

## INITIAL CONTROL COMPLETION REPORT FOR MATERIAL

Form No.: 4-PR-013-4-Fo-0001

Version: 06

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Effective date: EIC date

Record No.: 4-PR-013-4-Fo-0001-9-RC-1110

Record Name: Initial control SPR0155

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Checked by:

QA's approval:

Date: 9/25/2024

Date: 02-Oct-2024 Tuấn NQ

Date: 02-Oct-2024 Tuấn NQ

No.	Material code	Material name	Material spec	Supplier	Kind of control	Initial control's type	
						Type	Reason
1	SPR0155	Spring (2th SCY)	ASCY3-208A4	DITS	New material code	2	Same scope

**A./ On-site checking in supplier side (For type 1):****A1/ Document control system:**

Doc/ Sample No: \_\_\_\_\_

1. Use right document ☐ OK ☐ NG
2. Process document meets FOV's requirement: ☐ OK ☐ NG
3. Store and control document/ samples ☐ OK ☐ NG

Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_

**A2/ Production process:**

1. Lot control: ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- Lot format: \_\_\_\_\_
- Control method: \_\_\_\_\_
2. Mold Die maintenance: ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- Method: \_\_\_\_\_
3. Document is available: ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
4. Checking Quality when start new Lot: ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- Method: \_\_\_\_\_
5. Checking Quality during manufacturing: ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- Method: \_\_\_\_\_

**A3/ Inspection process:****1. Appearance:**

- a) Samples of Inspection: Sample size: \_\_\_\_\_ Result: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- b) Method of inspection: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- c) Document is available: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_

**2. Dimension**

- a) Tool/ machine for measuring: Sample size: \_\_\_\_\_ Result: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- b) Method of measuring: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- c) Check point control: Number of checking point (attach drawing): \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- d) Confirm measuring method between supplier & FOV-Incoming & WI: ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_

**3. Function (if any):**

- a) Tool/ machine/ material: Sample size: \_\_\_\_\_ Result: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- b) Method of checking: \_\_\_\_\_ ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_
- c) Confirm function testing method between supplier & FOV-Incoming & WI: ☐ OK ☐ NG  
Action (if any): \_\_\_\_\_ Due date: \_\_\_\_\_

**QAE control**

Confidential

FOV 's property, do not take out without FOV BOM's approval

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~~4. Quantity & shipping Control:~~



- a) Method of quantity control: \_\_\_\_\_ ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Duedate: \_\_\_\_\_
- b) Tool/ scale for quantity control: \_\_\_\_\_ ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Duedate: \_\_\_\_\_
- c) Separate Cav# (if any): \_\_\_\_\_ ☐ Required ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Duedate: \_\_\_\_\_  
☐ Not Required
- d) Indication (label): \_\_\_\_\_ ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Duedate: \_\_\_\_\_
- e) Test Report: \_\_\_\_\_ ☐ Required ☐ OK ☐ NG Action (if any): \_\_\_\_\_ Duedate: \_\_\_\_\_  
☐ Not Required

## B./ Off-site checking in FOV (For type 2):



No.	Maker lot	FOV lot	Lot quantity
1	LSX/DH/2409/0010	240921000156	30000

## 1. For main material

- FOV Working Instruction: 000-7-WI-1142 (ver2)
- Instruction of function: None
- Supplier inspection instruction 
- Supplier packing method: 
- Incoming inspection result: ☒ OK ☐ NG

Details: \_\_\_\_\_

NG ratio: \_\_\_\_\_

## 2. For packing material

- Supplier documents: \_\_\_\_\_

- Inspection result: ☐ OK ☐ NG

Details: \_\_\_\_\_

(Need to attach inspection result for materials which do not go through Incoming)

## C./ Risk evaluation

No	Step/ Process	Risk description	Preventive action	PIC	Duedate	Review result

## D./ Conclusion

## D1/ Initial Running Result:

☒ GOOD☐ NOT GOOD

In case of NOT GOOD, next initial control: \_\_\_\_\_

## • Some open items:

Detailed defective information	Found by	Concerning to (Process, Man, Method, Machine)	Action	Result

## D2/ Conclusion:

Accept for mass production:



YES



NO

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