

CHANGE ORDER

Form: 9-PR-0014-9-FO-0001

Version: 1

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Record No.: 9-PR-0014-9-FO-0001-9-RC-0054

Proposed by (Change Owner): HienNTN

Title: Change transparent tape for packing box

Date: 03.Jul.2024

A - CHANGE INFORMATION:

A.1 Change category:

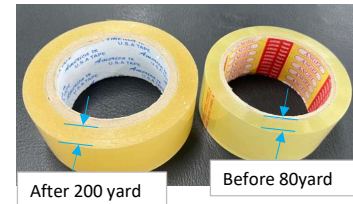
☐ Man☒ Material☐ Method/Document☐ Machine, Tool/Jig☐ Process☐ Supplier☐ Factory/Section☐ Others:

Customer requirement/Agreement related

☒ NO☐ YES☐ Need customer's approval☐ Need notification to customer☐ No need customer's approval/notification to customer

A.2 Change description:

	Item Number	Name	Spec	Picture
Before	MSTA0062	Transparent tape	L80Yard	
After	MSTA0183	Transparent tape	L200Yard (2 kg)	



A.3 Application scope:

Apply for all factory

A.4 Change reason:

- New tape is cheaper than old tape and has the same quality.
- The new tape is thicker than the old tape, so it will use longer than old one.
- Refer to Technical report 4-Pr-007-4-Fo-0006-9-RC-0021
- Cost saving: ~200USD/Month

B - RISK ASSESSMENT

* Changes concerning to processes under scope of FMEA:

FMEA review

☐ Yes☒ No, Reason

Only change tape for carton box, not affect the product

Review result:

FMEA No. & Current version	FMEA name	Result	New version (in case "Update")

* Other changes:

No.	Risk	Action to address risk	PIC	Due date	Status
1					
2					
3					
4					

C - CHANGE CONTROL:

C.1 Change verification

☒ Yes☐ No, reason

Trial run/test result record (Technical report no.)... Technical report 4-Pr-007-4-Fo-0006-9-RC-0021

C.2 Document review

☐ Yes☒ No, reason

Only change tape for carton box, not affect the product

No.	Document No. & Current version	Document name	New version	Actual completion date

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C.3 Training requirement

☐ Yes☒ No☐ Re-train, not update qualification record☐ Re-train, update qualification record

Training record No./Meeting minutes:

C.4 Initial Control

☐ Yes☒ No

Initial control plan No.:

Initial control completion report No.:

D - CHANGE APPROVAL/NOTIFICATION:

D.1 Manager's approval:

Signature: Date:

Comment:

D.2 Dept Manager upwards' approval:

Signature: Date:

Comment:

D.3 Customer's approval:

Signature: Date:

Comment:

E - CHANGE IMPLEMENTATION:

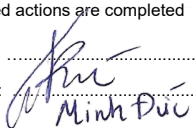
Confirm implementation completed & closing:

Change already applied from (date or ID# or PO#): PO: F2406582

Manager confirm:

All required actions are completed ☒

Signature: Date: 16-Aug-24

Comment: 

"Confidential: FOV's property, do not take out without FOV BOM's approval"