

COUNTY OF VENTURA  
HEALTH CARE AGENCY

EMERGENCY MEDICAL SERVICES  
POLICIES AND PROCEDURES

Policy Title: EMS Personnel Background Check Requirement		Policy Number 332
APPROVED: Administrator:	Steven L. Carroll, Paramedic 	Date: December 1, 2024
APPROVED: Medical Director:	Daniel Shepherd, MD 	Date: December 1, 2024
Origination Date:	July, 1990	
Date Revised:	October 14, 2021	Effective Date: December 1, 2024
Date Last Reviewed:	October 10, 2024	
Review Date:	October 31, 2027	

- I. PURPOSE: To provide a method to ascertain the criminal background history of persons applying for EMT certification/recertification as EMS Prehospital care personnel in Ventura County.
- II. AUTHORITY: California Health and Safety Code, Section 1798.200, California Code of Regulations, Title 22, Section 100105.11, et seq. Title 13, California Code of Regulations, Section 1101.
- III. POLICY:
  - A. All applicants for Ventura County EMT certification/recertification shall complete a California Bureau of Criminal Identification, Department of Justice background investigation and Federal Bureau of Identification background check via Live Scan Service as a condition of initial EMT certification or EMT recertification in Ventura County.
  - B. Ventura County EMS shall keep record of criminal background if certification is active.
  - C. Ventura County EMS shall contract with the California Bureau of Criminal Identification for subsequent arrest notification.
  - D. Criteria in Health and Safety Code Section 1798.200 and 13CCR1101 et al shall be used to determine whether certification is given or denied based upon the results of the background check (Refer to VCEMS Policy 333 – Accreditation, Authorization or Certification Review Process).
- IV. PROCEDURE:
  - A. All applicants for certification/recertification shall refer to VCEMS website at vchca.org/ems for the DOJ Live Scan instructions.
  - B. This procedure applies to:
    1. All persons applying for initial California EMT certification in Ventura County
    2. EMT recertification in Ventura County for the first time
    3. EMT recertification in Ventura County, after lapse in certification, and the Department of Justice has been notified that subsequent notices are no longer required.