

INVOICE

SECRETARIUS (PVT) LTD

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 17/03/2025

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/24/M/9326

Email: simonsec@simonas.net Web: www.simonas.net

TO

The Director,
Malwatte Valley Plantations PLC,
No 280,
Dam Street Colombo 12.
mahinda@malwatte.lk

No	Description	Rs.
1	Secretarial fees from 1st October 2024 to 31st March 2025 at the rate of Rs.11500.00 per month.	69,000.00
2	Attendance at Meetings- 04/11/2024- Board Meeting , Audit Committee Meeting , Related Party-RPTR, Remuneration Committee Meeting- 10.30am to 2.30pm	6,000.00
3	Attendance at Meetings- 29/11/2024- Audit Committee Meeting-10.30am to 2.00pm	6,000.00
4	Attendance at Meetings- 09/01/2025- Remuneration Committee Meeting, Independent Directors, Non-Independent Directors Meeting-10.30am to 12.30pm	5,000.00
5	Attendance at Meetings- 21/02/2025- Board Meeting, Audit Committee Meeting, Related Party-RPTR- 9.30am to 3.30pm	7,000.00
Total		93,000.00

Reimbursable Expenses

6	04/11/2024-Travelling for Board Meeting	2,228.00
7	29/11/2024-Travelling for Audit Committee Meeting	2,004.00
8	09/01/2025-Travelling for Remuneration Committee Meeting, Independent Directors, Non-Independent Directors Meeting-	927.00
9	21/02/2025-Travelling for Audit Committee Meeting	1,703.00
Total		99,862.00

Payment to be made by Crossed Cheque in favour of "Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.
Account No : 000910010182
Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.
Bank Address : 46/38, Navam Mawatha, Colombo 02
Swift Code : BSAMLKLX

This is a computer-generated Invoice.

