**Preliminary Meeting Agenda**

**Indiana Convention Center**

**100 South Capital Ave**

**Indianapolis, IN 46225**

**Wednesday, September 17, 1 PM-5 PM**

**Thursday, Sept 18, 8 AM-4 PM**

Sept 17, 2025 : 1 PM-5 PM - Committee 38 Meeting Room: Room 123

1. Safety Briefing

* HeadCount
* 911 assist
* Meeting point

1. Introduction of members, new members, and guests

* AREMA policy on guests

1. HQ Report & Chair Meeting Review – Jared Hopewell or designate
2. Educational Presentations by members or guests:

* S/W Management & Version Control – Defect Detectors; Tim Birch, Progress Rail
* Others - TBD

1. Wayside Defect Detector Working Group Update – Allison Russo

Guests dismissed.

1. Approval of minutes from the Spring 2025 Meeting
2. Sub-Chair Reports

* C38-1 Equipment Applications: Allison Russo
* C38-2 Electromagnetic Compatibility: Jason Mies
* C38-3 Energy Systems: Brett Rowan

1. Break out into subcommittees for MP reviews and other work.

* Breakout Rooms:
  + C38-2 Room 126
  + C38-3 Room 125

Sept 18, 2025: 8 AM-5 PM - Committee 38 Meeting Room: Room 123

1. Continue subcommittee work on MP reviews and other work.

* Breakout Rooms:
  + C38-1 Room 123
  + C38-2 Room 126
  + C38-3 Room 125

1. September 18 – Full Committee to reconvene at 8:00 AM
2. Sub-Chair Reports on completed work:

* C38-1 Equipment Applications: Allison Russo
* C38-2 Electromagnetic Compatibility: Jason Mies
* C38-3 Energy Systems: Brett Rowan

1. 2026 CS&IT Symposium Update

* Dates for the Symposium are March 3-5, 2026
* Location: Hyatt, Jacksonville

1. Spring 2026 Meeting Date & Location

* Date: The Spring 2026 meeting will be either before or after the 2026 CS&IT Symposium.
* Location:
  + Hyatt Regency Jacksonville Riverfront
  + 225 East Coastline Drive
  + Jacksonville, FL 32202

**Summary of Manual Parts for Review:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sub** | **MP#** | **MP Title** | **Status** | **Motion By** | **Second By** | **Vote**  **Results** |
| C38-1 | 4.1.1 | Recommended Functional/Operating Guidelines to Write a Specification for Automatic Classification Yard Systems |  |  |  |  |
| C38-1 | 4.1.15 | Recommended Signaling for Gravity Classification Yards |  |  |  |  |
| C38-1 | 4.2.12 | Recommended Design Criteria for Electro-Hydraulic Car Retarder |  |  |  |  |
| C38-1 | 5.1.50 | Recommended Functional/Operating Guidelines for a Rail or Tie Mounted Wheel Detector |  |  |  |  |
| C38-3 | 9.1.30 | Recommended Functional Guidelines for Battery Applications |  |  |  |  |
| C38-3 | 9.4.2 | Recommended Functional/Operating Guidelines for Solar Power Systems |  |  |  |  |
| C38-3 | 9.2.6 | Recommended Functional/Operating Guidelines for a Battery Charger |  |  |  |  |
| C38-3 | 10.3.23 | Recommended Design Criteria for Polyvinyl Chloride (PVC) Insulation and Jacketing for Wire and Cable |  |  |  |  |
| C38-3 | 10.3.40 | Purpose and Meaning of Terms Used in Recommended Design Criteria for Wire and Cable |  |  |  |  |
| C38-2 | 11.3.6 | Recommended Design Criteria and Function of Solid State AC Primary Surge Protective Devices (SPDs) for Communication and Signal Systems |  |  |  |  |
| C38-2 | 11.3.7 | Principles and Practices for Evaluating and Applying Track Circuit High-Energy Fault Protective Devices (HEFPDs) Designed to Withstand Induced or Conducted AC Power Line Fault Energy |  |  |  |  |
| C38-2 | 11.4.2 | Recommended Instructions for Application of Electrical Surge Protection for Signal Systems |  |  |  |  |
| C38-2 | 11.5.2 | Recommended Electromagnetic Compatibility Immunity and Emissions Testing for Signaling Products |  |  |  |  |
| C38-1 | 12.5.23 | Recommended Safety Instructions for Electric Switch Heater Type Winter Switch Protection Devices |  |  |  |  |
| C38-1 | 12.6.20 | Recommended Design Criteria for an Ambient Air Switch Clearing Blower |  |  |  |  |
| C38-2 | 19.1.14 | Recommended Practices for Installation and Maintenance of Grounds for Communication Facilities |  |  |  |  |