

Prepared by	Reviewed by

Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
6/25/2019	101 Accounting services	T.J.C. CON T.J.C. CONSULTING I	0.75	150.00	112.50	Y/E W/P FILE	
6/25/2019	101 Accounting services	JENED HOLD JENED HOLDINGS	1.50	150.00	225.00	Y/E W/P FILE	
6/25/2019	599 T1 Preparation Gayle Saifert NOA & instalment questions		0.25	150.00	37.50	GAYLE SAIFERT I	
6/25/2019	599 T1 Preparation Laura Chiasson 2011 - 2016 T1's		0.75	150.00	112.50	LAURA CHIASSO	
6/26/2019	599 T1 Preparation Cathy Morris RRSP over-contribution details from CRA		0.75	175.00	131.25	CATHY MORRIS I	
6/26/2019	599 T1 Preparation Mena Gewarge post-assessment submission		0.25	175.00	43.75	MENA GEWARGE	
6/26/2019	599 T1 Preparation Jordan Berman T1-OVP		0.50	175.00	87.50	JORDAN BERMAN	
6/26/2019	599 T1 Preparation Derrick Speakman 2016 CRA flow-through request		0.50	175.00	87.50	DERRICK SPEAK	
6/27/2019	101 Accounting services retrieve minute book from client	DOLVIN MEC DOLVIN MECHANIC	0.50	175.00	87.50	RETRIEVE MINUT	
6/27/2019	599 T1 Preparation Jordan Berman T1-OVP 2017 & 2018		0.50	175.00	87.50	JORDAN BERMAN	
6/27/2019	599 T1 Preparation Cathy Morris RRSP over-contrib		0.25	175.00	43.75	CATHY MORRIS I	
7/2/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	2.25	175.00	393.75	Y/E W/P FILE	
7/2/2019	599 T1 Preparation CRA post assessment submissions		0.75	175.00	131.25	CRA POST ASSE:	
7/3/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	0.50	175.00	87.50	Y/E W/P FILE	
7/3/2019	101 Accounting services estimate 2019 taxes	ANCHOR REA ANCHOR REAL ES	0.75	175.00	131.25	ESTIMATE 2019 T	
7/3/2019	101 Accounting services estimate 2019 taxes & advise client	FAR SIDE I FAR SIDE INVESTME	0.75	175.00	131.25	ESTIMATE 2019 T	
7/4/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	0.75	175.00	131.25	Y/E W/P FILE	
7/4/2019	599 T1 Preparation respond to HST post-assess letter for Janko Bertosa		0.25	175.00	43.75	RESPOND TO HS	
7/4/2019	599 T1 Preparation review/discuss Derrick Speakman principal residence issues with Phil		0.25	175.00	43.75	REVIEW/DISCUS:	

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7/8/2019	101 Accounting services review 2018 NOA & differences	OUTLOOK EY OUTLOOK EYEWE	0.25	175.00	43.75		REVIEW 2018 NO
7/8/2019	101 Accounting services discuss car lease options with client	JAMES A BE JAMES A. BEAVEN	0.25	175.00	43.75		DISCUSS CAR LE
7/8/2019	102 Bookkeeping services Nov/Dec 2018 bookkeeping	BERG PROPE BERG PROPERTY	2.25	175.00	393.75		NOV/DEC 2018 BI
7/9/2019	102 Bookkeeping services	OUTLOOK EY OUTLOOK EYEWE	5.75	175.00	1,006.25		JUNE MONTH-EN
7/10/2019	101 Accounting services reorg discussions with Bruce & Ed	DOLVIN MEC DOLVIN MECHANIC	0.25	175.00	43.75		REORG DISCUSS
7/10/2019	102 Bookkeeping services	OUTLOOK EY OUTLOOK EYEWE	2.50	175.00	437.50		JUNE MONTH-EN
7/10/2019	599 T1 Preparation Laura Chiasson 2011 - 2016 T1's		0.50	175.00	87.50		LAURA CHIASSO
7/11/2019	101 Accounting services	SOLID GROU SOLID GROUND A*	0.50	175.00	87.50		Y/E W/P FILE
7/11/2019	101 Accounting services reorg discussions with Bruce, Phil & Ed, review minute book	DOLVIN MEC DOLVIN MECHANIC	0.50	175.00	87.50		REORG DISCUSS
7/11/2019	101 Accounting services dec 2018 w/p file	1940667 ON 1940667 ONTARIO II	0.75	175.00	131.25		DEC 2018 W/P FI
7/11/2019	102 Bookkeeping services	OUTLOOK EY OUTLOOK EYEWE	0.50	175.00	87.50		JUNE MONTH-EN
7/12/2019	102 Bookkeeping services Nov - March bookkeeping	BERG PROPE BERG PROPERTY	2.25	175.00	393.75		NOV - MARCH BC
7/15/2019	101 Accounting services call with Ed to Frank De Lisio re corp valuation	DERRICK SP DERRICK SPEAKM.	0.75	175.00	131.25		CALL TO FRANK
7/15/2019	101 Accounting services	1940667 ON 1940667 ONTARIO II	1.00	175.00	175.00		Y/E W/P FILES
7/15/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.50	175.00	87.50		Y/E W/P FILE
7/15/2019	599 T1 Preparation emails/phone call with Jordan Berman re: RRSP forms to submit to CRA		0.25	175.00	43.75		EMAILS/PHONE C
7/16/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	1.50	175.00	262.50		Y/E W/P FILES
7/16/2019	101 Accounting services	1940667 ON 1940667 ONTARIO II	0.75	175.00	131.25		Y/E W/P FILES
7/16/2019	101 Accounting services email to client re: valuation info required	DERRICK SP DERRICK SPEAKM.	0.25	175.00	43.75		EMAIL TO CLIENT
7/16/2019	101 Accounting services check 2019 instalments & advise client of remaining balance	ANCHOR REA ANCHOR REAL ES	0.50	175.00	87.50		CHECK 2019 INS*
7/16/2019	101 Accounting services	SOLID GROU SOLID GROUND A*	0.50	175.00	87.50		Y/E W/P FILE
7/18/2019	101 Accounting services	SOLID GROU SOLID GROUND A*	0.50	175.00	87.50		Y/E W/P FILE
7/18/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	2.00	175.00	350.00		MEETING RE: SH

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
7/18/2019	meeting re: share redemption & reorganization, discussion with Ed.						
7/18/2019	101 Accounting services	1940667 ON 1940667 ONTARIO II	0.75	175.00	131.25	Y/E W/P FILE	
7/18/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.50	175.00	87.50	Y/E W/P FILE	
7/18/2019	599 T1 Preparation		0.25	175.00	43.75	DISCUSS 2019 IN	
	Richard Barbeau 2019 instalment options.						
7/19/2019	101 Accounting services	JAMES A BE JAMES A. BEAVEN	2.50	175.00	437.50	Y/E W/P FILE	
7/22/2019	101 Accounting services	JAMES A BE JAMES A. BEAVEN	1.50	175.00	262.50	Y/E W/P FILE	
7/22/2019	101 Accounting services	DERRICK SP DERRICK SPEAKM.	0.50	175.00	87.50	LIFE INSURANCE	
	life insurance valuation emails						
7/22/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.50	175.00	87.50	Y/E W/P FILE	
7/22/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.75	175.00	131.25	HST & QST RETU	
	HST & QST returns						
7/23/2019	101 Accounting services	SOLID GROU SOLID GROUND A	0.75	175.00	131.25	Y/E W/P FILE	
7/23/2019	101 Accounting services	1940667 ON 1940667 ONTARIO II	1.00	175.00	175.00	Y/E W/P FILE	
7/23/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.75	175.00	131.25	Y/E W/P FILE	
7/23/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.50	175.00	87.50	JUNE QST RETU	
	June QST return & YTD HST schedule						
7/24/2019	101 Accounting services	JAMES A BE JAMES A. BEAVEN	3.00	175.00	525.00	Y/E W/P FILE	
7/24/2019	102 Bookkeeping service	JET TRANSP JET TRANSPORTA	2.25	175.00	393.75	Y/E BOOKKEEPIN	
	y/e bookkeeping						
7/25/2019	101 Accounting services	JET TRANSP JET TRANSPORTA	2.75	175.00	481.25	Y/E W/P FILE	
7/25/2019	101 Accounting services	SHER-FRONT SHER-FRONT SEF	0.50	175.00	87.50	Y/E W/P FILE	
7/25/2019	101 Accounting services	FAR SIDE I FAR SIDE INVESTME	0.75	175.00	131.25	SORT Y/E DOCU	
	sort y/e bank/broker statements & advise client of missing info						
7/25/2019	599 T1 Preparation		0.50	175.00	87.50	R & K BENYAK T1	
	R & K Benyak T1 adjustments						
7/26/2019	102 Bookkeeping service	SHER-FRONT SHER-FRONT SEF	1.75	175.00	306.25	Y/E BOOKKEEPIN	
	y/e bookkeeping						
		Billable	52.75		9,175.00		
		Non-billable	6.50		1,112.50		
		Time	59.25		10,287.50		

Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
7/29/2019	101 Accounting services write-up minutes of July 18 meeting	DOLVIN MEC DOLVIN MECHANIC	0.75	175.00	131.25		WRITE-UP MINUT
7/29/2019	599 T1 Preparation R & K Benyak T1 adjustments		0.50	175.00	87.50		BENYAK T1 ADJL
7/30/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.50	175.00	87.50		Y/E W/P FILE
7/30/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.75	175.00	131.25		Y/E W/P FILE
7/30/2019	599 T1 Preparation J Tattle T1 adjust		0.50	175.00	87.50		J TATTLE T1 ADJ
7/31/2019	101 Accounting services	JENED HOLD JENED HOLDINGS	1.25	175.00	218.75	Billed	Y/E W/P FILE
8/1/2019	101 Accounting services	COMET CAB COMET CAB CO. LI	0.50	175.00	87.50		Y/E W/P FILE
8/1/2019	101 Accounting services	DART TRANS DART TRANSPOR	0.50	175.00	87.50		Y/E W/P FILE
8/1/2019	102 Bookkeeping service y/e bookkeeping	JET TRANSP JET TRANSPORTA	0.75	175.00	131.25		Y/E BOOKKEEPIN
8/1/2019	201 T3 - Trust & Estate meeting/research	DEMETRICK, ESTATE OF ALLAN	0.75	175.00	131.25		MEETING/RESEA
8/2/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	1.50	175.00	262.50		Y/E W/P FILE
8/6/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	2.00	175.00	350.00		Y/E W/P FILE
8/6/2019	101 Accounting services	JAMES A BE JAMES A. BEAVEN	0.50	175.00	87.50	Billed	Y/E W/P FILE
8/6/2019	102 Bookkeeping service retrieve bookkeeping infor form client emails	BERG PROPE BERG PROPERTY	0.50	175.00	87.50		RETRIEVE BOOK
8/6/2019	201 T3 - Trust & Estate meet with Dawn Tattle	DEMETRICK, ESTATE OF ALLAN	1.00	175.00	175.00		MEET WITH DAW
8/7/2019	101 Accounting services	JENED HOLD JENED HOLDINGS	1.25	175.00	218.75	Billed	Y/E W/P FILE
8/7/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	1.50	175.00	262.50		Y/E W/P FILE
8/7/2019	101 Accounting services discuss car expense review with CRA	BERG PROPE BERG PROPERTY	0.25	175.00	43.75		DISCUSS CAR E>
8/7/2019	102 Bookkeeping service y/e bookkeeping	BERG PROPE BERG PROPERTY	0.50	175.00	87.50		Y/E BOOKKEEPIN
8/8/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.50	175.00	87.50		Y/E W/P FILE
8/8/2019	101 Accounting services	LOWE LABEL LOWE LABEL LIMI	2.50	175.00	437.50		Y/E W/P FILE
8/8/2019	102 Bookkeeping service y/e bookkeeping	BERG PROPE BERG PROPERTY	1.25	175.00	218.75		Y/E BOOKKEEPIN
8/9/2019	101 Accounting services	ANCHOR REA ANCHOR REAL ES	1.00	175.00	175.00		Y/E W/P FILE
8/9/2019	102 Bookkeeping service y/e bookkeeping	BERG PROPE BERG PROPERTY	2.00	175.00	350.00		Y/E BOOKKEEPIN
8/12/2019	101 Accounting services	DART TRANS DART TRANSPOR	0.75	175.00	131.25		Y/E W/P FILE
8/12/2019	101 Accounting services	ANCHOR REA ANCHOR REAL ES	0.75	175.00	131.25		Y/E W/P FILE
8/12/2019	101 Accounting services	COMET CAB COMET CAB CO. LI	1.00	175.00	175.00		Y/E W/P FILE
8/12/2019	101 Accounting services email re: tax estimate from Sheehan investment	DERRICK SP DERRICK SPEAKM	0.50	175.00	87.50		EMAILS RE: TAX
8/12/2019	101 Accounting services	2144821 ON 2144821 ONTARIO L	0.50	175.00	87.50		Y/E W/P FILE
8/12/2019	102 Bookkeeping service y/e bookkeeping	BERG PROPE BERG PROPERTY	0.50	175.00	87.50		Y/E BOOKKEEPIN
8/12/2019	599 T1 Preparation Cathy Morris (Apotex) RRSP assessment		0.25	175.00	43.75		CATHY MORRIS (
8/14/2019	101 Accounting services	T.J.C. CON T.J.C. CONSULTING I	0.50	175.00	87.50		Y/E W/P FILE
8/14/2019	101 Accounting services y/e meeting with client	ARCHITECTU ARCHITECTURAL	0.50	175.00	87.50		Y/E MEETING WI
8/14/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.50	175.00	87.50		Y/E W/P FILE
8/14/2019	101 Accounting services	JENED HOLD JENED HOLDINGS	1.50	175.00	262.50	Billed	Y/E W/P FILE
8/14/2019	599 T1 Preparation Cathy Morris(Apotex) - review CRA correspondence re: T1-OVP		0.50	175.00	87.50		CATHY BAXTER (
8/15/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	7.50	175.00	1,312.50		JULY MONTH-EN
8/16/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.75	175.00	131.25		JULY MONTH-EN
8/19/2019	101 Accounting services	JENED HOLD JENED HOLDINGS	0.75	175.00	131.25		Y/E W/P FILE
8/19/2019	599 T1 Preparation Cathy Morris (Apotex) T1-OVP 2014 & 2015		1.25	175.00	218.75		CATHY MORRIS (
8/20/2019	101 Accounting services	W.I. FITNE W. I. FITNESS INC.	0.50	175.00	87.50		Y/E W/ FILE
8/20/2019	101 Accounting services	SHER-FRONT SHER-FRONT SEF	1.50	175.00	262.50		Y/E W/P FILE
8/20/2019	101 Accounting services	SOLID GROU SOLID GROUND A	0.50	175.00	87.50		Y/E W/P FILE
8/20/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.50	175.00	87.50		Y/E W/P FILE
8/20/2019	101 Accounting services	COMET CAB COMET CAB CO. LI	1.50	175.00	262.50		Y/E W/P FILE
8/20/2019	599 T1 Preparation Max & Rochelle Berg 2019 intalments		0.25	175.00	43.75		MAX & ROCHELL

Billable	42.50	7,437.50
Non-billable	3.25	568.75
Time	45.75	8,006.25