

SAN JOAQUIN COUNTY  
EMERGENCY MEDICAL SERVICES AGENCY



**TITLE: MADDY FUNDS USE AND APPROVAL PROCESS**

EMS Policy No. 1110

**PURPOSE:** The purpose of this policy is to establish a process for the local approval and disbursement of Maddy EMS Fund – Other, that is consistent with Health and Safety Code 2.5, Section 1797.98a.

**AUTHORITY:** California Code, Government Code, §76000, Health and Safety Code, Division 2.5, Sections 1797.220 and 1797.98a.

**DEFINITIONS:** See SJCEMSA Policy Definitions

**BACKGROUND:**

The San Joaquin County Board of Supervisors established through resolution the Maddy EMS Fund in San Joaquin County (B-92-396 and B-92-763). The Maddy EMS Fund is administered through the San Joaquin County Emergency Medical Services Agency (SJCEMSA) and funded through local levied penalty assessments on criminal offenses, forfeitures, and vehicle code violations. Maddy EMS Funds are divided into three distinct purposes: 1.) reimbursement to physicians and surgeons for uncompensated emergency services, 2.) to hospitals for uncompensated trauma care services, and 3.) for other emergency medical services purposes as approved by SJCEMSA.

**POLICY:**

It is the policy of SJCEMSA to use the seventeen percent Maddy EMS Fund – Other consistent with the intent of Health and Safety Code Section 1797.98a (5)(C) which is designated for other emergency medical services purposes to support or enhance the San Joaquin County EMS System.

**PROCEDURE:**

I. EMS Fund – Other Request Requirements

- A. Funding requests shall be made for other EMS purposes as reviewed and accepted by SJCEMSA and approved by the San Joaquin County EMS Advisory Committee and may be used for equipment purchases or capital projects only to the extent that these expenditures support the provision of emergency medical service.
- B. Funding requests shall only be eligible to authorized San Joaquin County EMS system providers/organizations. Authorized EMS system

Effective: July 1, 2025

Page 1 of 3

Supersedes: N/A

Approved:

N/A  
  
Medical Director

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EMS Administrator

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providers/organizations include EMS emergency ambulance dispatch or EMS call processing centers, emergency and non-emergency ambulance providers, fire first responders, and acute care hospitals.

- C. Funding requests shall be made as either "EMS Agency Funded" or "Reimbursement" for properly approved future purchases made that are consistent with this policy.
- D. Funding request or funding appropriated for the purposes of this policy shall not be used to supplant funding for existing levels of service and shall only be used as approved.
- E. Authorized EMS system providers/organizations shall accept the item(s) approved at no cost but with the institutional responsibility to maintain the equipment in accordance with guidance from the SJCEMSA, to replace equipment lost or damaged due to negligence or improper use, to ensure that personnel using the equipment are properly trained in its use, maintain an accurate inventory in the WebEOC Resource Request and Deployment Module (RRDM), and submit annual inventory reports to the SJCEMSA by June 15 of subsequent years.
- F. Funding request, approval process, and disbursement of funds shall require a two (2) fiscal year cycle (July 1- June 30).
- G. A maximum of \$400,000 in total award can be approved by the EMS Advisory Committee each fiscal year in accordance with this policy.
- H. No single request for funding shall exceed \$200,000.
- I. One (1) funding request per authorized San Joaquin County EMS system provider/organization shall be allowed per fiscal year.

**II. Maddy EMS Fund – Other Request Process:**

- A. Request for funding shall be made in writing to the SJCEMSA Director no later than September 1 of each year and shall include, at minimum, the following:
  - 1. Name and type of organization;
  - 2. Name and Title of requestor representing the organization;
  - 3. Type of funding request (capital project, equipment purchase etc.);

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Signed by:  
  
 Approved: Katrynne Snyder, MD  
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 Medical Director

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EMS Administrator

Page 2 of 3

SAN JOAQUIN COUNTY  
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- 4. Detailed description of capital project or equipment;
  - 5. Detailed purpose and justification request;
  - 6. Detailed description how the purchase will support the provision of the EMS system;
  - 7. Name and Title of organizations approval authority;
  - 8. Quotation for total expenditure.
- B. Once a funding request has been received, it will be reviewed by the SJCEMSA Director to ensure it is aligned with state law and this policy.
- C. Once a funding request has been reviewed and approved or denied, a notice will be sent back to the requestor no later than October 1. If the funding request is approved, the notice shall require the requesting organization to attend and present at the November EMS Advisory Committee meeting.
- D. Approved funding requests will be agendized for the November EMS Advisory Committee for final presentation and approval of the Committee by simple majority vote.
- E. Once a funding request has been approved or denied by the EMS Advisory Committee, the SJCEMSA Director shall send appropriate notice back to requestor no later than December 1 with additional instructions and details of the funding process.
- F. If a funding request approval was for "Reimbursement", proof of purchase with receipts and invoice shall be received by SJCEMSA before May 30 of the second fiscal year of the approval.

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Supersedes: N/A Signed by:

Approved:

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Medical Director

Page 3 of 3

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