

VACANCY ANNOUNCEMENT

Ref:06/2022

Applications are invited for the following vacancy at PIC-MTI, Peshawar as per the following conditions:

ADMINISTRATIVE POSITIONS

S. NO.	NOMENCLATURE OF POST	GENDER	AGE (YRS)	QUALIFICATION/EXPERIENCE
1.	Manager OT	Male/ Female	N/A	Qualification: Bachelor's Degree in Nursing/OT from an HEC recognized university. Experience: 05 Years of post-qualification OT experience is required in a supervisory role at a reputed hospital.
2.	Manager Security	Male	N/A	Qualification & Experience: <ul style="list-style-type: none"> Bachelor's Degree (14 years of education) from an HEC Recognised University. The applicant must be Retired from Armed Forces at the minimum rank of Major or retired from police services at the minimum rank of SP/DSP. Experience with internal organization security would be an advantage. Civilians may also be considered to have a Master's degree (16 years of education) from an HEC Recognised institution and 05 years of experience in managing security services within a reputed organization.
3.	Assistant Manager OT	Male/ Female	45	Qualification: Bachelor's Degree in Nursing/OT from an HEC recognized university. Experience: 03 Years of post-qualification OT Experience is required in a tertiary care hospital.
4.	Data Base Administrator	Male/ Female	45	Qualification: Bachelors in Computer Science/Information Technology/Software Engineering (16 years of qualification) from an HEC recognized University Experience: <ul style="list-style-type: none"> 03 Years of post-qualification relevant experience in database administration from reputed public or private sector organizations. Candidates are also required to have sound knowledge of Oracle Database Enterprise Edition with Data Guard (OS: Linux), WebLogic Server Administration, Database backup and recovery, Database and WebLogic Server Patching and Upgradation, SQL Writing Database Tuning Performance and Vulnerability Management alongwith day to day database Performance Monitoring expertise in using PL/SQL, SQL loader, 3rd party tools e.g. Toad, etc. and Provisioning of database production and testing environments. Preference: Preference may be given to candidates: <ul style="list-style-type: none"> Having International Oracle Certified Professional (OCP) - DBA Track Certification. Having healthcare experience in a similar capacity.
5.	Building and Maintenance Engineer	Male	40	Qualification: Bsc. Civil Engineering from a recognized board or institute. Experience: 05 Years' of post-qualification experience in civil works in a public or private organization.

CLINICAL POSITIONS

S. NO.	NOMENCLATURE OF POST	GENDER	AGE (YRS)	QUALIFICATION/EXPERIENCE
6.	Clinical Psychologist	Male/ Female	45	Qualification: Master's/ Bachelors in Psychology (16 Years of Education) from an HEC recognized University with a diploma in Clinical Psychology. Experience: 03 years post-qualification clinical experience is required in a tertiary care hospital.
7.	Pharmacist	Male/ Female	40	Qualification: Pharm-D from an HEC recognized university. Experience: 03 Years of post-qualification experience as a hospital pharmacist in a reputed hospital.
8.	ECHO Technologist	Male/ Female	40	Qualification: Bachelor's Degree in Cardiology (16 years of Education) from an HEC recognized university. Experience: 01 Year post-qualification experience as an ECHO Technician in a tertiary care hospital.
9.	ECHO Technician	Male/ Female	40	Qualification: SSC (Science) from a recognized board with Diploma in Cardiology Technology from KP Medical Faculty or its equivalent. Experience: 02 Years of Experience as an ECHO Technician in a tertiary care hospital.

TERMS & CONDITIONS:

HOW TO APPLY:

- Job Application Form is available on website www.pic.edu.pk application is acceptable only on a prescribed form. Applications accompanied with complete Job Application Form, Covering Letter,, including the names,postal and email addresses of 03 referees, Academic Credentials, Qualification, Experience, Domicile certificates / along with 02 photographs and CNIC photocopy duly attested with respective original bank deposit slip/bank draft must be received at below address through registered courier service, in the name of "Hospital Director, Peshawar Institute of Cardiology MTI Receipt Account No. 0083-0000-0165-1008 Bank of Khyber, Phase 5, Hayatabad Branch, Peshawar (as processing fee, non-refundable) as per the fee schedule given below:

PAYMENT SCHEDULE	
Description	Payment
Sr. 01-09	Rs.500/-

- The service of the candidates will be governed under the Khyber Pakhtunkhwa Medical and Teaching Institution Reforms Act, 2015 including its amendments and Regulations of the institution.
- Candidates should be eligible in all respects including qualification (Degree and Diploma), experience (only post qualification experience will be considered which is duly issued by either Administration / Human Resources or Establishment department of the institution concerned with proper references and date of issuance), age (calculated as on last day of the advertisement) before the closing date of the advertisement.
- The following applications **will be subject to disqualification and will not be entertained:**
 - Incomplete applications i.e. Missing Job Application Form, Missing or irregular experience certificates as mentioned in serial 3, Missing Diploma or Degree as per requirement/criteria.
 - Late submission i.e. applications received after the due date.
 - Application received without processing fees shall not be entertained.
 - Candidates will be disqualified if found of any perjury in documentation/credentials at any stage of the process or employment.
 - Attempts to influence any member of the recruiting committees.
 - Attempts to obtain support for his / her candidature by improper means.
 - Emails or by hand submissions will not be entertained.
 - For a qualification to be valid, a degree is a must, the mere submission of a marksheet/ Transcript/DMC/ course completion certificate will lead to applications deemed incomplete and will, therefore, be rejected.
- An application received after the closing time and date shall stand automatically rejected.
- Candidate already in government service should apply through proper channel, alongwith NOC from the concerned organization, clearly stating the length of service and other particulars.
- Only shortlisted candidates will be called for interviews.
- Candidates claiming age relaxation shall complete all the requirements and due process at the time of applying for the job.
- The decision of the competent authority shall stand final.
- No TA/DA will be admissible for the Test/Interview.
- In case of appointment, the candidate will become a full-time, institutional employee and will have to resign from his/her existing employment with any-other public/private entity national or foreign, including, but not limited to civil services of Pakistan
- The institution reserves the right to decrease/increase the positions or revoke the hiring process at any stage without assigning any reason.**

Last date of applying is May 12, 2022

PIC-MTI is committed to achieving workforce diversity in terms of gender and culture.

We further encourage Individuals from minority groups, indigenous groups, and persons with disabilities to apply.

HOSPITAL DIRECTOR
Peshawar Institute of Cardiology – Medical Teaching Institution
Email ID: prerecruitment@pic.edu.pk
5-A, Sector B-3, Phase -V, Hayatabad Peshawar, Khyber Pakhtunkhwa, Pakistan