

# Log Book - Project Management System (week 1)

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**Location:** <https://zoom.us/j/94090250995?pwd=p80wrDzMdT8QrEewrdMCHs2Ro3Sblm.1>

**Date:** 6 March 2025

**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal

Dipak Kandel

Sandip Luitel

Khusbu Shah

Umanga Bhattra

## Discussion of Agenda Items

1. Proposal discussion
2. requirement gathering
3. content for proposal

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal	All team members	22 March	ongoing
Requirement gathering	All team member		
Content for proposal	All team member		

## Other Notes

Roles Finalised

Features of the project discussed.

## Next Meeting

**Location:** Teams

**Date:** 13/03/2025

**Time:** 12.30

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# Logbook - Project Management System (Week 2)

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**Location:** Google meet  
**Date:** 13 March 2025  
**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal  
Dipak Kandel  
Sandip Luitel  
Khusbu Shah  
Umanga Bhattra

## Discussion of Agenda Items

1. Project Proposal discussion
2. wire frame

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal	All team members	22 March	ongoing
Proposal Distribution	All team member	22 March	on going
Wireframe discussion	All team Member	30 March	ongoing

## Other Notes

Features of the project discussed.  
Wireframes development

## Next Meeting

**Location:** Zoom  
**Date:** 20/03/2025  
**Time:** 12.30

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# Logbook- Project Management System (Week 3)

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**Location:** <https://zoom.us/j/94090250995?pwd=p80wrDzMdT8QrEewrdMCHs2Ro3Sblm.1>

**Date:** 20 March 2025

**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal

Dipak Kandel

Sandip Luitel

Khusbu Shah

Umanga Bhattarai

## Discussion of Agenda Items

1. project requirement discussion
2. wireframe
3. Database draft

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal	All team members	22 March	completed
Wireframe	all team members	30 March	ongoing
Database	Roshan	30 March	ongoing

## Other Notes

Features of the project discussed.

database draft created

## Next Meeting

**Location:** Zoom

**Date:** 03/27/2025

**Time:** 12.30

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# Log Book - Project Management System (Week 4)

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**Location:** <https://zoom.us/j/94090250995?pwd=p80wrDzMdT8QrEewrdMCHs2Ro3Sblm.1>

**Date:** 27 March 2025

**Time:** 12 :300 PM

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## Attendance

Roshan Dahal

Dipak Kandel

Sandip Luitel

Khusbu Shah

Umanga Bhattarai

## Discussion of Agenda Items

1. Project proposal finalize
2. Database Design
3. Work Breakdown Structure
4. functionality requirement

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal draft	Khusbu dipak sandip	22 March	Reviewing
Data base design	Roshan	30 march	ongoing
Workbreak down Structure	umanga	7 april	ongling

## Other Notes

Features of the project discussed.

Basic structure of the project

## Next Meeting

**Location:** Zoom

**Date:** 03/04/2025

**Time:** 12.30

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# Log Book - Project Management System (week 5)

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**Location:** Google Meet

**Date:** 3 April 2025

**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal

Dipak Kandel

Sandip Luitel

Khusbu Shah

Umanga Bhattra

## Discussion of Agenda Items

1. Work division for further project documentation
2. Project Proposal draft
3. Requirement analysis

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal draft submission	Roshan	31 March	completed
Data base design	Roshan	30 march	completed
Work Breakdown Structure	Umanga	7 april	completed
Gantt chart	Sandip	22 april	ongoing
Technological review	Khusbu and Dipak	14 april	ongoing

## Other Notes

Features of the project discussed.

Basic structure of the project

Client Meeting

Technological review discussed appointing khusbu and dipas as the leader for these task

## Next Meeting

**Location:** Teams

**Date:** 10/04/2025

**Time:** 12.30

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# Log Book - Project Management System (Week 6)

**Location:** Teams  
**Date:** 10 April 2025  
**Time:** 12 :300 PM

## Attendance

Roshan Dahal  
 Dipak Kandel  
 Sandip Luitel  
 Khusbu Shahs  
 Umanga Bhattra

## Discussion of Agenda Items

1. Technological review task distribution
2. Block diagram
3. UML diagram
4. Er Diagram
5. Activity diagram
6. class diagram

## Action Items

Item Description	Responsible	Due Date	Status
Technological review	All team members	14 april	ongoing
ER diagram	Roshan	22 april	ongoing
UMI Diagram	Dipak	22 april	ongoing
Activity diagram	sandip	22 april	ongoing
Class diagram	umanga and khusbu	22 april	ongoing
Block diagram	dipak	22 april	ongoing

## Other Notes

required diagram for the documentation discussion

## Next Meeting

**Location:** Zoom  
**Date:** 20/04/2025  
**Time:** 12.30



# Logbook- Project Management System (Week 7)

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**Location:** Teams  
**Date:** 20 April 2025  
**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal  
Dipak Kandel  
Sandip Luitel  
Khusbu Shah  
Umanga Bhattra

## Discussion of Agenda Items

1. Diagram for the documentation
2. Client review discussion
3. prototype design discussion

## Action Items

Item Description	Responsible	Due Date	Status
Requirement gathering	all team member	20 march	completed
Prototype design	All team member	10 may	ongoing
Ethical issue	Khusbu	27 april	

## Other Notes

Client additional requirement gathered

## Next Meeting

**Location:** Teams  
**Date:** 27/04/2025  
**Time:** 12.30

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# Logbook- Project Management System (Week 8)

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**Location:** Teams  
**Date:** 27 April 2025  
**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal  
Dipak Kandel  
Sandip Luitel  
Khusbu Shah  
Umanga Bhattarai

## Discussion of Agenda Items

1. Uml diagram
2. project design

## Action Items

Item Description	Responsible	Due Date	Status
Uml diagram	All team members	27 April	Completed
Ethical issue	Khusbu	27 april	completed
Project design	All team member	10 may	ongoing

## Other Notes

Final brainstorm on project design

## Next Meeting

**Location:** Team  
**Date:** 05/05/2025  
**Time:** 12.30

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# Logbook- Project Management System (Week 9)

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**Location:** Teams  
**Date:** 05 May 2025  
**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal  
Dipak Kandel  
Sandip Luitel  
Khusbu Shah  
Umanga Bhattarai

## Discussion of Agenda Items

1. prototype design

## Action Items

Item Description	Responsible	Due Date	Status
Prototype design	All team members	15 May	ongoing

## Other Notes

ideas gathering for the prototype design

## Next Meeting

**Location:** Teams  
**Date:** 12/05//2025  
**Time:** 12.30

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# Log book- Project Management System (Week 10)

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**Location:** Teams  
**Date:** 12 May 2025  
**Time:** 2 : 00 PM

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## Attendance

Roshan Dahal  
Dipak Kandel  
Sandip Luitel  
Khusbu Shah  
Umanga Bhattra

## Discussion of Agenda Items

1. project requirement discussion
2. Database draft

## Action Items

Item Description	Responsible	Due Date	Status
Project Proposal	All team members	22 March	ongoing

## Other Notes

Features of the project discussed.  
database draft created

## Next Meeting

**Location:** Zoom  
**Date:** 19/05/2025  
**Time:** 12.30

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# Log book- Project Management System (Week 11)

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**Location:** Microsoft team

**Date:** 19 May 2025

**Time:** 3 : 00 PM

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## Attendance

Roshan Dahal

Dipak Kandel

Sandip Luitel

Khusbu Shah

Umanga Bhattra

## Discussion of Agenda Items

1. Prototype Demonstration
2. Complete documentation

## Action Items

Item Description	Responsible	Due Date	Status
Prototype Demonstration	All team members	14/05/2025	ongoing

## Other Notes

## Next Meeting

**Location:** Teams

**Date:**

**Time:**