

# INVOICE

**SECRETARIUS (PVT) LTD**

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Email: [simonsec@simonas.net](mailto:simonsec@simonas.net) Web: [www.simonas.net](http://www.simonas.net)

Date 25/11/2024

Invoice No Sec/24/N/9043

## TO

The Accountant,  
National Institute of Exports,,  
131/6,  
Elvitigala Mawatha,  
Colombo 08.  
[accounts@nce.lk](mailto:accounts@nce.lk)

No	Description	Rs.
1	Secretarial fees from 1st October 2024 to 31st December 2024 at the rate of Rs.4000.00 per month.	12,000.00
Total		12,000.00

## Reimbursable Expenses

2	20/03/2024-ROC Charges- Certified Copy Form 20	1,380.47
Total		13,380.47

Payment to be made by Crossed Cheque in favour of"Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.  
Account No : 000910010182  
Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.  
Bank Address : 46/38, Navam Mawatha, Colombo 02  
Swift Code : BSAMLKLX

This is a computer-generated Invoice.