



# kaia Tourism<sup>®</sup>

Creating experiences...

**Subject: Conformation against booking**

Dear Sir/Madam,

We are pleased to confirm your booking as per the details given below

Hotel Name	mohan
Booking status	200
Confirmation Number	1234567890
Guest Name	asd
Check in Date	10/16/2018
Check Out Date	10/18/2018
Room Type	AC
Occupancy	double
Rates	200
Mode of Payment	btk

**mohan**

salem

Tel:+91 1234567890

Email: admin@gmail.com

**Cancellation Policy:** We understand that your plan changes sometimes. At Kaia it is our endeavor to keep the cancellation policy as flexible as possible, however management of each hotel sets their own cancellation policy to protect their interest, therefore as a standard practice we would request you to make cancellations/amendments before 1200 noon , 48 hours prior check in time to avoid one night retention of your entire room charges and any no shows will be charged for one night or full amount for the entire duration of stay based on the hotel policy. Kaia has the right to charge the credit card given as guarantee or bill the same to the guest/client. Kaia will consider your acceptance on the above cancellation policy up on receipt of our confirmation voucher.

"As per Govt. Tax policies GST would be applicable as per norms on rooms and Food and Beverage rates."