

INVOICE

SECRETARIUS (PVT) LTD

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 09/05/2025

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/25/T/9352

Email: simonsec@simonas.net Web: www.simonas.net

TO

The Accountant,
The National Chamber of Exporters of Sri Lanka,
No 131/6,
Elvitigala Mawatha,
Colombo 8.
accounts@nce.lk

No	Description	Rs.
1	Secretarial fees from 1st April 2025 to 30th June 2025 at the rate of Rs.6000.00 per month.	18,000.00
2	Attendance at Meetings- 20/03/2025- Annual General Meeting-from 6.00pm to 6.25pm	3,500.00
Total		21,500.00

Reimbursable Expenses

3	03/10/2024-ROC Charges-Certified Copy- Articles	1,384.14
4	04/10/2024-ROC Charges-Form 39	2,768.28
5	21/01/2025-ROC Charges- Form 39	2,768.28
6	26/03/2025-ROC Charges-Form 19 & 20	5,521.87
7	20/03/2025-Travelling for Annual General Meeting	1,919.00
Total		35,861.57

Payment to be made by Crossed Cheque in favour of "Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.
Account No : 000910010182
Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.
Bank Address : 46/38, Navam Mawatha, Colombo 02
Swift Code : BSAMLKLX

This is a computer-generated Invoice.