

# INVOICE

**SECRETARIUS (PVT) LTD**

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 17/03/2025

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/24/L/9325

Email: [simonsec@simonas.net](mailto:simonsec@simonas.net) Web: [www.simonas.net](http://www.simonas.net)

## TO

The Director,  
Law and Society Trust,  
No.102/3,  
Barnes Place,  
Colombo 7.  
[executivedirector@lstlanka.org](mailto:executivedirector@lstlanka.org)

No	Description	Rs.
1	Secretarial fees from 1st October 2024 to 31st March 2025 at the rate of Rs.5500.00 per month.	33,000.00
2	Attendance at Meetings- 08/08/2024-Annual General Meeting-4.30pm to 5.20pm.	6,000.00
3	Attendance at Meetings-07/11/2024-Board Meeting -4.30pm to 6.30pm	8,000.00
4	Attendance at Meetings- 06/03/2025 Emergency Board Meeting-5.00pm to 6.45pm.	8,000.00
<b>Total</b>		<b>55,000.00</b>

### Reimbursable Expenses

5	08/08/2024-Travelling for Annual General Meeting.	1,712.00
6	06/03/2025-Travelling for Emergency Board Meeting	820.00
7	20/01/2025-ROC Charges-Form 13	2,768.28
8	14/02/2025-ROC Charges-Certified Copy	1,380.47
<b>Total</b>		<b>61,680.75</b>

Payment to be made by Crossed Cheque in favour of"Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.  
Account No : 000910010182  
Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.  
Bank Address : 46/38, Navam Mawatha, Colombo 02  
Swift Code : BSAMLKLX

This is a computer-generated Invoice.