

Evaluating Your Priorities

The following exercise involves choosing the life and work values that you consider to be most relevant to your actual needs. We recommend that you print out this page and highlight the values that are most important to you.

Titles

Values

The Job	The Company	Location	Benefits
Opportunity for advancement & mobility	Size	Climate	Insurance (health, dental, vision, life)
Salary (current or future)	Image/reputation	Proximity to family and friends	401(K)
Security	Industry growth	Culture: entertainment, nightlife, fun	Stock options
Opportunity to work in teams	Flexible work hours	Cost of living	Relocation expenses
Significant responsibility/job status	Perks and discounts	Commuting time	Tuition assistance
Level of pressure on job	Work culture	Small town vs. big city	Paid vacation time

List your five most important values (in no particular order).

- 1.
- 2.
- 3.
- 4.
- 5.

Rank the five in order of importance.

If you find this task difficult, write each value on a separate piece of paper. Of the five listed values, discard the least important one. Complete this task until there is only one piece of paper left. That should be the value that you consider to be most significant.

Ask yourself: will the job(s) you've been offered meet these high priority needs?

NOTE: If you have received more than one offer that meets your needs, you may need to evaluate the offers more closely using the Comparing Offers exercise.