**Subject:** team meeting 4

**Project Name:** P23 Glioblastoma

**Facilitator:** Lin Zhang

**Prepared by:** Gorjan Muratov

**Mode:** Zoom

**Date:** 23rd of August 2022

**Time:** 8pm-9:30pm

**Attendees:** Gorjan, Tharen, Roy, Haeata, Jamie, James, Alex

**Absent** Nicholas

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| # | Agenda Item | Description/ Comments | Decision/Action | Who? | Items for escalation |
| 1 | What has been completed? | * Discuss which cells need to be masked by algorithm * Identify if client wants all cells masked * Go over emails received from client as a group to ensure all team members understand the tasks needed to be performed in the following weeks * Discuss content of user stories * Discuss where user stories are needed to be stored in XP * Create initial User stories for front end and back end tasks * Discuss front end web portal and features needed (upload, download, masks, transform types) and how they will be executed * Created acceptance criteria for user stories * Picked coding pairs * Assigned coding pairs roles (web portal, database, segmentation algorithm) |  |  |  |
| 2 | What is in progress? | * Start initial coding for web portal * Start initial segmentation algorithm * Research into other similar medical datasets |  |  |  |
| 3 | What is working well? | * Team communication * Team member understanding and cooperation |  |  |  |
| 4 | What needs improvement? | * Segmentation algorithm |  |  |  |
| 5 | Reminders | * Ask tutor if user stories are to be submitted to our BitBucket |  |  |  |
| 6 | What needs to be completed before the next meeting? | * Start initial coding for segmentation algorithm * Start initial coding for front end web page * Research preprocessing * Automate downloading data (API) * Contact other authors using the dataset |  |  |  |
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