Thanh Tran

Junior Frontend Developer / IT Support

CONTACT INFORMATION

Phone	0421-468-291
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EDUCATION

Jan 2021 - current — **Junior Front End Developer**
- HTML/CSS & Javascript

2012 - 2018 — **Master of Information Technology, Charles Sturt University**
- Graduated as System Analyst & Computer network .
- Managed a student project to develop a weekly IT News podcast.

SKILLS

Technical - HTML/CSS, Javascript, C#, bash/command line & SQL, MS Office, Photoshop, WordPress

Learning management system - proven ability to write report, manage, communicate & enroll students through LMS software system

Customer Service - background in Sales with deep understanding of negotiating & handling customer's complaints.

SUMMARY

IT Professional with highly self-motivated individual who love learning and improving my-self daily particularly in IT career. My greatest strength is business awareness, which enables me to permanently streamline infrastructure and applications.

EXPERIENCE

May 2019 - Aug 2019 — **LMS Support officer (Intern)**
Builders Academy Australia (BAA)
- Manage student's enrolments using **Vetrak, Circulate** & LMS database system
- Responsible for creating, improving, and developing IT project strategies.
- Editing learning contents using Adobe Premiere Pro
- Write reports to keep track of the team's progress
- Diagnosed problems with hardware and operating systems and implemented solutions to increase efficiency.

Oct 2009 - current — **Cashier/Sale Assistant**
McDonald (pass) - Schnitz(current)
- Responsible for delivering quality food & professional services to customers
- Assist managers to run shifts during rush hour
- Menu expert, check in to see if customers are happy with their meals
- Respect and communicate well with my work colleagues

CERTIFICATIONS

Dec 2019	ICT Professional year
Aug 2019	BAA Certificate of appreciation
Sep 2019	Pearson Test of English: level Superior
Nov 2012	Certificate III in Retail

PORTFOLIO

June 2021 — **https://thanhlearntech.github.io/Porfolio/**