```html
<!DOCTYPE html>

<html lang="en">

<head>

<meta charset="UTF-8">

<meta name="viewport" content="width=device-width, initial-scale=1.0">

<title>Readmi HR Portal</title>

<link rel="stylesheet" href="styles.css">

</head>

<body>

<h1 class="welcome-text">Welcome To Readmi HR Portal</h1>


<nav>

<ul>

<li><a href="leave.html">Leave Policy</a></li>

<li><a href="attendance.html">Attendance</a></li>

<li><a href="conduct.html">Code of Conduct</a></li>

<li><a href="benefits.html">Benefits</a></li>

</ul>

</nav>


<footer>

<p>Ccopy; 2026 HR Department</p>

</footer>

</body>

</html>
```

```html
<!DOCTYPE html>
<html lang="en">
<head>
<meta charset="UTF-8">
<meta name="viewport" content="width=device-width, initial-scale=1.0">
<title>Leave Policy</title>
<link rel="stylesheet" href="styles.css">
</head>
<body>
<h1 class="welcome-text">Leave Policy</h1>
<p>Employees are entitled to different types of leave:</p>
<ul>
<li><strong>Annual Leave:</strong> 20 days per year.</li>
<li><strong>Sick Leave:</strong> 10 days per year with medical certificate.</li>
<li><strong>Casual Leave:</strong> 7 days per year for personal reasons.</li>
</ul>
<a href="index.html">← Back to Home</a>
</body>
</html>


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<head>
<meta charset="UTF-8">
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<nav>

<ul>

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</nav>


<footer>

<p>Ccopy; 2026 HR Department</p>

</footer>

</body>

</html>


<!DOCTYPE html>

<html lang="en">

<head>

<meta charset="UTF-8">

<meta name="viewport" content="width=device-width, initial-scale=1.0">

<title>Code of Conduct</title>

<link rel="stylesheet" href="styles.css">

</head>
```

```html
<body>

<h1 class="welcome-text">Code of Conduct</h1>

<p>Employees are expected to maintain professionalism:</p>

<ul>

<li>Respect colleagues and maintain workplace harmony.</li>

<li>No discrimination or harassment tolerated.</li>

<li>Confidential company information must not be shared externally.</li>

</ul>

<a href="index.html">← Back to Home</a>

</body>

</html>


<!DOCTYPE html>

<html lang="en">

<head>

<meta charset="UTF-8">

<meta name="viewport" content="width=device-width, initial-scale=1.0">

<title>Benefits</title>

<link rel="stylesheet" href="styles.css">

</head>

<body>

<h1 class="welcome-text">Benefits</h1>

<p>The company provides the following benefits:</p>

<ul>

<li>Comprehensive health insurance coverage.</li>

<li>Retirement savings plan with employer contribution.</li>

<li>Performance-based bonuses and incentives.</li>

<li>Employee wellness programs and training opportunities.</li>
```

```html
</ul>

<a href="index.html">← Back to Home</a>

</body>

</html>
```

```css
/* General Reset */

* {

margin: 0;

padding: 0;

box-sizing: border-box;

}
```

```css
/* Body Styling */ body {

font-family: Arial, sans-serif; line-height: 1.6;

background-color: #f9f9f9; color: #333;

padding: 10px;

}
```

```css
/* Welcome Heading */

.welcome-text {

text-align: center; font-size: 2em; color: #007bff; margin: 20px 0;

font-family: Arial, sans-serif;

}
```

```css
/* Navigation */ nav ul {
```

```css
    list-style: none;

    display: flex;

    justify-content: center; flex-wrap: wrap;

    background: #007bff; padding: 10px; border-radius: 8px;

}


nav ul li {

    margin: 5px 15px;

}


nav ul li a {

    color: white;

    text-decoration: none; font-weight: bold;

}


/* Sections */ main section {

    background: white; margin: 15px 0;

    padding: 15px; border-radius: 8px;

    box-shadow: 0 2px 5px rgba(0,0,0,0.1);

}


main section h2 {
```

```css
color: #007bff; margin-bottom: 10px;

}



/* Footer */ footer {

text-align: center; padding: 10px;

background: #007bff; color: white;

margin-top: 20px; border-radius: 5px;

}



/* Back to Home Link */ a {

display: inline-block; margin-top: 15px;

color: #007bff;

text-decoration: none; font-weight: bold;

}



a:hover {

text-decoration: underline;

}
```

Welcome To Readmi HR Portal

Leave Policy   Attendance   Code of Conduct   Benefits

Code of Conduct

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← Back to Home

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Leave Policy

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Casual Leave: 7 days per year for personal reasons.

← Back to Home