



**PESHAWAR INSTITUTE OF CARDIOLOGY
(MTI)
BID SOLICITATION DOCUMENTS
FOR
SELECTION & RATE CONTRACTING OF SURGICAL DISPOSABLES
FOR THE YEAR 2021-22
PIC-044
After Pre Bid**

Note: The prospective bidder is expected to examine the Bidding Documents carefully, including all Instructions, Terms & Conditions, and Specifications etc. Failure to furnish all information required by the Bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.

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1. INTRODUCTION:

Peshawar Institution of Cardiology-MTI invites. Item wise sealed bids procurement of **Surgical Disposables** for Hospital through Open Competitive Bidding under rule 6(2) (a) “***Single Stage Single Envelope***” bidding procedures of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Rules 2014.

Description	Dates
Pre-bid meeting	07 December 2021 at 10: 00 am
Last Date & Time of Bid submission	16-12-2021 11:00 hours
Bid Opening Date & Time	16-12-2021 11:30 Hours
Bid security	Rs. 200,000/-
Tender Process	Single Stage Single Envelope

2. INSTRUCTIONS TO BIDDERS:

1. This Bidding procedure will be conducted in light of Khyber Pakhtunkhwa Public Procurement Regulatory Authority (KPPRA) Laws, Rules made there under along with Standard Bidding Documents.
2. The bidder must submit the proposals in sealed envelopes and as per specified procurement method.
3. Any bid received after the deadline for submission of bids shall not be entertained and shall be returned unopened to the Bidder.
4. All the bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation / Qualification as prescribed under the rules.
5. The bid should be complete in all respect and must be signed by the bidder.
6. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the Quotation, it will be presumed that the prices include all the taxes. PIC Peshawar is exempted from GST.
7. Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for actively and timely communication.
8. For any query, clarification regarding Services / Bid Solicitation Documents, the applicants may send a written request at least one day prior to the opening date.
9. The Bidder may after its submission withdraw its bid prior to the expiry of the deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
10. Any bid not received as per terms and conditions laid down in this document are liable to be ignored. No offer shall be considered if:
 - a. Received without earnest money;

- b. It is received after the date and time fixed for its receipt;
 - c. The tender document and the bid is unsigned;
 - d. The offer is ambiguous;
 - e. The offer is conditional/optional i.e. advance payment, or currency fluctuations etc.
 - f. The offer is from blacklisted firm in any Federal / Provincial Govt. dept.
 - g. Hand written bids shall NOT be accepted; it must be typed.
 - h. Only typed tender on original prescribing letter pad, sealed & signed (Every Page) should be submitted. The quoted Price must be preprinted and hand written quoted price will not be acceptable. Optional or double rates for single item is not allowed.
11. Usage of correction fluid & corrections are strictly prohibited unless duly initiated.
 12. Any erasing / cutting etc. appearing on the offer, must be properly signed by the person signing the tender.
 13. Bids will be rejected if the Bid is in some way connected with bids submitted under names different from his own.
 14. In case of Bid Tie, the decision will be taken by making toss/draw/Recall sealed quotation in front of the bidders.
 15. Any direct or indirect effort by a bidding firm to influence this institution during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the PIC Peshawar's future bids.

3. ELIGIBLE BIDDERS:

- a. Bidders must give compliance to the below mentioned clauses as these are mandatory to being eligible for the bidding process. Relevant certificates must be attached.
- b. The bidder must be registered with Income / Sales Tax Department, reflected as Active Tax Payer on the list of FBR.NTN and KPK Professional tax.
- c. The bidder shall provide an undertaking that the bidder has not been declared black listed by any Governmental/ Semi-Governmental institutions.
- d. Bidders shall not be eligible to bid if they are under a declaration of Ineligibility for corrupt and fraudulent practices issued by any government organization in accordance with the Section 44(1) KPPRA Rules 2014.

4. GENERAL CONDITIONS:

1. PIC Peshawar shall evaluate the proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. At any time prior to the deadline for submission of bids, PIC-MTI Peshawar may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the bidding documents by amendment.
3. If a bid is not substantially responsive, it will be rejected by the Procuring Entity and may not subsequently be made responsive by the Bidder by correction of the nonconformity.
4. PIC-MTI Peshawar may accept or reject any or all of the bids under KPPRA Rules, 2014.

5. Non-Provision of mandatory documents mention in these SBDs shall lead to disqualification of the firm / quoted items.
6. Bid document and required documents must be submitted in Hard Tap binding, Bids in the Clip or box file will not be allowed.
7. The Procuring Agency, at any stage of the procurement proceedings, having credible reasons for or prima facie evidence of any defect in Supplier's capacities may require the Suppliers to provide information concerning their professional, technical, financial, legal or managerial competence.
8. The Procuring Agency has the right to inspect the premises of bidder to inspect the setups ensuring proper after sales services, documents mentioned in technical bids and any other relevant details. Premises (office/workshop) of bidder shall be insured through ownership/or rent agreement.
9. The Bid security shall be from bank account of the bidder. Ordinary cheque and Payment Order (PO) in the form of bid security shall result in bid rejection.
10. The Unit price quoted by the bidder shall be **inclusive** of all applicable duties and taxes. All prices shall include relevant taxes & duties, where applicable. The benefit of exemption from or reduction in the GST or other taxes shall be passed on to the Procuring Agency.
11. In case of the Importers/Authorized Dealers, the firm will ensure that the items are acquired from the original manufacturer and are procured through proper channel as advised by the original manufacturer.
12. Different models/ prices offered for a single item by the same bidder shall be considered as alternate bid and shall be non-responsive.
13. All reservations in SBDs shall be submitted in writing in the pre-bid meeting by authorized person/representative of the firm.
14. The schedule for supply of goods shall be as under:
 - i. Within 90 days from the date of issuance of supply order by the Purchasing Agency for items to be imported.
 - ii. Within 60 days from the date of issuance of supply order by the Purchasing Agency for items to be locally manufactured.
 - iii. Within 30 days from the date of issuance of supply order by the Purchasing Agency for items to be locally available
15. The Penalty on late supply of goods shall be charged as under
 - i. Penalty @ 2% for late supply up to 15 days.
 - ii. Penalty @ 5% for late supply beyond 15 days

Approved Rates validity

Approved Rates will be valid till 31 Dec 2022.

5. INVITATION FOR BIDS

Hospital Director, **Peshawar Institution of Cardiology-MTI** invites sealed tenders on National Competitive Bidding for the procurement of Surgical Disposables for Hospital, under rule 6(2)(a) ***“Single Stage Single Envelope Procedure”*** of KPPRA Rules 2014, from Manufacturer/s & Importers registered with the Income / Sales tax, reflected on Active Taxpayer List of FBR.

The bidders are required to submit bid security @ 200,000/- in the name of Hospital Director PIC Peshawar. Pre-bid meeting with the interested bidders will be held on 07-12-2021 at 10:00 am at the address given below.

The tenders complete in all respect must reach the undersigned by 11:00 am on 16-12-2021, which will be opened at 11:30 am on the same day in the office of Material Management Department in the presence of the procurement committee and the bidders / representatives who may choose to attend.

Competent Authority reserves the right to reject any or all the bids as per provisions contained in Rule 47 of KPPRA Rules 2014.

6. BID SECURITY

Bid security @ 200,000/- in favor of "Hospital Director PIC Hospital" should be kept sealed in the financial proposal.

Bid security of the successful bidder will be released after submission of Performance Guarantee.

The bid security may be forfeited:

- i) If a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Form; or
- ii) In the case of a successful Bidder, if the Bidder fails to sign the contract Or to furnish performance Guarantee.

7. BID VALIDITY:

- i) The bids should be valid for a period of 90 days.
- ii) In exceptional circumstances, PIC Hospital may solicit the Bidder's consent to an extension of the period of validity reasons shall be recorded in writing. The request and the responses there to shall be made in writing. The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

List of Items

S.No	Generic Name of Items	Dosage Type/Size
1.	Bone Wax	All Sizes
2.	Adhesive wound dressing	All Sizes
3.	C-Circuit	Adult & Paeds
4.	Chest tube with trocar	All Sizes
5.	Colostomy Bags (Set Comprising bag, adhesive ring, clamp) surfit system	All Sizes
6.	Disposable Nebulizer Mask	Adult & Paeds
7.	Disposable Sterile Infusion Chamber	Adult & Paeds
8.	Disposable Syringe	1ml Dog Bite
9.	Disposable Syringe	1ml Insulin
10.	Disposable Syringe	1ml Disposable
11.	Disposable Syringe	3ml Disposable
12.	Disposable Syringe	5ml Disposable
13.	Disposable Syringe	10ml Disposable
14.	Disposable Syringe	50ml Disposable
15.	Disposable Syringe	50ml Disposable without needle
16.	Disposable Syringe	60ml Disposable
17.	Disposable Syringe	60ml Disposable without needle
18.	Dressing dermapore	All Sizes
19.	ETT Tube Above suction cuff	All Sizes
20.	Flatus Tube	All Sizes
21.	I.V Cannula 14 Size	
22.	I.V Cannula 16 Size	
23.	In line nebulization kit	Complete kit
24.	IV Set	
25.	Laryngeal Mask Airway	All Sizes
26.	Nasogastric tube	All Sizes
27.	Paraffin Tulle Dressing	
28.	Nebulizer Kit With T-Connector	
29.	Silk Sutures	Size 0,1,2,2/0,3/0,4/0, All dia
30.	Suction tube & Catheter	Disposable
31.	Tracheostomy Tube (Slit for talking)	
32.	Zn Oxide plaster	
33.	Drape set	For Cardiology
34.	Plastic gloves	
35.	Skin Stapler	
36.	Skin Stapler Remover	
37.	Urine Bag With Outlet	2000ml With T-Valve
38.	Disposable Sterile Infusion Chamber	Adult & Paeds
39.	Dial a Flow	All Sizes
40.	ETT tube Cuffed	All Sizes

41.	ETT tube Uncuffed	All Sizes
42.	Surgical gloves Powder	All Sizes
43.	Surgical gloves Powder Free	All Sizes
44.	Casting Tape	4"
45.	Casting Tape	6"
46.	Shoe Cover (Disposable)	
47.	Indicator tap Roll (All sizes)	
48.	Sterilization Paper (All sizes)	
49.	Protect fix roll 10*10cm	
50.	PTFE firm pledget (7mm x 3mm x 1.5mm) Soft	
51.	PTFE Sutures 2/0	
52.	PTFE Sutures 3/0	
53.	Alcohol swab	
54.	Chest Binder Different sizes	
55.	Chlorhexidine acetate (Surface solution)	
56.	Cotton roll (Cotton wool BPC pack 500 g)	
57.	Dignity sheet	
58.	Ethibond with sh 26mm 1/2 circle rb double needle. green 90cm length. Size (2/0)	
59.	Protect fix roll 10*10cm	
60.	Auto Suture Surgical Clip Applicator Load	
61.	Silicon Urinary Catheterization Kit All sizes	
62.	Plagets	
63.	Micropuncture kits	
64.	TR bands	
65.	Plasma Paper Sterilization Roll	2 inch to 15 inch all sizes
66.	plasma cartridge	
67.	ETT Holder	
68.	Hep Locks	
69.	Surgical Scrubbing Brush (OT Nail Brush)	Hand Type
70.	Formalin Disinfectant	Per Litre
71.	Shopping Bag for Pharmacy PIC Logo Printed (04 color printing)	Per Kg Rate all sizes
72.	Radon Bottle	
73.	Suction Catheter	6, 8, 10, 12, 14, 16 sizes
74.	Prolene 6.0 SH or equivalent	
75.	Breathing Circuit with T-piece Peads	
76.	Ties for Tie Gun	
77.	Hand Sanitizer Dispenser	
78.	Medical Gel Pad	
79.	Anatomical Face Mask	
80.	ETCO2 for Anesthesia	
81.	Cosgrove Annuloplasty Half Ring (Mitral & Tricuspid)	
82.	Plagets	
83.	Silicon Urinary Catheterization Kit	All Sizes
84.	Isolator Dome	
85.	Alcohol Swab	
86.	Blood Bag (Single)	

87.	Bowie Dick Indicators (BDS)	
88.	Braided absorbable polyglactin anti bacterial suture size 2/0 with 26mm sh plus 1/2 circle round bodied needle size (2/0)	
89.	Braided absorbable polyglactin anti bacterial suture size 3/0 with 26mm sh plus 1/2 circle round bodied needle size (3/0)	
90.	Bulldog (Plastic) Clamp disposable	
91.	Cotton crepe bandage, specification according to gov. Notification number f.6-6/2005/reg/ii (south) 7.5 cm x 4.5m	
92.	Cardiac Sponges	
93.	Chest Binder Different sizes	
94.	Chlorhexidine acetate (Surface solution)	
95.	Cotton roll (Cotton wool BPC pack 500 g)	
96.	Descaler Trouble shooter for stainless steel instruments solution	
97.	Dignity sheet	
98.	Disposable insulin syringe 1ml with needle	
99.	Disposable Syringe 10ml with needle (Blister pack)	
100.	Disposable Syringe 20ml with needle (Blister pack)	
101.	Disposable Syringe 3ml with needle (Blister pack)	
102.	Disposable Syringe 50ml with central nozzle or catheter tip (with luer lock)	
103.	Disposable Syringe 5ml with needle (Blister pack) auto destructible Syringe	
104.	Disposable Syringe 60ml with central nozzle or catheter tip	
105.	Disposable Syringe Cutter	
106.	High flow Nasal cannula with circuit, humidifying chamber & PLS valve	
107.	Air Cushion Mask	
108.	Silicon Mask	
109.	PTFE Guidewire	
110.	Hydrophilic Nitinol Guidewire	
111.	Anaesthesia Balloon	
112.	Dialysis Catheter	
113.	HTC-1 Room Temperature Thermometer	
114.	HTC-2 Refrigerator Temperature Thermometer	
115.	CO2 Line	
116.	Water Trap	
117.	Laryngoscope Bulb	
118.	Disposable Gown Blue/ Green Unsterilized	All sizes
119.	Urine bag hanger	
120.	Thermal roll for Defibrillator/ Cardiac Monitor	
121.	Transparent IV Dressing	All Sizes
122.	Disposable Mouth Piece for spirometry	
123.	Mucus Extractor	
124.	H ₂ O ₂ indicator strip	
125.	Abram Pleural Biopsies	
126.	Chest Drains with Trocar	
127.	Stitches Non-Absorbable	

128.	Medical Needle Holder	
129.	Eye Sheet	
130.	Eye Sheet 40/40 Large hole	
131.	Draw Sheet 40/40	
132.	Clear Surf	
133.	Lumbar Puncture Needles 25 G	
134.	Coronary Probes	All Sizes
135.	3/0 Gortex Suture with Pledgeted	
136.	Prolene 4/0 on SH Needle	
137.	Prolene 2/0 V5 Taper Cut	
138.	Sealants Coseal	
139.	Sealants Tisseal	
140.	Sealants Evicel	
141.	Line Locking Solution	
142.	Erythrocyte Stimulating Agent	
143.	Tie Gun	

Note: Sample will be called at the time of selection if required.

BLACKLISTMENT OF DEFAULTED BIDDER/CONTRACTOR

Conditions for Blacklisting of Defaulted Bidder/Contractor under rule 44 of KPPRA Rules 2014

The following are the events which would lead to initiate (Rule 44 of KPPRA Rules 2014) blacklisting/debarment process;

- a. Consistent failure to provide satisfactory performances.
- b. Found involved in corrupt/fraudulent practices.
- c. Abandoned the place of work permanently.

Conditions for debarment of Defaulted Bidder/Contractor

- I. Failure or refusal to;
- II. Accept Purchases Order / Services order terms;
- III. Make supplies as per specifications agreed:
- IV. Fulfill contractual obligations as per contract
- V. Non execution of work as per terms & condition of contract.
- VI. Any unethical or unlawful professional or business behavior detrimental to good conduct and integrity of the public procurement process.
- VII. Persistent and intentional violation of important conditions of contract.
- VIII. Non-adherence to quality specifications despite being importunately pointed out.
- IX. Security consideration of the State i.e., any action that jeopardizes the security of the State or good repute of the Peshawar Institute of Cardiology Peshawar.

Procedure for blacklisting and debarment

1. Competent authority of Peshawar Institute of Cardiology may on information, or on its own motion, issue show cause notice to the bidder.
2. The show because notice shall contain the statement of allegation against the Bidder.
3. The bidder will be given maximum of seven days to submit the written reply of the show cause notice.
4. In case the bidder fails to submit written reply within the requisite time, the competent authority may proceed forth with ex-parte against the bidder.
5. Direct to issue notice of personal hearing to the bidder/ authorized representative of the bidder and the competent authority shall decide the matter on the basis of available record and personal hearing, if availed.
6. The competent authority shall decide the matter within thirty days from the initiation of proceedings.
7. The order of competent authority shall be communicated to the bidder by indicating reasons.
8. The order past as above shall be duly conveyed to the PKPRA and defaulting bidder within three days of passing order.
9. The duration of debarment may vary up to five years depending upon the nature of violation.

8. REDRESSING OF GRIEVANCES

- a. The purchaser shall constitute a committee comprising of disagreed & notified by the competent authority proper powers and authorizations to address the complaints of bidders that may occur prior to the entry into force of the procurement contract.
- b. Any bidder feeling aggrieved by any act of the purchaser after the submission of his bid may lodge a written complaint concerning his grievances not later than 03 days after the announcement of the bid evaluation report.
- c. The grievance redressed Officer shall investigate and decide upon the complaint within 06 days of the receipt of the complaint. The report along with decision shall be forwarded to the purchaser officer within the prescribed period.
- d. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.
- e. Note: Grievance notified & designated who can invite appropriate official as co-opted member for grievance.

9. AWARD OF CONTRACT:

Contracts shall be confirmed through a written agreement signed by the successful bidder and the PIC Peshawar.

10. PAYMENT:

- a. No advance payment will be permissible.
- b. The payment will be made after successful supply, installation/inspection and test run of all requisite items.