



# Summary



# Summary

1. Approximately a third of the text
2. Topic sentence
3. **Terminology, active vocab** from the original text MAY be used;

The rest MUST be **paraphrased**

4. Present Simple, passive voice
5. Linking words
6. Reporting verbs

NO:

- personal opinion
- details (examples, statistics, quotes)
- contractions

YES:

- main ideas
- paraphrasing
- reference to the author
- being concise (short, to the point)




# Structure



01.


## Intro

- the title
  - the author
  - the gist (focus on, dwell on/upon, discuss, cover)
- 

02.

## The body

The main points + supporting details  
(the development of the idea)



03.

## The conclusion (optional)

No personal opinion!

