

INVOICE

SECRETARIUS (PVT) LTD

#40, Galle Face Court 02, Colombo 03,

(Reg. No: PV 5958)

Date 05/11/2024

Tele: +94(011) 2399 090/2390 356 Fax: +94(011)2381 907

Invoice No Sec/24/M/9000

Email: simonsec@simonas.net Web: www.simonas.net

TO

The Director,
Malwatte Valley Plantations PLC,
No 280,
Dam Street Colombo 12.
mahinda@malwatte.lk

No	Description	Rs.
1	Secretarial fees from 1st April 2024 to 30th September 2024 at the rate of Rs.11500.00 per month.	69,000.00
Total		69,000.00

Reimbursable Expenses

2	19/01/2024- Board Meeting - 11.00am-1.15pm	6,000.00
3	19/02/2024- Audit Committee Meeting, Related Party-RPTR Board Meeting -12.15pm-3.30pm	6,000.00
4	03/05/2024-Audit Committee Meeting, Related Party-RPTR ,Board Meeting- 9.30am-1.45pm	6,000.00
5	17/05/2024- Audit Committee Meeting-12.00noon-1.30pm	6,000.00
6	25/05/2024-Annual General Meeting- 10.30am-12.00noon	7,500.00
7	30/07/2024- Audit Committee Meeting, Related Party-RPTR , Board Meeting -10.30am - 2.30pm	6,000.00
8	30/08/2024- Audit Committee Meeting-11.30am - 2.00pm	5,000.00
9	19/01/2024-Travelling for Board Meeting-	1,723.00
10	19/02/2024-Travelling for Board Meeting	1,823.00
11	03/05/2024-Travelling for Board Meeting	1,980.00
12	17/05/2024-Travelling for Audit Committee Meeting	870.00
13	25/05/2024--Travelling for Annual General Meeting	3,560.00
14	30/07/2024-Travelling for Audit Committee Meeting	1,583.00
15	30/08/2024-Travelling for Audit Committee Meeting	702.00
16	Annual Return Fee for -2024	8,500.00
17	Printing and Stationery	2,000.00
18	Travelling	2,000.00
19	06/02/2024-ROC Charges- Form 14	2,760.94
20	11/07/2024- ROC Charges-Form 39	2,760.94
21	11/07/2024-ROC Charges-PCA 03 Certificate	2,400.81

Total

144,163.69

Payment to be made by Crossed Cheque in favour of "Secretarius (Pvt) Ltd" Or Remittances to be made to the undernoted Account.

A/C Name : SECRETARIUS (PVT) LTD.

Account No : 000910010182

Bank Name : SAMPATH BANK PLC- Nawam Mawatha Branch.

Bank Address : 46/38, Navam Mawatha, Colombo 02

Swift Code : BSAMLKLX

This is a computer-generated Invoice.