Prateek Singh Arora

psarora2151@gmail.com | LinkedIn: psarora2151 | +1 (604) 999-0885 | Port Moody, BC

prateek-arora.com

Relevant Work Experience

Manager at Peer Education
FIC at Simon Fraser University • Burnaby, BC

Jan 2021 – Dec 2022

- Oversaw a dynamic team in the peer mentorship program, enhancing the program structure, which resulted in the mentor sign-up rate increasing by 37% .

- Designed and delivered training for new educators, optimized learning experiences through expert event coordination and information delivery.

- Provided tailored one-on-one academic support and mentorship, fostering an environment of collaborative learning and professional development.

- Implemented strategic improvements to the mentorship program operations, resulting in enhanced efficiency and participant engagement.

Supervisor • IDP IELTS Canada • Vancouver, BC

July 2022 – May 2023

- Oversaw IELTS exams and managed sensitive documents, highlighting responsibilities that required attention to detail, integrity, and the ability to handle confidential information.

- Managed sensitive candidate documents, and the packaging and mailing of results.

Technical Projects

React-based AI Application: ScholarSprint

Sept 2023 – Dec 2023

- Collaborated on developing a React application to expedite the search for academic research papers, demonstrating skills in software development, teamwork, and the application of AI technologies. Integrated OpenAI's GPT-4 Turbo via API and created part of the web interface using React. Code hosted on GitHub.

Personal Portfolio Website

2024

- Utilized self-taught web development skills to create a personal portfolio website, showcasing technical proficiencies in HTML, CSS, Bootstrap, and JavaScript. Live at prateek-arora.com, and code hosted on GitHub.

Summary of Skills

Languages

- Proficient in Python, C/C++, JavaScript, HTML, CSS.

- Familiar with C# Java, PHP, SQL.

Technologies, Testing & Frameworks

- Bootstrap, Tailwind, React (familiar with Next.js and Gatsby), Usability Testing, Storyboarding, Wireframing, Figma, Adobe CC Suite, LaTeX.

Project Management

- Team leadership, training development, event coordination acquired from working as a Peer Education manager.

Other Relevant Skills

- Attention to detail, integrity in handling sensitive information acquired from working as a supervisor at IDP IELTS Canada.

Education

Bachelor of Science in Computing Science

Simon Fraser University, Vancouver, BC
Sept 2020 – current

Recipient of Community Engagement Scholarship

Volunteer Experience

Orientation Leader

- Welcomed international students and led campus tours, enhancing interpersonal communication and cultural sensitivity.