

# Summary



# Summary

1. Approximately a third of the text
  2. Topic sentence
  3. **Terminology, active vocab**  
from the original text MAY be used;
- The rest MUST be **paraphrased**
4. Present Simple, passive voice
  5. Linking words
  6. Reporting verbs

NO:

- personal opinion
- details (examples, statistics, quotes)
- contractions

YES:

- main ideas
- paraphrasing
- reference to the author
- being concise (short, to the point)



# Structure



O1.

## Intro

- the title
  - the author
  - the gist (focus on, dwell on/upon, discuss, cover)
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O2.

## The body

The main points + supporting details  
(the development of the idea)



O3.

## The conclusion (optional)

No personal opinion!

