

# Andra A Villanueva

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## OBJECTIVES:

Find a job to earn income and build work/life experience

## EXPERIENCE:

Nov-2013 - Current

### ABM Los Angeles, CA Security Company

structure.

monitored

monitored

- Patrol 8 Flights of stair, sky rise building, and 9 floor parking
- Welcome guess and residents at lobby area where, CTTV are
- Welcome guest and carriers at loading dock where CTTV's are

July-2012-Nov-2013

### Securitas/Equinix Los Angeles, CA Security Company

- Responsible for allowing only authorize personal into the Colo/  
Establishment
- Worked with an application system where I constantly had to add and  
remove new and old customers to keep up with security access
- Maintain and kept work area clean and safe
- Responsible for keeping million dollars in server equipment safe
- Patrolled and secured floor
- Dealt with the public, residents, and workers in a satisfactory manner

Jan-2011-May-2011

### READY CALL CENTER Belize City, Belize Call Center

- Took and made over 150 calls a day
- Passed and extensive two week class on customer service
- Walked customers through troubleshooting of their phone
- Dealt with all types of people from different backgrounds and  
ethnicities in the USA

Jan-2007-Feb-2009

### UNIVERSAL PROTECTION SERVICE Los Angeles, CA Security Company

- Worked at various different locations
- Maintain and kept work area clean and safe
- Responsible for a fleet of vehicles costing over 100,000\$
- Patrolled and secured buildings
- Dealt with the public, residents, and workers in a satisfactory manner

August, 2006-Jan-2007

### All Access Security Los Angeles, CA Security Company

- Worked at various different locations on call: Sporting events,  
concerts, stores, private properties with high volume of people to  
control, emergency fire watch, and more.

December, 2003– March, 2005

### BUILDING BLOX DEVELOPMENT Los Angeles,CA Construction Company

- Helped organize job site
- Provided assistance to co-workers
- Pre-dug drainage area for brick layers
- Demolition

June, 2000 – August, 2003

### ZAK PENN (Writer/Director) Los Angeles, CA 20<sup>TH</sup> Century Fox

- Read and evaluated scripts for company
- Did research on internet
- Maintained script library
- General office errands and filing

**EDUCATION**

**Belford High School:** Graduated Student  
**El Camino Community College:** 1 Year  
**LATTC Community College:** 1 Year

**Programmer of Languages**

C/C++  
DarkGDK  
Objective-C  
Swift

**HONORS & AWARDS:**

Magnet student at John Muir Middle school 6-8<sup>th</sup> grade  
Magnet student at Manual Arts High School 9-11<sup>th</sup> grade

**ACTIVITIES:**

Reading, Audio Books, Writing, Basketball, Programming, meeting new people, and Learning.

**REFERENCES:**

Available upon request