Aryan Varshney

Business Analyst

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Summary — Dynamic and detail-oriented Business Analyst with over 6+ month of experience in leveraging analytical expertise to drive business improvements, optimize business processes, and enhance system functionality. Proven track record in business analysis, requirements gathering, and the development of innovative solutions to complex business challenges.

Work Experience

Girikon Solutions Pvt Ltd   April 2024 – Current
Trainee Business Analyst   *June 2024 – September 2024*

Client: **Abhaya International LLP**

- **Project:** Salesforce Sales Cloud
- Gathered requirements with clients to ensure project alignment with their needs.
- Aligned tasks on the Jira board, created/modified user stories, and managed sprints.
- Coordinated recruitment efforts and participated in daily standup meetings.
- Performed User Acceptance Testing (UAT) to validate system performance and user requirements.
- Implemented client-suggested validations for consistent project execution.
- Created flow charts and documents (SRS, FRD, SOP) to streamline processes.
- Prepared Minutes of Meetings (MOM) to document discussions and decisions.

Education

Jaipuria Institute of Management   2022-2024
Masters of Business Administration   7/10
Business Analytics

GLA University   2018-2021
Bachelors of Computer Applications   7.5/10
Computer Applications

Skills

BA Tools: Draw.io, MS Visio, Lucid Chart, Figma,Tableau, Power BI

Project Management & Documentation Tools: Jira, Confluence, Microsoft Word, Trello, Azure, DevOps

Languages: Python, SQL

Concepts: Data Analysis, Machine Learning, Artificial Intelligence, Salesforce, SDLC, User Acceptance Testing (UAT), Web-Development, Database Management System

Core BA Skills: Requirement Elicitation, Requirement Analysis, UML, Business Process Re-engineering, Gap Analysis, Business Impact Analysis, Root Cause Analysis, Cost Benefit Analysis

Agile Skills: Scrum, Product Backlog Definition and Grooming, User Story Definition,Acceptance Criteria

Documentation: Business Requirement, System Requirement Specification, Functional Requirement Specification, Use Case, Flow Charts

Additional Skills: Microsoft Excel, Microsoft PowerPoint, Microsoft Outlook, Microsoft Access, SharePoint

Soft Skills: Communication, Stakeholder Management, Leadership, Decision Making, Analytical Thinking, Critical Thinking, Proactiveness, Conflict Management, Problem Solving

Projects

Credit Card Fraud Detection   July 2023

- Investigated the process of credit card fraud detection using Python.
- Analyzed key transaction features like amount, provider, and client behavioral patterns
- Derived insights to inform model development for detecting and preventing fraudulent transactions.

oCloud   May 2020

- Managed data storage on a local server (PC) for user, organization, and application data
- Ensured data availability, accessibility, and security.
- Developed backend solutions to handle data storage and retrieval efficiently.

Certificates

- **Agile Methodologies** by Google (Cousera) on May 2024
- **Tableau Advanced** by Tableau-e learning on April 2022
- **Data Analysis with R Programming** by Google (Cousera) on March 2022
- **Business Analyst and Digital Media** by ISB (Cousera) on July 2021

Achievements

- **Superbadge** Business Administration Specialist by Salesforce Trailhead on 15 October 2024
- **2 Position** Data Analysis Hackathon associated with Jaipuria Institute of Management,Ghaziabad on January 2023.
- **Vice President** IT and Analytics Club at Jaipuria Instiute of Management,Ghaziabad
- **Campus Ambassador** Coding Ninja and Internshala at GLA University.
- **4*** in SQL at Hacker Rank
- **Case Study** Solve by Using SQL Python Tableau on upGrad