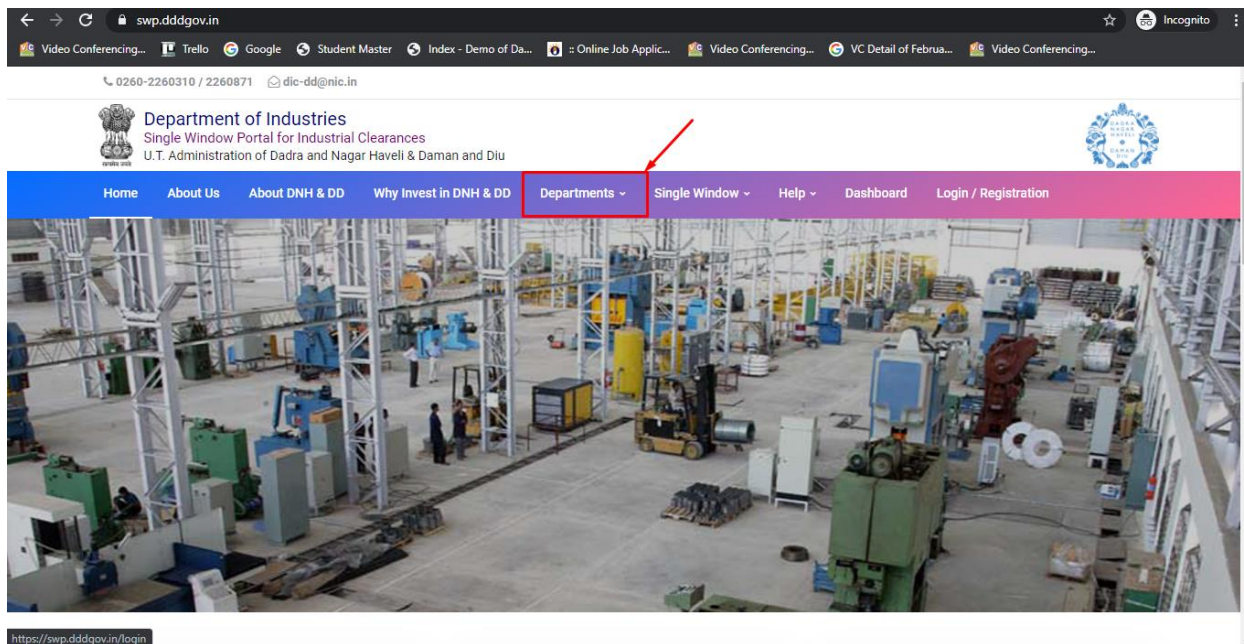


License for Contractors under provision of The Contracts Labour (R & A) Act, 1970

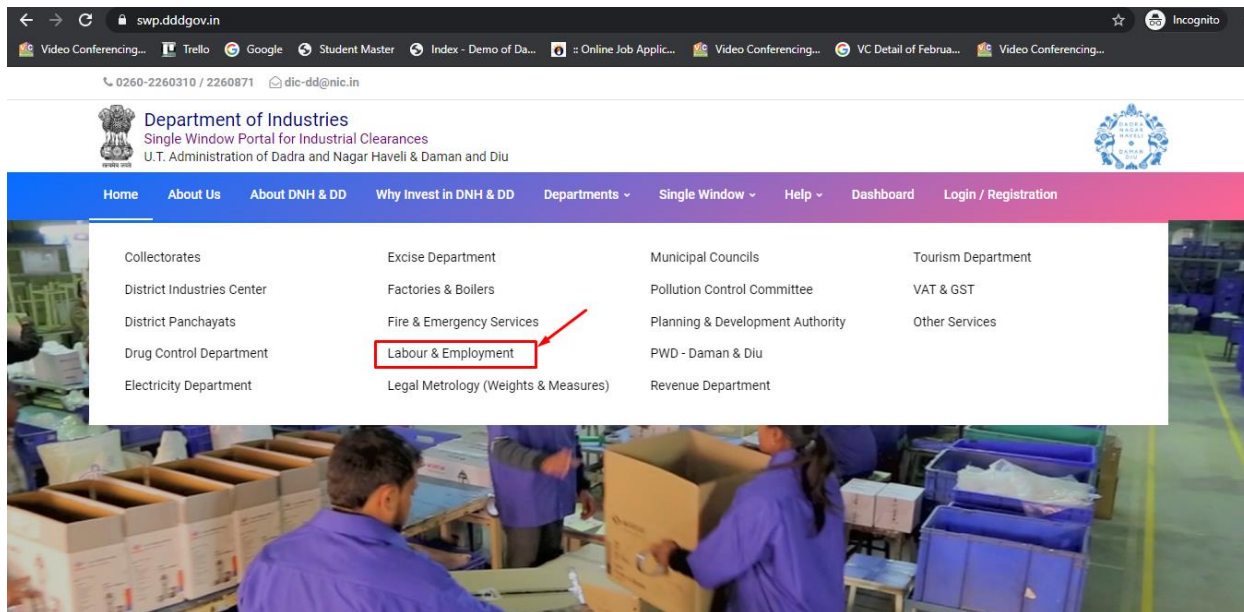
| | | |
|----|---|---|
| 1 | Name of Approval / NoC/ License/ Registration | License for Contractors under provision of The Contracts Labour (R & A) Act, 1970 |
| 2 | Competent Authority | Labour Department |
| 3 | Applicability Criteria | The Act applies to every establishment of Principal Employer in which 50 or more workmen are employed or were employed during any day in the preceding 12 months as contract labour. |
| 4 | Stage | Pre-operation |
| 5 | Timelines | 20 days |
| 6 | Documents Required | 1. Form-V issued by Principal Employer 2. Application should be submitted in triplicate in FORM IV 3. Copy of certification of Registration of Principal Employer |
| 8 | Procedure for getting license | 1. Visit Single Desk Portal & register 2. Fill in the application form IV 3. Pay the fees along with security deposit online 4. Approval by the Authority. 5. Download the Certificate in FORM VI. |
| 9 | Fee & Mode of payment | If the number of workmen proposed to be employed on contract any day License Fee: Less than 20 workers : Not Eligible for license From 20 to 50 workers - Rs.450/- From 51 to 100 workers – Rs.900/- From 101 to 200 workers - Rs.2400/- From 201 to 400 workers - Rs.3600/- More than 400 workers - Rs.4500/- |
| 10 | Validity of License | The License issued shall be valid for 1 years. |

User Guide for online filing of Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

1. Open the website: <https://swp.dddgov.in/> and click on Department menu.




2. Click on Labour & employment Department from the menu.




3. From the Department's page, click on **"Click here"** for the Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970.

swp.dddgov.in

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 **Department of Industries**
Single Window Portal for Industrial Clearances
U.T. Administration of Dadra and Nagar Haveli & Daman and Diu




| | Home | About Us | About DNH & DD | Why Invest in DNH & DD | Departments | Single Window | Help | Dashboard | Login / Registration | | | |
|---|------|----------|----------------|------------------------|---|----------------------------|-----------------------|-----------|----------------------|----------------------------|--------------------------|-----------|
| | | | | | Establishment Act* | Employment | | Officer | Commissioner | | | |
| 3 | | | | | Registration under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996" | Click Here | Labour and Employment | 20 Days | View | Labour Enforcement Officer | Asst Labour Commissioner | Secretary |
| 4 | | | | | Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)" | Click Here | Labour and Employment | 20 Days | View | Labour Enforcement Officer | Asst Labour Commissioner | Secretary |
| 5 | | | | | Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)" | Click Here | Labour and Employment | 20 Days | View | Labour Enforcement Officer | Asst Labour Commissioner | Secretary |
| 6 | | | | | Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 | Click Here | Labour and Employment | 20 Days | View | Labour Enforcement Officer | Asst Labour Commissioner | Secretary |
| | | | | | License for Contractors under | | | | | | | |

4. Enter your mobile number and the pin which was generated on your mobile number to login.

swp.dddgov.in/login

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Login into your account!

Mobile Number

Pin [Forgot Pin ? Click Here.](#)

[Login](#) [Back to Home](#)

Don't have an account? [Registration](#)

5. After login, click on Department & Services and on the search bar type “Labour”. For the “Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970” click on “click here”.

The screenshot shows the EODB portal interface. The user is logged in as Aishwarya Marwal. The left sidebar contains navigation options: Dashboard, Company Profile, Departments & Services (highlighted with a red box), Change Pin, and Logout. The main header shows 'Departments & Services' and a search bar containing 'labour'. Below the search bar, a table lists various services. The third row, 'Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970', is highlighted with a red box, and its 'Click Here' link is also highlighted with a red box. The footer includes 'Copyright © 2021 | daman.nic.in' and the NIC logo.

| No. | Name of Service | Timeline (Working Days) | Competent Authority | Deemed Approval Authority | Apply |
|-----|---|-------------------------|---------------------|---------------------------|----------------------------|
| 1. | Registration under "Shops & Establishment Act" | | | | Click Here |
| 2. | Renewal under "Shops and Establishment Act" | | | | Click Here |
| 3. | Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970 | | | | Click Here |
| 4. | Registration under "The Building and Other Construction Workers (Regulation of Employment Conditions of Service Act), 1996" | | | | Click Here |
| 5. | Registration Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)" | | | | Click Here |
| 6. | Renewal Certificate of "Establishment Inter State Migrant Workmen (RE&CS) Act, 1979 (License of Contractor Establishment)" | | | | Click Here |
| 7. | Single Annual Return form | | | | Click Here |
| 8. | License for Contractors under provision of The Contracts Labour (R & A) Act, 1970 | | | | Click Here |

6. Fill the entire form and then click on submit button.

The screenshot shows the EODB portal interface with the registration form for principal employer's establishment. The user is logged in as Aishwarya Marwal. The left sidebar contains navigation options: Dashboard, Company Profile, Departments & Services, Change Pin, and Logout. The main header shows 'Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970'. The form is titled 'FORM - I [See Rule 17(1)] APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING CONTRACT LABOUR'. The form contains six sections: 1. Name of the Establishment, 2. Location of the Establishment, 3. Postal Address of the Establishment, 4. Nature of Work Carried on in the Establishment / Type of Business / Trade / Industry / Manufacture / Occupation, 5. Full Name of the Principal Employer, and 6. Address of the Principal Employer. The form is partially filled with placeholder text. The footer includes 'Copyright © 2021 | daman.nic.in' and the NIC logo.

FORM - I
[See Rule 17(1)]
APPLICATION FOR REGISTRATION OF ESTABLISHMENTS EMPLOYING CONTRACT LABOUR

1. Name of the Establishment *
Name of the Establishment !

2. Location of the Establishment *
Location of the Establishment !

3. Postal Address of the Establishment *
Postal Address of the Establishment !

4. Nature of Work Carried on in the Establishment / Type of Business / Trade / Industry / Manufacture / Occupation *
Nature of Work !

Principal Employer Information

5. Full Name of the Principal Employer * (furnish father's name in the case of individuals)
Principal Employer Full Name !

6. Address of the Principal Employer *
Address of the Principal Employer !

← → ↻ swp.dddgov.in

For quick access, place your bookmarks here on the bookmarks bar: [Import bookmarks now...](#)

EODB

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Logged User: Aishwarya Marwal

Manager Information

9. Full Name of the Manager or Person responsible for the supervision and control of the establishment *

10. Address of the Manager or Person responsible for the supervision and control of the establishment *

11. Mobile Number of the Manager or Person *

12. Email of the Manager or Person *

13. Particular of Contractors and Contract Labour

14. Upload Principal Employer Seal & Stamp *

(Maximum File Size: 1MB) (Upload JPG | PNG | JPEG | JFIF Only)

Choose File | No file chosen

☐ I Hereby Declare that the Particulars Given Above are True to the Best of My Knowledge and Belief.

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7. after clicking on submit button, you can see the tracking status of your application, Query Status and Action. Click on Action Button to view or to download your form.

← → ↻ swp.dddgov.in

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EODB

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Logged User: Aishwarya Marwal

Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

[Home](#) / [Establishment](#)

Show 10 entries

Search:

| No. | Application Number | Establishment Name | Establishment Nature of work | Principal Employer Name | Principal Employer Address | Status | Query Status | Action |
|-----|--------------------|--------------------|------------------------------|-------------------------|----------------------------|-----------------------|--------------|---|
| 1 | CLA00001 | test | test | test | test | Application Submitted | - | <input type="button" value="View"/> <input type="button" value="Form-1"/> |

Showing 1 to 1 of 1 entries

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8. Click on Form 1 to view your application.

← → ↻ File | C:/Users/HELPDESK/Downloads/FORM-1%20(3).pdf

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FORM 1

(See rule 17(1))

Application for registration of establishments employing contract labour

| | | | | |
|--|---|---|---|---|
| 1 | Name and location of the Establishment: | test | | |
| 2 | Postal address of the Establishment: | test | | |
| 3 | Full name and address of the Principal Employer (furnish father's name in the case of individuals): | test | | |
| 4 | Full name and address of the Manager or person responsible for the supervision and control of the establishment: (1) Name : (2) Mobile Number : (3) Email ID : | test test 12345678910@rediffmail.com | | |
| 5 | Nature of work carried on in the establishment / Type of business / Trade / Industry / Manufacture / Occupation: | test | | |
| 6 | Particulars of Contractors and Contract Labour | | | |
| | Name and address of contractors or to be employed | Nature of work in which contract labour is employed through each contractor | Maximum No. of contract labour to be employed on any one labour | Estimated date of termination of employment of contract |
| 1 | 2 | 3 | 4 | |
| test | test | 2 | 20-12-2020 | |
| 7 Particulars for Treasury Receipts Enclosed: | | | | |
| I hereby declare that the particulars given above are true to the best of my knowledge and belief. | | | | |
| Principal Employer Said and Stamped | | | | |
| OFFICE OF THE REGISTERING OFFICER | | | | |
| Time and Date of receipt of application with Treasury Receipt No. and Date | | | | |
| Signature of _____ | | | | |

9. For the payment of application fees, you have to pay the challan which will be send from the admin side after the approval of application. You can check that by clicking on the “action” button and click on “Pay Your Fees”.

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EODB

- Dashboard
- Company Profile
- Departments & Services
- Change Pin
- Logout

Logged User: Aishwarya Marwal

Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970

[Home](#) / [Establishment](#)

[Apply for Establishment Registration](#)

Show entries

Search:

| No. | Application Number | Establishment Name | Establishment Nature of work | Principal Employer Name | Principal Employer Address | Status | Query Status | Action |
|-----|--------------------|--------------------|------------------------------|-------------------------|----------------------------|--------------|--------------|---|
| 1 | CLA00001 | test | test | test | test | Fees Pending | - | View Form-1 Payment Requested Pay Your Fees |

Showing 1 to 1 of 1 entries

Previous **1** Next

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10. After that, click on “**pay your fees**” option and popup box will open where you can upload your paid challan fees and then Click on “**Upload Fees Paid Challan Copy**”.

The screenshot shows the EODB portal interface. A modal window titled "Pay Your Fees" is open. It contains a form with the following fields:

- Name of the Establishment ***: A text input field with the value "test".
- Upload Fees Paid Challan Copy * (Maximum File Size: 2MB)**: A file upload area with a "Choose File" button and the text "No file chosen".
- Submit** and **Close** buttons.

The background shows a table with the following data:

| No. | Application Number | Establishment Name | Establishment Nature of work | Principal Employer Name | Principal Employer Address | Status | Query Status | Action |
|-----|--------------------|--------------------|------------------------------|-------------------------|----------------------------|--------------|--------------|--------|
| 1 | CLA00001 | test | test | test | test | Fees Pending | - | |

11. After uploading the paid challan copy, you can download the final certificate after getting approval from the Department .

The screenshot shows the EODB portal interface after the fee payment. The modal window is closed, and the table now shows the status "Approved".

| No. | Application Number | Establishment Name | Establishment Nature of work | Principal Employer Name | Principal Employer Address | Status | Query Status | Action |
|-----|--------------------|--------------------|------------------------------|-------------------------|----------------------------|----------|--------------|--|
| 1 | CLA00001 | test | test | test | test | Approved | - | View Form-1 Payment Requested Pay Your Fees Download Certificate |

12. Then Download your final signed certificate for the “Registration of principal employer's establishment under provision of The Contracts Labour (Regulation and Abolition) Act, 1970”.

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Certificate of Registration
GOVERNMENT OF GOA, DAMAN AND DIU
Office of the Registering Officer,
DAMAN.

A Certificate of registration containing the following particulars is hereby granted under sub-section (2) of Section 7 of the Contract Labour (Regulation and Abolition) Act, 1970 and the rules made there under to **test, test**.



| Name and address of Contractors | Nature of work in which contract labour is employed or is to be employed | Maximum number of contract labour to be employed on any day through each contractor | Establishment date of termination of employment of contract labour |
|---------------------------------|--|---|--|
| 1 | 2 | 3 | 4 |
| test test | test | 2 Nos. | 22-12-2020 |

NO : LE/LIDM/RE-256/0021
Place : Damam
Date : 30-11-0001

LABOUR ENFORCEMENT OFFICER/REGISTERING OFFICER
DAMAN AND DIU

सत्यमेव जयते

For Authenticity Verification of this Document, Scan QR or Enter Barcode at <https://damam.dti.india.gov.in> or Visit <https://damam.dti.india.gov.in>





13. For the Third Party Verification, Go to home page and click on Single Window menu and select Third Party Verification.

← → ↻ swp.dddgov.in/home

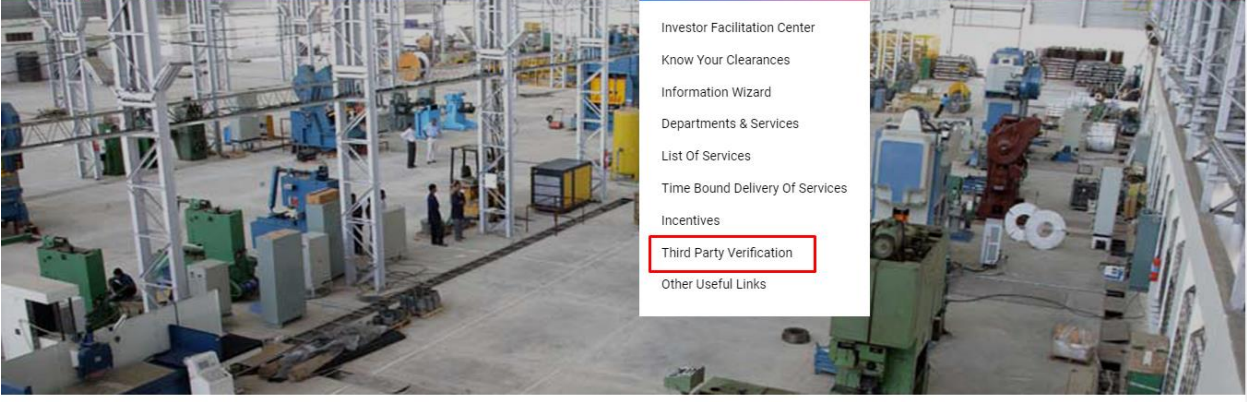
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javascriptvoid(0);


14. Enter the Barcode Number which is on the bottom of your certificate.

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Certificate Verification

Barcode / Certificate Number (9 Digit) ⓘ

330230143

Verify