
SCOTT E. LEFKOWITZ

19100 Zachary Lane
W. Bloomfield, MI 48322

E-mail address: slefkowitz@aol.com

Telephone: 248-555-1212
Cell: 248-555-1212

ATTORNEY

Legislative Counsel ♦ Assistant District Attorney ♦ Telecommunications Attorney

Telecommunications / Litigation / Administrative Law Issues

Highly accomplished, meticulously organized and detailed Attorney with a proven track record of success conducting legal research, analysis, trial preparation, and document drafting. Experience providing counsel to government and private corporations has contributed to exceptional, broad based legal knowledge. Proven ability to logically and effectively analyze statutes, ordinances, case law, and factual data. Outstanding ability to be concise, complete, logical, objective and persuasive in both written and oral communications. Resourceful individual with an ability to anticipate and evaluate all issues to adequately protect clients, and complete projects producing professional results while adhering to rigid deadlines.

Professional Strengths include:

- Corporate Transactions
- Licenses, Petitions and Waivers
- Privacy Matters
- Intellectual Property
- Negotiation / Drafting Contracts
- Large Commercial Transactions
- Regulatory Compliance
- Litigation Management
- Criminal Investigations

KEY LEGAL EXPERIENCE

Telecommunications Associate with Holland, Will & Emery ♦ **Assistant District Attorney** with Oakland County District Attorney's Office ♦ **Legislative Counsel** with Majority Whip ♦ **Attorney** with Staffwise Legal

EMPLOYMENT NARRATIVE

THE STUDIO, West Bloomfield MI **Co-Owner/Manager**

5/2005 – present

Oversee corporate back office functions and orchestrate accounting and financing to company specializing in creative strategy, user interface design, client and web application design, visual design, and brand identity. Identify and implement accounting, tracking, AR/AP procedures to ensure accurate and reliable financial reporting and complete all required financial reporting and tax preparations.

HOLLAND, WILL & EMERY, Washington DC **Telecommunications Associate**

4/2000 – 8/2003

Represented telecommunications companies in regulatory matters before the Federal Communications Commission (FCC) and advised public and private companies on regulatory issues and business matters including contracts, transactions and litigation.

- Researched and evaluated impact and applicability of Federal laws, regulations and legislation within the purview of the wireless telecommunications industry.
- Drafted comments, waiver requests, petitions for reconsideration and ex parte presentations in various FCC proceedings.
- Prosecuted various claims at the FCC to ensure the validity and priority of wireless licenses.
- Played a critical role in advocating on behalf of companies in enforcement proceedings.
- Researched issues related to regulatory approvals needed for mergers and acquisitions.
- Conducted and coordinated investigations into company adherence to regulatory and corporate procedures.

STAFFWISE LEGAL, Washington DC **Attorney (Contract)**

11/1999 – 4/2000

Assisted Telecommunication, Policy and Analyst Group in development, review and implementation of various litigation-related policies and practices. Tirelessly reviewed and researched tens of thousands of documents to determine relevance to antitrust lawsuit between two telecommunication companies.

- Provided on-demand documents to Congress related to corporate lawsuit.
- Offered recommendations and detailed, comprehensive summary as to the privilege, confidential and relevant nature of the materials.

OAKLAND COUNTY DISTRICT ATTORNEY'S OFFICE, Brooklyn NY

10/1996 – 8/1999

Assistant District Attorney

Investigated and researched factual basis of cases to prepare for trial. Presented cases to Grand Jury, conducted hearings and tried cases. Interpreted and applied laws, court decisions and other legal authorities for use in preparation of cases, opinions and briefs. Negotiated plea agreements with opposing council.

- Prepared pleadings and other legal documents in connection with trials, hearings and other legal proceedings.
- Conducted extensive legal research using independent judgment, discretion and initiative.
- Interviewed and advised police officers, victims, and witnesses in regard to prospective criminal complaints.
- Advised law enforcement officers on criminal proceedings and procedure.
- Evaluated and analyzed homicides and other serious felonies to determine whether additional evidence was required.

MAJORITY WHIP, New York NY

2/1995 – 10/1996

Legislative Counsel

Drafted mission critical legislation and correspondence for signature by the Majority Whip. Performed legal research and assisted in advising legislative committees. Served as a liaison between Chairman of the Youth Committee and other officials and interested parties.

- Organized various hearings and drafted statements for the Chairman of the Youth Committee.
- Participated in brainstorming sessions to discuss hearing topics, summarized the sessions and determined logistics for additional hearings.
- Consulted with various stakeholders, including both internal and external agencies and organizations on youth issues to identify and remedy problems.
- Analyzed budget proposals to determine impact on the Majority Whip's district and interests.

LAW SCHOOL WORK EXPERIENCE

ENERGETICS, Legal Intern - Washington DC

6/1993 – 3/1994

GEORGE WASHINGTON UNIVERSITY LAW SCHOOL, Research Assistant - Washington DC

9/1992 – 5/1993

EDUCATION

J.D., George Washington University Law School
Washington DC, May 1994

Honors Oral Advocacy, Giles Rich Moot Court Competition

M.S. in Public Policy, University of Rochester
Rochester NY, May 1991

B.A. in Economics and Political Science, University of Rochester
Rochester NY, May 1990
Graduated Cum Laude

BAR ADMISSIONS

District of Columbia • 2001
New York • 1995
New Jersey • 1995

VOLUNTEER WORK

Manhattan Community Board No. 6 Manhattan, NY • 1995-1999

America's #1 Online Resume Builder With Cover Letters

- Easy-to-use, guides you through step-by-step
- Resume templates, writing samples and tips
- One-click designs for the professional look you want
- Start from scratch or upload your resume



Phone and Chat Hours:
7 Days a Week 6am to midnight EST

Try It Free! →

[Already have an account?](#)



Multiple Formats



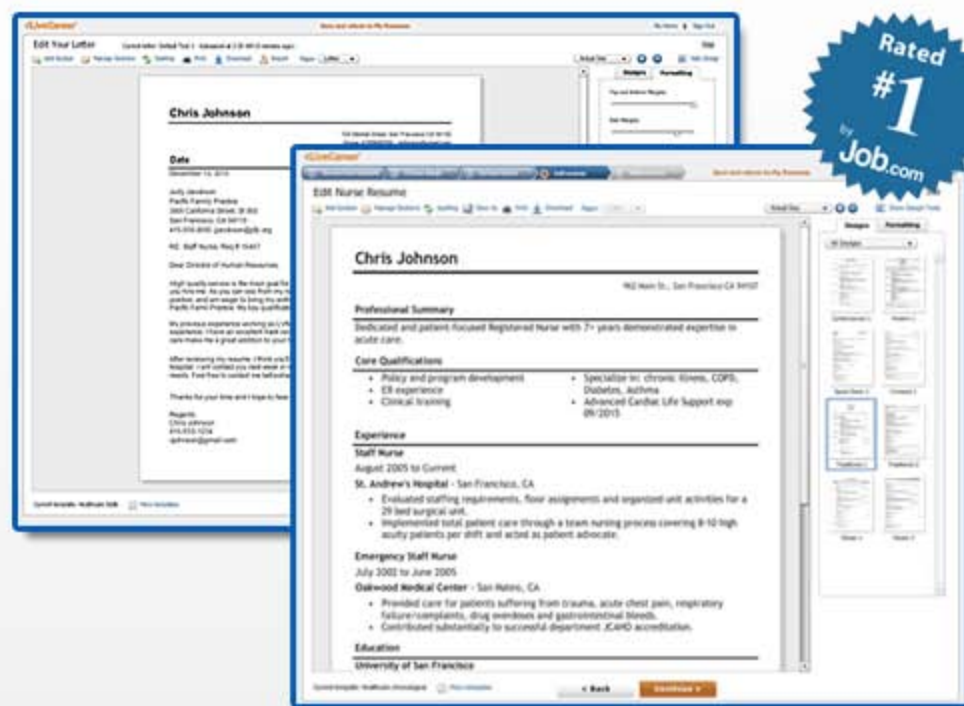
No More Writer's Block



One-Click Designs



Live Help



Write a resume - in minutes

Your resume is often your first and only chance to make a great impression on an employer. Managers will scan your resume for just 10 seconds to see if you're right for the job.

That's why your resume needs to be attractive and stand out. It needs to be well-written and highlight your skills to your best advantage.

The problem is most people don't know how to write a great resume and don't have the design skills to make it look professional.

- Our Resume Builder is designed to make resume-writing fast and easy.
- We match you with the right template and, in just one click, you can choose a professional design that will help you win the job.
- Our unique Text Tuner™ allows you to choose from hundreds of expert-written examples - no more writer's block!

Get the "most impressive resume builder on the market today". There's no risk, no obligation. We're so confident that you'll love our resume builder that you can try it for FREE.

According to our partners... "the most impressive resume builder on the market today."

YAHOO! hotjobs

EmploymentGuide.com



onTargetjobs

Net-Temps

Joined.com

Customer Reviews

"I was completely unaware of what companies are looking for in a resume. This product helped me word and format my professional resume and the examples were extremely useful. Overall, this is a great product. I would highly recommend these services." - A. Danihels

"This resume tool is so much better than templates - just upload or enter your resume content and you get your choice of designs. It's magical! Anyone can benefit from this tool: from students to executives!" - Belinda Yanda

[View more reviews >](#)

