

1. CUSTOMER SUB-SYSTEM

Search/Delete Customer

Screen Controls

Details

- ▶ This [Search Customer Screen](#) displays matching results on the datagridview.
- ▶ Customer details are required to search a customer to the system.

Customer Tab Page - Layout

Search: 1 6 Add Customer

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ID Number	Customer Name	Phone Number	Email Address			
9711145010086	Swanepoel, Stefan	0712123065	stefanswanepoel94@g...	3 View	4 Edit	5 Delete
9704215051083	Smith, John	0768764323	smithjohn@gmail.com	View	Edit	Delete

Customer Tab Page – Controls

No	Control Name	Description
1	Search Textbox	This text field is used to capture the customer's details and display matching results on the datagridview
2	Customer Data Grid View	Displays customers information
3	View Button	This button opens a form to view customer's information
4	Edit Button	This button opens a form to view and update customer's details
5	Delete Button	This button deletes selected customer's information
6	Add Customer	This button opens Add Customer Screen which will require the user to input relevant details of the new customer

Tutorial

Description

- ▶ This tutorial will show you how to search for or delete an employee on the system.
- ▶ Before searching for an employee, the employee has to be added or already exist on the system.

Learning Outcomes

AT THE END OF THIS TUTORIAL YOU SHOULD BE ABLE TO:

1. Enter search criteria.
2. Successfully search for an employee on the system.
3. Successfully delete an employee from the system.

Process of Execution

SEARCHING AN EMPLOYEE ON THE SYSTEM:

1. Enter the employee's id number or employee's name into the [Search Textbox](#) on the [Employee Tab Page](#).

Search:

ID Number	Employee Name	Phone Number	Email Address	Employee Type			
9106205014083	Reece, Michael	0823631234	michaelreece@gma...	Photographer	View	Edit	Delete

2. The search results will be displayed on the [Employee Data Grid View](#) on the form.

- Click on the **View Button** in the row of the employee if you wish to view their details. (The **View Employee Screen** is displayed)

Search:

ID Number	Employee Name	Phone Number	Email Address	Employee Type			
9106205014083	Reece, Michael	0823631234	michaelreece@gma...	Photographer	<input type="button" value="View"/>	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

DELETING AN EMPLOYEE FROM THE SYSTEM:

- Click on the **Delete Button** in the row of the employee you want to maintain if you wish to delete the employee. (On the **Employee Tab Page**)

Search:

ID Number	Employee Name	Phone Number	Email Address	Employee Type			
9106205014083	Reece, Michael	0823631234	michaelreece@gma...	Photographer	<input type="button" value="View"/>	<input type="button" value="Edit"/>	<input type="button" value="Delete"/>

- Click the **Yes Button**.

Delete

Do you really want to delete this entry?

Test Data

Label Name:	Test Data:
Search Criteria (Name)	Michael Reece
Search Criteria (ID)	9106205014083