

5. PRODUCTS SUB-SYSTEM

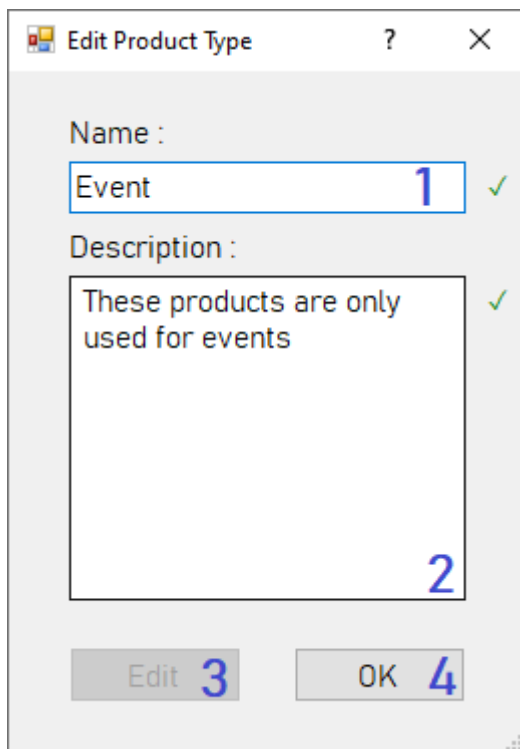
Edit Product Type

Screen Controls

Edit Product Type Screen - Details

- ▶ The [Edit Product Type Screen](#) is used to edit a product type on the system.
- ▶ All the product type details are required to edit a product type.

Edit Product Type Screen - Layout



The screenshot shows a window titled "Edit Product Type" with a standard Windows-style title bar (minimize, maximize, close buttons). The window contains the following elements:

- Name :** A text input field containing the word "Event". A blue number "1" is placed to the right of the field, and a green checkmark is to its right.
- Description :** A text area containing the text "These products are only used for events". A blue number "2" is placed at the bottom right of the text area, and a green checkmark is to its right.
- Buttons:** At the bottom of the window, there are two buttons: "Edit" (labeled with a blue number "3") and "OK" (labeled with a blue number "4").

Edit Product Type Screen – Controls

No	Control Name	Description
1	Name Textbox	This textbox is used to enter the name of the product type.
2	Description Textbox	This textbox is used to enter the description of the product type.
3	Edit Button	This button is disabled on this screen.
4	OK Button	This button saves the product type and its new details to the system.

Tutorial

Description

- ▶ This tutorial will show you how to maintain (update or delete) a product type on the system.
- ▶ Before maintaining a product type, the product type has to be added or already exist on the system.

Learning Outcomes

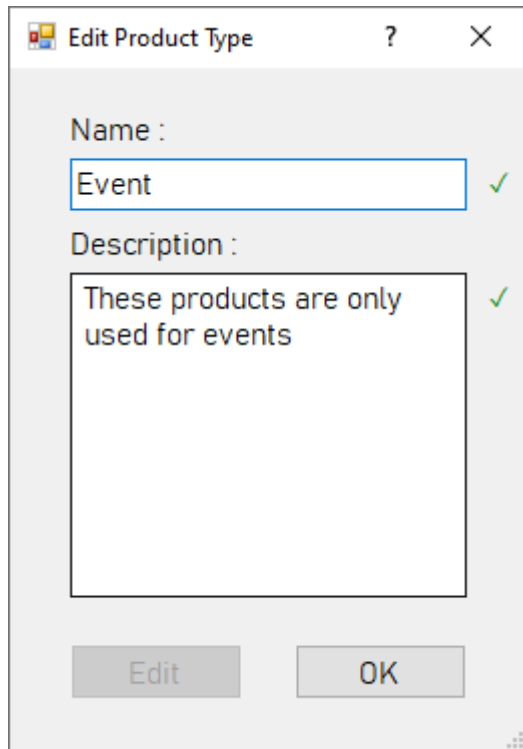
AT THE END OF THIS TUTORIAL YOU SHOULD BE ABLE TO:

1. Successfully edit a product type on the system.

Process of Execution

EDITING A PRODUCT TYPE ON THE SYSTEM:

1. Enter the product type's name and description into the on the [Edit Product Type Screen](#).



The screenshot shows a Windows-style dialog box titled "Edit Product Type". It has a standard title bar with a question mark icon and a close button (X). The dialog contains two input fields. The first is labeled "Name :" and contains the text "Event"; a green checkmark is visible to the right of the text. The second is labeled "Description :" and contains the text "These products are only used for events"; a green checkmark is also visible to the right. At the bottom of the dialog are two buttons: "Edit" and "OK".

2. Click the [OK Button](#).