

Team 9 0."Project 1" meeting notes

Meeting template

Date

Jun 12, 2023

Coordinator

- @Sten Aju

Participants

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Discussion topics

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Topics	Notes
Team 9 Jira board	<i>All members should give a small introduction on the things they're currently working on</i>
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• <i>(Anything preventing you on working on tickets/projects?)</i> How was the capacity? <ul style="list-style-type: none">• <i>(Workload, need help or can manage?)</i> Any improvements to suggest? <ul style="list-style-type: none">• <i>e.g structure of meetings (time, day)</i>
Discussion Points	<i>Anything extra you want to discuss?</i>

Sprint 2 Retrospective 17.07.2023

Date

Jul 17, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Retrospective of Sprint 2 [here](#)
- Feedback to one-another [here](#)
- Overall pleased the work we did together and the effort we put it to meet the deadlines.

Topics	Notes
Team 9 Jira board	<i>Work has been finished, overall we're pleased about how detailed our tickets were.</i>
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none"> • <i>Time constraint due to real life events</i> How was the capacity? <ul style="list-style-type: none"> • <i>Was okay, could be better</i> Any improvements to suggest? <ul style="list-style-type: none"> • <i>Could manage our time better</i>
Discussion Points	-

▼ Stand-Up 13.07.2023

Date

Jul 13, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Discussed the done tickets
- Discussed when we should finalize regression testing
- discussed about how rough this week was in regard to real life + the project

Topics	Notes
Team 9 Jira board	@Kristin Raudberg moved the tickets to "Done" that were resolved in the regression testing.
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none"> • <i>Real live interfering with the course of the project.</i> How was the capacity? <ul style="list-style-type: none"> • <i>Workload was fine</i> Any improvements to suggest? <ul style="list-style-type: none"> • -
Discussion Points	

▼ Stand-Up 11.07.2023

Date

Jul 11, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Both were unable to do any regression testing due to real-life obligations.
- As @Kristin Raudberg is able to do regression testing up until Jul 13, 2023 , we decided that if anything is left undone, @Sten Aju will finish whatever needs to be done to submit the work before the deadline on Jul 15, 2023 .
- Will have a live workshop between the team on Jul 13, 2023 to discuss what has been done and if there's anything to improve on in regard of documentation.

Topics	Notes
Team 9 Jira board	-
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• Real life preventing working on the course How was the capacity? <ul style="list-style-type: none">• Ahead of schedule but the end of the sprint is a bit too rushed again Any improvements to suggest? <ul style="list-style-type: none">• Not much to improve on- time management is good but can always be better
Discussion Points	

▼ Stand-Up 09.07.2023

Date

Jun 12, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Discussed what have done in terms of creating tickets of the checklists we created.
- Set a plan in motion that starting from 10/07 we're going to do regression testing. Should be done by 13/07.
- Discussed what changes we did in our checklists.
- Final report is almost completed besides regression part.
- Next meeting 11/07

Topics	Notes
Team 9 Jira board	-

A review on what progress/blockers we face
(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)

Any blockers?

- *Real life obligations are somewhat interfering with the course tasks but still manageable*

How was the capacity?

- *its ok*

Any improvements to suggest?

-

Discussion Points

-

▼ Stand-Up 05.07.2023

Date

Jul 5, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Checked the checklists and made necessary adjustments
- Discussed the final report
- Checked how the summary board is presented to us
- Agreed that we are good to go on creating tickets and this section should be done by 09/07.
- Next week we'll start regression testing.

Topics	Notes
Team 9 Jira board	<ul style="list-style-type: none">•
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	<p>Any blockers?</p> <ul style="list-style-type: none">• <p>How was the capacity?</p> <ul style="list-style-type: none">• <i>Workload is fine</i> <p>Any improvements to suggest?</p> <ul style="list-style-type: none">• -
Discussion Points	-

▼ Sprint 2 03.07.2023

Date

Jul 3, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

Created a plan for UC4 - UC6:

- UC4 and UC5 checklists will be done by @Kristin Raudberg .
- UC6 checklist will be created by @Sten Aju .
 - We decided to have Sten do only one checklist as UC6 looked quite long. As UC4 and UC5 look smaller in comparison, this would even out the workload.
- The deadline for the checklists should be Jul 6, 2023 - if the team does it earlier, we'll create new deadlines.
- **Once the checklists are done**, we'll start with UC4-UC6 testing.
 - @Kristin Raudberg will be testing UC4 and UC5 on Google Chrome.
 - @Sten Aju will be testing UC6 on Firefox.
 - Once these are done, @Sten Aju will test the created tickets for UC4 and UC5 via Google and @Kristin Raudberg will test the created tickets for UC6 in Google Chrome.
 - Once the above is finished, @Kristin Raudberg will test UC4-UC5 via Safari
 - @Sten Aju will test UC6 via Android.

Once the testing for UC4-UC6 is done, we'll start Regression Testing starting Jul 10, 2023 .

@Kristin Raudberg will re-test UC1-UC6 via Google Chrome and UC1-3 via Safari.

@Sten Aju will re-test UC1-UC6 via Firefox and UC4-UC6 via Android.

Deadline for submission is Jul 15, 2023 but we'll try to finish it sooner.

Topics	Notes
Team 9 Jira board	-
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• - How was the capacity? <ul style="list-style-type: none">• - Any improvements to suggest? <ul style="list-style-type: none">• -
Discussion Points	-

✓ Sprint 1 Retrospective 28.06.2023

Date

Jun 28, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Retrospective of Sprint 1 [here](#)
- Feedback to one-another [here](#)
- Overall pleased the work we did together and the effort we put it to meet the deadlines.

Topics	Notes
Team 9 Jira board	-
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• - How was the capacity? <ul style="list-style-type: none">• - Any improvements to suggest? <ul style="list-style-type: none">• We'll try to be more clear on what tasks we'll do in the future
Discussion Points	-

▼ Stand-Up 21.06.2023

Date

Jun 21, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Created Final Report table.
- @Kristin Raudberg will report all found bugs to the Final Report page by Jun 22, 2023.
- @Kristin Raudberg will test via iOS Safari UC1 and UC2
@Sten Aju Will test Android Chrome UC3
- Final date is 24.06. Will try to finalize earlier.

Topics	Notes
Team 9 Jira board	Working on creating tickets. Starting smartphone testing.
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team</i>	Any blockers? <ul style="list-style-type: none">• - How was the capacity? <ul style="list-style-type: none">• Quite difficult now due to holidays coming up and low manpower.

project members would be up to date)

Any improvements to suggest?

- -

Discussion Points

Excited

▼ Stand-Up 20.06.2023

Date

Jun 20, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Restructured checklists
- documented our work [Documenting tickets](#) ARCHIVED to better understand what has been done
- documented duplicated tickets and linked them together
- restructured workload
- 🧰

Topics	Notes
Team 9 Jira board	<i>Corrected duplicate tickets and created a plan to create tickets more efficiently.</i>
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• <i>misunderstanding of the checklists.</i> How was the capacity? <ul style="list-style-type: none">• <i>Quite heavy since it's only 2 people</i> Any improvements to suggest? <ul style="list-style-type: none">• <i>Please a third group member next time.</i>
Discussion Points	<i>Anything extra you want to discuss?</i>

▼ Stand-Up 18.06.2023

Date

Jun 18, 2023

Coordinator


- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Shared our progress with testing
- Bug reporting- how that has gone
- Decided @Kristin Raudberg will do full Google Chrome testing (UC1 and UC2), @Sten Aju will do full Firefox testing (UC1 and UC2).
 - UC3 testing will be discussed 20/06.

Topics	Notes
Team 9 Jira board	UC1 and UC2 currently in progress (18 tickets in total currently)
A review on what progress/blockers we face <i>(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)</i>	Any blockers? <ul style="list-style-type: none">• hangover 🍷 How was the capacity? <ul style="list-style-type: none">• A lot more to do as a duo rather than a trio but manageable Any improvements to suggest? <ul style="list-style-type: none">• 3rd member please
Discussion Points	

▼ Stand-Up 15.06.2023

Date

Jun 15, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg

Discussion topics

- Networked with the team (to get to know them).
- Concluding the creation of team 9 confluence page.
- Improved and finalized checklists.
- Submitted both Confluence page and Checklists in the dashboard for mentors to check.
- Made a plan on how to start testing:
 - @Kristin Raudberg Testing via Google and Firefox (1st checklist)
 - @Sten Aju Testing via Google and Firefox (2nd checklist)
 - @Kristin Raudberg to test iOS functionality of 3rd checklist (1-8), @Sten Aju to test 9-15
- UC1 and UC2 testing done by 18/06.

Topics	Notes
Team 9 Jira board	<i>All members should give a small introduction on the things they're currently working on</i>
A review on what progress/blockers we face	Any blockers? <ul style="list-style-type: none">• none

(summary by previous week's daily specs to update on any ongoing issues so that team project members would be up to date)

How was the capacity?

- Was okay

Any improvements to suggest?

- none

Discussion Points

-

▼ Sprint Planning 12.06.2023

Date

Jun 12, 2023

Coordinator

- @Sten Aju

Participants

- @Kristin Raudberg @Jānis Lange (Unlicensed)

Discussion topics:

- The Sprint Coordinator will be @Sten Aju
- **Confluence page and Jira page:** Created before the meeting.
- **Stand-Up (Referred as SU) dates:** We discussed that we should have our meetings every Tuesday, Thursday and Sunday at 7PM via Google-meet. Tuesday will be cancelled for Jun 13, 2023 as we would not be making much progress if we'd have meetings almost daily.
- **Checklists:** We made a rough plan on how to start creating the checklists. Each of us will take on a topic to create a checklist. Please find the material for each "use case" below for inspiration:
 - @Kristin Raudberg on "**Menu browsing and product preview**" checklist;
 - @Sten Aju on "**Search and filtering functionality**" checklist;
 - @Jānis Lange (Unlicensed) "**Ordering functionality**" checklist.
 - **Checklists should be done by 18th of June.**
- **Testing:** Once we have agreed on the format, helped each other and finalized the checklists, we'll perform testing in the following manner:
 - Testing on Google chrome @Kristin Raudberg
 - Testing on Firefox @Sten Aju
 - testing on Chrome via iOS or Android @Jānis Lange (Unlicensed)
 - We'll also do cross-testing using each others checklists.
- This is not the final plan

Topics	Notes
Team 9 Jira board	First meeting, nothing to report yet
A review on what progress/blockers we face (summary by previous week's daily specs to update on any ongoing issues so that team	Any blockers? <ul style="list-style-type: none">• - How was the capacity? <ul style="list-style-type: none">• -

project members would be up to date)

Any improvements to suggest?

- -

Discussion Points

General overview on how we should operate for the next two weeks.