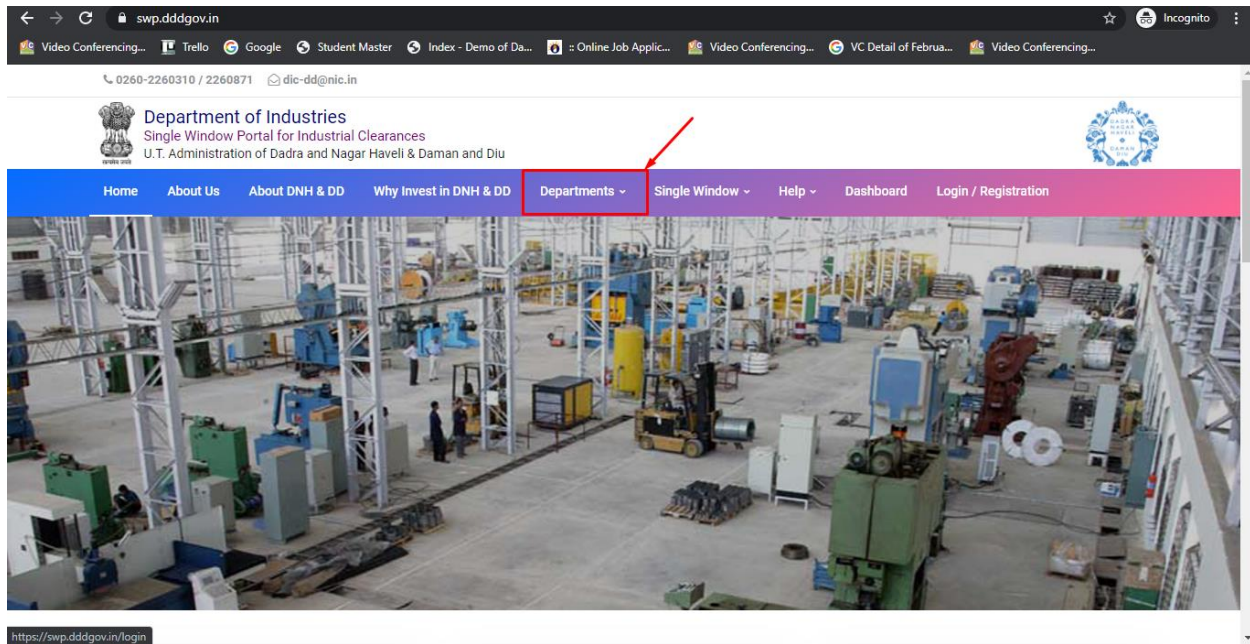
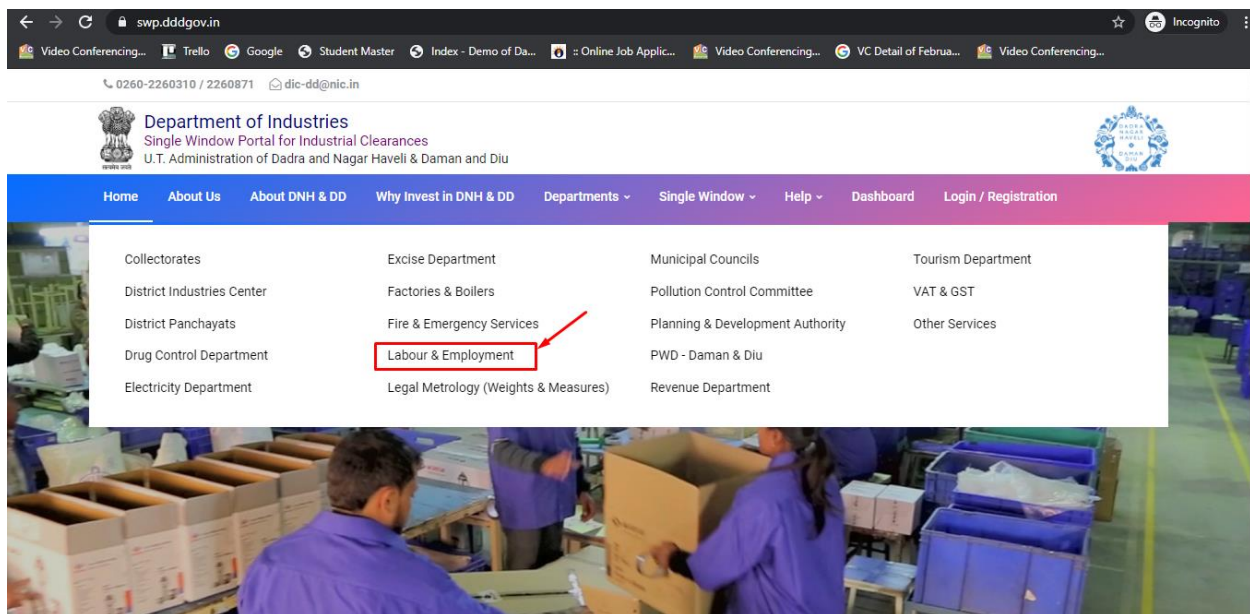


User Guide for online filing of License for Contractors under provision of The Contracts Labour (R & A) Act,1970

1. Open the website: <https://swp.dddgov.in/> and click on Department menu.




2. Click on Labour & employment Department from the menu.




3. From the Department's page, click on **"Click here"** for the License for Contractors under provision of The Contracts Labour (R & A) Act,1970.

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 **Department of Industries**
Single Window Portal for Industrial Clearances
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu




Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

	(License of Contractor Establishment)*							
5	Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)*"	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
6	Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
7	License for Contractors under provision of The Contracts Labour (R & A) Act,1970	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
8	Renewal License for Contractors under provision of The Contracts Labour (R & A) Act,1970	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary
9	Single Annual Return form	Click Here	Labour and Employment	20 Days	View	Labour Enforcement Officer	Asst Labour Commissioner	Secretary

4. Enter your mobile number and the pin which was generated on your mobile number to login.

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U.T. Administration of Dadra Nagar Haveli & Daman and Diu

Login into your account!

Mobile Number
8347435433

Pin [Forgot Pin ? Click Here.](#)

[Login](#) [Back to Home](#)

Don't have an account? [Registration](#)

5. After login, click on Department & Services and on the search bar type “Labour”. For the “License for Contractors under provision of The Contracts Labour (R & A) Act, 1970” click on “click here”.

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- Company Profile
- Departments & Services**
- Change Pin
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Departments & Services

Labour

No.	Name of Service	Timeline (Working Days)	Competent Authority	Deemed Approval Authority	Apply
1.	Registration under "Shops & Establishment Act"				Click Here
2.	Renewal under "Shops and Establishment Act"				Click Here
3.	Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970				Click Here
4.	Registration under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996"				Click Here
5.	Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"				Click Here
6.	Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)"				Click Here
7.	Single Annual Return form				Click Here
8.	License for Contractors under provision of The Contracts Labour (R & A) Act, 1970				Click Here
9.	Renewal License for Contractors under provision of The Contracts Labour (R & A) Act, 1970				Click Here

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6. Click on “apply for License for Contract Labour Act”.

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- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

License for Contractors under provision of The Contracts Labour (R & A) Act, 1970

Home / License for Contracts Labour

[Apply for Licence for Contracts Labour](#)

Show: 10 entries

Search:

No.	Application Number	Contractor Name	Employer Name	Establishment Address	Submitted On	Status	Query Status	Action
1	APLC00001	test	test	test	28-12-2020	Application Submitted	-	+

Showing 1 to 1 of 1 entries

Previous 1 Next

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7. Fill the entire form and then click on submit button.

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Company Profile
Departments & Services
Change Pin
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License for Contractors under provision of The Contracts Labour (R & A) Act,1970

Home / Licence for Contracts Labour

FORM - IV
[See Rule 21(1)]
APPLICATION FOR LICENCE

1. Contractor Information

1.1 Name of Contractor*
Enter Name of Contractor !

1.2 Contractor Father Name*
Enter Contractor Father Name!

1.3 Contractor Address*
Enter Address!

1.4 Contractor Contact No.*
Enter Contact No!

1.5 Contractor Email*
Enter Contractor Email !

2. Particulars of Establishment or Establishments where contract labour is to be employed

2.1 Name of Establishment*
Enter Name of Applicant !

2.2 Address of Establishment*
Enter Address of Establishment !

2.3 No. Of certificate of Registration of Establishment under act*

2.4 Date of certificate of Registration of Establishment under act*

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Company Profile
Departments & Services
Change Pin
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2.3 No. Of certificate of Registration of Establishment under act*
Enter No. Of certificate !

2.4 Date Of certificate of Registration of Establishment under act*
dd-mm-yyyy

2.5 Name of Principal Employer*
Enter Name of Employer !

2.6 Address of Principal Employer*
Enter Employer Address !

2.7 Nature of process, Opration of work for which establishment in engaged*
Enter Nature of process !

2.8 Nature of process, Opration or work for which contract labour to be employed in the establishment*
Enter Nature of process for contract labour!

2.9 Duration of process contract work*
Enter Duration of Work !

2.10 Name of Agent or manager of contractor at the work establishment*
Enter Name of Agent !

2.12 Address of Agent or manager of contractor at the work establishment*
Enter Address of Agent !

2.13 Maximum number of employess proposed to be employed as contract employed as contract labour in establishment*
Enter Maximum number of employess !

3. Whether the contractor has worked in any other establishment within five year ? ☐

4. Estimated value of the contract work*
Enter Estimated value !

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Enter Estimated Value :

5. Upload Document of Form-V issued by Principal Employer*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

6. Upload Document of Application should be submitted in triplicate in FORM IV*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

7. Upload Document of Copy of certification of Registration of Principal Employer*
(Maximum File Size: 2MB)(Upload pdf Only)
 No file chosen

8. Signature*
(Maximum File Size: 1MB)(Upload jpg, png, jpeg, .jif Only)
 No file chosen

Place *

Date of Application *

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7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

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- Dashboard
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- Departments & Services
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- Logout

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Show entries

Search:

No.	Application Number	Contractor Name	Employer Name	Establishment Address	Submitted On	Status	Query Status	Action
1	APLC00001	test	test	test	28-12-2020	Application Submitted	-	<input type="button" value="Form-IV"/>

Showing 1 to 1 of 1 entries

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8. Click on Form I to view your application.

← → ↻ File | C:/Users/HELPDESK/Downloads/FORM-I%20(4).pdf 🔍 ☆ 🛡️ 👤 🟢 ⋮

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FORM-IV

(See rule 21 (1))

Application For Licence.

1.	Name and address of the contractor (including his father's name(s)).	test test test
2.	Particulars of Establishment or Establishments where contract labour is to be employed:-	
2.1	Name And Address Of The Establishment.	test test
2.2	No. And Date Of Certificate Of Registration Of Establishment Under The Act.	20/2020-12-28
2.3	Name And Address Of The Principal Employer	test test
2.4	Nature Of Process, Operation Or Work For Which Establishment Is Engaged	test
2.5	Nature Of Process, Operation Or Work For Which Contract Labour To Be Employed In The Establishment	test
2.6	Duration Of The Proposed Contract Work, Give Proposed Date Of Commencing And Ending.	test
2.7	Name And Address Of The Agent Or Manager Of Contractor At The Work Establishment	test test
2.8	Maximum No. Of Employees Proposed To Be Employed As Contract Labour In The Establishment	200
3.	Whether the contractor has worked in any other establishment within the past five year of us, details of the Principal Employer, establishments and nature of work.	
4.	The estimated value of the contract work.	10
5.	Contractor Contact No./Email-id.	1238547891 test@gmail.com

6. Declaration by the Contractor:
I hereby declare that the particulars given above are true to the best of my knowledge and belief.

Pls
Date : 28-12-2020

Signature & Stamp of the Applicant.
(Contractor)

9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the “action” button and click on “Pay Your Fees”.

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- Dashboard
- Company Profile**
- Departments & Services
- Change Pin
- Logout

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[Home](#) / [Licence for Contracts Labour](#)

[Apply for Licence for Contracts Labour](#)

Show entries Search:

No.	Application Number	Contractor Name	Employer Name	Establishment Address	Submitted On	Status	Query Status	Action
1	APLC00001	test	test	test	28-12-2020	Fees Pending	-	View Form-IV Payment Requested Pay Your Fees

Showing 1 to 1 of 1 entries Previous **1** Next

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10. After that, click on “**pay your fees**” option and popup box will open where you can upload your paid challan fees and then Click on “**Upload Fees Paid Challan Copy**”.

The screenshot shows the EODB portal interface. A modal window titled "Pay Your Fees" is open. It contains a form with the following fields:

- Name of Contractor* (text input with "test" entered)
- Upload Fees Paid Challan Copy* (Maximum File Size: 2MB) (file upload button labeled "Choose File" with "No file chosen" text)

Below the form are "Submit" and "Close" buttons. In the background, a table lists application details. A red box highlights the "Upload Fees Paid Challan Copy" field, and a red arrow points to it.

No.	Application Number	Contractor Name	Submitted On	Status	Query Status	Action
1	APLC00001	test	28-12-2020	Fees Pending	-	Pay Your Fees

11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department.

The screenshot shows the EODB portal interface after the fee payment step. The modal window is no longer present. The table now shows the application status as "Approved".

No.	Application Number	Contractor Name	Employer Name	Establishment Address	Submitted On	Status	Query Status	Action
1	APLC00001	test	test	test	28-12-2020	Approved	-	View Form-IV Payment Requested Pay Your Fees Download Certificate

A red box highlights the "Download Certificate" button in the action column, with a red arrow pointing to it.

12. Then Download your final signed certificate for the “the License for Contractors under provision of The Contracts Labour (R & A) Act,1970”.

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FORM - IV
1 / 1

U.T. Administration of
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Department of Labour
Daman and Diu

FORM - IV
(New Rule 21(1))
Application For License

1. Registration Number -- LEL/DMN/CL-862/2021
2. Valid Up To -- 29-01-2022
3. Name of Contractor -- text
4. Contractor Contact No. -- 1236547891
5. Name of Establishment -- text
6. Address of Establishment -- text
7. Name of Employer -- text

Stamp

Signature of Inspector

सत्यमेव जयते

The Applicant shall deposit the License Fee of Rs. 100/- (Rupees One Hundred) at the time of application.


QR Code


13. For the Third Party Verification, Go to home page and click on Single Window menu and select Third Party Verification.

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Home About Us About DNH & DD Why Invest in DNH & DD Departments Single Window Help Dashboard Login / Registration

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Know Your Clearances
Information Wizard
Departments & Services
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Time Bound Delivery Of Services
Incentives
Third Party Verification
Other Useful Links


javascript:void(0);


14. Enter the Barcode Number which is on the bottom of your certificate.

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Home • Single Window • Certificate Verification

Certificate Verification

Barcode / Certificate Number (9 Digit) ⓘ

330230143

Verify