

Prepared by	Reviewed by

Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
5/29/2017	101 Accounting services 2015 y/e w/p file	THE AUTO L THE AUTO LOFT INC	0.75	150.00	112.50	2015 Y/E W/P FI	
5/29/2017	102 Bookkeeping service info to client as requested by Jim Owen	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00	INFO TO CLIENT	
5/29/2017	301 Personal Tax returns T1 adjustments (Jackie & kids)	BERG, MANF BERG, MANFRED 8	0.75	150.00	112.50	T1 ADJUSTMENT	
5/29/2017	301 Personal Tax returns Thierry Bilbault T1 adjustment	APOTEX INC APOTEX INC.	0.50	150.00	75.00	THIERRY BILBAU	
5/30/2017	101 Accounting services	LOWE LABEL LOWE LABEL LIMIT	1.50	150.00	225.00	Y/E W/P FILE	
5/30/2017	101 Accounting services 2015 y/e w/p file	THE AUTO L THE AUTO LOFT INC	1.75	150.00	262.50	2015 Y/E W/P FI	
5/30/2017	101 Accounting services	2214422 ON 2214422 ONTARIO LI	1.25	150.00	187.50	Y/E W/P FILE	
5/30/2017	102 Bookkeeping service prepare & file HST return	LOWE LABEL LOWE LABEL LIMIT	0.50	150.00	75.00	PREPARE & FILE	
5/31/2017	101 Accounting services Discuss o/s bookkeeping with Marina	2214422 ON 2214422 ONTARIO LI	0.25	150.00	37.50	DISCUSS O/S BO	
5/31/2017	101 Accounting services 2017 y/e w/p file	2203992 ON 2203992 ONTARIO IN	2.75	150.00	412.50	2017 Y/E W/P FI	
5/31/2017	599 T1 Preparation Some & Dana Junaev 2016 T1's		0.50	150.00	75.00	SOME & DANA JL	
6/2/2017	101 Accounting services	2203992 ON 2203992 ONTARIO IN	0.75	150.00	112.50	Y/E W/P FILE	
6/2/2017	101 Accounting services		0.00	150.00	0.00		
			Billable	29.75	4,462.50		
			Non-billable	4.50	675.00		
			Time	34.25	5,137.50		

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6/5/2017	101 Accounting services	PINO BAKER PINO BAKERY INC.	0.75	150.00	112.50		Y/E W/P FILE
6/5/2017	101 Accounting services	2203992 ON 2203992 ONTARIO IN	0.50	150.00	75.00	Billed	Y/E W/P FILE
6/6/2017	101 Accounting services	2203992 ON 2203992 ONTARIO IN	1.75	150.00	262.50	Billed	Y/E W/P FILE
6/6/2017	101 Accounting services	PINO BAKER PINO BAKERY INC.	0.75	150.00	112.50		Y/E W/P FILE
6/7/2017	101 Accounting services	2203992 ON 2203992 ONTARIO IN	0.75	150.00	112.50	Billed	Y/E W/P FILE
6/7/2017	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	1.25	150.00	187.50		UPDATE PREPAID
		update prepaid/accruals/HST schedules for 2017					
6/7/2017	599 T1 Preparation		0.50	150.00	75.00		SOME & DANA JL
		Some & Dana Junaev					
6/8/2017	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	5.50	150.00	825.00		MAY MONTH ENC
6/9/2017	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	3.50	150.00	525.00		MAY MONTH ENC
6/13/2017	101 Accounting services	2203992 ON 2203992 ONTARIO IN	0.50	150.00	75.00	Billed	Y/E W/P FILE QU
		y/e w/p file queries & file HST return					
6/13/2017	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	2.75	150.00	412.50		2015 Y/E W/P FI
		2015 y/e w/p file					
6/13/2017	599 T1 Preparation		0.75	150.00	112.50		SOME JUNAEV T1
		Some Junaev T1 return					
6/14/2017	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	2.00	150.00	300.00		2015 Y/E W/P FI
		2015 y/e w/p file					
6/14/2017	101 Accounting services	MACA 108 H MACA 108 HOLDING	0.50	150.00	75.00		DEC 31, 2016 T2
		Dec 31, 2016 T2 return					
6/14/2017	101 Accounting services	PINO BAKER PINO BAKERY INC.	1.25	150.00	187.50		Y/E W/P FILE
6/14/2017	101 Accounting services	8534276 CA 8534276 CANADA LT	0.50	150.00	75.00		DISCUSSION WIT
		discussion with CRA auditor & Marina re: 2014 HST issue					
6/15/2017	101 Accounting services	ARCHITECTU ARCHITECTURAL I	0.75	150.00	112.50		Y/E MEETING WIT
		y/e meeting with client					
6/15/2017	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	0.75	150.00	112.50		2015 Y/E W/P FI
		2015 y/e w/p file					
6/15/2017	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		MAY MONTH-END
6/15/2017	599 T1 Preparation		0.75	150.00	112.50		SOME & DANA JL
		Some & Dana Junaev T1's					

Billable 24.25 3,637.50

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6/16/2017	102 Bookkeeping service May month-end & HST	OUTLOOK EY OUTLOOK EYEWE	0.75	150.00	112.50	MAY MONTH-ENE	
6/16/2017	599 T1 Preparation Some Junaev 2016 T1		0.25	150.00	37.50	SOME JUNAEV 2016	
6/21/2017	101 Accounting services	1250666 ON 1250666 ONTARIO LI	1.00	150.00	150.00	Y/E W/P FILE	
6/21/2017	101 Accounting services 2015 y/e w/p file	GOLD DISPO GOLD DISPOSAL INC.	0.75	150.00	112.50	2015 Y/E W/P FI	
6/22/2017	101 Accounting services respond to client queries	THE AUTO LOFT THE AUTO LOFT INC	0.50	150.00	75.00	RESPOND TO CL	
6/22/2017	301 Personal Tax returns Thierry Bilbault CRA pre-assessment request info	APOTEX INC APOTEX INC.	0.75	150.00	112.50	THIERRY BILBAU	
6/23/2017	101 Accounting services respond to client questions	THE AUTO LOFT THE AUTO LOFT INC	0.25	150.00	37.50	RESPOND TO CL	
6/23/2017	101 Accounting services	LOWE LABEL LOWE LABEL LIMIT	1.50	150.00	225.00	Y/E W/P FILE	
6/27/2017	101 Accounting services deliver HST audit back-up to CRA	8534276 CA 8534276 CANADA LTD	0.75	150.00	112.50	DELIVER HST AU	
6/27/2017	101 Accounting services 2015 y/e w/p file	GOLD DISPO GOLD DISPOSAL INC	1.50	150.00	225.00	2015 Y/E W/P FI	
6/27/2017	301 Personal Tax returns meeting with iris liebner	HALPERIN, HALPERIN, RIGU	0.50	150.00	75.00	MEETING WITH IRIS	
6/29/2017	101 Accounting services prepare taxpayer relief form re: ETD penalty	JET TRANSP JET TRANSPORTATION	0.25	150.00	37.50	PREPARE TAXPA	
6/29/2017	102 Bookkeeping service July/16 - Feb/17 banking	JET TRANSP JET TRANSPORTATION	1.50	150.00	225.00	JULY/16 - FEB/17	
6/29/2017	102 Bookkeeping service Aug/16 - Feb/17 banking	SHER-FRONT SHER-FRONT SER	1.50	150.00	225.00	AUG/16 - FEB/17	
7/4/2017	101 Accounting services meet with Michael Pears and review auto leases	THE AUTO LOFT THE AUTO LOFT INC	0.50	150.00	75.00	MEET WITH MICHAEL	
7/4/2017	101 Accounting services	JAMES A BE JAMES A. BEAVEN INC	2.50	150.00	375.00	Y/E W/P FILE	
7/5/2017	101 Accounting services client meeting, file HST return, request CRA to close payroll a/c	PINO BAKER PINO BAKERY INC.	0.75	150.00	112.50	CLIENT MEETING	
7/5/2017	101 Accounting services	JAMES A BE JAMES A. BEAVEN INC	2.00	150.00	300.00	Y/E W/P FILE	