**PART-B : COMMON APPLICATION FORM**

**FOR INVESTMENT PROMOTION SCHEME-2015 FOR TEXTILE SECTOR**

**GENERAL INFORMATION**

|  |  |  |
| --- | --- | --- |
| 1. | Name of the Enterprise |  |
| 2. | Office Address with Pin Code No. |  |
| Factory Address with Pin Code No. |  |
| Contact Nos. | Office :  Factory :  Fax :  Cell Phone :  E-mail ID : |
| 3. | Constitution of the Enterprise | Proprietorship / Partnership / Company / Society / Others |
| 4. | Name, Designation & Contact Details of the Promoter |  |
| 4. | Social Status of the Entrepreneur | Women SC/ST Physically Disabled  Transgender Others  *(Please attached the proof from competent authority)* |
| 5. | If Women / SC, ST / Physically Disabled / Transgender, please indicate % share of the Proprietor / partner(s) / Director(s) in the equity. | |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Sr. No. | Name | Sex | Comm-unity | P.H. | Share | Value | % | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |  |   *(Please attached extra sheet if required)* |
| 6. | Name, Designation & Contact Details of the Authorized Person |  |
| 7. | Type of the Unit | Micro / Small / Medium |

|  |  |  |
| --- | --- | --- |
| 8. | Category of the Enterprise | New / Expansion |
| 9-. | **E.M. No. & Date**  Acknowledgement No. of EM Part-I & II | Part-I : E.M. No.:  Date:  Part-II : E.M. No.:  Date: |
| Manufacturing Item |  |
| Annual Production Capacity |  |
| 10. | PCC approval for NOC / Consent | Approval/Consent No.  Date: / /20  Valid upto date / /20 |
| 11. | Details of Factory License / Establishment Registration | Registration No.  Date: / /20  Valid upto date / /20 |
| 12. | Date of Commencement of commercial Production (DD/MM/YYYY) |  |
| 13. | Annual Turnover  (Actual / Estimated) | 2015 :  2016 :  2017 :  2018 :  2019 : |
| 14. | Whether any financial assistance granted by Govt. of India / Others ? (YES/NO)  (If Yes, please attach details thereof in separate sheet) | |
| 15. | Whether any Government dues are outstanding OR Court case against Govt. ? (YES/NO)  (If Yes, please attach details thereof in separate sheet) | |
| 16. | **Bank Details for Assistance** | |
| Name of Bank |  |
| Bank Account No. |  |
| IFSC Code No. |  |
| Branch Code No. |  |
| PAN Card No. of the Unit |  |

**NAME OF THE SCHEME : (F) INTEREST SUBSIDY FOR TEXTILE SECTOR**

|  |  |  |
| --- | --- | --- |
| 1. | Name of the Enterprise |  |
| 2. | Category of the Enterprise | New / Expansion / Diversification / Modernization |
| 3. | **For New Project**  Investment made in Plant & Machinery (`)  *(As per Annexure-V)* |  |
| 4 | **For Unit going under Expansion/Diversification/ Modernization** (` in Lakhs) | |
| Investment already made in Plant & Machinery in Existing Unit |  |
| New Investment in Plant & Machinery (`)  *(As per Annexure-V)* |  |
| Increase in Investment (%) |  |
| 5. | **Means of Finance \*** (` in Lakhs) | |
| Promoters Contribution |  |
| Term Loan |  |
| Deposits |  |
| Internal Accruals / Others |  |
| Total |  |
| 6. | **Details of Financial Institution \***   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Sr.  No. | Financial Institution | | | Loan | | | | | Name & Address | IFSC  Code  No. | Branch  Code No. | Type of Loan | Sanction Amount  (`) | Date | Rate of Interest  % | | 1. |  |  |  | Term Loan |  |  |  |   \* Any Financial transection / expenditure statements submitted by the applicant must be signed by the authorized signatory with company seal and stamp and certified by the company’s statutory auditor/chartered accountant. | |
| 7. | Date of First Disbursement of Term Loan |  |
| 8. | Term Loan Account No. |  |

|  |  |  |
| --- | --- | --- |
| 9. | Project Report, covering | 1. Project Profile 2. Details of equipments & machineries 3. Fixed Capital Investment |
| 10. | Total Amount Claim for Assistance | Interest Subsidy @ 5% (max. 50 Lakhs) per annum  ` |
| 11. | Any Other Information |  |

**NAME OF THE SCHEME : (G) INTEREST SUBSIDY IN TECHNICAL TEXTILE**

|  |  |  |
| --- | --- | --- |
| 1. | Name of the Enterprise |  |
| 2. | Category of the Enterprise | New / Expansion / Diversification / Modernization |
| 3. | Sector of Technical Textile  (from 13 sector as in Scheme) |  |
| 4. | **For New Project**  Investment made in Plant & Machinery (`)  *(As per Annexure-V)* |  |
| 5. | **For Unit going under Expansion/Diversification/ Modernization** (` in Lakhs) | |
| Investment already made in Plant & Machinery in Existing Unit |  |
| New Investment in Plant & Machinery (`)  *(As per Annexure-V)* |  |
| Increase in Investment (%) |  |
| 6. | **Means of Finance \*** (` in Lakhs) | |
| Promoters Contribution |  |
| Term Loan |  |
| Deposits |  |
| Internal Accruals / Others |  |
| Total |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 7. | **Details of Financial Institution \***   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Sr.  No. | Financial Institution | | | Loan | | | | | Name & Address | IFSC  Code  No. | Branch  Code No. | Type of Loan | Sanction Amount  (`) | Date | Rate of Interest  % | | 1. |  |  |  | Term Loan |  |  |  | | |
| 8. | Date of First Disbursement of Term Loan |  |
| 9. | Term Loan Account No. |  |
| 10. | Project Report, covering | 1. Project Profile 2. Details of equipments & machineries 3. Fixed Capital Investment |
| 10. | Total Amount Claim for Assistance | Interest Subsidy @ 6% (max. 50 Lakhs) per annum  ` |
| 11. | Any Other Information |  |

**NAME OF THE SCHEME : (H) ASSISTANCE FOR TECHNOLOGY UPGRADATION**

|  |  |  |
| --- | --- | --- |
| 1. | Name of the Enterprise |  |
| 2. | Purpose of Technology Acquisition / Upgradation |  |
| 3. | Whether the enterprise acquiring the technology for the first time in India for specialized application ? If so, please give the details with justification thereof |  |
|  | Brief of New Technology with manufacturing process & details thereof |  |
|  | Name & Address of the entity from which Technology will be acquired along with copy of Arrangement / MoU / other documents for proof of technology acquisition & upgradation. |  |
|  | Date of Commencement of Commercial Production on Technology upgradation.  (DD/MM/YYYY) |  |
|  | **Details of Cost of Acquisition / Upgradation** (` in Lakhs) | |
| Purchase of Design & Drawings |  |
| Technology Development Fees to Experts / R&D Institutions / Technical Consultancy Firm |  |
| Others |  |
| TOTAL |  |
| 6. | **Means of Finance \*** (` in Lakhs) | |
| Promoters Contribution |  |
| Term Loan |  |
| Deposits |  |
| Internal Accruals / Others |  |
| Total |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 7. | **Details of Financial Institution \***   |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | | Sr.  No. | Financial Institution | | | Loan | | | | | Name & Address | IFSC  Code  No. | Branch  Code No. | Type of Loan | Sanction Amount  (`) | Date | Rate of Interest  % | | 1. |  |  |  | Term Loan |  |  |  | | |
| 8. | Date of First Disbursement of Term Loan |  |
| 9. | Term Loan Account No. |  |
| 10. | Project Report, covering | 1. Project Profile 2. Details of equipments & machineries 3. Fixed Capital Investment 4. Annual Production, Sales 5. Power Consumption 6. Impact on adoption of new technology on product quality & energy consumption/savings |
| 10. | Total Amount Claim for Assistance  *[25 % (max. 25 Lakhs) once during the operative period]* | ` |
| 11. | Any Other Information |  |

**D E C L A R A T I O N**

I/We hereby declare that all the information given above and the statements and other documents enclosed are to the best of my/our knowledge and belief, true and correct.

I / We hereby agree that, I / We shall forthwith repay the Capital Subsidy / Special Capital Subsidy for Thrust sector enterprises / Employment Intensive Subsidy / Additional Capital Subsidy for select category of entrepreneurs / Additional Capital Subsidy for promotion of Cleaner and Environment friendly technologies disbursed to the unit, if the amount of subsidy is found to have been disbursed in excess of the amount actually admissible for whatever reason. Further I/We also shall be liable to pay interest at such rate as prescribed by the Government from time to time on such amounts and such other changes / expenses which may be repayable by us.

It is further certified that I / We have not hitherto applied for or have received any amount by way of grant / subsidy in respect of this Enterprise from Government / Financial institution.

Place : Authorized Signatory

Date : Designation with Seal

**LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION**

1. Copy of Entrepreneur Memorandum (Part I) and (Part II).
2. Copy of Partnership Deed, If Partnership Concern; in case Limited Company copy of Memorandum and Articles of Association duly signed by the Managing Director.
3. If the Enterprise is functioning in a leased land/ building, copy of Lease agreement deed executed in stamp paper of Rs.10/- , for a minimum period of 5 years from the date of commencement of commercial production .
4. Copy of Loan Sanction letter from the Bank / Financial Institution in respect Bank / Institutional financed Enterprises.
5. Copy of Power Release Order.
6. Copy of the invoices, cash bills and stamped receipt duly attested. In case of non-availability of receipts, the bank scroll which shows the payment, with the details of the machinery supplier, should be furnished, in original, with the attestation of the Bank Manager.
7. Certificate of Chartered Accountant for fixed assets created as on date of commencement of commercial production in the prescribed form (Annexure-IV)
8. Certificate of commencement of commercial production on Technology upgradation duly signed by Chartered Accountant.
9. Social/clinical status Certificate from authorities concerned in respect of select category of entrepreneurs like SC/ST / Physically Handicapped / Transgender etc.
10. Copy of Consent to Operate from PCC, Daman
11. Additional documents in respect of existing enterprises taking up expansion / diversification.

*Certificate from Chartered Accountant on the following :*

1. Date of commencement of commercial production after expansion / diversification
2. Annual production turnover for the last 3 years before the date of commencement of commercial production on technology upgradation.

Note : All Original documents should be produced for verification and return at the time of inspection. If the originals are in the bank, the copies should be duly attested by the Branch Manager of the bank which financed the project.

**APPLICATION FORM FOR ASSISTANCE IN SKILL DEVELOPMENT**

|  |  |  |
| --- | --- | --- |
| 1. | Name and address of the Autonomous Institution |  |
| 2. | Contact Nos. | Office :  Fax :  Cell Phone :  E-mail ID : |
| 3. | Type of Entity  *(Whether a Company, Society, Trust, Partnership Firm or any other)* |  |
| 4. | Background of the applicant in terms of specialized sector knowledge of experience in education / training |  |
| 5. | Location where the Specialized Skill Development Center is proposed |  |
| 6. | Land Area & Building Area |  |
| 7. | Nature of Course(s) to be conducted with justification for uniqueness of the course and specialized / advanced technology sector for industries |  |
| 8. | Need for conduction the course(s) |  |
| 9. | Introduction / Preamble / Background of the proposal |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 10. | **Means of Finance \*** (` in Lakhs) | | |
| Applicant’s Contribution |  | |
| Term Loan |  | |
| Govt. Support |  | |
| Others |  | |
| Total |  | |
| 11. | Project report covering | 1. Proposed facilities & equipments 2. Commitment of the Applicant 3. Govt. Support envisaged 4. Industry linkages 5. Any immovable training course(s) or implementation approach 6. Road map for implementation | |
| 12. | Yearly Projection of number of Trainees | | |
| 2015-2016 |  | |
| 2016-2017 |  | |
| 2017-2018 |  | |
| 2018-2019 |  | |
| 2019-2020 |  | |
| 13. | Other Information, if any |  | |
| 14. | Project Cost \* (`)   |  |  |  | | --- | --- | --- | | Sr.  No. | Item of Expenditure | Amount  (` in Lakhs) | | 1. | Building |  | | 2. | Machineries & Equipments including installation cost |  | | 3. | Electrification & Furnitures |  | | 4. | Other Miscellaneous Expenses |  | | TOTAL | |  |   \* Any Financial transection / expenditure statements submitted by the applicant must be signed by the authorized signatory with company seal and stamp and certified by the company’s statutory auditor/chartered accountant. | | |
| 15. | Total Amount Claim for Assistance (`)  *(25% of Total Project Cost as at Col.14, Max. 1 Crore)* | |  | |

|  |  |  |
| --- | --- | --- |
| 16. | Whether any financial assistance granted by Govt. of India / Others ? (YES/NO)  (If Yes, please attach details thereof in separate sheet) | |
| 17. | Whether any Government dues are outstanding OR Court case against Govt. ? (YES/NO)  (If Yes, please attach details thereof in separate sheet) | |
| 18. | **Bank Details for Assistance** | |
| Name of Bank |  |
| Bank Account No. |  |
| IFSC Code No. |  |
| Branch Code No. |  |
| PAN Card No. of the Unit |  |

**D E C L A R A T I O N**

I/We hereby declare that all the information given above and the statements and other documents enclosed are to the best of my/our knowledge and belief, true and correct.

I / We hereby agree that, I / We shall forthwith repay the assistance disbursed to the institute/unit, if the amount of assistance is found to have been disbursed in excess of the amount actually admissible for whatever reason. Further I/We also shall be liable to pay interest at such rate as prescribed by the Government from time to time on such amounts and such other changes / expenses which may be repayable by us.

It is further certified that I / We have not hitherto applied for or have received any amount by way of grant / subsidy in respect of this Institution from Government / Financial institution.

Place : Authorized Signatory

Date : Designation with Seal

**LIST OF DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION**

1. Copy of Entrepreneur Memorandum (Part I) and (Part II), if applicable
2. Copy of Registration of Institution / Society / Trust / Company or any other
3. Copy of Partnership Deed, If Partnership Concern; in case Limited Company copy of Memorandum and Articles of Association duly signed by the Managing Director.
4. Copy of Loan Sanction letter from the Bank / Financial Institution in respect Bank / Institutional financed Institution.
5. Copy of the invoices, cash bills and stamped receipt duly attested. In case of non-availability of receipts, the bank scroll which shows the payment, with the details of the machinery supplier, should be furnished, in original, with the attestation of the Bank Manager.
6. Certificate of Chartered Accountant for fixed capital investment in Building, Equipments and Machineries including installation charges, Electrification & Furnitures and Other Miscellaneous Expenses.

Note : All Original documents should be produced for verification and return at the time of inspection. If the originals are in the bank, the copies should be duly attested by the Branch Manager of the bank which financed the project.

**ANNEXURE – I**

**LIST OF PLANT AND MACHINERY INCLUDING INSTALLATION DETAILS AS ON THE DATE OF COMMENCEMENT OF COMMERCIAL PRODUCTION FOR ASSISTANCE OF CAPITAL INVESTMENT AND INTEREST SUBSIDY**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of  the  Machinery and  Machine  No. | Name of Supplier | Bill No. & Date | Bill Amount | Date of erection commission of the Machinery | Date of first Commercial Production | Amount paid | Mode of Payment Cheque / DD No. & Date | Name of Bank | Unpaid if any |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|  |  |  |  |  |  |  |  |  |  |  |
| TOTAL | | | |  |  |  |  |  |  |  |

Signature of Applicant Signature of Chartered Accountant

**ANNEXURE – II**

**STATEMENT OF EXPENDITURE MADE ON QUALITY CERTIFICATION, PATENT REGISTRATION AND SAVINGS IN CONSUMPTION OF ENERGY & WATER**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of Agency /  Supplier | Bill No. & Date | Bill Amount | Description of Expenses | Amount Paid | Mode of Payment Cheque/DD No. & Date | Name of Bank | Unpaid if any |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
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Signature of Applicant Signature of Chartered Accountant

**ANNEXURE – III**

**STATEMENT OF EXPENDITURE MADE ON LOCAL EMPLOYMENT**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of Employee | P.F.  No. | Date of Employment | Period of Employment (in Months) | 12 Month Salary  (`) | Amount Paid  (`) | Mode of Payment Cheque/DD No. & Date | Name of Bank | Unpaid if any |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 1. |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |
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| 18. |  |  |  |  |  |  |  |  |  |
| 19. |  |  |  |  |  |  |  |  |  |
| 20. |  |  |  |  |  |  |  |  |  |

*(Use separate sheet if required)*

Signature of Applicant Signature of Chartered Accountant

**ANNEXURE – IV**

**CHARTERED ACCOUNTANT CERTIFICATE**

This to certify that M/s. ..........................................................have made the following fixed capital investment for their new enterprise / expansion / Diversification Project of their existing enterprise and commenced of commercial production of their new enterprise / expansion / Diversification Project of their existing enterprise on

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sr. No. | Nature of Assets | New Unit  (or)  Existing Unit | Expansion / Diversification Project | Total |
| In Rs. | | |
| 1. | Plant & Machinery \* |  |  |  |

*\* Details to be enclosed separately in the Annexure-A to this Certificate*

I/We hereby confirm that I/We have examined the prescribed registers, books of account and the bank statement in respect of the above unit.

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Signature & Stamp/seal of the Signatory\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Membership No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full address : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and address of the Institution where registered.

Date:

Place:

Signature of Applicant Signature of Chartered Accountant

**ANNEXURE –V**

**LIST OF PLANT AND MACHINERY FOR INDIGENOUS & IMPORTED MACHINERY**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sr. No. | Name of  the  Machinery and  Machine  No. | Name of Supplier | Bill No. & Date | Bill Amount | Date of erection commission of the Machinery | Date of first Commercial Production | Amount paid | Mode of Payment Cheque / DD No. & Date | Name of Bank | Unpaid if any |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|  |  |  |  |  |  |  |  |  |  |  |
| TOTAL | | | |  |  |  |  |  |  |  |

Signature of Applicant Signature of Chartered Accountant