

VACANCY ANNOUNCEMENT

Ref: 10/2022

Applications are invited for the following vacancy at PIC-MTI, Peshawar as per the following conditions:

ADMINISTRATIVE POSITIONS

S. NO.	NOMENCLATURE OF POST	GENDER	AGE (YRS)	QUALIFICATION/EXPERIENCE
1.	Manager Skill Laboratory	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Master's Degree (16 years of Education) from an HEC-recognized university. Experience: <ul style="list-style-type: none"> 03 years of post-qualification experience in managing skill labs and simulation in a reputed public/private hospital. Preference: <ul style="list-style-type: none"> Preference will be given to candidates having knowledge of basic logistics, clinical skills & clear idea of medical education devices in the teaching model.
2.	Quality Specialist - Management	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Bachelor's or Masters's Degree (16 years of Education) in Bioinformatics, statistics, biostatistics, or management sciences from an HEC-recognized university. Experience: <ul style="list-style-type: none"> 02 years of post-qualification experience in Data Processing/ Analysis, data visualization, and conducting statistical analysis for large data sets, preferably healthcare data in a reputed organization. Preference: <ul style="list-style-type: none"> Preference will be given to candidates: <ul style="list-style-type: none"> Having ABQAURP / CPHQ Certification. Having worked in JCI Accredited Hospital. Having experience in using modeling tools such as (Power BI/ Tableau/Klipfolio) etc.
3.	Quality Specialist - Clinical	Male/ Female	45	Qualification: <ul style="list-style-type: none"> MBBS or equivalent from University recognized by PMC with valid registration. House Job Certificate. Experience: <ul style="list-style-type: none"> 02 Years of post-house job experience in an administrative role is required in a reputed hospital. Preference: <ul style="list-style-type: none"> Preference will be given to candidates having certification in healthcare quality.
4.	Data Base Administrator	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Bachelor's in Computer Science / Information Technology / Software Engineering (16 years of qualification) from an HEC-recognized University. Experience: <ul style="list-style-type: none"> 03 Years of post-qualification relevant experience in database administration from reputed public or private sector organizations. Candidates are also required to have sound knowledge of Oracle Database Enterprise Edition with Data Guard (OS: Linux), WebLogic Server Administration, Database backup and recovery, Database and WebLogic Server Patching and Upgradation, SQL Writing Database Tuning Performance and Vulnerability Management along with day-to-day database Performance Monitoring expertise in using PL/SQL, SQL loader, 3rd party tools e.g. Toad, etc. and Provisioning of database production and testing environments Preference: <ul style="list-style-type: none"> Preference may be given to candidates: <ul style="list-style-type: none"> Having International Oracle Certified Professional (OCP) - DBA Track Certification. Having healthcare experience in a similar capacity.
5.	Software Engineer	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Bachelor's in Computer Science / Information Technology / Software Engineering (16 years of qualification) from an HEC-recognized University. Experience: <ul style="list-style-type: none"> 02 Years of post qualification experience in Software Development and Support from reputed public or private sector organizations. Candidates are also required to have sound knowledge of PL/SQL, Oracle forms/reports development, system analysis, and end-user training.
6.	Fire Marshal	Male	45	Qualification: <ul style="list-style-type: none"> BA/B.Sc. (14 Years of Education in the relevant field from an HEC-recognized University. Experience: <ul style="list-style-type: none"> 02 years of post-qualification experience in fire and safety. Preference: <ul style="list-style-type: none"> Preference will be given to the candidates having Lead Fireman Course from Rescue-1122 or Civil Defense, NEBOSH IGC, etc.
7.	Radiation Protection Officer	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Master's Degree in Physics/Radiology (16 Years of Education) from an HEC-recognized university. Experience: <ul style="list-style-type: none"> 01-year of post-qualification relevant experience in a public or private sector reputable institution.
8.	Security Supervisor	Male	55	Qualification: <ul style="list-style-type: none"> Candidates having completed Middle from a recognized institution. Experience: <ul style="list-style-type: none"> Retired with rank of NCOs or equivalent from Armed Forces/ Police/ FC with 02 Years of post- service relevant experience in a supervisory role in a security service.
9.	CCTV Technician	Male	45	Qualification: <ul style="list-style-type: none"> Intermediate/DAE from recognized Board. Experience & Other Conditions: <ul style="list-style-type: none"> 03 years of post-qualification experience in repair, maintenance, and troubleshooting of CCTV cameras and networks. Computer Literacy is Mandatory. Preference: <ul style="list-style-type: none"> Preference will be given to retired NCOs or equivalent from Armed forces/FC/Police.
10.	CCTV Operator	Male	35	Qualification: <ul style="list-style-type: none"> Intermediate/DAE from recognized Board. Experience & Other Conditions: <ul style="list-style-type: none"> 02 Years of post-qualification experience as a CCTV Operator in the Service Industry. Computer Literacy is Mandatory.

CLINICAL POSITIONS

S. NO.	NOMENCLATURE OF POST	GENDER	AGE (YRS)	QUALIFICATION/EXPERIENCE
11.	Clinical Technologist - Microbiology	Male/ Female	45	Qualification: <ul style="list-style-type: none"> BS-MLT or equivalent (16 Years of Education) from an HEC-recognized University. Experience: <ul style="list-style-type: none"> 03 years of post-qualification relevant experience in pathology laboratory in a tertiary care hospital. Preference: <ul style="list-style-type: none"> Preference will be given to candidates having extraordinary skills in advanced microbiology.
12.	Microbiology Assistant	Male/ Female	45	Qualification: <ul style="list-style-type: none"> Bachelor's or equivalent (14 Years of Education) from an HEC-recognized University. Experience: <ul style="list-style-type: none"> 01-year of post-qualification relevant experience in pathology laboratory in a tertiary care hospital. Preference: <ul style="list-style-type: none"> Preference will be given to candidates having good IT skills and record-keeping skills

TERMS & CONDITIONS:

HOW TO APPLY:

- Job Application Form is available on website www.pic.edu.pk application is acceptable only on a prescribed form. Applications accompanied with complete *Job Application Form, Covering Letter, including the names, postal and email addresses of 03 referees, Academic Credentials, Qualification, Experience, Domicile certificates* / along with 02 photographs and CNIC photocopy duly attested with respective original bank deposit slip/bank draft must be received at below address through registered courier service, in the name of "Hospital Director, Peshawar Institute of Cardiology MTI Receipt Account No. 0083-0000-0165-1008 Bank of Khyber, Phase 5, Hayatabad Branch, Peshawar (as processing fee, non-refundable) as per the fee schedule given below:

PAYMENT SCHEDULE	
Description	Payment
Sr. 01-12	Rs.500/-

- The service of the candidates will be governed under the Khyber Pakhtunkhwa Medical and Teaching Institution Reforms Act, 2015 including its amendments and Regulations of the institution.
- Candidates should be eligible in all respects including qualification (*Degree and Diploma*), experience (*only post qualification experience will be considered which is duly issued by either Administration / Human Resources or Establishment department of the institution concerned with proper references and date of issuance*), age (*calculated as on last day of the advertisement*) before the closing date of the advertisement.
- The following applications **will be subject to disqualification and will not be entertained:**
 - Incomplete applications i.e. Missing Job Application Form, Missing or irregular experience certificates as mentioned in serial 3, Missing Diploma or Degree as per requirement/criteria.
 - Late submission i.e. applications received after the due date.
 - Application received without processing fees shall not be entertained.
 - Candidates will be disqualified if found of any perjury in documentation/credentials at any stage of the process or employment.
 - Attempts to influence any member of the recruiting committees.
 - Attempts to obtain support for his / her candidature by improper means.
 - Emails or by hand submissions will not be entertained.
 - For a qualification to be valid, a degree is a must, the mere submission of a marks sheet/ Transcript/DMC/ course completion certificate will lead to applications deemed incomplete and will, therefore, be rejected.
- An application received after the closing time and date shall stand automatically rejected.
- Candidate already in government service should apply through proper channel, alongwith NOC from the concerned organization, clearly stating the length of service and other particulars.
- Only shortlisted candidates will be called for interviews.
- Candidates claiming age relaxation shall complete all the requirements and due process at the time of applying for the job.
- The decision of the competent authority shall stand final.
- No TA/DA will be admissible for the Test/Interview.
- In case of appointment, the candidate will become a full-time, institutional employee and will have to resign from his/her existing employment with any-other public/private entity national or foreign, including, but not limited to civil services of Pakistan
- The institution reserves the right to decrease/increase the positions or revoke the hiring process at any stage without assigning any reason.**

Last date of applying is August 08, 2022

PIC-MTI is committed to achieving workforce diversity in terms of gender and culture.

We further encourage Individuals from minority groups, indigenous groups, and persons with disabilities to apply.

HOSPITAL DIRECTOR
Peshawar Institute of Cardiology – Medical Teaching Institution
Email ID: prerecruitment@pic.edu.pk
5-A, Sector B-3, Phase -V, Hayatabad Peshawar, Khyber Pakhtunkhwa, Pakistan