

Prepared by	Reviewed by

Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
	T4/T5 preparation						
2/26/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	0.25	150.00	37.50		201Y/E W/P FILE
	2017 Y/E W/P FILE						
2/26/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.75	150.00	262.50		Y/E W/P FILE
2/27/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.25	150.00	187.50		Y/E W/P FILE
2/27/2019	101 Accounting services	SOLID GROU SOLID GROUND A1	1.00	150.00	150.00		Y/E W/P FILE
3/1/2019	101 Accounting services	SOLID GROU SOLID GROUND A1	0.25	150.00	37.50		PHONE CALL WI
	phone call with Justin						
3/1/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		Y/E W/P FILE
3/2/2019	603 Professional Develo		2.50	150.00	375.00		T1 SEMINAR
3/2/2019	603 Professional Develo		0.00	150.00	0.00		
3/4/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		
3/4/2019	101 Accounting services	SOLID GROU SOLID GROUND A1	0.75	150.00	112.50		CLIENT MEETING
3/4/2019	101 Accounting services	DAWTATTENT DAWN TATTLE E1	0.50	150.00	75.00		REVIEW INCORP
	review incorp docs & prepare 2017						
	T2 return						
3/4/2019	599 T1 Preparation		0.25	150.00	37.50		RESPOND TO CL
	respond to client email re: HST						
	rebate on condo purchase						
			Billable	19.25	2,887.50		
			Non-billable	5.00	750.00		
			Time	24.25	3,637.50		

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3/5/2019	599 T1 Preparation		0.75	150.00	112.50		T1 WORKFLOW I
	T1 workflow meeting						
3/6/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.00	150.00	150.00		Y/E W/P FILE
3/6/2019	101 Accounting services	SOLID GROU SOLID GROUND A'	0.25	150.00	37.50		RECEIVE INFO FI
	receive info from prev accountant						
3/6/2019	599 T1 Preparation		1.00	150.00	150.00		T1 PREPARATIOI
3/7/2019	101 Accounting services	SOLID GROU SOLID GROUND A'	1.75	150.00	262.50		Y/E W/P FILE
3/7/2019	101 Accounting services	DR. SHARO DR. SHARON NGUYI	0.25	150.00	37.50		PROOF READ ME
	proofread memo for YongHo						
3/8/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	6.25	150.00	937.50		FEBRUARY MON'
	February month-end						
3/9/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.00	150.00	150.00		Y/E W/P FILE
3/9/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	2.25	150.00	337.50		FEBRUARY MON'
	february month-end						
3/9/2019	599 T1 Preparation		2.00	150.00	300.00		T1 RETURNS
3/11/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		FEBRUARY MON'
	February month-end						
3/11/2019	599 T1 Preparation		3.75	150.00	562.50		T1 RETURNS
3/12/2019	599 T1 Preparation		5.25	150.00	787.50		T1 RETURNS
3/13/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	2.25	150.00	337.50		Y/E W/P FILE
3/13/2019	599 T1 Preparation		3.00	150.00	450.00		T1 RETURNS
3/14/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	3.25	150.00	487.50		Y/E W/P FILE
3/14/2019	101 Accounting services	SOLID GROU SOLID GROUND A'	0.50	150.00	75.00		Y/E W/P FILE
3/14/2019	599 T1 Preparation		0.75	150.00	112.50		T1 RETURNS
3/15/2019	101 Accounting services	GOLD DISPO GOLD DISPOSAL II	0.25	150.00	37.50		EMAILS WITH SH
	emails with Shimi re: o/s info						
3/15/2019	599 T1 Preparation		3.00	150.00	450.00		T1 RETURNS
3/16/2019	101 Accounting services	SOLID GROU SOLID GROUND A'	0.75	150.00	112.50		Y/E W/P FILE
3/16/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	2.50	150.00	375.00		Y/E W/P FILE
3/16/2019	599 T1 Preparation		0.75	150.00	112.50		T1 RETURNS
3/16/2019	599 T1 Preparation		0.00	150.00	0.00		
3/18/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.75	150.00	112.50		Y/E W/P FILE
3/18/2019	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		FEBRUARY HST
3/18/2019	599 T1 Preparation		3.50	150.00	525.00		T1 PREPARATIOI
3/19/2019	101 Accounting services	DAWTATTENT DAWN TATTLE EI	1.50	150.00	225.00		Y/E W/P FILE
3/19/2019	101 Accounting services	CURENNAB CURENNAB VENTUI	1.25	150.00	187.50		Y/E W/P FILE
3/19/2019	599 T1 Preparation		2.25	150.00	337.50		T1 RETURNS
3/20/2019	101 Accounting services	DAWTATTENT DAWN TATTLE EI	1.25	150.00	187.50		Y/E W/ PFILE
3/20/2019	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	0.50	150.00	75.00		Y/E W/P FILE
3/20/2019	599 T1 Preparation		3.50	150.00	525.00		T1 RETURNS
3/20/2019	599 T1 Preparation		0.00	150.00	0.00		
Billable			28.50		4,275.00		
Non-billable			29.50		4,425.00		
Time			58.00		8,700.00		

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
3/21/2019	599 T1 Preparation		4.50	150.00	675.00		T1 RETURNS
3/22/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.50	150.00	75.00		Y/E W/P FILE
3/22/2019	599 T1 Preparation		5.25	150.00	787.50		T1 RETURNS
3/23/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.20	150.00	180.00		Y/E W/P FILE
3/23/2019	101 Accounting services	1940667 ON 1940667 ONTARIO I	0.50	150.00	75.00		Y/E W/P FILE
3/23/2019	599 T1 Preparation		4.00	150.00	600.00		T1 RETURNS
3/25/2019	201 T3 - Trust & Estate	EST OF RIG ESTATE OF RIGU H.	0.75	150.00	112.50		T3 RETURN
3/25/2019	599 T1 Preparation		4.25	150.00	637.50		T1 RETURNS
3/26/2019	201 T3 - Trust & Estate	EST OF RIG ESTATE OF RIGU H.	0.50	150.00	75.00		T3 RETURN
3/26/2019	599 T1 Preparation		6.25	150.00	937.50		T1 RETURNS
3/27/2019	599 T1 Preparation		6.25	150.00	937.50		T1 RETURNS
3/28/2019	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.00	150.00	150.00		Y/E /WP FILE
3/28/2019	599 T1 Preparation		7.50	150.00	1,125.00		T1 RETURNS
3/29/2019	599 T1 Preparation		8.50	150.00	1,275.00		T1 RETURNS
3/30/2019	599 T1 Preparation		5.50	150.00	825.00		T1 RETURNS
3/31/2019	599 T1 Preparation		2.75	150.00	412.50		T1 RETURNS
Billable			4.45		667.50		
Non-billable			54.75		8,212.50		
Time			59.20		8,880.00		