



## Health Services Department

Public Health Division

Donald R. Rowe, Director

Thomas L. Charron, M.D., M.P.  
Health Officer  
Assistant Director

### EMERGENCY MEDICAL SERVICES

POLICY MEMORANDUM #4600

EFFECTIVE DATE: 07/01/92

APPROVED BY:

Handwritten signature of Thomas L. Charron in cursive.

THOMAS L. CHARRON, M.D., M.P.H., SOLANO COUNTY HEALTH OFFICER, EMS MEDICAL DIRECTOR

REVIEWED BY:

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STEVEN J. KAMINSKI, M.D., F.A.C.E.P., ASSISTANT EMS MEDICAL DIRECTOR

**SUBJECT: EMERGENCY MEDICAL DISPATCHER PROGRAM**

AUTHORITY: CALIFORNIA HEALTH & SAFETY CODE, DIVISION 2.5, 1797.220

#### PURPOSE/POLICY:

All Solano County approved Emergency Medical Dispatcher Training programs must meet the minimum requirements as set forth in the Emergency Medical Services Authority's "EMD Training Guidelines".

#### I. REQUIREMENTS OF PROGRAM

Training institutions requesting approval of their Emergency Medical Dispatcher training program in Solano County must submit a request to the Emergency Medical Services Agency which shall include:

- A. A statement of course objectives;
- B. Session guides or lesson plans;
- C. Performance objectives
- D. Samples of written and skills examinations used for periodic testing, as appropriate;
- E. A final skills competency examination;
- F. A final written examination;

- G. The name and qualifications of the program director;
- H. The name and qualifications of the program instructors.

## **II. APPROVAL/DISAPPROVAL**

Program approval or disapproval will be made by the Emergency Medical Services Agency, in writing, within ninety (90) days of receipt of all required documentation.

## **III. CONDITIONS**

- A. Program approval will be for two (2) years.
  - B. All program materials are subject to periodic review.
  - C. All programs are subject to periodic on-site evaluation.
  - D. Persons or agencies conducting an approved EMD training program must notify the EMS Agency, in writing, within 30 days of any changes in the program.
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