# SAM SAMPLE, COA

12345 Sample Creek Lane, Sample, TX 12345 • 555-555-1212 • sample@me.com

## SENIOR OPHTHALMIC TECHNICIAN / SUPERVISOR

Building organizational value by assisting with diagnostic and treatment-oriented procedures

#### **Technical Skills:**

Precise Refracting/Work Up Scribing Goniometry Sterile Techniques

#### **Procedures & Treatments:**

Chalazion Surgery
Manifest Refraction
Fluorescein Angiography
Retinal Angiography
Glaucoma Treatments
Conjunctivitis

Diabetes Monitoring Macular Degeneration

Strabismus

Cataracts

Palsy

Blepharoplasty

#### **Equipment:**

Auto Refractor

Fundus Camera

OCT

**IOL** Master

A Scans

Tonopen

Tonometry

Slit Lamp

Lensometry

Keratometer

Visual Fields

Topography

Pachometer

Auto Clave Sterilizer

## QUALIFICATIONS SUMMARY

Personable, client focused professional experienced in conducting diagnostic tests; measuring and recording vision; testing eye muscle function; inserting, removing, and caring for contact lenses; and applying eye dressings. Competently assist physicians during minor surgeries, maintain optical and surgical instruments, and administer eye medications. Extensive knowledge in ophthalmic medications dealing with glaucoma, cataracts, macular degeneration, and other diagnoses.

#### PROFESSIONAL EXPERIENCE

SAMPLE EYECARE AND LASER CENTER, Sample, TX – since 2000

Serve as **Senior Ophthalmic Assistant** for a busy, fast-paced ophthalmic practice. Perform patient histories, vision screenings, pupil exams, and precise manifest refractions. Assist with a variety of minor surgical and laser procedures. Quickly build trust and rapport with patients, educating them on treatment procedures. Streamline administrative procedures to ensure efficiency of clinic operations.

#### **Selected Contributions:**

- Act as a primary source of expertise, guidance, and support to a team of three ophthalmic assistants.
- Selected to learn and operate new equipment purchased for diagnostic testing; trained ophthalmic assistants in proper equipment operation.
- Maintain all diagnostic equipment; calibrate equipment as needed; and schedule servicing in accordance with product warranty requirements.
- Ensure accurate inventory of clinic and office supplies; cut costs by negotiating purchase price with approved vendors.

#### **EDUCATION**

Ophthalmic Formal Clinic Training Program

Joint Commission on Allied Health Personnel in Ophthalmology

#### CERTIFICATION

**Certified Ophthalmic Assistant (COA)** 

Joint Commission on Allied Health Personnel in Ophthalmology







# America's #1 Online Resume Builder

# With Cover Letters

- Easy-to-use, guides you through step-by-step
- Resume templates, writing samples and tips
- One-click designs for the professional look you want
- Start from scratch or upload your resume



Already have an account?











Phone and Chat Hours: 7 Days a Week 6am to midnight EST



# Write a resume - in minutes

Your resume is often your first and only chance to make a great impression on an employer. Managers will scan your resume for just 10 seconds to see if you're right for the job.

That's why your resume needs to be attractive and stand out. It needs to be well-written and highlight your skills to your best advantage.

The problem is most people don't know how to write a great resume and don't have the design skills to make it look professional.

- Our Resume Builder is designed to make resume-writing fast and easy.
- We match you with the right template and, in just one click, you can choose a professional design that will help you win the job.
- Our unique Text Tuner™ allows you to choose from hundreds of expert-written examples - no more writer's block!

Get the "most impressive resume builder on the market today". There's no risk; no obligation. We're so confident that you'll love our resume builder that you can try it for FREE.

According to our partners..."the most impressive resume builder on the market today."

onTargetjobs

YAHOO! hotjobs EmploymentGuide.com

Ret-Temps Joined

# **Customer Reviews**

Job.com

"I was completely unaware of what companies are looking for in a resume. This product helped me word and format my professional resume and the examples were extremely useful. Overall, this is a great product. I would highly recommend these services." - A. Danihels

"This resume tool is so much better than templates - just upload or enter your resume content and you get your choice of designs. It's magical! Anyone can benefit from this tool: from students to executives!" - Belinda Yanda

View more reviews >



