

How to Validate an Official eTranscript

Dartmouth College provides Official electronic Transcripts ("eTranscripts") in certified PDF format for all Thayer School current students. These eTranscripts are official documents that contain Dartmouth's digital signature and can be instantly validated. You must use [Adobe Reader](#) to view electronic transcripts.

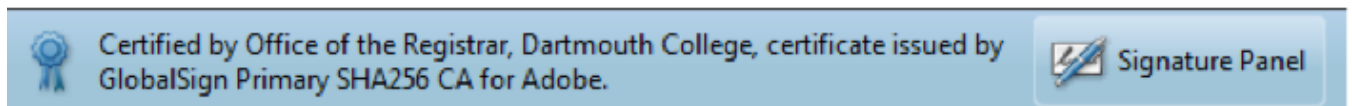
When you receive an Official eTranscript from Dartmouth, follow these steps to download the document:

- You will receive an email notification that a document has been sent to you. Click the link to the secure website.
- On the secure website, click Next to generate an email to yourself containing the passcode.
- Enter the passcode and click Next. You will then have access to download the Official eTranscript.

Note to Mac and Linux users: To view an electronic transcript, you must use [Adobe Reader](#). The electronic transcript cannot be viewed with other PDF viewers.

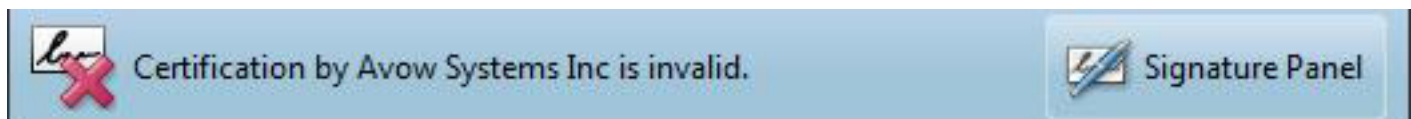
Dartmouth's Official eTranscript is a certified PDF that displays a blue ribbon on the notification bar across the top of Adobe Reader, ensuring the recipient that the digital signature is authentic and the contents of the Official eTranscript have not been altered. On older versions of Adobe Reader, the blue ribbon will be displayed on a pop-up screen and in the lower left corner of the application's frame.

When the blue ribbon indicates that the document is Valid, Dartmouth's digital signature is true and authentic and the document's contents have not been changed or altered in any way.



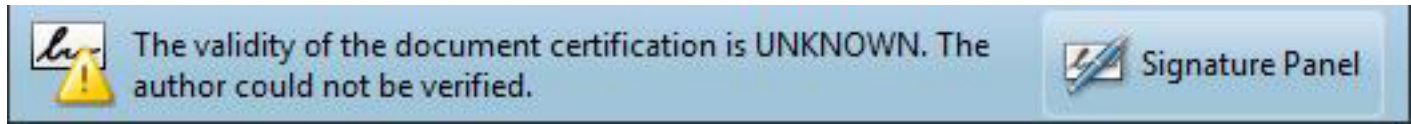
Invalid Signature

If the blue ribbon indicates that the document is Invalid, then the document should be rejected. The invalid status could be due to several reasons, such as an inauthentic digital signature or an alteration to the document. In all cases, reject a document that is Invalid.



Author Unknown

If the blue ribbon indicates that the validity of the document is Unknown, make sure the computer has an active internet connection. If there is a properly working internet connection and the digital signature cannot be validated, reject the document.



Note: The Official eTranscript is considered Official in PDF format only. If printed, the word "VOID" will appear repeatedly to indicate that the paper copy is not an Official institutional document.

For More Information

If you have any questions regarding the authenticity of a document, please contact the Thayer School Registrar's Office at 603-646-3801 or registrar@thayer.dartmouth.edu.