

INVOICE

SECRETARIUS (PVT) LTD

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 21/02/2025

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/24/N/9278

Email: simonsec@simonas.net Web: www.simonas.net

TO

The Accountant,
National Institute of Exports,,
131/6,
Elvitigala Mawatha,
Colombo 08.
accounts@nce.lk

No	Description	Rs.
1	Secretarial fees from 1st January 2025 to 31st March 2025 at the rate of Rs.4000.00 per month.	12,000.00
Total		12,000.00
Reimbursable Expenses		
2	30/08/2024-ROC Charges-Accounts	2,760.94
3	Attendance at Meetings 26/09/2024- Annual General Meeting-from5.45pm-5.50pm	3,500.00
Total		18,260.94

Payment to be made by Crossed Cheque in favour of"Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.
Account No : 000910010182
Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.
Bank Address : 46/38, Navam Mawatha, Colombo 02
Swift Code : BSAMLKLX

This is a computer-generated Invoice.