

# Aryan Varshney

## Business Analyst

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**Summary** — Dynamic and detail-oriented Business Analyst with over 6+ month of experience in leveraging analytical expertise to drive business improvements, optimize business processes, and enhance system functionality. Proven track record in business analysis, requirements gathering, and the development of innovative solutions to complex business challenges.

## Work Experience

### Girikon Solutions Pvt Ltd

Trainee Business Analyst

April 2024 – Current

June 2024 – September 2024

Client: Abhaya International LLP

- **Project:** Salesforce Sales Cloud
- Gathered requirements with clients to ensure project alignment with their needs.
- Aligned tasks on the Jira board, created/modified user stories, and managed sprints.
- Coordinated recruitment efforts and participated in daily standup meetings.
- Performed User Acceptance Testing (UAT) to validate system performance and user requirements.
- Implemented client-suggested validations for consistent project execution.
- Created flow charts and documents (SRS, FRD, SOP) to streamline processes.
- Prepared Minutes of Meetings (MOM) to document discussions and decisions.

## Education

### Jaipuria Institute of Management

Masters of Business Administration

Business Analytics

2022-2024

7/10

### GLA University

Bachelors of Computer Applications

Computer Applications

2018-2021

7.5/10

## Skills

**BA Tools:** Draw.io, MS Visio, Lucid Chart, Figma, Tableau, Power BI

**Project Management & Documentation Tools:** Jira, Confluence, Microsoft Word, Trello, Azure, DevOps

**Languages:** Python, SQL, R-Programming

**Concepts:** Data Analysis, Machine Learning, Artificial Intelligence, Salesforce, SDLC, User Acceptance Testing (UAT)

**Core BA Skills:** Requirement Elicitation, Requirement Analysis, Requirement Modelling, UML, Business Process Re-engineering, Gap Analysis, Business Impact Analysis, Root Cause Analysis, Cost Benefit Analysis,

**Agile Skills:** Scrum, Product Backlog Definition and Grooming, User Story Definition, Acceptance Criteria

**Additional Skills:** Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook, Microsoft Access, SharePoint

**Soft Skills:** Communication, Stakeholder Management, Leadership, Decision Making, Analytical Thinking, Critical Thinking, Proactiveness, Conflict Management, Problem Solving

## Projects

### Credit Card Fraud Detection

July 2023

- Investigated the process of credit card fraud detection using Python.
- Analyzed key transaction features like amount, provider, and client behavioral patterns
- Derived insights to inform model development for detecting and preventing fraudulent transactions.

### oCloud

May 2020

- Managed data storage on a local server (PC) for user, organization, and application data
- Ensured data availability, accessibility, and security.
- Developed backend solutions to handle data storage and retrieval efficiently.

## Certificates

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- **Agile Methodologies** by Google (Cousera) on May 2024
- **Tableau Advanced** by Tableau-e learning on April 2022
- **Data Analysis with R Programming** by Google (Cousera) on March 2022
- **Business Analyst and Digital Media** by ISB (Cousera) on July 2021

## Achievements

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- **2 Position** Data Analysis Hackathon associated with Jaipuria Institute of Management, Ghaziabad on January 2023.
- **Vice President** IT and Analytics Club at Jaipuria Institute of Management, Ghaziabad
- **Campus Ambassador** Coding Ninja and Internshala at GLA University.
- **4\*** in SQL at Hacker Rank
- **Case Study** Solve by Using SQL Python Tableau on upGrad