

Prepared by	Reviewed by

Date	Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
2/26/2021	101 Accounting services	GRADIENT M GRADIENT MOVEN	3.25	200.00	650.00	Y/E W/P FILE	
2/26/2021	102 Bookkeeping service	CCPC CORP CCPC CORPORATION	0.25	200.00	50.00	FEB 28 PAYROLL	
	Feb 28 payroll calcs						
2/26/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.75	200.00	150.00	PREPARE CRA A	
	N. Ghamami - prepare CRA						
	autorization & enter 2019 T1 info						
2/26/2021	301 Personal Tax returns	TATTLE, JD TATTLE, JOHN	0.75	200.00	150.00	EMAILS RE: FLOW	
	research & emails re: flow-through						
	shares donation						
3/1/2021	101 Accounting services	ANCHOR REA ANCHOR REAL ES	0.50	200.00	100.00	CONFIRM MTG IN	
	confirm mtg interest pymts for						
	Dawn						
3/1/2021	101 Accounting services	GRADIENT M GRADIENT MOVEN	1.75	200.00	350.00	Y/E W/P FILE	
3/1/2021	301 Personal Tax returns	JUNAEV, SO JUNAEV, SOME & D	0.75	200.00	150.00	2019 T1 RETURN	
3/1/2021	599 T1 Preparation		2.00	200.00	400.00	T1 RETURNS	
3/2/2021	101 Accounting services	UNIFONDS I UNIFONDS INC	1.25	200.00	250.00	CDA ELECTION	
3/2/2021	101 Accounting services	DOLVIN MEC DOLVIN MECHANIC	1.00	200.00	200.00	CALL WITH ITALC	
	call with italo re: draft f/s &						
	review old inter-co adjustments re:						
	IDB Ltd.						
3/2/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.50	200.00	100.00	T1-OVP CATHY N	
	T1-OVP Cathy Morris						
3/2/2021	599 T1 Preparation		2.50	200.00	500.00	T1 RETURNS	

Billable	21.00	4,200.00
Non-billable	10.00	2,000.00
Time	31.00	6,200.00

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
3/3/2021	101 Accounting services emails with Simon Thang re: GST44 issue	CCPC CORP CCPC CORPORATION	0.50	200.00	100.00	Billed	EMAILS WITH SIM
3/3/2021	101 Accounting services compile info re: Italo's holdco loan account	DOLVIN MEC DOLVIN MECHANIC	0.75	200.00	150.00		COMPILE INFO R
3/3/2021	599 T1 Preparation		2.25	200.00	450.00		T1 RETURNS
3/4/2021	101 Accounting services calls with Simon Thang & client re: GST44	CCPC CORP CCPC CORPORATION	0.50	200.00	100.00	Billed	CALLS WITH SIM
3/4/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.50	200.00	300.00		Y/E W/P FILE
3/4/2021	599 T1 Preparation		3.75	200.00	750.00		T1 RETURNS
3/5/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	2.50	200.00	500.00		Y/E W/P FILE
3/5/2021	101 Accounting services compile/provide info to Italo re: loan a/c	DOLVIN MEC DOLVIN MECHANIC	0.50	200.00	100.00		COMPILE/PROVIDE
3/5/2021	102 Bookkeeping service discussion with Jim re: changes to returns accrual Dec/Jan	OUTLOOK EY OUTLOOK EYEWE	0.50	200.00	100.00		DISCUSSION WIT
3/5/2021	599 T1 Preparation		0.75	200.00	150.00		T1 RETURNS
3/5/2021	603 Professional Develop		1.25	200.00	250.00		T1 MEETING
3/6/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.50	200.00	300.00		Y/E W/P FILE
3/6/2021	102 Bookkeeping service changes to Dec & Jan monthlies	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00		CHANGES TO DE
3/6/2021	599 T1 Preparation		1.25	200.00	250.00		T1 RETURNS
3/8/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.75	200.00	350.00		Y/E W/P FILE
3/8/2021	301 Personal Tax returns M. Tekeste family	APOTEX INC APOTEX INC.	2.00	200.00	400.00		M. TEKESTE FAM
3/8/2021	599 T1 Preparation		1.75	200.00	350.00		T1 RETURNS
3/9/2021	599 T1 Preparation		3.25	200.00	650.00		T1 RETURNS
3/9/2021	601 Office administratio emails/phone calls with Italo & Silva re: signed docs		0.75	200.00	150.00		EMAILS/PHONE C
3/10/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.00	200.00	200.00		Y/E W/P FILE
3/10/2021	101 Accounting services finalize F/S changes	DOLVIN MEC DOLVIN MECHANIC	0.75	200.00	150.00		FINALIZE F/S CJ

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
3/10/2021	599 T1 Preparation		2.50	200.00	500.00	T1 RETURNS	
3/11/2021	101 Accounting services revise f/s & T2	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00	REVISE F/S & T2	
3/11/2021	101 Accounting services emails re: final docs for signature	DOLVIN MEC DOLVIN MECHANIC	0.50	200.00	100.00	EMAILS RE; FINA	
3/11/2021	101 Accounting services 2020 y/e import Quickbooks	GRADIENT M GRADIENT MOVEM	0.75	200.00	150.00	2020 Y/E IMPORT	
3/11/2021	599 T1 Preparation		4.50	200.00	900.00	T1 RETURNS	
3/12/2021	102 Bookkeeping service call with Jim Owen re: changes to 2021 YTD's	OUTLOOK EY OUTLOOK EYEWE	0.50	200.00	100.00	CALL WITH JIM O	
3/12/2021	301 Personal Tax returns	GARMULEWIC GARMULEWICZ, I	1.00	200.00	200.00	2020 T1	
3/12/2021	301 Personal Tax returns	MOHR, KRIS MOHR, KRISTOFER	2.00	200.00	400.00	2020 T1	
3/12/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	1.00	200.00	200.00	2020 T1	
3/12/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.00	200.00	200.00	M TEKESTE 2020	
		M Tekeste 2020 T1 questions					
3/13/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	0.75	200.00	150.00	VAIBHAV T1	
3/13/2021	301 Personal Tax returns	NEFSKY, NE NEFSKY, NEIL	0.75	200.00	150.00	2020 T1	
3/14/2021	301 Personal Tax returns	COLLIA, PE COLLIA, PETER & CA	1.75	200.00	350.00	2020 T1'S	
3/15/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	1.25	200.00	250.00	Y/E W/P FILE	
3/15/2021	301 Personal Tax returns	MOHR, KRIS MOHR, KRISTOFER	0.50	200.00	100.00	2020 T1	
3/15/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.50	200.00	100.00	EMAILS & PHONE	
		emails & phone call with A. McNicol					
3/15/2021	301 Personal Tax returns	CHIASSON, CHIASSON, LAURA	0.50	200.00	100.00	2020 T1	
3/16/2021	301 Personal Tax returns	BENYAK, RI BENYAK, RICHARD	0.50	200.00	100.00	2020 T1'S	
3/16/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	1.50	200.00	300.00	2020 T1	
3/16/2021	301 Personal Tax returns	DURKIN, PA DURKIN, PAUL & RC	1.00	200.00	200.00	2020 T1	
3/16/2021	301 Personal Tax returns	BUTLER, KE BUTLER, KELLEY	1.25	200.00	250.00	2020 T1	
		Kelley Butler T1					
3/17/2021	102 Bookkeeping service	OUTLOOK EY OUTLOOK EYEWE	5.00	200.00	1,000.00	FEBRUARY MON'	
		February monthend					
3/17/2021	301 Personal Tax returns	HORNE, STE HORNE, STEPHEN	0.50	200.00	100.00	2020 T1'S	
3/17/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.00	200.00	200.00	ELIZABETH GILL	
3/17/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.00	200.00	200.00	JOANNE PATRIAR	
		Joanne Patriarch 3 returns					

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
3/18/2021	102 Bookkeeping services bookkeeping assistance	DOLVIN MEC DOLVIN MECHANIC	0.50	200.00	100.00		BOOKKEEPING A
3/18/2021	102 Bookkeeping services February monthend	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00		FEBRUARY MON
3/18/2021	301 Personal Tax returns	SIMONETTA, SIMONETTA, ALBEI	0.75	200.00	150.00		2020 T1'S
3/18/2021	301 Personal Tax returns	SKELLY, DA SKELLY, DARRELL &	0.50	200.00	100.00		2020 T1'S
3/18/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.25	200.00	50.00		JOANNE PATRIARCH
		Joanne Patriarch					
3/18/2021	301 Personal Tax returns	GELMO, GIA GELMO, GIACOMO	1.25	200.00	250.00		2020 T1'S
3/19/2021	102 Bookkeeping services	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00		FEB MONTHEND
3/19/2021	301 Personal Tax returns	LOWE, DOUG LOWE, DOUGLAS	0.50	200.00	100.00		2020 T1
3/19/2021	301 Personal Tax returns	LOWE, JANE LOWE, ROBERT G.	1.25	200.00	250.00		2020 T1'S
3/19/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	1.00	200.00	200.00		2020 T1
3/19/2021	301 Personal Tax returns	VAN MIL, E VAN MIL, ERIC	1.25	200.00	250.00		2020 T1'S
3/20/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	0.75	200.00	150.00		2020 T1
3/20/2021	301 Personal Tax returns	BENYAK, RI BENYAK, RICHARD	1.25	200.00	250.00		2020 T1'S
3/20/2021	301 Personal Tax returns	HORNE, STE HORNE, STEPHEN	1.00	200.00	200.00		2020 T1
3/20/2021	301 Personal Tax returns	GELMO, GIA GELMO, GIACOMO	1.00	200.00	200.00		SABRINA & MEG
		Sabrina & Megan T1's					

Billable	52.50	10,500.00
Non-billable	22.00	4,400.00
Time	74.50	14,900.00

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Date	Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
3/22/2021	101 Accounting services phone call with client	ARCHITECTU ARCHITECTURAL	0.25	200.00	50.00		PHONE CALL WI
3/22/2021	101 Accounting services provide info per bonding co request	DOLVIN MEC DOLVIN MECHANIC	0.75	200.00	150.00		PROVIDE INFO PI
3/22/2021	101 Accounting services	GOLD DISPO GOLD DISPOSAL INC	0.75	200.00	150.00		Y/E W/P FILE
3/22/2021	102 Bookkeeping service assist Silva with bank rec problems	DOLVIN MEC DOLVIN MECHANIC	0.50	200.00	100.00		ASSIST SOLVA W
3/22/2021	301 Personal Tax returns	BUTLER, KE BUTLER, KELLEY	0.25	200.00	50.00		2020 T1
3/22/2021	301 Personal Tax returns	LOWE, JANE LOWE, ROBERT G.	0.50	200.00	100.00	Billed	2020 T1'S
3/22/2021	301 Personal Tax returns	HORNE, STE HORNE, STEPHEN	0.50	200.00	100.00	Billed	2020 T1
3/22/2021	301 Personal Tax returns	BARBEAU, R BARBEAU, RICHARD	0.50	200.00	100.00		2020 T1
3/22/2021	301 Personal Tax returns	LIEBNERI LIEBNER, IRIS	0.25	200.00	50.00	Billed	2020 T1
3/22/2021	301 Personal Tax returns	VAN MIL, E VAN MIL, ERIC	0.25	200.00	50.00	Billed	2020 T1
3/23/2021	101 Accounting services	GOLD DISPO GOLD DISPOSAL INC	1.00	200.00	200.00		Y/E W/P FILE
3/23/2021	301 Personal Tax returns	GELMO, GIA GELMO, GIACOMO	1.00	200.00	200.00	Billed	2020 T1
3/23/2021	301 Personal Tax returns	SIMONETTA, SIMONETTA, ALBEI	1.50	200.00	300.00	Billed	2020 T1'S
3/23/2021	301 Personal Tax returns	LOWE, JANE LOWE, ROBERT G.	0.25	200.00	50.00	Billed	2020 T1'S
3/23/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.25	200.00	50.00		M. TEKESTE FAM
3/23/2021		M. Tekeste T1's					
3/23/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.25	200.00	50.00		J. PATRIARCHE T
3/23/2021		J. Patriarche T1					
3/23/2021	301 Personal Tax returns	BENYAK, RI BENYAK, RICHARD	0.75	200.00	150.00	Billed	2020 T1'S
3/23/2021	301 Personal Tax returns	GELMO, SAN GELMO, SANTO & /	0.75	200.00	150.00		2020 T1'S
3/24/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00	Billed	PREPARE FOR Y/E
3/24/2021		prepare for y/e meeting					
3/24/2021	301 Personal Tax returns	LOWE, JANE LOWE, ROBERT G.	0.25	200.00	50.00	Billed	2020 T1'S
3/24/2021	301 Personal Tax returns	SPES, JANA SPES, JANA	0.50	200.00	100.00		RESPOND TO EN
3/24/2021		respond to email re: non-resident					
3/24/2021		status for TD RRSP					
3/24/2021	301 Personal Tax returns	BENYAK, RI BENYAK, RICHARD	0.75	200.00	150.00	Billed	2020 T1'S
3/24/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.50	200.00	100.00		E. GILL, N. GHA
3/24/2021		E. Gill, N. Ghamamid review notes					
3/24/2021	301 Personal Tax returns	TATTLE, JO TATTLE, DAWN	0.50	200.00	100.00		EMAIL WITH BRO
3/24/2021		email with broker & download docs					
3/24/2021		from broker					
3/25/2021	101 Accounting services	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00	Billed	Y/E MEETING WI

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Date	Staff/ Work Code Activity	Client	Quantity	Rate	Amount	Status	Reference
y/e meeting with client							
3/25/2021	102 Bookkeeping services	OUTLOOK EY OUTLOOK EYEWE	0.75	200.00	150.00	Billed	FEB HST RETUR
3/25/2021	301 Personal Tax returns	NESS, JEAN NESS, JEAN	0.75	200.00	150.00	Billed	2020 T1
3/25/2021	301 Personal Tax returns	GARMULEWIC GARMULEWICZ, I	0.50	200.00	100.00	Billed	2020 T1
3/25/2021	301 Personal Tax returns	BERG, MANF BERG, MANFRED &	0.50	200.00	100.00		2020 T1'S
3/25/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	0.75	200.00	150.00	Billed	2020 T1'S
3/25/2021	301 Personal Tax returns	BARBEAU, R BARBEAU, RICHAR	0.50	200.00	100.00		2020 T1'S
3/25/2021	301 Personal Tax returns	DERRAUGH, DERRAUGH, JEFF &	0.50	200.00	100.00	Billed	2020 T1'S
3/25/2021	301 Personal Tax returns	VAN MIL, E VAN MIL, ERIC	0.50	200.00	100.00	Billed	2020 T1
3/26/2021	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	0.75	200.00	150.00		Y/E W/P FILE
3/26/2021	301 Personal Tax returns	NESS, JEAN NESS, JEAN	0.50	200.00	100.00	Billed	2020 T1
3/26/2021	301 Personal Tax returns	LASZCS, AM LASZCZ, AMANDA	1.00	200.00	200.00		2020 T1
3/26/2021	301 Personal Tax returns	DERRAUGH, DERRAUGH, JEFF &	0.50	200.00	100.00	Billed	2020 T1'S
3/26/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.25	200.00	250.00		SUZANNAH KELL
Suzannah Kelly 2020 T1							
3/26/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.75	200.00	150.00		CALL/EMAIL RE:
Sheron Khan call/email re: CRA authorization & review RRSP history							
3/26/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.00	200.00	200.00		ANDREW MCNICOL
Andrew McNicoll T1							
3/26/2021	301 Personal Tax returns	TRICTA, FE TRICTA, FERNANDO	0.25	200.00	50.00		PHONE CALL WIT
phone call with Rafael							
3/27/2021	301 Personal Tax returns	DERRAUGH, DERRAUGH, JEFF &	1.25	200.00	250.00	Billed	2020 T1'S
3/27/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	1.25	200.00	250.00		SEBASTIAN CALV
Sebastian Calvo T1's							
3/27/2021	301 Personal Tax returns	BARBEAU, R BARBEAU, RICHAR	2.50	200.00	500.00		2020 T1'S
3/27/2021	301 Personal Tax returns	BARBEAU, M BARBEAU, MATTHE	0.75	200.00	150.00		2020 T1
3/28/2021	101 Accounting services	GOLD DISPO GOLD DISPOSAL IN	1.00	200.00	200.00		Y/E W/P FILE
3/29/2021	301 Personal Tax returns	GARMULEWIC GARMULEWICZ, I	0.25	200.00	50.00	Billed	2020 T1
3/29/2021	301 Personal Tax returns	LASZCS, AM LASZCZ, AMANDA	0.25	200.00	50.00		2020 T1
3/29/2021	301 Personal Tax returns	SIMONETTA, SIMONETTA, ALBEI	0.75	200.00	150.00	Billed	2020 T1'S
3/29/2021	301 Personal Tax returns	SPINO, MIC SPINO, MICHAEL & C	0.50	200.00	100.00	Billed	PHONE CALL WIT
phone meeting with client							
3/29/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.75	200.00	150.00		ANDREW MCNICOL
Andrew McNicoll 2020 T1's							

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3/29/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.25	200.00	50.00		M. TEKESTE T1
3/29/2021	301 Personal Tax returns	APOTEX INC APOTEX INC. Suzannah Kelly T1	0.25	200.00	50.00		SUZANNAH KELL
3/29/2021	301 Personal Tax returns	APOTEX INC APOTEX INC. results emails to various clients	0.25	200.00	50.00		RESULTS EMAILS
3/30/2021	101 Accounting services	385489 ONT 385489 ONTARIO LIF	0.25	200.00	50.00	Billed	PROOF READ ME
3/30/2021	301 Personal Tax returns	DOSHI, CHE DOSHI, CHETAN & F	0.25	200.00	50.00	Billed	2020 T1'S
3/30/2021	301 Personal Tax returns	NESS, JEAN NESS, JEAN	0.50	200.00	100.00	Billed	2020 T1
3/30/2021	301 Personal Tax returns	APOTEX INC APOTEX INC. M. Tekeste T1's	0.25	200.00	50.00		M. TEKESTE T1'S
3/30/2021	301 Personal Tax returns	BENYAK, RI BENYAK, RICHARD	0.75	200.00	150.00	Billed	2020 T1'S
3/30/2021	301 Personal Tax returns	BARBEAU, R BARBEAU, RICHAR	1.00	200.00	200.00		2020 T1
3/31/2021	301 Personal Tax returns	APOTEX INC APOTEX INC. Navid Ghamani phone call	0.25	200.00	50.00		NAVID GHAMANI
3/31/2021	301 Personal Tax returns	BERG, MANF BERG, MANFRED &	1.25	200.00	250.00		2020 T1'S
3/31/2021	301 Personal Tax returns	TELEKY, RI TELEKY, RICHARD	1.00	200.00	200.00	Billed	2020 T1
3/31/2021	301 Personal Tax returns	TAMANE, JU TAMANE, JUSTIN Caitlin Barnes T1	1.00	200.00	200.00		CAITLIN BARNES
4/1/2021	301 Personal Tax returns	GELMO, GIA GELMO, GIACOMO emmails re: T1 results	0.25	200.00	50.00		EMMAILS RE: T1
4/1/2021	301 Personal Tax returns	ROBERTSON, ROBERTSON, JOE	0.50	200.00	100.00	Billed	2020 T1
4/1/2021	301 Personal Tax returns	SPINO, MIC SPINO, MICHAEL & C	0.75	200.00	150.00	Billed	2020 T1'S
4/1/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.75	200.00	150.00		2020 T1'S
4/1/2021	301 Personal Tax returns	APOTEX INC APOTEX INC.	0.25	200.00	50.00		M TEKESTE
4/1/2021	301 Personal Tax returns	SPEAKMAN SPEAKMAN, DERRIC	1.25	200.00	250.00	Billed	2020 T1'S
4/1/2021	301 Personal Tax returns	SPEAKMAN SPEAKMAN, DERRIC	0.50	200.00	100.00	Billed	CHANEL & BLAKE
4/1/2021	301 Personal Tax returns	SPEAKMAN SPEAKMAN, DERRIC Ryan & Courtney	0.50	200.00	100.00	Billed	RYAN & COURTN
4/2/2021	301 Personal Tax returns	SPEAKMAN SPEAKMAN, DERRIC Chanel & Blake T1's	1.00	200.00	200.00	Billed	CHANEL & BLAKE
4/2/2021	301 Personal Tax returns	APOTEX INC APOTEX INC. Joanne Campbell family	1.75	200.00	350.00		JOANNE CAMPBE
4/2/2021	301 Personal Tax returns	SPEAKMAN, SPEAKMAN, HERBE	0.50	200.00	100.00		2020 T1
4/2/2021	301 Personal Tax returns	SPINO, MIC SPINO, MICHAEL & C	1.75	200.00	350.00	Billed	2020 T1
4/2/2021	301 Personal Tax returns	ROBERTSON, ROBERTSON, JOE	1.00	200.00	200.00	Billed	2020 T1