

## CURRICULUM VITAE

1. **Family name:** AHISHAKIYE
2. **First names:** NINA THECLE
3. **Date of birth:** 08/02/1999
4. **Passport holder:** OP0208276
5. **Email:** [thecleahishakiye@gmail.com](mailto:thecleahishakiye@gmail.com)
6. **Phone:** +1 672-355-3656/ +254 713673656

7. **Education:**

Institution (date from-to)	Degree(s) or Diploma(s) obtained:
University Canada West (Ongoing)	Master's Degree in Business Administration
The Catholic University of Eastern Africa (Jan 2017- October 2021)	Bachelor's Degree in Community Health and Development
The Catholic University of Eastern Africa (September 2019- April 2020)	Professional Certificate in Psychology and Peer Counselling
Hope International School (Jan 2013- Dec 2016)	Diploma in Science (A Levels)

8. **Language skills: on a scale of 1 to 5 (1 – excellent; 5 – basic)**

Language	Reading	Speaking	Writing
English	1	1	1
French	1	1	1
Kiswahili	1	1	1
Kirundi	1	1	1

9. **Other skills:**

Project Coordination  
Communication skills  
Leadership skills  
Teamwork and Adaptability  
Planning and Time management  
Analytical and Critical thinking  
Problem-solving skills  
Computer literacy

10. **Years of professional experience: 5**

### 11. Professional experience:

Date	Place	Company	Position	Description
January 2023 to December 2024	Nairobi	<b>AML/CFT-ESCAY- EU DG INTPA</b>	Project Assistant and Liaison Officer	<ul style="list-style-type: none"> <li>■ Building and managing relationships with stakeholders in 34 countries in the Eastern, Southern, and Central Africa region and EU member states.</li> <li>■ Managing daily project operations and office responsibilities, focusing on efficiency and productivity.</li> <li>■ Moderation and Coordination of physical and virtual conferences, with a blend of subject expertise, communication prowess, and diplomacy, fostering a dynamic and productive exchange of experiences.</li> <li>■ Organizing and facilitating meetings, events, and travel logistics, maintaining high coordination across multiple regions.</li> <li>■ Produce and maintain high-quality reports and project documentation under the guidance of the Team Management.</li> <li>■ Execute strategic approaches for streamlined project operations.</li> <li>■ Develops and maintains operational files, databases, and records, upholding ethical and legal standards</li> </ul>
<b>Ref. person:</b> Frédéric BAYARD Chief Commissioner of Police/ Project Director-AML/CFT ESCAY – EU DG INTPA Cell: +254 710 607257 Email: fbayard@amlcft-escay.eu				
August 2021 to December 2022	Nairobi	<b>Drolls &amp; Associates</b>	Consultant- Research Analyst	<ul style="list-style-type: none"> <li>■ Data collection and Data Analysis for Ibex accounts: Researching for France, Germany, Hungary, and Poland Pathology Labs</li> <li>■ Presentation and Reporting of Research findings</li> <li>■ Providing actionable strategic recommendations based on research and analysis to help guide business strategies, investment decisions, or policy-making.</li> </ul> <p><b>Achievements:</b></p> <ul style="list-style-type: none"> <li>- Delivered Research findings and data interpretation for four countries, a total of over 600 Pathology Labs</li> </ul>
<b>Ref. person:</b> Ofir Kolar Client Success Director and Head of Research, DRolls and Associates, Cell: +972 52-811-3441 Email: ofir@dafnarolls.com				
24th August 2020 to December 2022	Nairobi	<b>Newbridge Connect Limited</b>	Lead of Language Training Department- Newbridge Language Connect  -Program developer  - French Teacher	<ul style="list-style-type: none"> <li>■ Developing French and English course curriculums, course outlines</li> <li>■ Utilized various teaching strategies to accommodate diverse learning styles and needs within the classroom. Business and Corporate French Training Program Development</li> <li>■ Setting up assignments and exams and awarding marks to students</li> <li>■ Created reading lists with materials to promote student comprehension of written French.</li> <li>■ Coordinating Interpretation services in physical and virtual conferences and meetings.</li> </ul> <p><b>Achievements</b></p> <ul style="list-style-type: none"> <li>- Launched online French and English Language Training Programs</li> <li>- Pioneered the partnership with Kyuna Kindergarten for French Training.</li> </ul>
<b>Ref. person:</b> Raissa Ahishakiye CEO, Newbridge Connect Limited, Cell: +254-720883848 Email: raissa@newbridgeconnect.com				
09th November 2019 to December 2023	Nairobi	<b>Hope Community Initiative</b>	Executive Secretary	<ul style="list-style-type: none"> <li>■ Organized and updated schedules for executives.</li> <li>■ Prepared communications and monthly reports</li> <li>■ Managing the organization's social media platforms.</li> <li>■ Event Planning and Management</li> </ul> <p><b>Achievements</b></p> <ul style="list-style-type: none"> <li>- Launched the non-governmental organization.</li> <li>- Completed five fundraising projects</li> <li>- Opened new chapters of the Initiative in 4 countries.</li> </ul>

Date	Place	Company	Position	Description
<b>Ref. person</b> Noëlla Ndayiziga, Chairperson, Hope Community Initiative, Cell: +254 796 558054, Email: noellaga2017@gmail.com				
20th May to 09th August 2019	Nairobi	Ngong Sub County Hospital	Intern	<ul style="list-style-type: none"> <li>■ I executed my duties in the following departments: Antenatal clinic, Child Welfare Clinic, Nutrition Clinic, HIV Exposed Infant (HEI) Clinic, Prevention of Mother-Child Transmission (PMTCT), Comprehension Care Clinic (CCC), Voluntary Counselling and Testing (VCT), Laboratory.</li> <li>■ Performing various basic medical tests: Specimen sampling and microbiological examinations.</li> <li>■ Dispensation of medicine</li> <li>■ Providing Health Education and Training to communities</li> <li>■ Patient Triaging</li> <li>■ Consultation assistance</li> <li>■ Patient Data Entry and Record-Keeping</li> </ul> <p><b>Achievements</b></p> <ul style="list-style-type: none"> <li>- Conducted medical camps and community outreach in four marginalized communities and non-formal settlements.</li> <li>- Participated in the control of three cholera outbreaks in Ngong and Kajiado regions.</li> <li>- Conducted Health Education and Training sessions.</li> </ul>
<b>Ref. person</b> Timothy Mutiso- Chief Public Health Officer/Disease Surveillance Coordinator, Kajiado North Sub-County; Cell: +254 733 857254 Email: mutisotimothy@yahoo.com				