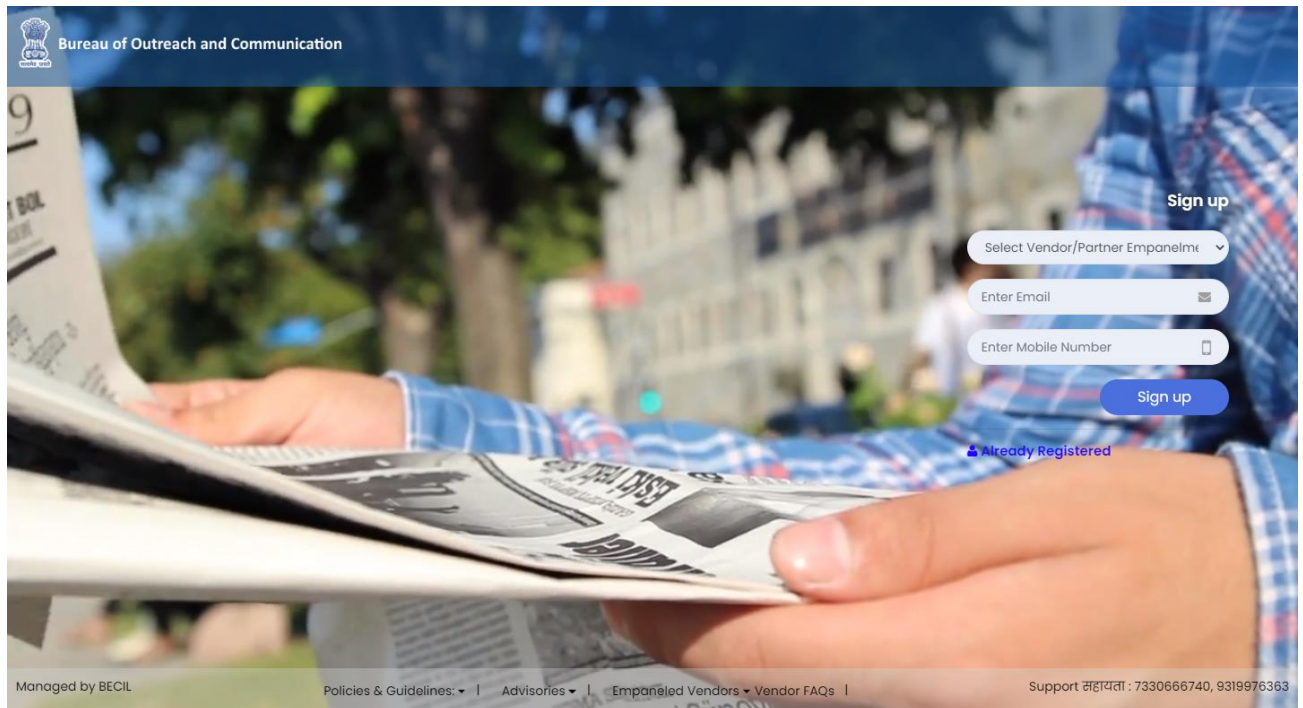


Vendor's FAQ

1. How can I Register to BOC?

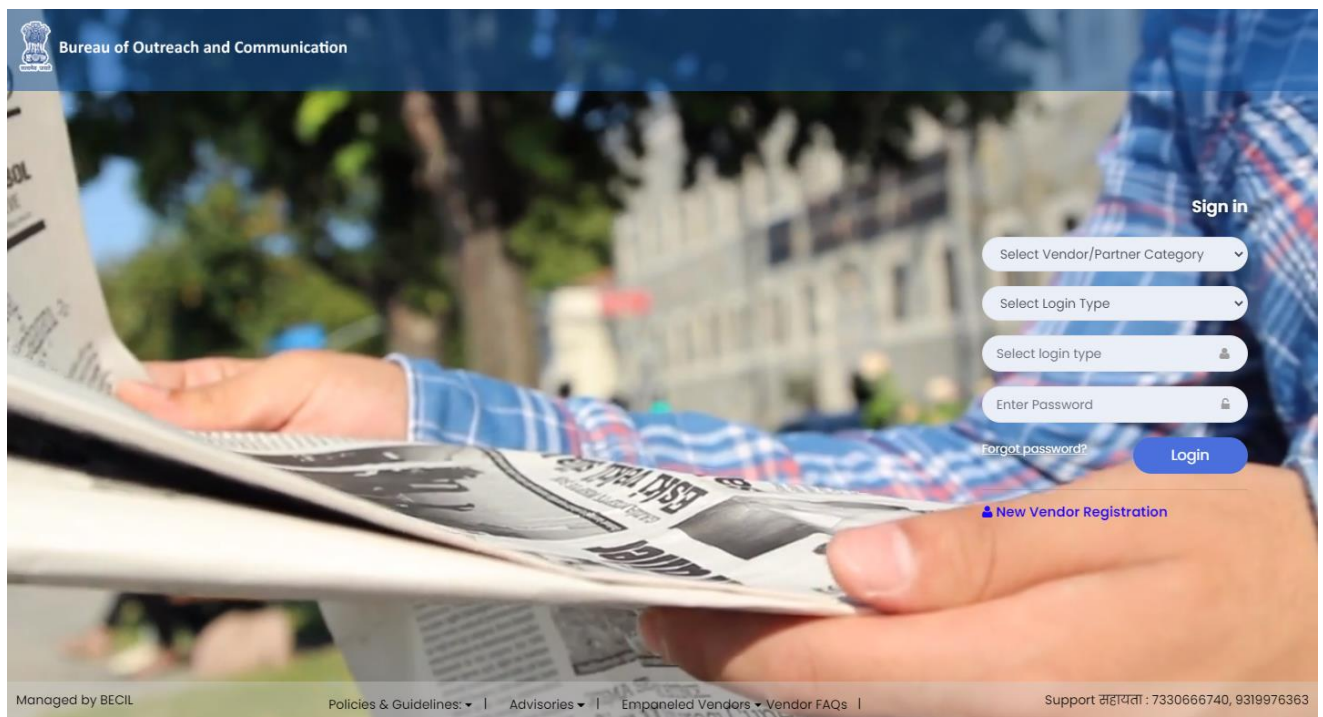
Answer – By clicking the link [New Vendor Registration](#) , Select the Vendor/Partner Category, Email ID and Mobile Number to register.



The screenshot shows the 'Sign up' page of the Bureau of Outreach and Communication (BOC). The page features a header with the BOC logo and name. The main content area has a background image of a person holding a newspaper. On the right side, there is a 'Sign up' form with the following fields: 'Select Vendor/Partner Empanelment' (a dropdown menu), 'Enter Email' (with an email icon), and 'Enter Mobile Number' (with a mobile phone icon). Below these fields is a blue 'Sign up' button. A link for 'Already Registered' is also present. The footer contains the text 'Managed by BECIL', navigation links for 'Policies & Guidelines', 'Advisories', 'Empaneled Vendors', and 'Vendor FAQs', and a support contact number: 'Support सहायता : 7330666740, 9319976363'.

2. How can I log in to my BOC account?

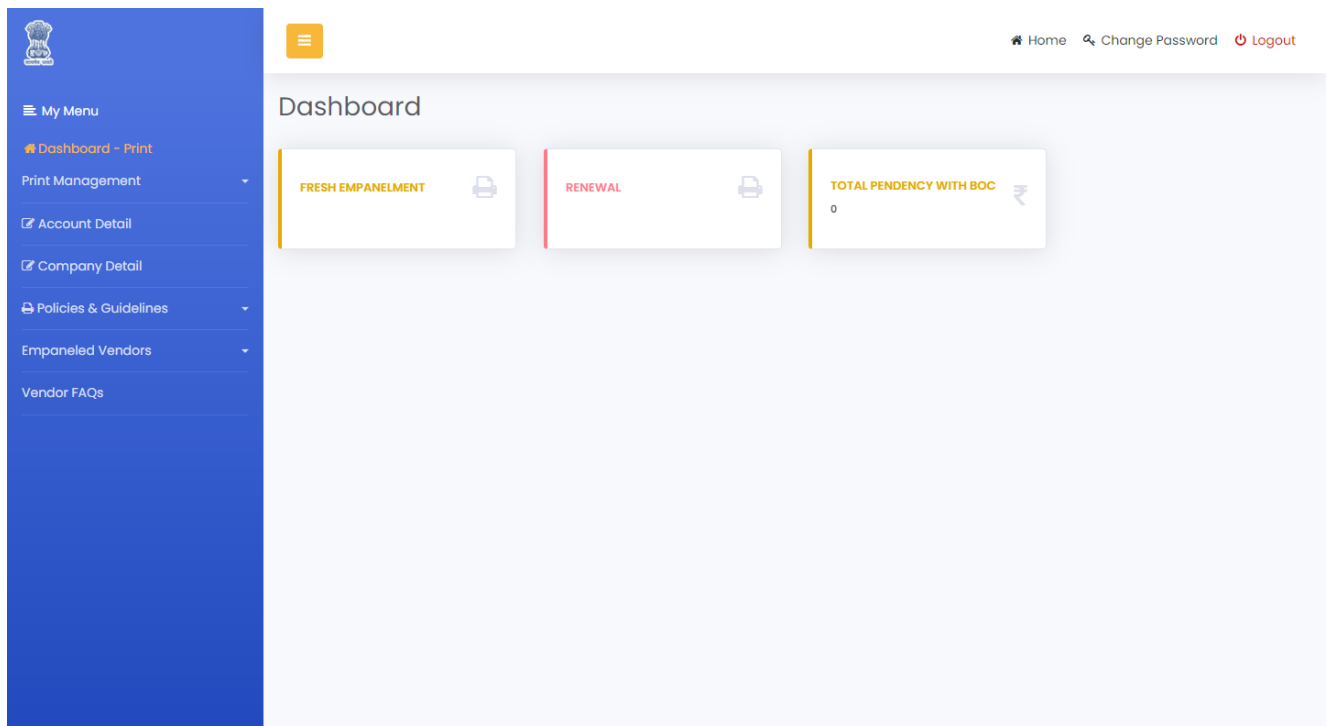
Answer – By clicking the link [Log in](#) , Log in by selecting the Vendor/Partner Category, Login Type and the credentials.



The screenshot shows the 'Sign in' page of the Bureau of Outreach and Communication (BOC). The page features a header with the BOC logo and name. The main content area has a background image of a person holding a newspaper. On the right side, there is a 'Sign in' form with the following fields: 'Select Vendor/Partner Category' (a dropdown menu), 'Select Login Type' (a dropdown menu), 'Select login type' (with a user icon), and 'Enter Password' (with a password icon). Below these fields is a blue 'Login' button. A link for 'Forgot password?' is also present. A link for 'New Vendor Registration' is located at the bottom right. The footer contains the text 'Managed by BECIL', navigation links for 'Policies & Guidelines', 'Advisories', 'Empaneled Vendors', and 'Vendor FAQs', and a support contact number: 'Support सहायता : 7330666740, 9319976363'.

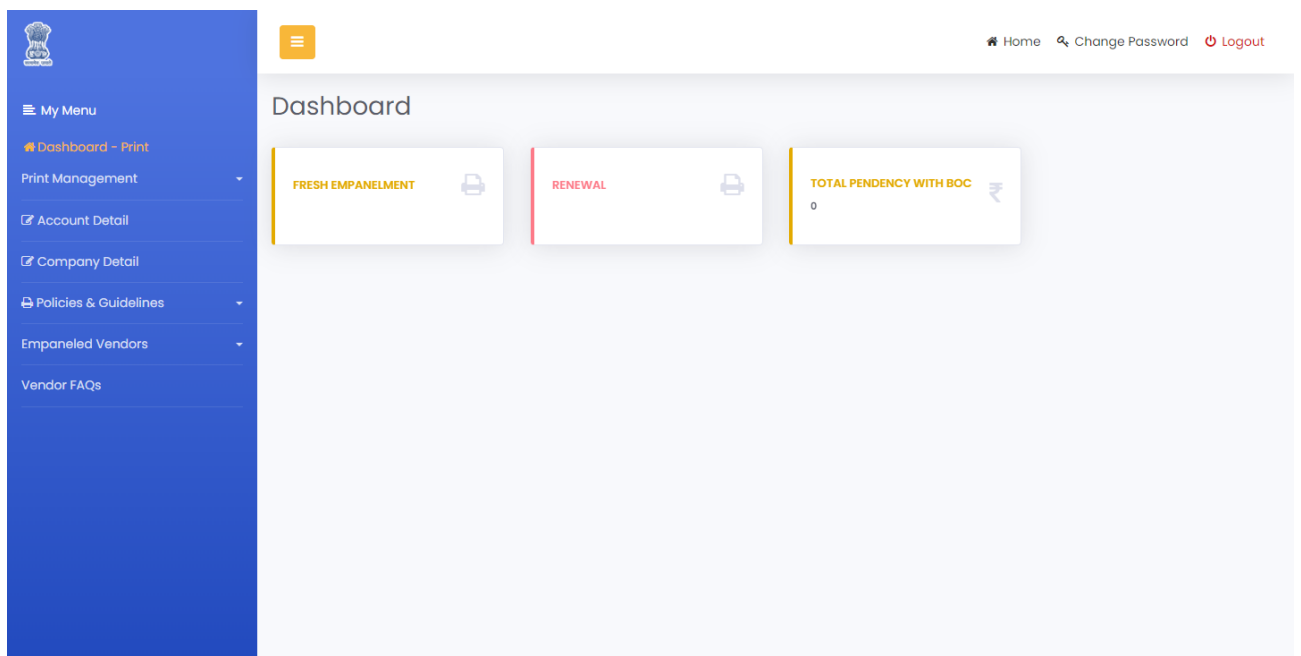
3. What should I see once I log in to my account?

Answer – You will see a Dashboard with Fresh Emplanement, Renewal and Total Pendency with BOC. New Fresh Emplanement can be created from the dashboard.



4. Where I can see Pendency Amount?

Answer – On the Dashboard, you can see the “Total Pendency with BOC”



5. How can I check my RO Details?

Answer – On left sidebar click on “**Print Management -> RO List**” to see your RO Details

The screenshot shows the 'RO List' page. On the left is a blue sidebar with a 'My Menu' section containing links like 'Dashboard - Print', 'Print Management', 'Fresh Empanelment', 'Renewal', 'RO List' (highlighted), 'Agreement of Fresh Empanelment', 'Add Compliance', 'Compliance List', 'Submitted Bill List', 'Account Detail', 'Company Detail', 'Policies & Guidelines', 'Empaneled Vendors', and 'Vendor FAQs'. The main content area has a header with 'Release Order cum Bill' and a 'Download Reports' button. Below this are input fields for 'NP Code', 'Published From', and 'Published To', followed by a 'Submit' button. A table with columns 'S.No', 'Creative Image', 'NP Code', 'MP Version', 'RO Code', 'Display Key', 'Publish On', 'Not After', and 'Action' is shown, but it contains 'No Data'.

6. Where I can update my Account Details?

Answer – On left sidebar click on “**Account Detail**” to see your account details and you can also update your details.

The screenshot shows the 'Account Detail' page. The left sidebar is identical to the previous one, with 'Account Detail' highlighted in the 'My Menu' section. The main content area has a header with 'Account Detail' and a 'Submit' button. Below this are several input fields for account information: 'Account Type' (dropdown), 'Bank Account Number For Payments' (text), 'Account Holder Name' (text), 'IFSC Code' (text), 'Bank Name' (text), 'Branch' (text), 'Address of Account' (text), and 'PAN Card No.' (text). There are also sections for 'ESI Account Details' and 'EPF Account Details', each with 'Account No.' and 'No. of Employees Covered' fields. A 'Submit' button is at the bottom right.