



SAP FI (Finance) Training Curriculum

— STRUCTURE —



SAP FI Training Curriculum

“Learn basic fundamentals of Financial Accounting in SAP and how to implement the same concepts at the workplace with our project-based training.”

Course Objectives:

- Understand Business from finance department perspective
- Map customer business processes in SAP
- Integrate FI module with other functional areas like Materials, Sales, Production, Costing, etc,
- Design/enhance operational and analytical reports for customer.
- Prepare for the global SAP FI certification exam.
- Start applying for jobs and get recognition in the crowd.

Course Description:

SAP Financial Accounting (FI) is the core module where all the financial processing transactions are captured. This is the module that is used to create legal Financials Statements for external reporting purposes. Functions in SAP FI can primarily be divided into:

- General Ledger Accounting (G/L)
- Accounts Receivable and Accounts Payable (AR/AP) processing
- Fixed Asset Accounting (AA).

With our SAP FI training course, you will able to learn Financial Organization in-depth and how to use the same concepts at the workplace. Also, you will learn how to map customers and business processes in SAP. Further, SAP can be integrated with many other modules. Our training course will give you a sound of integrating SAP FI module with other modules. Also, you will learn how to design/enhance operational and analytical reports for customers.

All the Best!

Course Content:

Module 1: Introduction

- ERP Concepts
- SAP FICO Basic Concepts
- Finance Overview General Ledger Accounting
- Accounts Receivable
- Accounts Payable
- Bank Accounts
- Role of SAP Consultant
- Why SAP is in demand?
- Finance Overview: Transaction, Accounts and Accounting

Module 2: General Settings

- Nature of Accounting Information:
 - Accounting Concepts and Conventions

- Accounting Standards
- Understanding/Preparation of Financial Statements:
 - Trial Balance
 - Profit and Loss account
 - Balance Sheet
 - Financial Reporting in India.
- Financial Statement Analysis:
 - Comparative Statements
 - Common Size Statement
 - Trend percentage analysis
 - Accounting Ratio Analysis
 - Fund Flow analysis
 - Cash Flow analysis.
- Creation of General Ledger Master (with and without reference)
- Display/Change/Block/Unblock of general ledger master
- Document Entry posting normal postings posting with reference
- Display and change of documents
- Display of GL balances and Line items
- Parked documents & hold documents
- Creation of Sample Document and posting
- Defining recurring entry document and posting
- Creation of account assignment model and posting
- Configuration of line layouts for display of GL line items
- Reversal of individual documents, mass reversal, reversal of cleared items and reversal of accrual and deferral documents
- Defining Exchange Rate types and Translation ratios
- Define Exchange rates & posting of foreign currency transactions
- Interest calculations on term loans

Module 3: Document

- Budgeting:
 - Budgets and Budgetary control
 - Principles and Methods
 - Preparation/Types of Budgets
 - Flexible Budget
 - Cash Budget
 - Master Budget
 - Zero Based Budgeting
 - Problems.
- Define Document Types and Number Ranges

Module 4: Account Group & Retained Earning Account

- Management Accounting:
 - Costing- Utility of costing elements
 - Cost Sheet Problems

- Inflation Accounting
- Human Resource Accounting
- Depreciation Methods and Accounting.
- Define Account Group and Retained Earning Account

Module 5: Field Status Variant

- Volume Profit Analysis and Cost Control:
 - Marginal costing,
 - Cost-Volume Profit Analysis
 - Break Even Analysis
 - Applications and Limitations
 - Problems
- Standard Costing:
 - Maintain Field Status Variant
 - Assign Field Status Variant to Company Code

Module 6: Tolerance Group

- Tolerance Group for GL Accounts
- Tolerance Group for Employees
- Assigning Users to Tolerance Groups

Module 7: Other Basic Steps

- Enable Fiscal Year Default
- Enable Default Value Date
- Check Company Code settings in Global parameters

Module 8: Other in GL

- GL Master Creation
- Journal Entry Posting

Module 9: Blocking of an GL Account

- Nature and Scope of Financial Management:
 - Financial Objectives
 - Impact of Financial and Economical
- Environment on Financial Management:
 - Time Value of Money including Pension Funds
 - Computation of EMI
 - Annuity & Annuity Due.
- Funds Flow Analysis:
 - Cash Flow Statement and its Interpretation (AS-3)
 - Financial Statement Analysis
 - Ratio Analysis
 - Time Series

- Common Size Statements
- Du Pont Analysis.
- Unblocking of an GL Account
- Changing of GL Master
- Display Changes/What Changes/how it was done
- Parking of an account
- Releasing the parking document by changing the amount
- Releasing the parking document by deleting the document
- Difference between Park and Hold documents
- How to see an Account Balance

Module 10: Reference Documents

- Sample document
- Account Assignment Model
- Recurring Entries

Module 11: Reversal of Document

- Normal Reversal/Individual Reversal
- Mass Reversal
- Reversal of the Reversal

Module 12: Open Item Management

- Full Clearing
- Partial Clearing
- Residual Clearing

Module 13: Accounts Receivable (AR)

- Accounts Receivable (AR)

Module 14: Settings in AR

- Planning for Sources of Finance (Domestic and International):
 - Capital Structure
 - Net Income Approach
 - Net Operating Income Approach
 - Traditional Approach and MM Approach
- Cost of Capital:
 - Basic settings for ERP
 - Cost centre accounting
 - Profit centre accounting
 - Variance analysis and reporting
 - EBIT – EPS Analysis
 - Capital Gearing/Debt-Equity Ratio
 - Generation of Internal Funds.

- Account Group Creation
- Field Status
- No. Range Group and No. Ranges
- Assigning No. Range Group to Account Group
- Tolerance Group for Customers
- GL Accounts and Customer Master Creations
- Document Types and No. Ranges
- Posting Keys
- Invoice Posting
- Incoming Payment
- Clearing Open Items

Module 15: Down Payment

- Down Payment
- Establishment between Recon a/c and Alternative Recon a/c
- Down Payment in Short-Cut Method

Module 16: Vendor Credit Memo

- Correspondence

Module 17: Special & Important Topics

- Capital Budgeting
- Conventional and DCF Methods
- Inflation and Capital Budgeting
- Risk Analysis and Capital Budgeting-Certainty Equivalent Factor
- Risk Adjusted Discounting Rate
- Decision Tree
- Independent and Dependent Risk Analysis
- Replacement Decisions
- Sensitivity Analysis
- Basic International Capital Budgeting.
- Sales Tax
- Clearing Outstanding between Customer and Vendor
- Cash Discount
- Integration between FI and MM
- Integration between FI and SD
- Financial Statement Version

Module 18: Asset Accounting (AA)

- Retained Earnings Vs. Dividend Decision
 - Gordon Model
 - Walter Model

- MM Approach
- Lintner Model
- Planning of Funds through Management of Assets - Fixed and Current
 - Sustainable Growth Rate.
 - Working Capital Management
 - Management of Cash (Various Theoretical Models)
 - Inventories (Including Risk Analysis) and Receivables
 - Operating Cycle.
- Chart of Depreciation
- Account Determination
- Screen Layout
- Asset Master Creation
- Asset Class
- Depreciation Keys etc.
- Acquisition of Asset
- Asset Sale
- Scrapping of an Asset
- Transfer of Asset

Module 19: Reports & Management Information System

- GL Reports
- AR Reports
- AP Reports
- AA Reports
- MIS

Module 20: Placement Guide

- Tips to clear an Interview
- Common Interview questions and answers
- SAP FI Interview Questions and Answers
- Resume Building Guide
- Attempt for SAP FI Global Certification Exam
- Start applying for Jobs