

## Client Track Report

### Time Entry List

All time entries for the employee Glenn Goodwin for the dates between Thursday, January 2, 2020 and Thursday, January 23, 2020

			Billable Time	Bill To	Time Entry Name	Time Entry Status	Employee Name	Date Created	Time Entry Date
			<input checked="" type="checkbox"/>	Lowe Label Limited	Bookkeeping services	VIP - Initially Entered	Glenn	Jan 2, 2020	Jan 2, 2020
			<input checked="" type="checkbox"/>	BERG PROPERTY MAINTENANCE LIMITED	Bookkeeping services	VIP - Initially Entered	Glenn	Jan 2, 2020	Jan 2, 2020
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 2, 2020	Jan 2, 2020
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 6, 2020	Jan 6, 2020
			<input checked="" type="checkbox"/>	Barbeau, Richard	Tax Planning - Canadian	VIP - Initially Entered	Glenn	Jan 6, 2020	Jan 6, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Bookkeeping services	VIP - Initially Entered	Glenn	Jan 6, 2020	Jan 6, 2020
			<input checked="" type="checkbox"/>	Lowe Label Limited	Bookkeeping services	VIP - Initially Entered	Glenn	Jan 7, 2020	Jan 7, 2020
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 7, 2020	Jan 7, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	VIP - Initially Entered	Glenn	Jan 8, 2020	Jan 8, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	VIP - Initially Entered	Glenn	Jan 8, 2020	Jan 8, 2020
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 10, 2020	Jan 10, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	VIP - Initially Entered	Glenn	Jan 10, 2020	Jan 10, 2020
			<input checked="" type="checkbox"/>	Estate OF Allan Demetrick	Accounting services	VIP - Initially Entered	Glenn	Jan 10, 2020	Jan 10, 2020
			<input checked="" type="checkbox"/>	Derrick Speakman Enterprises Limit	Accounting services	VIP - Initially Entered	Glenn	Jan 10, 2020	Jan 10, 2020

Start Time	End Time	Total Time	Rounded Start Time	Rounded End Time	Total Rounded Time	Adjust Time	Adjusted Time Amount	Final (Client) Time	Adjust Amount	Adjusted Amount	Billing Category	Invoice Description
9:30 am	9:45 am	15 min	9:30 am	9:45 am	15 min	<input type="checkbox"/>		15 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
9:45 am	10:45 am	1 hr	9:45 am	10:45 am	1 hr	<input type="checkbox"/>		1 hr	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
11:00 am	12:30 pm	1 hr, 30 min	11:00 am	12:30 pm	1 hr, 30 min	<input type="checkbox"/>		1 hr, 30 min	<input type="checkbox"/>		Accounting Services	Accounting services
10:00 am	11:15 am	1 hr, 15 min	10:00 am	11:15 am	1 hr, 15 min	<input type="checkbox"/>		1 hr, 15 min	<input type="checkbox"/>		Accounting Services	Accounting services
2:00 pm	2:30 pm	30 min	2:00 pm	2:30 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Consulting / Tax Planning	Tax Planning - Canadian
4:00 pm	4:30 pm	30 min	4:00 pm	4:30 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
10:30 am	12:15 pm	1 hr, 45 min	10:30 am	12:15 pm	1 hr, 45 min	<input type="checkbox"/>		1 hr, 45 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
12:30 pm	4:15 pm	3 hrs, 45 min	12:30 pm	4:15 pm	3 hrs, 45 min	<input type="checkbox"/>		3 hrs, 45 min	<input type="checkbox"/>		Accounting Services	Accounting services
10:15 am	11:30 am	1 hr, 15 min	10:15 am	11:30 am	1 hr, 15 min	<input type="checkbox"/>		1 hr, 15 min	<input type="checkbox"/>		Accounting Services	Accounting services
2:00 pm	4:15 pm	2 hrs, 15 min	2:00 pm	4:15 pm	2 hrs, 15 min	<input type="checkbox"/>		2 hrs, 15 min	<input type="checkbox"/>		Accounting Services	Accounting services
10:00 am	10:15 am	15 min	10:00 am	10:15 am	15 min	<input type="checkbox"/>		15 min	<input type="checkbox"/>		Accounting Services	Accounting services
11:00 am	12:45 pm	1 hr, 45 min	11:00 am	12:45 pm	1 hr, 45 min	<input type="checkbox"/>		1 hr, 45 min	<input type="checkbox"/>		Accounting Services	Accounting services
3:30 pm	4:00 pm	30 min	3:30 pm	4:00 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Accounting Services	Accounting services
2:00 pm	2:30 pm	30 min	2:00 pm	2:30 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Accounting Services	Accounting services
9:30 am	10:45 am	1 hr, 15 min	9:30 am	10:45 am	1 hr, 15 min	<input type="checkbox"/>		1 hr, 15 min	<input type="checkbox"/>		Accounting Services	Accounting services
1:00 pm	1:45 pm	45 min	1:00 pm	1:45 pm	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Accounting Services	Accounting services
3:00 pm	4:00 pm	1 hr	3:00 pm	4:00 pm	1 hr	<input type="checkbox"/>		1 hr	<input type="checkbox"/>		Accounting Services	Accounting services

			Billable Time	Bill To	Time Entry Name	Time Entry Status	Employee Name	Date Created	Time Entry Date
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 16, 2020	Jan 16, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Bookkeeping services	WIP - Initially Entered	Glenn	Jan 15, 2020	Jan 14, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 15, 2020	Jan 14, 2020
			<input checked="" type="checkbox"/>	Apotex Inc.	Personal Tax Returns	WIP - Initially Entered	Glenn	Jan 15, 2020	Jan 15, 2020
			<input checked="" type="checkbox"/>	Gewarges, Mena	Personal Tax Returns	WIP - Initially Entered	Glenn	Jan 15, 2020	Jan 15, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Bookkeeping services	WIP - Initially Entered	Glenn	Jan 16, 2020	Jan 16, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 16, 2020	Jan 16, 2020
			<input checked="" type="checkbox"/>	Gold Disposal Inc	Accounting services	Cleared - Invoiced	Glenn	Jan 17, 2020	Jan 17, 2020
			<input checked="" type="checkbox"/>	Jet Transportation Limited	Tax Planning - Canadian	WIP - Initially Entered	Glenn	Jan 22, 2020	Jan 22, 2020
			<input checked="" type="checkbox"/>	Dolvin Mechanical Contractors Limi	Accounting services	WIP - Initially Entered	Glenn	Jan 17, 2020	Jan 17, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 22, 2020	Jan 22, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Bookkeeping services	WIP - Initially Entered	Glenn	Jan 20, 2020	Jan 20, 2020
			<input checked="" type="checkbox"/>	Architectural Dimensions Inc.	Accounting services	WIP - Initially Entered	Glenn	Jan 22, 2020	Jan 22, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 20, 2020	Jan 20, 2020
			<input checked="" type="checkbox"/>	Outlook Eyewear Canada Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 21, 2020	Jan 21, 2020
			<input checked="" type="checkbox"/>	Jet Transportation Limited	Accounting services	WIP - Initially Entered	Glenn	Jan 21, 2020	Jan 21, 2020

Start Time	End Time	Total Time	Rounded Start Time	Rounded End Time	Total Rounded Time	Adjust Time	Adjusted Time Amount	Final (Client) Time	Adjust Amount	Adjust Amour	Billing Category	Invoice Description
4:00 pm	4:45 pm	45 min	4:00 pm	4:45 pm	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Accounting Services	Accounting services
9:30 am	3:00 pm	5 hrs, 30 min	9:30 am	3:00 pm	5 hrs, 30 min	<input type="checkbox"/>		5 hrs, 30 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
3:00 pm	4:00 pm	1 hr	3:00 pm	4:00 pm	1 hr	<input type="checkbox"/>		1 hr	<input type="checkbox"/>		Accounting Services	Accounting services
1:00 pm	1:30 pm	30 min	1:00 pm	1:30 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Personal Tax Services	Personal Tax Returns
2:00 pm	2:30 pm	30 min	2:00 pm	2:30 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Personal Tax Services	Personal Tax Returns
10:00 am	12:15 pm	2 hrs, 15 min	10:00 am	12:15 pm	2 hrs, 15 min	<input type="checkbox"/>		2 hrs, 15 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
2:00 pm	2:45 pm	45 min	2:00 pm	2:45 pm	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Accounting Services	Accounting services
9:30 am	10:15 am	45 min	9:30 am	10:15 am	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Accounting Services	Accounting services
9:30 am	10:15 am	45 min	9:30 am	10:15 am	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Consulting / Tax Planning	Tax Planning - Canadian
11:00 am	12:15 pm	1 hr, 15 min	11:00 am	12:15 pm	1 hr, 15 min	<input type="checkbox"/>		1 hr, 15 min	<input type="checkbox"/>		Accounting Services	Accounting services
11:00 am	11:45 am	45 min	11:00 am	11:45 am	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Accounting Services	Accounting services
10:00 am	10:45 am	45 min	10:00 am	10:45 am	45 min	<input type="checkbox"/>		45 min	<input type="checkbox"/>		Bookkeeping Services	Bookkeeping services
2:00 pm	3:30 pm	1 hr, 30 min	2:00 pm	3:30 pm	1 hr, 30 min	<input type="checkbox"/>		1 hr, 30 min	<input type="checkbox"/>		Accounting Services	Accounting services
1:00 pm	2:30 pm	1 hr, 30 min	1:00 pm	2:30 pm	1 hr, 30 min	<input type="checkbox"/>		1 hr, 30 min	<input type="checkbox"/>		Accounting Services	Accounting services
9:30 am	11:15 am	1 hr, 45 min	9:30 am	11:15 am	1 hr, 45 min	<input type="checkbox"/>		1 hr, 45 min	<input type="checkbox"/>		Accounting Services	Accounting services
11:30 am	12:00 pm	30 min	11:30 am	12:00 pm	30 min	<input type="checkbox"/>		30 min	<input type="checkbox"/>		Accounting Services	Accounting services

40 hrs, 45 min

40 hrs, 45 min

40 hrs, 45 min

## Client Track List

Client Time Entries List - All time entries for the employee Glenn Goodwin for the dates between Friday, January 24, 2020 and Thursday, February 6, 2020

Report generated on: Friday, February 7, 2020

Bill To	Time Entry Nar	Time Entry S	Employee Nam	Date Created	Time Entry Date	Start Time	End Time	Total Time
Dolvin Mechanical	Accounting serv	WIP - Initiall	Glenn	1/29/2020	1/28/2020	2:00 PM	2:30 PM	30 min
*Admin	Professional De	WIP - Initiall	Glenn	1/28/2020	1/28/2020	9:30 AM	11:00 AM	1 hr, 30 min
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	1/31/2020	1/31/2020	1:30 PM	3:45 PM	2 hrs, 15 min
Jet Transportation I	Capital Dividen	WIP - Initiall	Glenn	2/3/2020	2/3/2020	3:00 PM	3:30 PM	30 min
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	2/6/2020	2/6/2020	1:00 PM	2:00 PM	1 hr
Outlook Eyewear C	Accounting serv	WIP - Initiall	Glenn	1/28/2020	1/28/2020	11:00 AM	12:15 PM	1 hr, 15 min
Dolvin Mechanical	Accounting serv	WIP - Initiall	Glenn	1/24/2020	1/24/2020	9:30 AM	11:45 AM	2 hrs, 15 min
Dolvin Mechanical	Accounting serv	WIP - Initiall	Glenn	2/3/2020	2/3/2020	9:30 AM	10:15 AM	45 min
Bertosa, Janko	Bookkeeping se	WIP - Initiall	Glenn	1/28/2020	1/28/2020	3:00 PM	4:30 PM	1 hr, 30 min
Outlook Eyewear C	Accounting serv	WIP - Initiall	Glenn	1/29/2020	1/29/2020	3:00 PM	3:30 PM	30 min
Gewarges, Mena	Personal Tax Re	WIP - Initiall	Glenn	1/27/2020	1/27/2020	9:30 AM	9:45 AM	15 min
Dolvin Mechanical	Accounting serv	WIP - Initiall	Glenn	1/27/2020	1/27/2020	10:00 AM	12:00 PM	2 hrs
Ness, Jean	Personal Tax Re	WIP - Initiall	Glenn	1/29/2020	1/29/2020	2:00 PM	2:15 PM	15 min
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	1/31/2020	1/31/2020	9:30 AM	11:45 AM	2 hrs, 15 min
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	1/30/2020	1/30/2020	1:00 PM	3:45 PM	2 hrs, 45 min
*Admin	T4 - Summary a	WIP - Initiall	Glenn	2/5/2020	2/4/2020	4:00 PM	5:30 PM	1 hr, 30 min
Derrick Speakman E	Meeting - Gene	WIP - Initiall	Glenn	2/6/2020	2/6/2020	11:00 AM	12:00 PM	1 hr
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	2/3/2020	2/3/2020	10:30 AM	1:45 PM	3 hrs, 15 min
Liebner, Iris	Personal Tax Re	WIP - Initiall	Glenn	2/5/2020	2/5/2020	12:15 PM	12:30 PM	15 min
*Admin	T4 - Summary a	WIP - Initiall	Glenn	2/6/2020	2/6/2020	3:00 PM	3:45 PM	45 min
Dolvin Mechanical	Working Paper	WIP - Initiall	Glenn	2/5/2020	2/5/2020	2:00 PM	4:45 PM	2 hrs, 45 min
Apotex Inc.	Personal Tax Re	WIP - Initiall	Glenn	2/5/2020	2/5/2020	1:00 PM	1:15 PM	15 min
CCPC Corporation	Accounting serv	WIP - Initiall	Glenn	2/4/2020	2/4/2020	9:30 AM	11:45 AM	2 hrs, 15 min
Outlook Eyewear C	Working Paper	WIP - Initiall	Glenn	2/4/2020	2/4/2020	12:00 PM	1:00 PM	1 hr
Dolvin Mechanical	Working Paper	WIP - Initiall	Glenn	2/4/2020	2/4/2020	2:00 PM	3:15 PM	1 hr, 15 min

**33 hrs, 45 min**

Total Time (in hours)	Rounded Start	Rounded End	Total Rounded	Billing Category	Invoice Description
.5	2:00 PM	2:30 PM	30 min	Accounting Services	Accounting services
1.5	9:30 AM	11:00 AM	1 hr, 30 min	<Not specified>	Professional Development
2.25	1:30 PM	3:45 PM	2 hrs, 15 min	<Not specified>	
.5	3:00 PM	3:30 PM	30 min	<Not specified>	Processed and completed Capital Dividend Election
1.	1:00 PM	2:00 PM	1 hr	<Not specified>	
1.25	11:00 AM	12:15 PM	1 hr, 15 min	Accounting Services	Accounting services
2.25	9:30 AM	11:45 AM	2 hrs, 15 min	Accounting Services	Accounting services
.75	9:30 AM	10:15 AM	45 min	Accounting Services	Accounting services
1.5	3:00 PM	4:30 PM	1 hr, 30 min	Bookkeeping Services	Bookkeeping services
.5	3:00 PM	3:30 PM	30 min	Accounting Services	Accounting services
.25	9:30 AM	9:45 AM	15 min	Personal Tax Services	Personal Tax Returns
2.	10:00 AM	12:00 PM	2 hrs	Accounting Services	Accounting services
.25	2:00 PM	2:15 PM	15 min	Personal Tax Services	Personal Tax Returns
2.25	9:30 AM	11:45 AM	2 hrs, 15 min	<Not specified>	
2.75	1:00 PM	3:45 PM	2 hrs, 45 min	<Not specified>	
1.5	4:00 PM	5:30 PM	1 hr, 30 min	Bookkeeping Services	T4 - Summary and Supplementaries
1.	11:00 AM	12:00 PM	1 hr	Accounting Services	Meeting - General
3.25	10:30 AM	1:45 PM	3 hrs, 15 min	<Not specified>	
.25	12:15 PM	12:30 PM	15 min	Personal Tax Services	Processed and completed your personal tax return (T1)
.75	3:00 PM	3:45 PM	45 min	Bookkeeping Services	T4 - Summary and Supplementaries
2.75	2:00 PM	4:45 PM	2 hrs, 45 min	<Not specified>	
.25	1:00 PM	1:15 PM	15 min	Personal Tax Services	Personal Tax Returns
2.25	9:30 AM	11:45 AM	2 hrs, 15 min	Accounting Services	Accounting services
1.	12:00 PM	1:00 PM	1 hr	<Not specified>	
1.25	2:00 PM	3:15 PM	1 hr, 15 min	<Not specified>	

33 hrs, 45 min