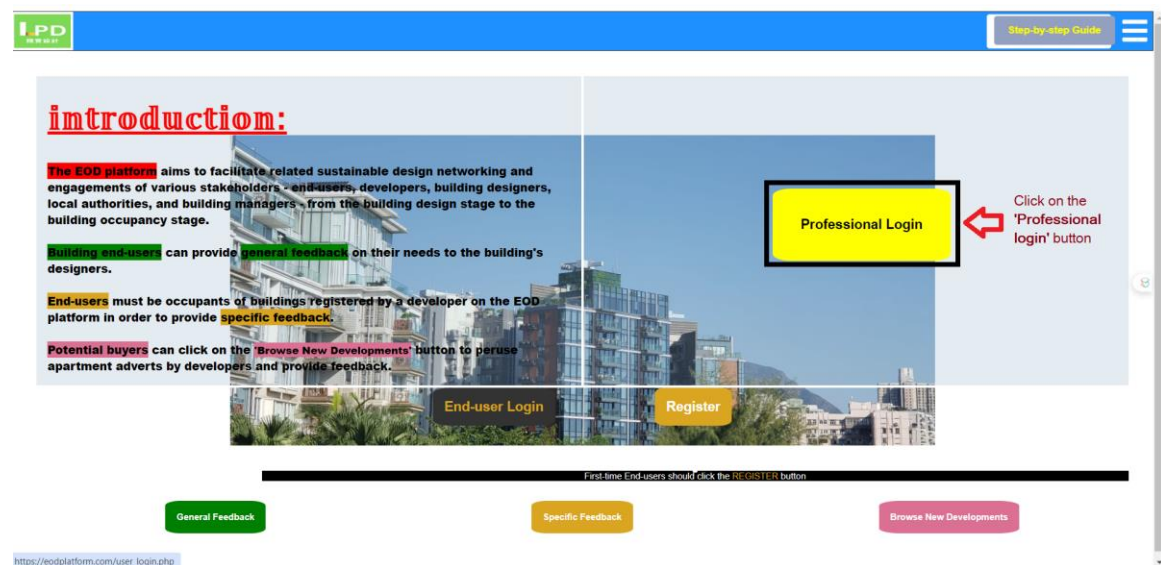
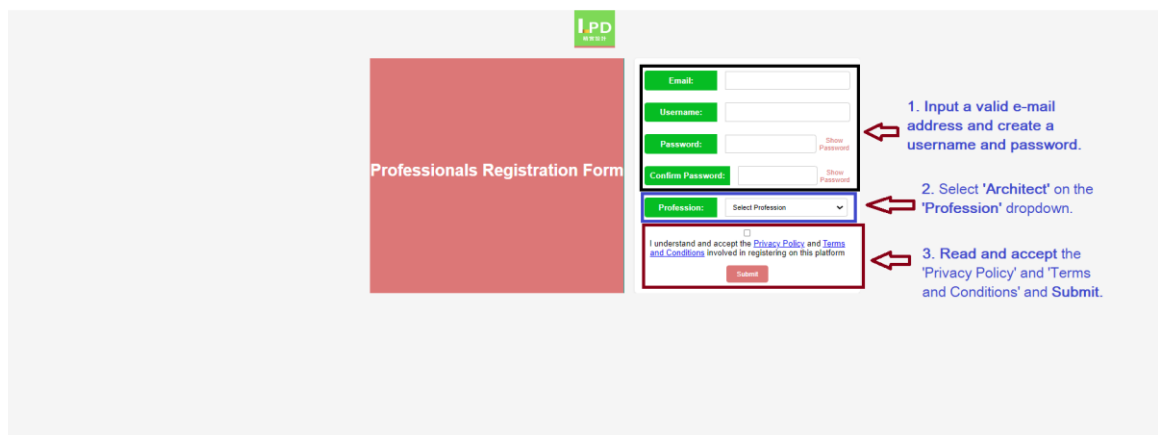
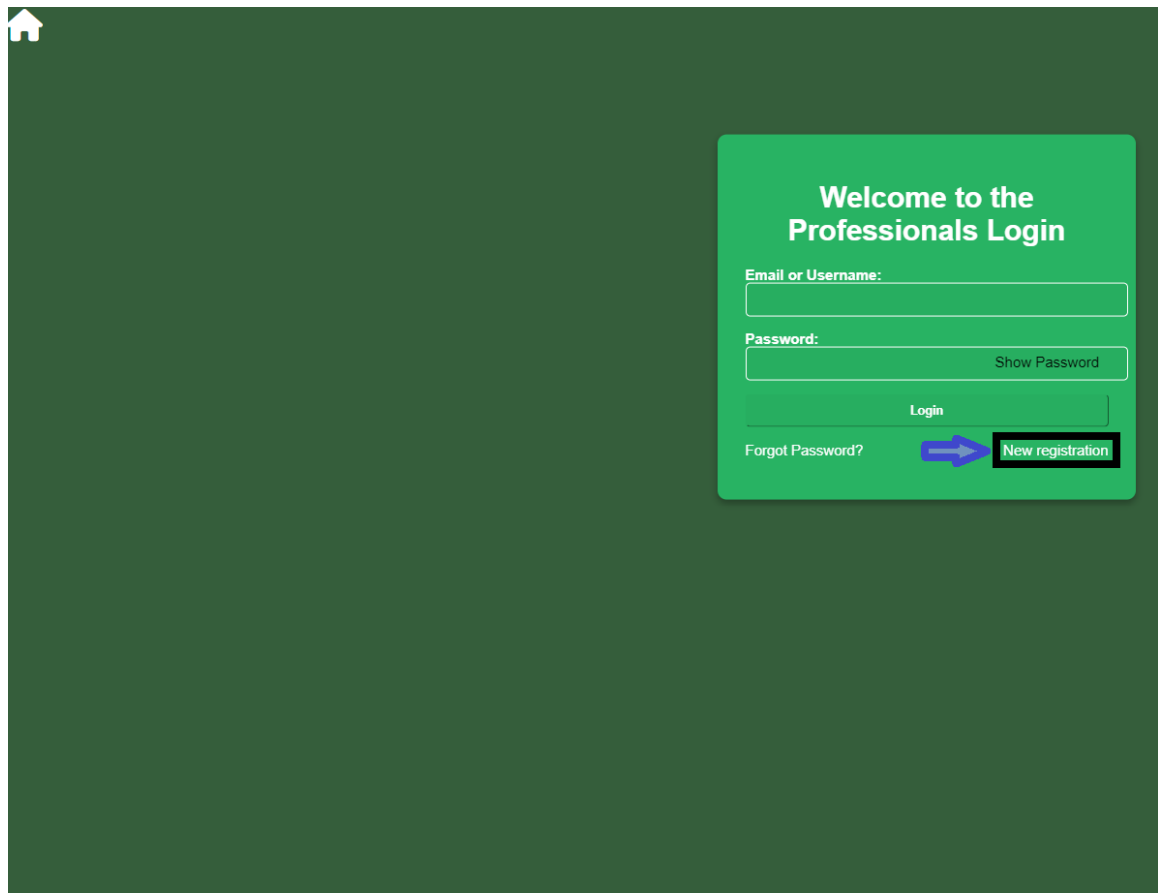


Architect Registration and Operation Guide

Register as an Architect

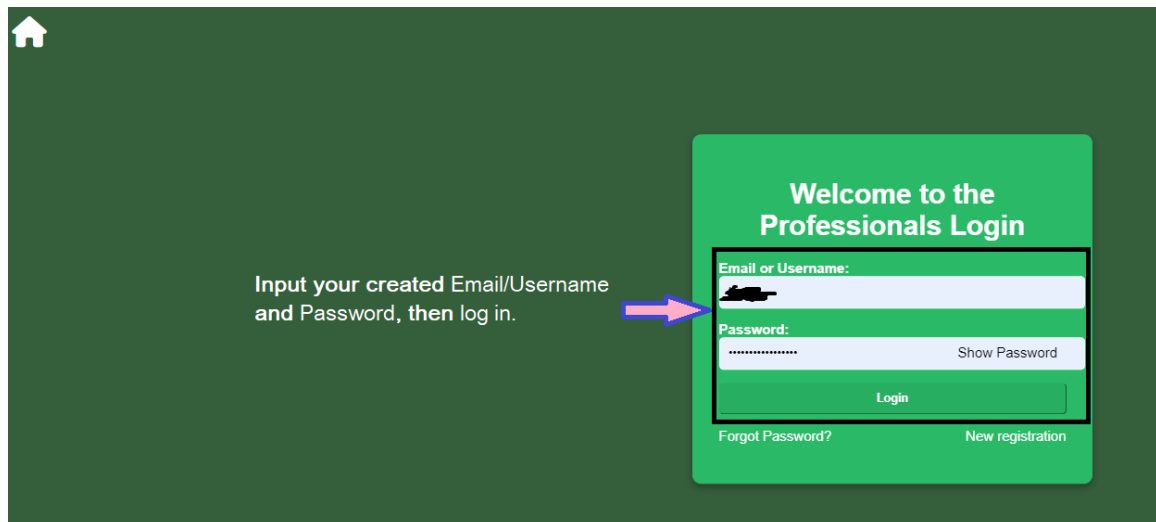
1. Start Registration: Visit the EOD platform's registration page.
2. Professional Login: Click on the 'Professional Login' button on the top right corner of the homepage.
3. New Registration: On the Professional Login page, click the 'New registration' button.
4. Fill in Details: On the Professionals Registration Form, input a valid email address, create a username and password, and select 'Architect' from the 'Profession' dropdown menu.
5. Accept Terms: Read and accept the Privacy Policy and Terms and Conditions involved in registering on this platform.
6. Submit: Click the 'Submit' button to complete the registration process.





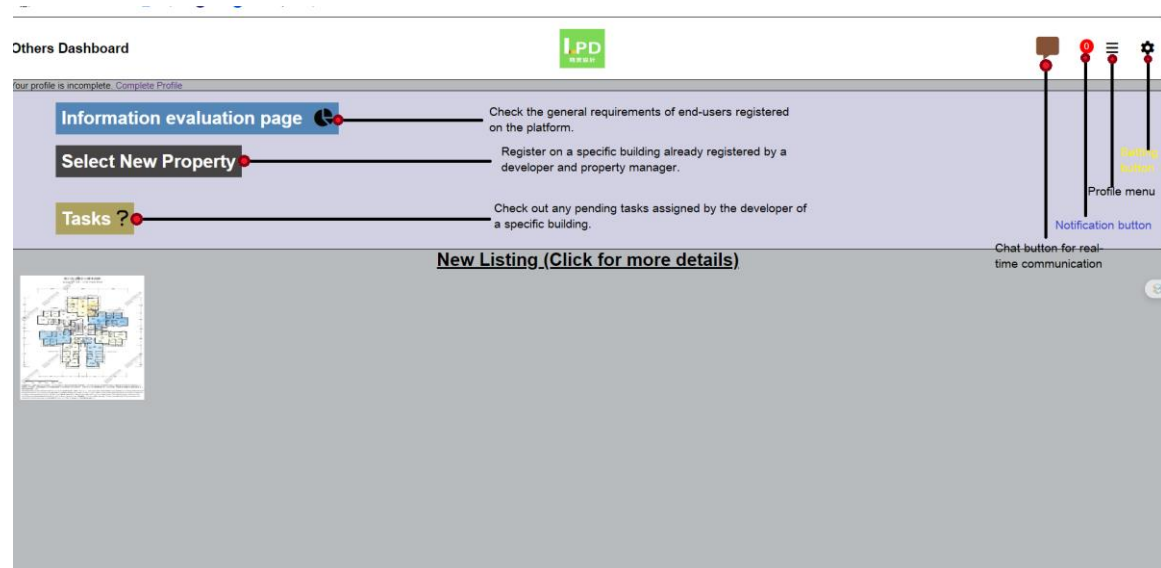
Log into Your Account

1. Access Login Page: Return to the Professional Login page.
2. Enter Credentials: Input the email/username and password you created during registration.
3. Login: Click the 'Login' button to access your Architect Dashboard.



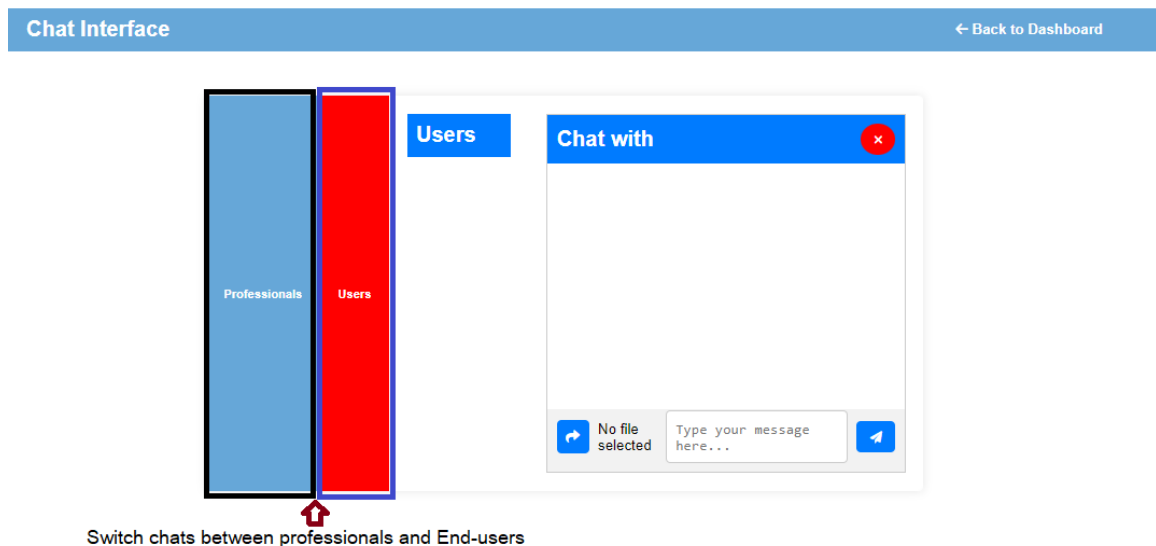
Using the Dashboard

1. View Dashboard: Once logged in, you'll see the Architect's Dashboard.
2. Complete Profile: Ensure your profile is complete by following the prompt at the top of the dashboard.
3. Select New Property: To register a new property, click on 'Select New Property'.
4. Check Specific Feedback: To view feedback on a specific building, click on the building name in your dashboard.



Communication and Feedback

1. Real-time Communication: Use the chat interface to communicate in real time with end-users and other professionals.
2. Switch Between Chats: In the chat interface, you can switch chats between professionals and end-users.



Property Registration and Feedback

1. Register New Property: In the 'Register New Property' section, select the district, district options, and enter the property name and address details.
2. Submit New Property: After filling in the details, click 'Submit' to register the new property.

IPD 綠寶設計

Register New Property

District: NEW TERRITORIES

District Options: Shatin

Property name: Pavilion Park

Address: New Territories, Hong Kong

Street Name: Lot 123, Shatin

Submit

Managing Feedback and Tasks

1. Check for Tasks: On the dashboard, look for the 'Tasks' section to view any pending tasks assigned by the developer of a specific building.
2. Information Evaluation: Access the 'Information evaluation page' to check and provide feedback.

