

INVOICE

SECRETARIUS (PVT) LTD

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 21/02/2025

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/24/1/9271

Email: simonsec@simonas.net Web: www.simonas.net

TO

The Director,
Ind-Expo Certification Limited,
No. 01 C,
Ocean Tower Station Road Colombo 04
chathurika@indexpo.lk

No	Description	Rs.
1	Secretarial fees from 1st October 2024 to 31st March 2025 at the rate of Rs.5000.00 per month.	30,000.00
2	Attendance at Meetings- 04/07/2024-Board Meeting -from 2.30pm to 3.45pm	6,000.00
3	Attendance at Meetings- 11/09/2024-Board Meeting -from 2.30pm to 5.00pm	11,500.00
4	Attendance at Meetings- 04/12/2024-Board Meeting -from 3.00pm to 4.00pm	4,500.00
5	Attendance at Meetings-21/02/2025-Board Meeting -from 3.00pm to 4.15pm	8,000.00
Total		60,000.00

Reimbursable Expenses

6	04/07/2024-Travelling for Board Meeting	1,322.00
7	11/09/2024-Travelling for Board Meeting	971.00
8	04/12/2024-Travelling for Board Meeting	805.00
9	21/02/2025-Travelling for Board Meeting	817.00
10	06/05/2024-ROC Charges-Certified Copy-Form 13	1,380.47
Total		65,295.47

Payment to be made by Crossed Cheque in favour of "Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.

Account No : 000910010182

Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.

Bank Address : 46/38, Nawam Mawatha, Colombo 02

Swift Code : BSAMLKLX

This is a computer-generated Invoice.