

Abhishek Dahal

A lifelong learner eager to apply knowledge, deliver quality, and grow professionally.

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Career Objective

A motivated individual with a solid academic foundation and practical approach, committed to delivering high quality work and contributing effectively within a dynamic organizational environment. Dedicated to continuous learning, upholding integrity, and pursuing excellence to achieve sustained career growth.

Education

Institute of Chartered Accountants of Nepal 2023-Present

CAP I June 2024 Percentage: 91%
CAP II June 2025 Percentage:
Awards: Subhash Kumar Jhunjunwala Gold Medal

Shanker Dev Campus, Kathmandu 2023-Present

Bachelor of Business Studies (BBS)
First Year Percentage: 79%

Capital College and Research Center (CCRC), Kathmandu May 2020

12th Grade GPA: 3.66

Manakamana Secondary School, Kathmandu March 2018

Secondary Education GPA: 3.85

Activities: IT Club, The Speaking Club, School Magazine Editorial Team, School Magazine Design and Layout, School Website Design

Relevant Experiences

Purbanchal Enterprises, Lalitpur 2019-2022

Managed accounting operations for two VAT-registered family-run shops, including setting up company files and SKUs in Busy software, recording purchase and sales invoices, uploading monthly VAT returns to the IRD, and performing year-end external confirmation with parties to match reported sales and our purchases.

Skills

- **Accounting Software:** Working knowledge of Busy 21; beginner level in Tally and QuickBooks
- **Microsoft Excel:** Intermediate skills including data analysis and beginner-level financial modelling
- **Power BI:** Basic knowledge for data visualization
- **Microsoft Word & PowerPoint:** Proficient in document creation and presentations
- **English Typing Speed:** 42 WPM
- **Adobe InDesign:** Intermediate knowledge for design and layout tasks
- **Soft Skills:** Strong team player and effective communicator

Training & Certifications

- 60 hrs IT Training from ICAN as part of curriculum
- Financial Modelling (2 hrs) and Excel for Finance – Three-Statement Model (5 hrs) ([LinkedIn Learning](#))
- Power BI Basics (4 hrs) and Excel Fundamentals (14 hrs) ([datacamp](#))