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| 01 | Power of Attorney “**To beattested from Chamber of Commerce and Industry OR the Ministry of Foreign Affairs of Oman”** original & copy |
| 02 | Demand Letter “**To beattested from Chamber of Commerce and Industry OR the Ministry of Foreign Affairs of Oman”** original & copy |
| 03 | Employment Contract for each category “Ministry of Manpower Format” To be **Attested from the Ministry of Manpower or Chamber of Commerce and Industry OR Ministry of Foreign Affairs of Oman”** original & copy |
| 04 | Letter of Guarantee “To be addressed to Foreign Employment Department of Nepal” To be **Attested from the Ministry of Manpower or Chamber of Commerce and Industry OR Ministry of Foreign Affairs of Oman”** original & copy |
| 05 | Recruitment Agreement between the Company and Recruitment Agency from Nepal. To be **Attested from the Ministry of Manpower or Chamber of Commerce and Industry OR Ministry of Foreign Affairs of Oman”** original & copy |
| 06 | Guarantee and Undertaking addressed to the Embassy of Nepal |
| 07 | Original Visa or Manpower Clearance (Mazunia) |
| 08 | ID. Copy of the Sponsor |
| 09 | Copy of Commercial Registration (CR) |
| 10 | Copy of Sample Authorized Signatories |
| 11 | 3 months’ salary details of Nepalese in the company (if employed in that company ) |
| 12 | List of Nepalese with PP detail and mobile no. (if employed in that company) |

**Demand Set**