

Supplier Audit Plan

Form: 9-PR-011-9-Fo-0001

Version:03

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Effective date for this form: via DMS

Record no: 9-PR-011-9-Fo-0001-9-RC-0150

Part I. AUDIT PLAN FOR SUPPLIER

1.1 Supplier name:	1.2 Address:
CTY TNHH Yuwa Viet Nam	No.7, Street No.19, VSIP II-A, Vinh Tan Ward, Tan Uyen Town, Binh Duong Province, Vietnam
1.3 Supplier scope: (follow table 2- SOP 9-PR-011)	
Group 4: Optical connection parts Group 6: Plastic parts Group 7: Plastic case	

1.4 Audit purpose:
<input type="checkbox"/> First evaluation <input checked="" type="checkbox"/> Re-evaluation <input type="checkbox"/> Other:

1.5 Audit Type:	
<input checked="" type="checkbox"/> On-site audit. <input type="checkbox"/> Off-site audit. <input type="checkbox"/> Meeting, discuss with supplier (apply for re-evaluation only)	Reason (if any):

1.6 Assign audit team (only apply for on-site audit)
1. Lead auditor: HieuTT 2. Member:

1.7 Check list use for supplier
<input checked="" type="checkbox"/> 9-Pr-011-9-Fo-0005 Checklist of Supplier Audit - Full Form <input type="checkbox"/> 9-Pr-011-9-Fo-0007 Checklist of Supplier Audit - Short Form. <input type="checkbox"/> 9-Pr-011-9-Fo-0009: Checklist of Supplier Audit - maintenance, calibration, laboratory testing service <input type="checkbox"/> 9-Pr-011-9-Fo-0006: Checklist of Supplier Audit - tool/jig, miscellaneous and forwarder <input type="checkbox"/> 9-Pr-011-9-Fo-0014: Checklist of Supplier Audit - Trading company

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1.8 Audit Criteria: (apply for on-site audit)

Base on checklist: 9-Pr-011-9-Fo-0014

1.9 Preparation (Related document- apply for on-site audit)

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Prepared by:



HieuTT-10831

Date: 29-Jul-2024

Approved for audit plan


Minh Đức

Date: 29-Jul-2024

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Part II. DETAIL AUDIT SCHEDULE (apply for on-site audit)

Time	Auditee	Process/Activities	Place	Note
13-Sep-2023				
8h00-8h30		Open meeting	Office	
8h30-11h30		General about company <ul style="list-style-type: none"> • Management responsibility • Document control. • Control of external provided processes, products, materials, and services. • Production control • Machine, equipment control • Non-conforming control • Corrective action-preventive action • Handling, storage, packing, product release. 	Office	
Break time				
13h00-14h30		Workshop review	Workshop	
14h30-15h00		Summary report & Close meeting	Office	

Approved by (Lead Auditor):

Prepared by:



HieuTT-10831

Date: 29-Jul-2024



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REVISION HISTORY

Preparing date	Person	Version	Description		Reason of change	Change requester
			Old content	New content		
21-Sep-13	Duc.TNM	1	-	First issue with new format	First issue with new format	Tram. NB
23-Feb-17	Duc.TNM	2	-	-Adding the table to define supplier scope, audit type, check list of supplier. -Update the format file to word.	Make clear for easy to use, Improve for FINDING #2 (PR# 255102) from ACIST	QMR
02-Jul-2021	Tuan NQ	3	Stamp "REFERENCE ONLY" in PDF file Prepared/ Checked/ Approved	Delete stamp "REFERENCE ONLY" in PDF file Remove Prepared/ Checked/ Approved	Conflict with "EFFECTIVE" in DMS	Duc. TNM