

DIEU LINH LUONG

Location: Dublin, Ireland • Email: luonglinh1608@gmail.com • Mobile: +353 0892448745

I am an eager-to-learn graduand MSc of Law and Finance from Trinity College Dublin with 1-year experience as HR executive in a leading IT company in Vietnam with 2800+ employees and a 6-month internship as a Legal Secretary at Vietnam Chamber of Commerce and Industry. I am seeking an IT/data compliance/regulatory analysis position in Dublin.

WORK EXPERIENCE

VIETTEL SOLUTIONS (VTS)

Hanoi, Vietnam

Human Resource Executive

04/2022 – 08/2023

- Assessed the efficiency of annual HRP using Jira and drafted preliminary report for distributing workforce quarterly plan and presented to BOD.
- Talent acquisition tasks:
 - o Recruited 90+ candidates, including 3 industry experts in the cloud computing and tax sector.
 - o Built and tracked Recruiting Tracker Dashboard, shortening recruiting journey by an average of 4 days and saving 32% of reporting time.
 - o Handled inquiries and claims of employees about compensation, insurance, and other benefits.
- Learning and Development tasks:
 - o Conducted comprehensive business partner checks for potential vendors and contractors, verified credentials, and conducted background checks.

VIETNAM CHAMBER OF COMMERCE AND INDUSTRY (VCCI)

Hanoi, Vietnam

Legislation Collaborator in the Legal Department

10/2021 – 04/2022

- Collected recommendations on the legislation drafts and documented on the recommendations to the relevant competencies, including the amendment of circular No. 03/2013/TT-BTTTT on technical regulations and standards to data centers in Vietnam.
- Liaised with experts and government agencies to organize 16 workshops collecting professionals' recommendations for legislation drafts and business concerns.
- Provided frontline support to SMEs, experts and media about the workshops and relevant procedures.

EDUCATION

TRINITY COLLEGE DUBLIN

Dublin, Ireland

Candidate of MSc of Law and Finance

09/2023 – 06/2024

VIETNAM JUDICIAL ACADEMY

Hanoi, Vietnam

Lawyer Training (Completed)

11/2021 – 12/2022

FOREIGN TRADE UNIVERSITY

Hanoi, Vietnam

Bachelor of International Trade Law (Good)

09/2017 – 08/2021

ACHIEVEMENT

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- Second Runner-up of FDI Arbitration Moot Vietnam National Round 2020 and Representative for Vietnam to participate in FDI Moot Global Round held in Salzburg.
 - Third prize in the Student Research Contest 2020 by Foreign Trade University.
 - Published article on the *Nghiên cứu lập pháp Journal* no.17 (417), 9/2020, p.3-12.
 - Co-author of Chapter 17 in the monograph *Liability of Legal Entities in the Context of International Integration*, published by Judicia Publishing House, 06/2024.

SKILLS

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- GDPR, Corporate Governance, Business Tax, Sustainable Finance, Document Drafting, Jira, Microsoft Office.
 - Confidentiality, Coordination skills.

Reference: Minh Nguyen Thi Binh (minhqvth@viettel.com.vn) – Deputy of the Human Resources Department in VTS.