

INITIAL CONTROL COMPLETION REPORT FOR MATERIAL

Form No.: 4-PR-013-4-Fo-0001	Version: 06	Page: 1/2	Effective date: EIC date
Record No.: 4-PR-013-4-Fo-0001-9-RC-1123	Record Name: Initial report for ALF0001		

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Checked by: Hienntn

QA's approval:

Nu Hien

Date: 14-Oct-24

Date:

Date:

14.Oct.2024

No.	Material code	Material name	Material spec	Supplier	Kind of control	Initial control's type	
						Type	Reason
1	ALF0001	24LC-2MPO Module Outer case	F852500-01B	FIVS	New material	1	First code of supplier

A/ On-site checking in supplier side (For type 1):**A1/ Document control system:**

1. Use right document ☒ OK ☐ NG
2. Process document meets FOV's requirement: ☒ OK ☐ NG
3. Store and control document/ samples ☒ OK ☐ NG

Doc/ Sample No:

Purchase spec: 7-FPS-0477 v1

000-7-WI-1192 v1

Drawing F852500-01B

HDKT rev 01



Action (if any): _____ . Due date: _____

A2/ Production process:

1. Lot control: ☒ OK ☐ NG Action (if any): _____ Due date: _____
- Lot format: FOV Purchase order No. _____
- Control method: FOV Purchase order No. _____
2. Mold Die maintenance: **N/A** ☐ OK ☐ NG Action (if any): _____ Due date: _____
- Method: _____
3. Document is available: ☒ OK ☐ NG Action (if any): _____ Due date: _____
4. Checking Quality when start new Lot: ☒ OK ☐ NG Action (if any): _____ Due date: _____
- Method: "Phiếu kiểm tra công đoạn"
5. Checking Quality during manufacturing: ☒ OK ☐ NG Action (if any): _____ Due date: _____
- Method: "Phiếu kiểm tra công đoạn"

(Because FOV orders small q'ty, supplier run only 1 time. So, can trace 4M by PO)

A3/ Inspection process:**1. Appearance:**

- a) Samples of inspection: Sample size: **100%** Result: _____ ☒ OK ☐ NG
- Action (if any): _____ Due date: _____
- b) Method of inspection: **Visual** ☒ OK ☐ NG
- Action (if any): _____ Due date: _____
- c) Document is available: **HDKT rev 01** ☒ OK ☐ NG
- Action (if any): _____ Due date: _____

2. Dimension

- a) Tool/ machine for measuring: Sample size: **3 pcs/lot** Result: **OK** ☒ OK ☐ NG
- Calliper**
- Action (if any): _____ Due date: _____
- b) Method of measuring: **N/A** ☐ OK ☐ NG
- Action (if any): _____ Due date: _____
- c) Check point control: Number of checking point (attach drawing): **4 chk point** ☒ OK ☐ NG
- Action (if any): _____ Due date: _____
- d) Confirm measuring method between supplier & FOV-Incoming & WI: ☒ OK ☐ NG
- Action (if any): _____ Due date: _____

3. Function (if any):

- a) Tool/ machine/ material: Sample size: _____ Result: _____ ☐ OK ☐ NG
- Action (if any): _____ Due date: _____
- b) Method of checking: ☐ OK ☐ NG
- Action (if any): _____ Due date: _____
- c) Confirm function testing method between supplier & FOV-Incoming & WI: ☐ OK ☐ NG
- Action (if any): _____ Due date: _____

QAE control

Confidential

FOV's property, do not take out without FOV BOM's approval

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4. Quantity & shipping Control:

- a) Method of quantity control: **Visual (Counting)** ☒ OK ☐ NG Action (if any): _____ Duedate: _____
- b) Tool/ scale for quantity control: **Visual (Counting)** ☒ OK ☐ NG Action (if any): _____ Duedate: _____
- c) Separate Cav# (if any): **N/A** ☐ Required ☐ OK ☐ NG Action (if any): _____ Duedate: _____
☐ Not Required
- d) Indication (label):  ☒ OK ☐ NG Action (if any): _____ Duedate: _____
- e) Test Report:  ☒ Required ☒ OK ☐ NG Action (if any): _____ Duedate: _____
☐ Not Required

B./ Off-site checking in FOV (For type 2):

No.	Maker lot	FOV lot	Lot quantity
1			
...			

1. For main material

- FOV Working Instruction _____
- Instruction of dimensional measurement: _____
- Supplier inspection instruction _____
- Supplier packing method: _____
- Incoming inspection result: ☐ OK ☐ NG

Details: _____

NG ratio: _____

2. For packing material

- Supplier documents: _____
- Inspection result: ☐ OK ☐ NG

Details: _____

(Need to attach inspection result for materials which do not go through Incoming)**C./ Risk evaluation**

No	Step/ Process	Risk description	Preventive action	PIC	Duedate	Review result

D./ Conclusion**D1/ Initial Running Result:**☒ **GOOD**☐ **NOT GOOD**

In case of NOT GOOD, next initial control: _____

Some open items:

Detailed defective information	Found by	Concerning to (Process, Man, Method, Machine)	Action	Result

D2/ Conclusion:

Accept for mass production:

☒ **YES**☐ **NO****QAE control**

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