

# Solano County Health & Social Services Department



Gerald Huber, Director

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## EMERGENCY MEDICAL SERVICES AGENCY

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## POLICY MEMORANDUM 2315

Implementation Date: May 10, 2012

Revised Date: June 15, 2016

Review Date: June 1, 2018

REVIEWED/APPROVED BY:

  
AARON BAIR, MD, MS, EMS AGENCY MEDICAL DIRECTOR

  
TED SELBY, EMS AGENCY ADMINISTRATOR

**SUBJECT: SOLANO COUNTY EMERGENCY MEDICAL SERVICES (EMS)  
POLICY & PROTOCOL DEVELOPMENT & REVIEW**

**AUTHORITY:**

CALIFORNIA HEALTH & SAFETY CODE, DIVISION 2.5, § 1797.220

**PURPOSE:**

Establish procedures for development and update of Solano County Emergency Medical Services (EMS) Policies and Protocols.

**I. SOLANO COUNTY EMS POLICIES & PROTOCOLS**

Solano County EMS Policies will be organized into following general topic areas:

- Section 1000 – The Organization
- Section 2000 – Quality Assurance
- Section 3000 – EMS Personnel
- Section 4000 – Initial Training & Education Providers
- Section 5000 – EMS Providers
- Section 6000 – Patient Care
- Section 7000 – Facilities
- Section 8000 – Continuous Quality Improvement
- Appendices

Solano County EMS Protocols are developed for the treatment of patients using Advanced Life Support (ALS) and Basic Life Support (BLS) skills.

## **II. POLICY & PROTOCOL DEVELOPMENT**

- A. Solano County EMS Policies and Protocols are developed in accordance with the California Health & Safety Code, Div 2.5; Section 1797.220.
  - B. New policies/protocols, and changes to current policies/protocols, may be initiated by either field personnel or Solano County EMS staff. Field personnel must coordinate with their Provider Medical Director prior to request for any changes, updates, or new policies or protocols.
  - C. New policies/protocols or updates may come from the EMS Agency, Process Improvement, Physicians' Forum, STEMI, Trauma Advisory Committee or any Solano County EMS provider. These suggestions will be discussed in committee (as appropriate) and EMS Staff may develop a draft policy/protocol for review and additional comment. Specific tasks and responsibilities are included in Attachment 1, Policy & Protocol Development & Review Flowchart.

### **III. POLICY & PROTOCOL REVIEW**

- A. All Solano County EMS Policies and Protocols will be reviewed on a biennial basis from the last date of revision.
    - 1. If no revisions are necessary to the Policy and/or Protocol under review, the review date will be changed to two years from the current review date.
    - 2. If revisions are necessary to the Policy and/or Protocol under review, the procedure in Section II of this policy will be followed to make the revisions.
    - 3. Policies and/or Protocols may be revised at any time if new standards, practices, or regulations are enacted or by suggestion from the committees outlined in Section II(C) of this policy.

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**Policy 2315**  
**Solano County EMS Policy & Protocol Development & Review Flowchart**  
**Attachment 1**

