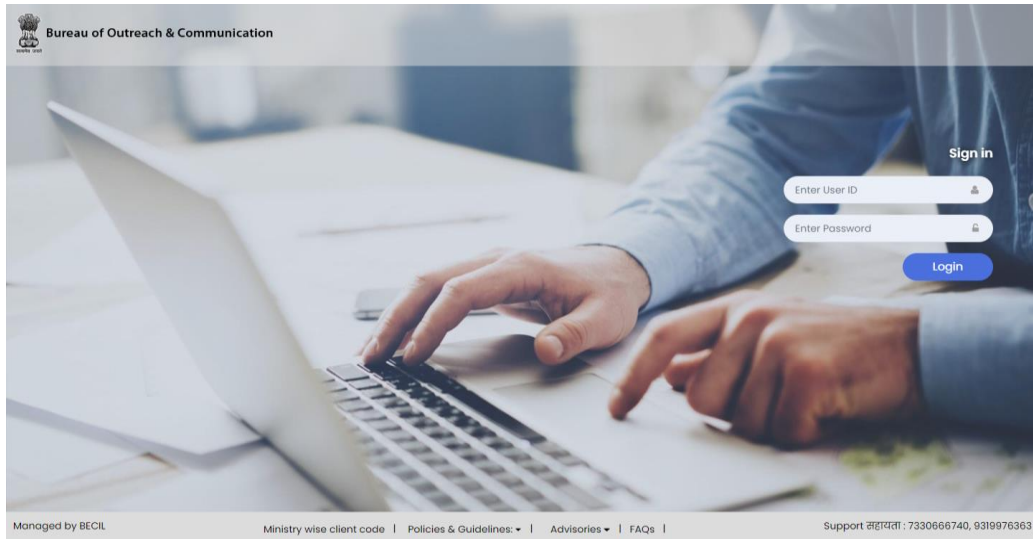


Client's FAQ

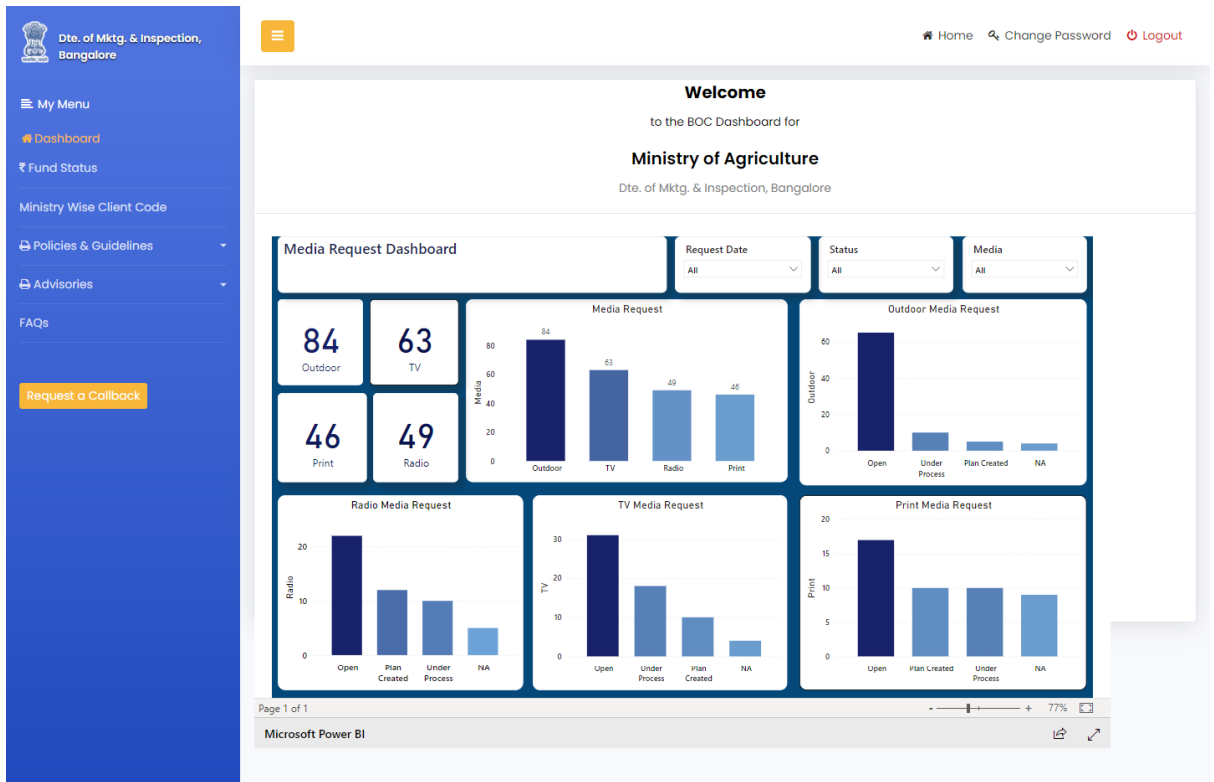
1. How can I log in to my BOC account?

Answer – By clicking the link [Log in](#), Log in using the credentials provided to you. Username is a 5 digit Client ID shared with you. Please use the same to log in.



2. What should I see once I log in to my account?

Answer – You will see a Dashboard with Running Campaigns, you can also check the funds available for the campaigns. Here you can also find the Active/Archived Campaigns in different tabs. New Media Requests can be created from the dashboard.



3. How can I raise media request online?

Answer – On Dashboard, you can find a tab named **“Add Client Request”**. A Form will be opening, where you can generate a request related to different media name i.e. Print, Outdoor, TV, Radio, Digital Cinema, Etc.

The screenshot shows a web application interface for submitting a media request. On the left is a blue sidebar with a menu: 'My Menu', 'Dashboard', 'Fund Status', 'Ministry Wise Client Code', 'Policies & Guidelines', 'Advisories', and 'FAQs'. At the bottom of the sidebar is a yellow button labeled 'Request a Callback'. The main content area has a header with 'Home', 'Change Password', and 'Logout' links. Below the header is a title bar for 'Application for client submission for advertisement' and a link to 'Media request application receipt'. The form itself is titled 'Basic Information' and contains several input fields: 'Ministry Head/मंत्रालय प्रमुख' (01131), 'Officer Name/अधिकारी का नाम' (Enter Name of Officer), 'Designation/पद' (Enter Designation), 'E-mail ID/ई मेल आईडी' (adhya@gmail.com), 'Govt E-mail ID/सरकारी ई मेल आईडी' (Enter Govt email), 'Mobile No./मोबाइल नंबर' (Enter mobile no.), 'Phone No.(with STD code)/ फोन नंबर (एस्टडी कोड के साथ)' (Enter phone no.), 'Address/पता' (Enter Address), and 'Department file. Ref. No./विभाग फाइल संदर्भ संख्या' (Enter Department File. Ref. No.). There is also a 'Campaign type/अभियान प्रकार' dropdown menu with 'Select Campaign type' as the selected option. A yellow 'Next' button is located at the bottom right of the form.

4. How can I check my fund status?

Answer – On the Sidebar you will see a tab name as **“Fund Status”**. This will show the Total Funds available with BOC for specific campaign. If the funds are not available, kindly submit the advertisement budget before the bill is processed.

5. How can I make a payment to BOC?

Answer – Payment can be done using NEFT to the BOC account, or it can be done in the form of LOA.

BOC Account Details:


Account Number:

Bank Name:

IFSC Code:

6. Whom should I call to the status about my running campaign?

Answer – Once the media request is submit, you will get an email from the assigned campaign officer. The Status can be seen on the portal as well on the Client Request List. Further, if required you can call on the office extension number available on the website contact list. [Click to visit](#)



Dte. of Mktg. & Inspection,
Bangalore

☰ My Menu

📊 Dashboard

₹ Fund Status

Ministry Wise Client Code

📄 Policies & Guidelines

📄 Advisories

FAQs

Request a Callback



Plan Estimate

S.No	MP No.	MP Version	Client Request Code	Target Area	Remark	Status	Action
1	PMP100016	1	XCR-002861	Pan India	NA	Approved	View
2	PMP100011	1	XCR-002832	Group of States	NA	Finally Approved	View
3	PMP100010	1	XCR-002824	Pan India	NA	Finally Approved	View
4	PMP100007	2	XCR-002816	Pan India	NA	Finally Approved	View
5	PMP100007	1	XCR-002816	Pan India	NA	Finally Reject	View
6	PMP100006	1	XCR-002812	Pan India	NA	Finally Approved	View
7	PMP100004	1	XCR-002809	Individual State	NA	Open	View