**Results of Fact Finding**

The current system gives the businesses new functions and flexibility to order and view MVRs, Driver lists and Driver summary.

Some function and flexibility include:

* Sending and receiving MVRs during the day
* Friendly view of driver information
* Comment can be stored with MVRs
* Underwriters and Processors can view up to date drivers list online
* Linking Driver’s Evaluation Summary to MVRs
* Avoid data duplication of information when storing into the system

In order to implement the current system to the old system, the project was separated into phase.

* **Initiation Phase** – Developing the workplan or the process of initiating the system
* **Analysis Phase** – Gather information needed for development, refinement of entity relationships, Gather requirements for development
* **Design Phase** – Design Data design, Architecture design, Program designs, and the Screen design
* **Construction Phase** – Create the code for the system
* **Testing Phase** – Test the system to find problems
* **Implementation Phase** – Figure out ways to train and implement the system
* **Review Phase** – Monitor the system activity

The staffs that was involved:

* Executive Sponsors, Project Sponsors, Business Project Manager/Expert, IS Project Manager, and Account Manager

The new functionality desired in the new modified system will include:

* End user access
* Automatically order MVRs
  + If it’s a brand-new driver, the MVR is ordered when the driver is in the system
* Monitor Driver
* Keep list of drivers and policy
* Description of users and authority they should have to each part of the system
* Keep record of violations within the month
* If no violation then don’t order
* Ability to override the frequency of ordering MVRs

Data that should be captured are ordering of MVR from IIX or choice point. The cost of MVR is $6 - $10 when ordered from IIX. Other data that should be included are information input from the end user such as comments about the drivers.

Detail about reports or screen display output needed and who should have access to view/print

The Underwriter would need access to view the MVRs

Any hardware-related constraints