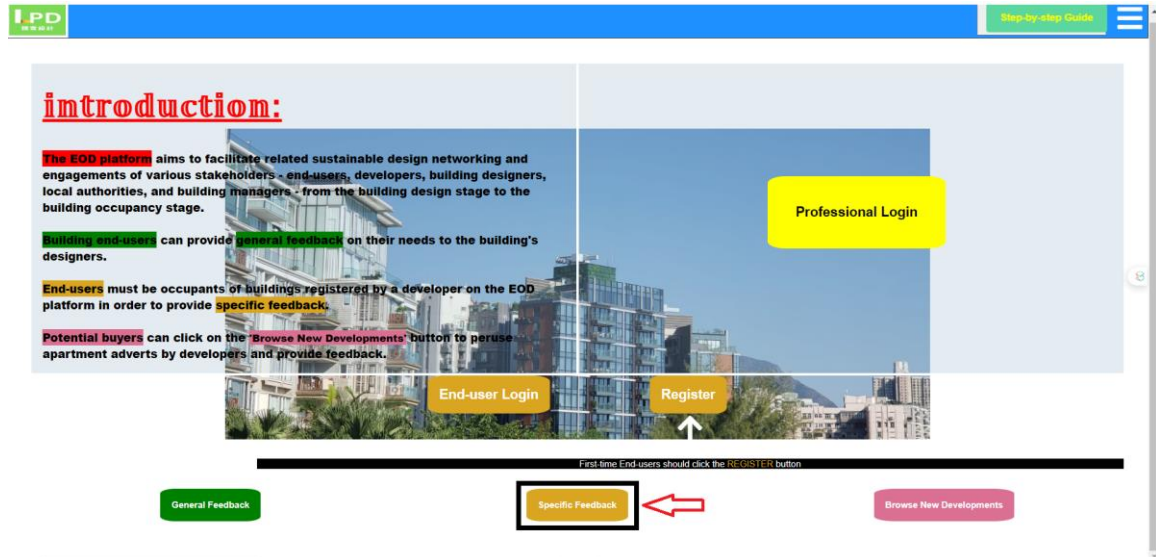


# Non-Registered End-User (Specific) Feedback Guide

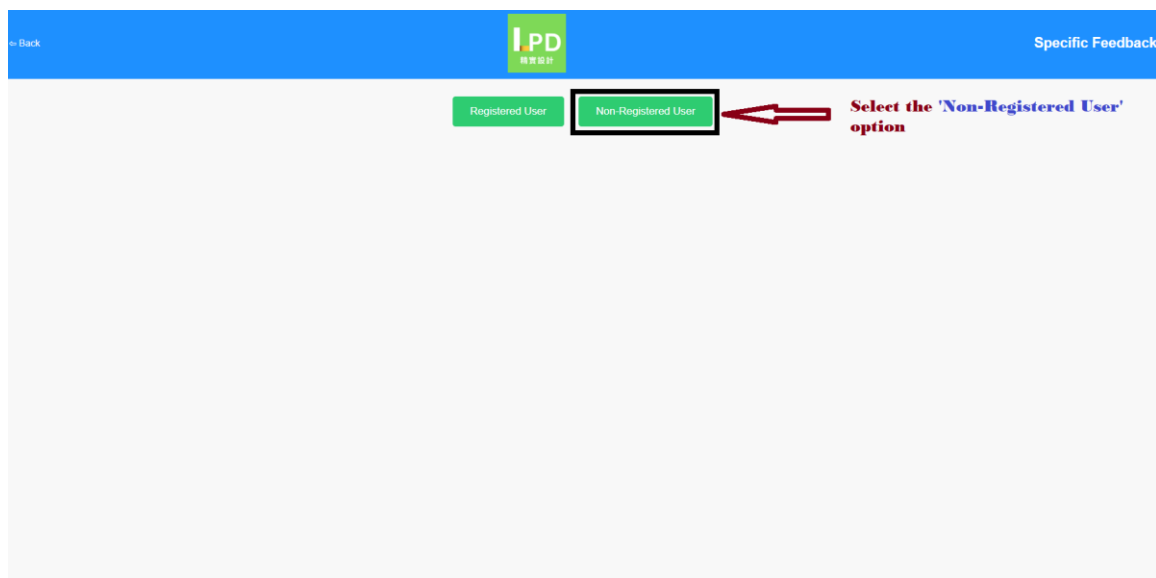
## Step 1

Navigate to the EOD platform homepage and Click on the 'Specific Feedback' button.



## Step 2

Select the 'Non-Registered User' option.



### Step 3

Fill in the 'End-Users Registration Form' with the required information.

The screenshot shows a web browser window with the 'End-Users Registration Form' on the left and a registration form on the right. The form fields are: Email (with a dropdown menu), Username, Password (with a 'Show Password' link), Confirm Password (with a 'Show Password' link), and a checkbox for 'Are you living in Hong Kong?'. Below these fields is a checkbox for 'I understand and accept the Privacy Policy and Terms and Conditions' and a 'Submit' button. A red arrow points to the form with the text 'Fill in the required information'.

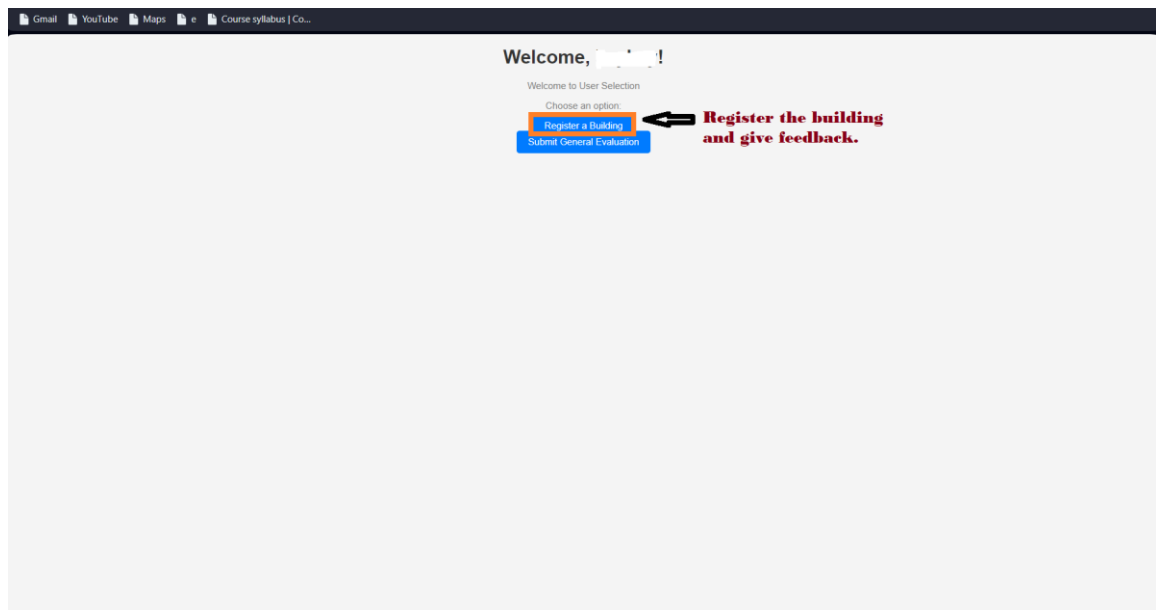
### Step 4

Read and agree to the 'Privacy Policy' and 'Terms and Conditions', then submit the form.

The screenshot shows the same registration form as in Step 3, but with the checkbox for 'I understand and accept the Privacy Policy and Terms and Conditions' checked. A red arrow points to the checkbox with the text 'Read and Check the Privacy Policy and Terms and Conditions box, and Submit.'.

## Step 5

After registration, select the 'Register a Building' option to give feedback on that building.



## Step 6

Complete the 'Register New Property' form and submit.

A screenshot of a web application interface showing a 'Register New Property' form. The form is titled 'Register New Property' and has a green 'IPD' logo at the top. The form fields are: 'District:' (with a dropdown menu), 'District Options:' (with a dropdown menu), 'Property name:' (with a dropdown menu), 'Address:' (text input), 'Flat:' (text input), 'Floor:' (text input), and 'Street Name:' (text input). A blue 'Submit' button is at the bottom of the form. A red arrow points from the text 'Complete the property registration form and submit' to the 'Submit' button. The browser's address bar shows 'Course syllabus | Co...'.

## Step 7

Enter your login details and access the feedback form.

The screenshot shows a web browser window with a green background. At the top, there are links for Gmail, YouTube, Maps, and a course syllabus. A home icon is in the top left. In the center, there is a white box titled "Welcome to the End-Users Login". Inside this box is a login form with fields for "Username:" and "Password:". The password field has a "Show Password" link. Below the fields is a "Login" button. At the bottom of the box are links for "Forgot Password?" and "New registration". To the left of the login box, there is text that says "Enter the Login details and click on Login" with a blue arrow pointing to the "Login" button.

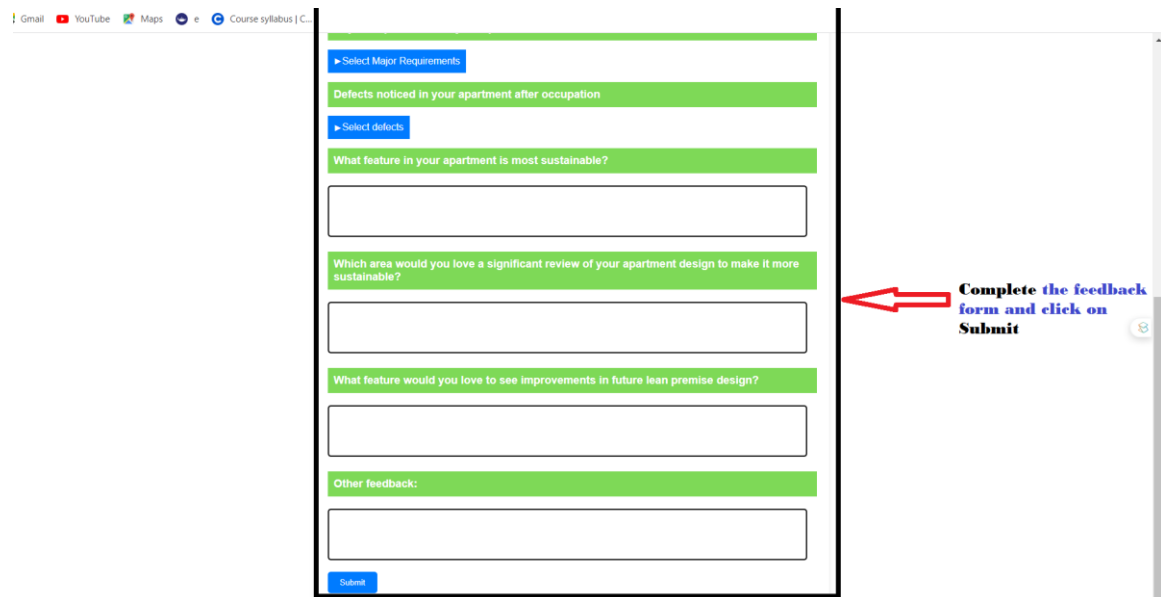
## Step 8

Select the building you want to provide feedback on, and fill in the feedback form with details such as major requirements and defects.

The screenshot shows a web browser window with a white background. The form is titled "Evaluation Questions" and asks the user to answer questions related to the selected apartment. The form has several sections: "Select a Building:" with a dropdown menu showing "Building A"; "Scale of renovation or modification:" with a dropdown menu showing "N/A"; "Apartment type:" with a dropdown menu showing "Studio"; "Which of your apartment's amenities are OVER-supplied?" with a "Select Amenities" button; "Major Requirements in your apartment" with a "Select Major Requirements" button; "Defects noticed in your apartment after occupation" with a "Select defects" button; and "What feature in your apartment is most sustainable?". To the right of the form, there is a red arrow pointing to the form with the text "Fill in the feedback form".

## Step 9

Complete the feedback form with any additional comments or suggestions and submit your feedback.



The screenshot shows a web browser window with a feedback form. The browser's address bar displays "Gmail", "YouTube", "Maps", "e", and "Course syllabus | C...". The form is titled "Select Major Requirements" and "Defects noticed in your apartment after occupation". It includes a "Select defects" button, a text input field for "What feature in your apartment is most sustainable?", a text input field for "Which area would you love a significant review of your apartment design to make it more sustainable?", a text input field for "What feature would you love to see improvements in future lean premise design?", and a text input field for "Other feedback:". A "Submit" button is at the bottom. A red arrow points to the "Submit" button with the text "Complete the feedback form and click on Submit".

! Gmail YouTube Maps e Course syllabus | C...

▶ Select Major Requirements

Defects noticed in your apartment after occupation

▶ Select defects

What feature in your apartment is most sustainable?

Which area would you love a significant review of your apartment design to make it more sustainable?

What feature would you love to see improvements in future lean premise design?

Other feedback:

Submit

Complete the feedback form and click on Submit