

Prepared by	Reviewed by

Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
1/2/2019	101 Accounting services	VAN MIL ST VAN MIL STUDIO LTD	2.50	150.00	375.00	Billed	Y/E W/P FILE
1/2/2019	599 T1 Preparation respond to Jim Wilbur email re: CRA assessment		0.25	150.00	37.50		RESPOND TO JIM
1/2/2019	599 T1 Preparation respond to Iris Liebner email re: RRSP & TFSA limits		0.25	150.00	37.50		RESPOND TO IRI
1/2/2019	599 T1 Preparation email requested info to Richard Barbeau's investment advisor		0.25	150.00	37.50		EMAIL REQUEST
1/3/2019	101 Accounting services	VAN MIL ST VAN MIL STUDIO LTD	0.50	150.00	75.00	Billed	Y/E W/P FILE
1/3/2019	102 Bookkeeping service 2019 payroll calcs	BERG PROPE BERG PROPERTY	0.50	150.00	75.00		2019 PAYROLL C.
1/3/2019	102 Bookkeeping service November month-end	LOWE LABEL LOWE LABEL LIMIT	1.25	150.00	187.50		NOVEMBER MON
1/8/2019	101 Accounting services	DERRICK SP DERRICK SPEAKM	1.25	150.00	187.50	Billed	Y/E W/P FILE
1/8/2019	101 Accounting services	VAN MIL ST VAN MIL STUDIO LTD	1.50	150.00	225.00	Billed	Y/E W/P FILE
1/9/2019	101 Accounting services	VAN MIL ST VAN MIL STUDIO LTD	1.00	150.00	150.00	Billed	Y/E W/P FILE
1/9/2019	101 Accounting services	DERRICK SP DERRICK SPEAKM	1.50	150.00	225.00	Billed	Y/E W/P FILE
1/9/2019	101 Accounting services	FAR SIDE I FAR SIDE INVESTME	0.25	150.00	37.50		Y/E W/P FILE
1/10/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.75	150.00	262.50		Y/E W/P FILE
1/10/2019	101 Accounting services	SHERWOOD R SHERWOOD REA	0.75	150.00	112.50	Billed	Y/E W/P FILE
1/10/2019	599 T1 Preparation Susan Grossman 2019 payroll schedule		0.50	150.00	75.00		SUSAN GROSSM
1/10/2019	599 T1 Preparation Jim Wilbur 2017 CRA submission		0.25	150.00	37.50		JIM WILBUR 2017
1/11/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		Y/E W/P FILE
1/11/2019	102 Bookkeeping service December month-end	OUTLOOK EY OUTLOOK EYEWE	6.00	150.00	900.00		DECEMBER MON
1/12/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		Y/E W/P FILE
1/12/2019	102 Bookkeeping service December month-end	OUTLOOK EY OUTLOOK EYEWE	1.00	150.00	150.00		DECEMBER MON
1/14/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.75	150.00	262.50		Y/E W/P FILE
1/14/2019	101 Accounting services file review notes	FAR SIDE I FAR SIDE INVESTME	0.50	150.00	75.00		FILE REVIEW NO
1/14/2019	599 T1 Preparation		0.25	150.00	37.50		SPEAKMAN SPO

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1/15/2019	Speakman spousal loan interest calc 101 Accounting services	FAR SIDE I FAR SIDE INVESTMENT review file notes with Phil	0.25	150.00	37.50	REVIEW FILE NO:	
1/15/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	4.25	150.00	637.50	Y/E W/P FILE	
1/16/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.75	150.00	262.50	Y/E W/P FILE	
1/16/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	0.50	150.00	75.00	Y/E W/P FILE	
1/16/2019	599 T1 Preparation call to CRA re: Jack Owen 2017 reassessment.		0.50	150.00	75.00	CALL TO CRA RE	
1/17/2019	101 Accounting services meet with client to sign docs	VAN MIL ST VAN MIL STUDIO LTD	0.25	150.00	37.50	MEET WITH CLIE	
1/17/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL INC	0.75	150.00	112.50	Y/E W/P FILE	
1/17/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.75	150.00	112.50	Y/E W/P FILE	
1/17/2019	599 T1 Preparation review Jack Owen's son 2017 reassessment & report to Jack.		0.50	150.00	75.00	REVIEW JACK OV	
1/18/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	5.75	150.00	862.50	Y/E W/P FILE	

Billable	37.25	5,587.50
Non-billable	2.75	412.50
Time	40.00	6,000.00

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1/19/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	2.25	150.00	337.50	Y/E W/P FILE	
1/21/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	2.25	150.00	337.50	Y/E W/P FILE	
1/22/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	0.75	150.00	112.50	Y/E W/P FILE	
1/22/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.75	150.00	112.50	Y/E W/P FILE	
1/22/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00	HST & QST RETU	
1/22/2019	December HST & QST returns						
1/22/2019	112 Meeting - General review of CRA letter with YongHo.	RADKE HOLD RADKE HOLDINGS	0.25	150.00	37.50	REVIEW OF CRA	
1/23/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	3.75	150.00	562.50	Y/E W/P FILE	
1/23/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	1.50	150.00	225.00	Y/E W/P FILE	
1/24/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	0.50	150.00	75.00	Y/E W/P FILE	
1/24/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	2.50	150.00	375.00	Y/E W/P FILE	
1/25/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.75	150.00	112.50	Y/E W/P FILE	
1/25/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	1.50	150.00	225.00	Y/E W/P FILE	
1/25/2019	101 Accounting services	FAR SIDE I FAR SIDE INVESTME	0.50	150.00	75.00	PREPARE CDA E	
1/25/2019	prepare CDA election						
1/25/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL II	0.50	150.00	75.00	QUICKBOOKS ON	
1/25/2019	Quickbooks online set-up						
1/28/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL II	1.25	150.00	187.50	Y/E W/P FILE	
1/29/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL II	1.00	150.00	150.00	Y/E W/P FILE	
1/29/2019	102 Bookkeeping service	BERTOSA, P BERTOSA, JANKO &	1.75	150.00	262.50	2018 BOOKKEEPING	
1/29/2019	2018 bookkeeping						
1/30/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL II	0.75	150.00	112.50	Y/E W/P FILE	
1/30/2019	101 Accounting services	MATH & REA MATH & READING I	1.75	150.00	262.50	2015 Y/E W/P FI	
1/30/2019	2015 y/e w/p file						
1/30/2019	102 Bookkeeping service	BERTOSA, P BERTOSA, JANKO &	1.25	150.00	187.50	2018 BOOKKEEPING	
1/30/2019	2018 bookkeeping						
1/31/2019	101 Accounting services	MATH & REA MATH & READING I	1.50	150.00	225.00	2015 Y/E W/P FI	
1/31/2019	2015 y/e w/p file						
1/31/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	1.00	150.00	150.00	DECEMBER MON	
1/31/2019	December month-end						
2/1/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.50	150.00	225.00	Y/E W/P FILE	
2/1/2019	101 Accounting services	MATH & REA MATH & READING I	0.75	150.00	112.50	2015 Y/E W/P FI	
2/1/2019	2015 y/e w/p file.						
2/1/2019	601 Office administration						
2/1/2019	T4/T5 preparation						
2/3/2019	601 Office administratio						
2/3/2019	601 Office administratio		2.25	150.00	337.50	T4/T5 PREPARAT	