

Dated: 10th June, 2021

Leena Rani
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Fatehabad, Haryana

Dear Leena Rani,

Congratulations and welcome to **Xapotech Systems (P) Ltd.!** We are excited to have you on board as an **Intern** for the position of **Data Analyst Trainee**. Your enthusiasm and dedication to learning have impressed us, and we believe that this internship will be a valuable learning experience for you. Your internship is scheduled to begin on **15th June, 2021** at a Stipend of **7,000 per Month**.

Once again, welcome to **Xapotech Systems (P) Ltd.** We look forward to providing you with a valuable learning experience and watching you grow during your time with us.

With Best Wishes
For : Xapotech Systems (P) Ltd.



Amit Sharma
(Manager– Human Resources)