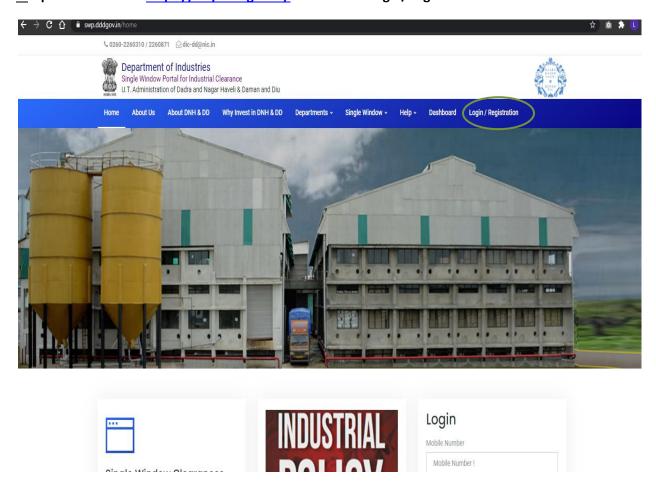
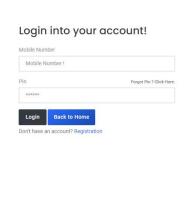
<u>User Guide for online filing of Registration of establishment under the Inter</u> <u>State Migrant Workmen (RE&CS) Act,1979</u>

1. Open the website: https://swp.dddgov.in/ and click on Login/Registration menu.



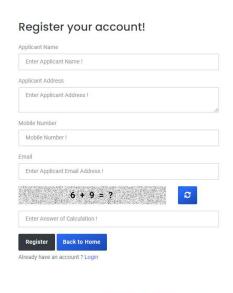
2. Enter your mobile number and the pin which was generated on your mobile number to login. If you are new here, then click on Registration button.





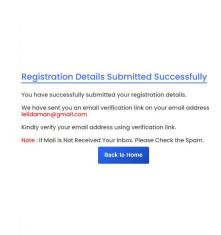
3. Enter your Name, Address, Mobile Number, Email and Captcha then click on Register.





4. Once the Registration process is completed a verification link will be sent to your registered email id.





5. Link will look something like the image given below. Click on that link and enter the PIN number which was sent on your registered mobile number. Then Click on login.

6. Enter your Mobile Number and the PIN which was sent on your registered mobile number.





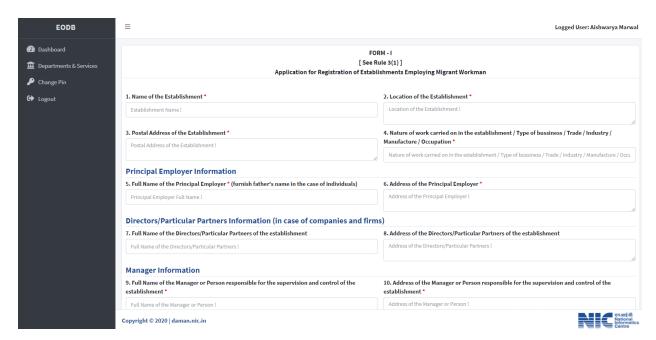
7. After login, you can see the dashboard. Click on Department & Services.

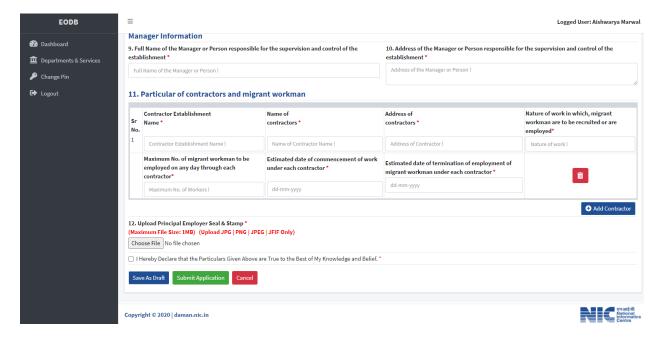


8. Click on Under I.S.M.W. Act for Registration of establishment under the Inter State Migrant Workmen (RE&CS) Act, 1979.

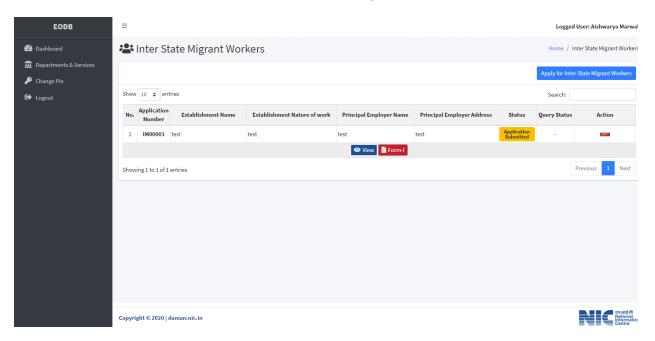


9. Fill the entire form and then click on submit button.





10. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.



FORM - I [SEE Rule 3(1)]

Application for Registration of Establishments Employing Migrant Workman

| _ | | | | | | | | | |
|---|--|--|---|----|--|--|--|--|--|
| 1 | Name and location of the Establishment: | | | | | | | | |
| 2 | Postal address of the Establishment: | | | | | | | | |
| 3 | | s of the Principal Empl I's name in the case of | | | | | | | |
| 4 | Name and address of case of companies and | the directors/particular d firms) | | | | | | | |
| 5 | | s of the Manager or pe pervision and control o | | | | | | | |
| 6 | Nature of work carried on in the establishment / Type of bussiness / Trade / Industry / Manufacture / Occupation: | | | | | | | | |
| 7 | Particular of contractors and migrant workman | | | | | | | | |
| | Name and address of contractors | Nature of work for which, migrant workman are to be recruited or are employed | Maximum No. of migrant workman be employed on any day labour through each contractor | to | Estimated date and commencement of work under each contractor | Estimated date of termination of employment of migrant workman under each contractor | | | |
| | 1 | 2 | 3 | | 4 | 5 | | | |
| 1 | | | | | | | | | |
| 8 | Particulars for reasu | iry receipt enclosed:- | | | | | | | |
| _ | | | | | | | | | |

I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Principal Employer Seal and Stamp

OFFICE OF THE REGISTERING OFFICER

Time and Date of receipt of application with Treasury Receipt No. and Date

Signature of Registering Officer