



Participant Information Sheet

The Reflection in Creative Experience Questionnaire – Item Development

Version 0.2: 25.07.2022

REF No: QMERC20.565.DSEECs22.063

Centre for Digital Music (C4DM)

School of Electronic Engineering and Computer Science (EECS)

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You are being invited to participate in a research study. Before you decide whether or not you wish to participate in this study, it is important for you to understand why the research is being done and what it will involve. Please take time to read the following information carefully and discuss it with others if you wish. Ask us questions if there is anything that is not clear or if you would like more information.

What is the purpose of the study and what would taking part involve?

The purpose of this study is to identify questions which could be used to differentiate between creative experiences with more, or less, reflection.

If you decide to participate, you will be asked to: consent to the terms below; score and comment on a list of potential questionnaire items using Excel; return the list to the researchers (to c.j.ford@qmul.ac.uk) via e-mail. We estimate that the process will take under 1 hour.

Why am I being invited?

You are being invited to participate in this research study because we are looking for adults (aged 18+) who are experts in creative technology and have specialisms HCI or reflection and its related areas (e.g. Slow Technology). You should not take part in this study if you do not consider yourself to have any expertise in creative technology or are under the age of 18.

Do I have to take part?

This participant information sheet has been written to help you decide if you would like to take part. It is up to you whether you wish to take part. If you do decide to take part you will be free to withdraw up until the 5th of August 2022 without needing to provide a reason, and with no penalties or detrimental effects. To do so, please e-mail the researchers stating the ID number given to you via e-mail. If requested, your data will be completely destroyed; after the 5th of August 2022 we are unable to destroy your data because it will have been analysed, with knock-on effects for later studies. There are no penalties or detrimental effects if you do, or do not, decide to take part in the study.

What are the possible benefits of taking part?

You might develop your creativity by being asked to contemplate questions on reflection in creativity. Indeed, you will help to inform the design of creative interfaces, helping researchers, students, teachers as well as many other parties. As you're financially compensated, you will also directly benefit in this way. We hope that you are interested in the research and technology, and hope that you may directly use and benefit the questionnaire which will be our research contribution

What are the possible disadvantages and risks of taking part?

We do not foresee or anticipate any significant risk of taking part in this study. If you feel uncomfortable at any time, then you are free to stop at any moment; incomplete responses will not be recorded. You are also encouraged to get in contact with any of the researchers if you have any concerns.

Expenses and payments

Taking part in this study is free; there are no financial obligations. You will be given £20 for your participation, which does not need to be refunded in any instance (e.g. if you decide to withdraw your data).

What information about me will you be collecting?

No information is collected that will be able to identify you from the study responses; the study is completely pseudo-anonymised so only people that know your ID will be able to recognise you. We will be collecting your age, gender, demographic, and a description of your expertise.

How will my data be stored and who will have access to it?

Your data will be stored in a de-identified format on the OneDrive service hosted by Queen Mary, ensuring that the data is held in the UK. In other words, the data will be assigned an ID. This folder will be password protected and only Prof Nick Bryan-Kinns and Corey Ford will be able to access it. Your ID number will be given to you via e-mail – keep this safe in-case you wish to request that your data is deleted as this is the only way of linking yourself to the data.

When and how will my data be destroyed?

The aim is to report the results of this study in Corey Ford's PhD thesis and in a peer-reviewed conference. It may also be used in future publications, for example, in journal papers. Your (fully-anonymised) data will also be available to the public through Queen Mary's open-access research data repositories, including on Github.com and Zendo.com. You are able to request that the data is destroyed at any time up until the **05th August 2022** by contacting the researchers and stating the ID number given to you via e-mail.

How will my data be used and shared?

The aim is to report the results of this study in Corey Ford's PhD thesis and in a peer-reviewed conference. It may also be used in future publications, for example, in a journal. Your (pseudo-anonymised) data will also be available to the public through Queen Mary's open-access research data repositories.

Under what legal basis are you collecting this information?

Queen Mary University of London processes personal data for research purposes in accordance with the lawful basis of 'public task'.

Please read [Queen Mary's privacy notice for research participants](#) containing important information about your personal data and your rights in this respect. If you have any questions relating to data protection, please contact Queen Mary's Data Protection Officer, Queens' Building, Mile End Road, London, E1 4NS or data-protection@qmul.ac.uk or 020 7882 7596.

What will happen if I want to withdraw from this study?

You can withdraw from the study at any time without providing a reason up until the **05th August 2022**. In the event that you wish to stop taking part in the study, your data will be completely destroyed. There will be no negative effects or penalties.

What should I do if I have any concerns about this study?

If you have any concerns about the manner in which the study was conducted, in the first instance, please contact Prof. Nick Bryan-Kinns (n.bryan-kinns@qmul.ac.uk). If you have a complaint which you feel you cannot discuss with the researchers then you should contact the Research Ethics Facilitators by e-mail: research-ethics@qmul.ac.uk. When contacting the Research Ethics Facilitators, please provide details of the study title, description of the study and QMERC reference number (where possible), the researcher(s) involved, and details of the complaint you wish to make.

Who can I contact if I have any questions about this study?

Please do not hesitate to get in contact with any of the following researchers with any questions:

- Corey Ford, c.j.ford@qmul.ac.uk, [REDACTED]
- Prof Nick Bryan-Kinns, n.bryan-kinns@qmul.ac.uk

Consent Form

Title of Study: The Reflection in Creative Experience Questionnaire – Item Development

Version: 0.2, **Date:** 25.07.2022

Project Supervisor: Prof Nick Bryan-Kinns (n.bryan-kinns@qmul.ac.uk)

Student Investigator: Corey Ford (c.j.ford@qmul.ac.uk)

Queen Mary Ethics of Research Committee Ref: QMERC20.565.DSEECs22.063

Thank you for your interest in this research.

Should you wish to participate in the study, please consider the following statements. Before signing the consent form, you should initial all or any of the statements that you agree with. Your signature confirms that you are willing to participate in this research, however you are reminded that you are free to withdraw your participation at any time.

Statement	Please initial box
1. I confirm that I have read the Participant Information Sheet dated 25.07.2022 version 0.2 for the above study; or it has been read to me. I have had the opportunity to consider the information, ask questions and have had these answered satisfactorily.	
2. I understand that my participation is voluntary and that I am free to stop taking part in the study at any time without giving any reason and without my rights being affected.	
3. I understand that my data will be accessed by Prof Nick Bryan-Kinns and Corey Ford.	
4. I understand that my data will be securely stored in the UK on QMUL's One Drive service and in accordance with the data protection guidelines of the Queen Mary University of London until the end of Corey Ford's research programme of study (December 2025) in a pseudonymised form.	
5. I understand that I can access the information I have provided and request destruction of that information at any time prior to 05th August 2022. I understand that following the 05th August 2022 I will not be able to request withdrawal of the information I have provided.	
6. I understand that the researcher will not identify me in any publications and other study outputs using personal information obtained from this study.	
7. I agree to my pseudo-anonymized data being shared in open-access repositories.	
8. I agree to take part in the above study.	

Participants should read [Queen Mary's privacy notice](#) for research participants which contains important information about your personal data and your rights in this respect. If you have any questions relating to data protection, please contact Data Protection Officer, Queens' Building, Mile End Road, London, E1 4NS or data-protection@qmul.ac.uk or 020 7882 7596.

Participant name

Date

Signature

Participant e-mail (Required only to send Amazon Voucher payment – we will not contact you otherwise).

Name of person
taking consent

Date

Signature

I Corey Ford confirm that I have carefully explained the nature, demands and any foreseeable risks (where applicable) of the proposed research to the participant and provided a copy of this form.

Please do not hesitate to contact any of the researchers at the following...

Corey Ford
PhD Researcher
(c.j.ford@qmul.ac.uk)

Prof Nick Bryan-Kinns
Project Supervisor
(n.bryan-kinns@qmul.ac.uk)