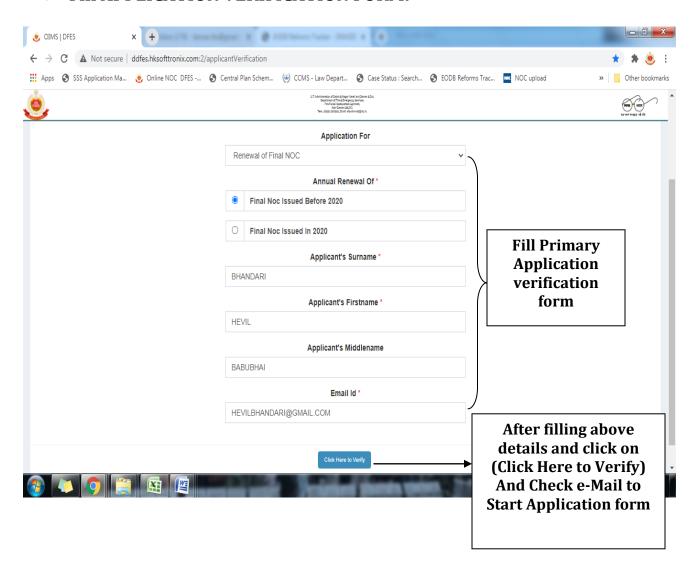
Go through <a href="https://dfes.in/">https://dfes.in/</a> website.



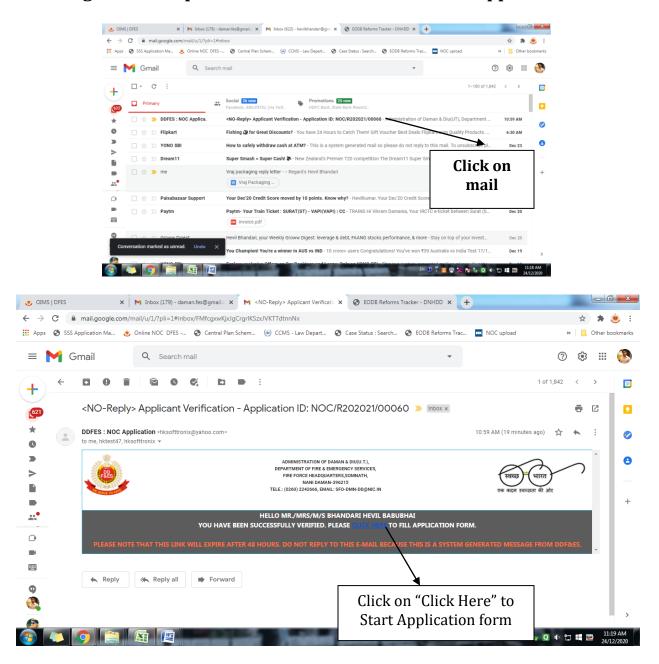
> Click on > Provisional NOC or Final NOC or Renewal of NOC:



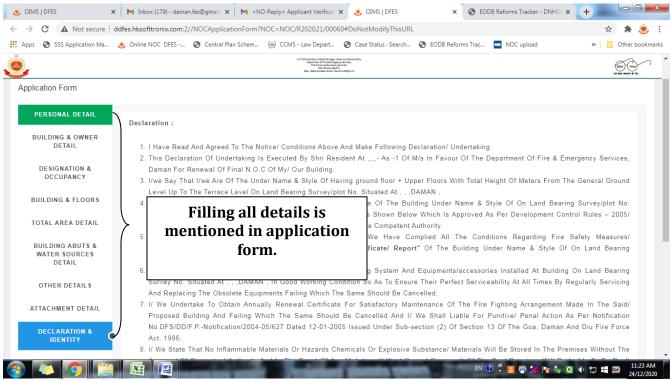
#### > Fill APPLICATION VERIFICATION FORM:



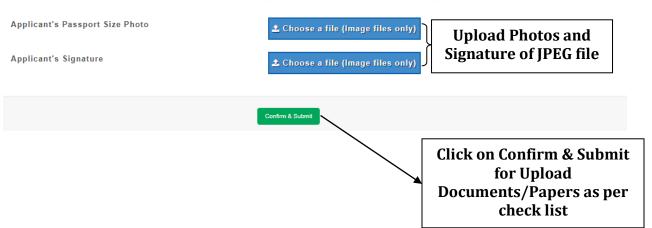
#### > Login e-Mail Open check mail receive for Online Application form:



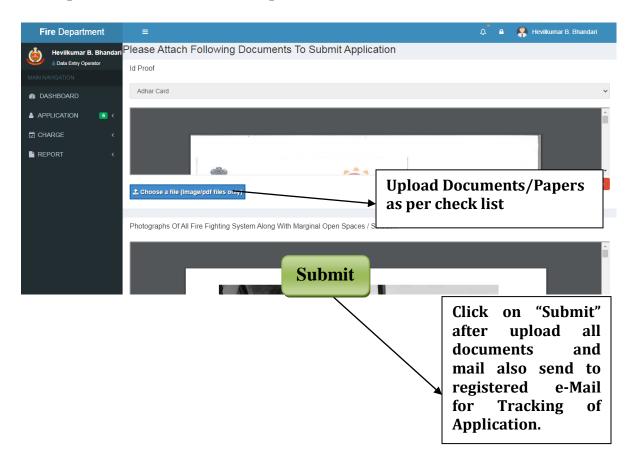
#### > Filling the application form:



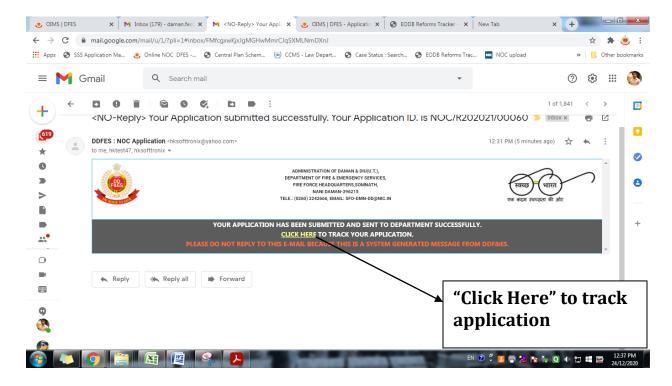
- 8. I/ We State That No Inflammable Materials Or Hazards Chemicals Or Explosive Substance/ Materials Will Be Stored In The Premises Without The Approval Of Competent Authority And In The Event Of Any Violation, I/ We (Owner/ Occupant) Of The Said Premises Will Be Liable To Be Dealt With Penal Action.
- 9. That I Have Also Submitted The Residential And Photo Identity Proof Duly Attested
- 10. That This Declaration Is Required To Be Produced In The Office Of The Fire & Emergency Services, Daman For The Purpose Of Undertake To Comply All Conditions As Mentioned In Annual Renewal Of Final No Objection Certificate Failing Which The Same Should Be Cancelled.
- 11. I/ We Say That This Undertaking Will Be Binding On Me/ Us, Our Heirs, And Administrators And To Our Assignees.
- 12. Whatever Stated Above Is True To The Best Of My Knowledge And Belief And I Also Know That Making False Declaration Is An Offence.



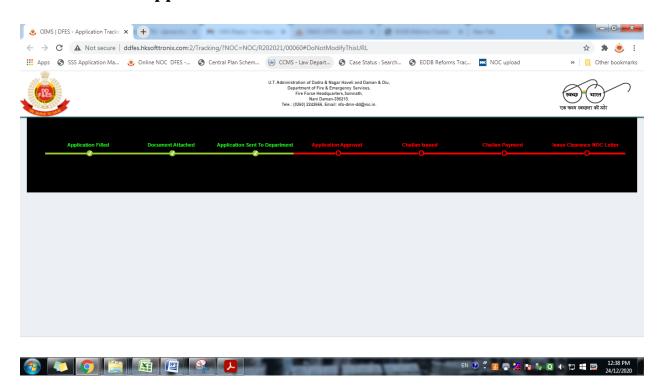
# > Upload all Documents as per check list:



#### > After Submit Application to the Fire Department:



#### > To track Application:



#### Fire Department Internal Procedure:

#### <u>Steps - 1</u>

After upload all documents, submit the application in online single window system

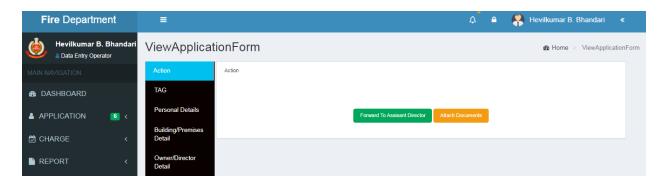
#### <u>Step - 2</u>

Once the application is submitted it appears in the Dashboard of the Dealing Hand and application forwarded to Assistant Director.



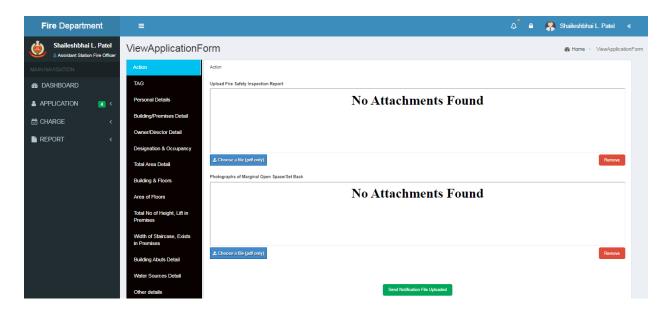
# <u>Step - 3</u>

Assistant Director forwarded to Station Fire Officer/Asstt. Station Fire Officers for inspection of the premises.



#### <u>Step - 4</u>

The Inspection Committee shall review the application and inspect the premises and submit their inspection report for further action.



#### <u>Step - 5</u>

Basing on the inspection report, Further the senior officers will scrutinize the inspection Committee report and the submit their recommendation whether, the NOC issued (or) not.



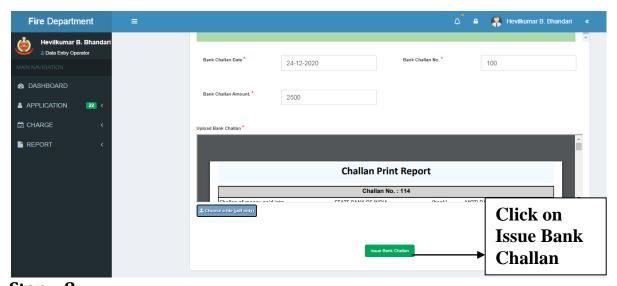
# <u>Step - 6</u>

Finally, the Officers concerned have reviewed the inspection Report and remarks given by the Director shall approve either may be issued or not.

#### <u>Step - 7</u>

# Fee & Mode of Payment:

- Upload Bank challan and sent to applicant for fees.
  - Rs. 2500/- Renewal of Fire NOC fees.
- ➤ Visit PFMS Challal Creation >> The Chief of Police (H.O. of Fire & Emergency Deptt.) Nani Daman [209703] >> Fire Protection & Control (0070601090000) >> Pay and Accounts Office Daman [008998].
- ➤ Rs. 2500/- Renewal of Fire NOC fees.



#### <u>Step - 8</u> <u>Clearance Issued:</u>

> After receipt of the challan, Fire NOC directly to applicant through online.



> Click on Clearance Issued, Fire NOC directly to applicant through online.

# THANK YOU