<u>**Scope Management**</u>

Part I. The Project Objective

The DeliveryCorps program manager will ensure the successful implementation of optimized navigation systems, truck fleet upkeep, distribution center relocation, and data integration of information systems to resolve the current challenges of the company by 2025. Expanding into new sectors to increase sales by 50% will aid sustainable growth.

Part II. The Project Charter

1. Deliverables
    a. New Customer Acquisition
    b. Truck Fleet Upkeep
    c. Optimized Navigation System
    d. Data integration for Information Systems
    e. Delivery Center Relocation

2. Milestones
    a. Acquire funding from the bank (loan).
    b. Maintenance checklist for our trucks and purchase insurance.
    c. Create a GPS and navigation system for the trucks and their drivers.
    d. Combine information and data from the Operations, Sales, and Operations Support divisions into one centralized and unified server database.
    e. Acquire at least 20-30% of new customers outside our current sector.
    f. Move our delivery location, decreasing delivery times and fuel costs.

3. Requirements
    a. Hiring and training of new employees to implement systems.
    b. Financial support.
    c. Software and hardware equipment.
    d. Coordinator to organize weekly status calls, prepare minutes of meetings (MoM).

4. Limits and exclusions
    a. We will not repair the truck's aesthetics, only the engine- if the operating budget exceeds the income.
    b. Outsource employees to construct our digital systems if the need for manual efforts increases beyond their working hours.

5. Team Members
    a. CEO
    b. CTO
    c. Developers
    d. Sales
    e. Marketing
    f. Operations

6. Success Criteria
    Once our delivery times decrease and we have increased our sales to our desired amount, we will consider the project a success.

Part III. The WBS - Work Breakdown Structure (with level identifiers)

Deliverable based WBS: