



# THÀNH NGUYỄN

PRODUCTION CONTROL  
SUPERVISOR

## CONTACT

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📍 Dinh Ke, Bac Giang, Vietnam

## BASIC INFORMATION

Birthday	26/12/1993
Nationality	Vietnamese
Maritality	Married
Gender	Male

## LANGUAGES

English ● ● ● ●

## REFERENCES

### ĐỖ TRUNG KIÊN

Planning leader - Canon  
[Kienchuotbg1@gmail.com](mailto:Kienchuotbg1@gmail.com)  
0822349093



## SUMMARY

Supply chain management professional with 6 years of experience in production & material plan, demand-supply balancing, indirect innovation, inventory management, project management.

Very excellent in excel, macro VBA.

\* Achievements:

- Best Job Improvement in 1st quarter of 2020.
- Save 11200 USD/year for the company by indirect innovation.
- Reduce resignation ratio of the department: from 17% in 2019-2020 to less than 5% until now.



## WORK HISTORY

> **Production Control Supervisor** 01/2017 - Current (4 years 10 months)  
Canon Viet Nam (Que Vo Factory)

- Work with customers to discuss about demand and factory capacity.
- Manage production plan, shipping plan of the factory. Contact with sale team of headquarters to meet customer demand.
- Material Management: Control material order from BOL to EOL, work with purchasing and production leader to ensure material flow for the production.
- Project Management: Leading new project of the factory such as new model, new outsourcing vendor, transfer model, etc.
- Inventory control: Make sure product and material follows inventory standard, handle excess, obsolete.
- Manpower control: calculate manpower for production, work with HR for hiring new operator schedule.
- Control job assignment of the department, allocate qualified and relevant staff for immediate mission or new production projects, support the implementation processes and ensure the output quantity.
- Propose and implement technological solutions, indirect job improvements to improve the productivity.
- Provide training, coaching and support to the team members and other colleagues.

> **Material Planner  
(Merchandiser)**

02/2016 - 01/2017 (1 year)

Nam Chau Garment SJC

- Coordinate with buyers to arrange materials for production.
- Solve material problems (shortage, defect, missing) during production.
- Following progress of production plan.
- Feedback delivery schedule to customer base on planner confirmation.
- Organize and follow daily shipping list.

> **Project Officer**

09/2015 - 02/2016 (6 months)

Vienam - Korea Medical Corporation

- Prepare and make bidding documents for bidding projects.
- Make contract with domestic and foreign clients.
- Monitor and update customer information regularly.
- Former customer care, relationship building and searching new clients.
- Work with sale team to get new project.

- Contact with local and foreign suppliers for specific project.
- Translate documents (contract, user manual, service manual...).



## **EDUCATION**

### > **Business Administration**

09/2011 - 06/2015 (3 years 10 months)

Bachelors - Hanoi University of Industry

TOEIC : 870 (IIG Vietnam guaranteed).



## **SKILLS**

Leadership	<div><div></div></div>
Problem Solving	<div><div></div></div>
Production Planning	<div><div></div></div>
Material Planning	<div><div></div></div>
Excel Macro	<div><div></div></div>
Project Management	<div><div></div></div>
MS Office	<div><div></div></div>
Fire Fighting	<div><div></div></div>
Robotic Process Automation	<div><div></div></div>
Python Programming	<div><div></div></div>
Logical Thinking	<div><div></div></div>