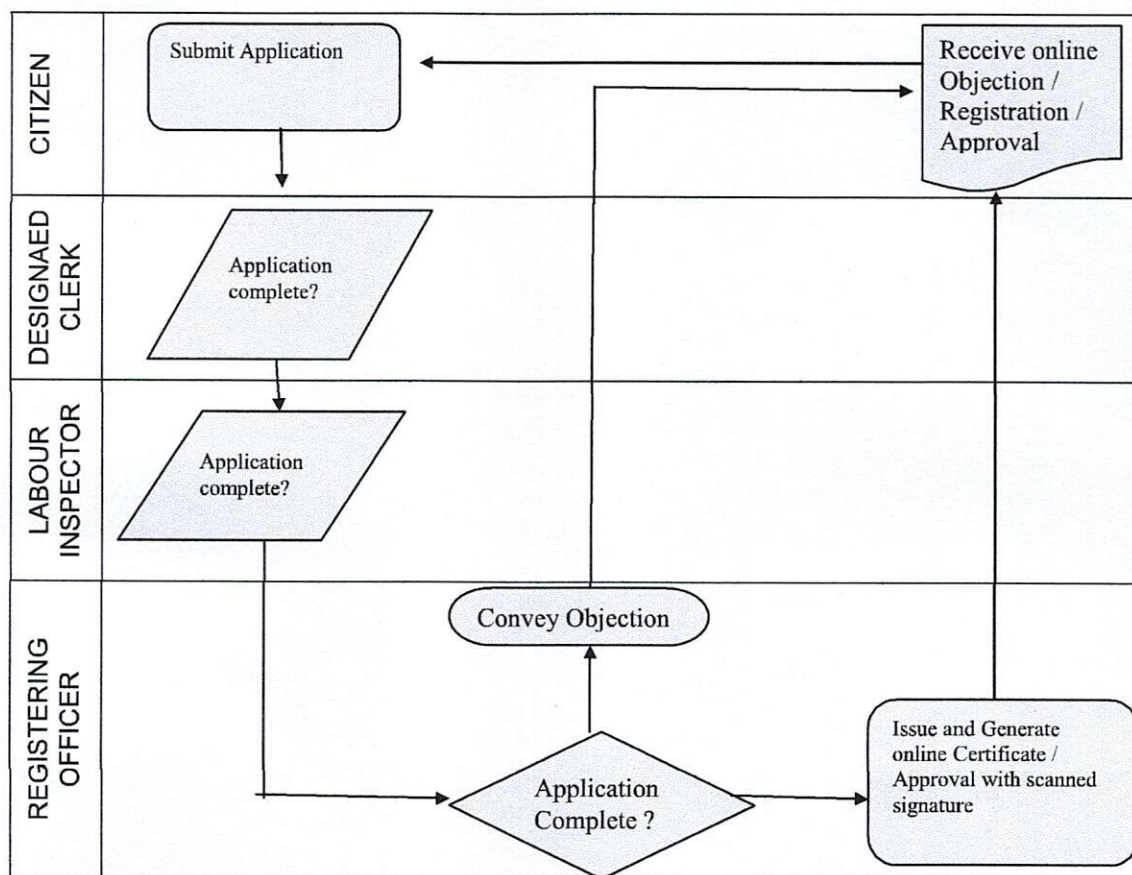


ADMINISTRATION OF DAMAN & DIU
DEPARTMENT OF LABOUR & EMPLOYMENT
DAMAN

Application Approval Procedure for Registration of Establishment employing building workers under the Building and Other Construction Workers (RE&CS) Act, 1996 (Departmental)

- Application is submitted to the Labour Department, Daman
- Application is received in the Labour Department, Daman for further actions in the following steps

Step 1	Application is received by the designated Clerk who forwards the application to the Labour Inspector
Step 2	If any entry in form is invalid / not correct / not supported by the attached documents or any attached documents is not readable or correct or not complying with the provisions of law, the Labour Inspector will send to the user for compliance
Step 3	After getting a complete application / compliance, the Labour Inspector will put up it to the Registering Officer for approval and Registering Officer generates the Certificate of Registration with his signature.



Check list

- Application should be submitted in triplicate in Form I
 - Attach a copy of work order
 - Copy of Chalan

Timeline

20 days

Fees

The Building and Other Construction Workers (Regulation of Employment and Conditions Of Service) Act, 1996

Fees

- (1) The fees to be paid for the grant of a certificate of registration under rule 24 shall be as specified below, namely:-

If the number of workers proposed to be employed as building workers, for a building or other construction work, on one day-

(a) Is up to 100	₹. 100.00
(b) exceeds 100 but does not exceed 500	₹. 500.00
(c) exceeds 500	₹.1000.00