

COUNTY OF VENTURA HEALTH CARE AGENCY		EMERGENCY MEDICAL SERVICES POLICIES AND PROCEDURES	
Policy Title: Paramedic Preceptor		Policy Number: 319	
APPROVED: Administration: Steven L. Carroll, Paramedic		Date: July 1, 2025	
APPROVED: Medical Director Daniel Shepherd, MD		Date: July 1, 2025	
Origination Date: June 1, 1997		Effective Date: July 1, 2025	
Date Revised: February 13, 2025			
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- I. PURPOSE: To establish minimum requirements for designation as a Ventura County paramedic preceptor.
- II. AUTHORITY: Health and Safety Code, Sections 1797.214 and 1798. California Code of Regulations, Title 22, Division 9, Section 100092.02
- III. DEFINITIONS:
 - A. A field training officer (FTO) is an agency designation for those personnel qualified to train other prehospital personnel working for that agency.
 - B. The paramedic preceptor as identified in California Code of Regulations Title 22, Division 9, Chapter 3.3, Article 3, Section 100092.02, is qualified to train paramedic student Interns. A paramedic preceptor may also be a FTO, when designated by that individual's agency.
- IV. POLICY:
 - A. A Paramedic may be designated a paramedic preceptor upon completion of the following:
 1. Be a licensed paramedic in the state of California, working in the field for at least the last two (2) years
 2. Be under the supervision of the principal instructor, program director and/or program medical director of the applicable paramedic training program.
 3. Have completed a field preceptor training program approved by VCEMS, in accordance with the Commission on Accreditation of Allied Health Education Programs (CAAHEP) standards and guidelines for the accreditation of Educational Programs in the EMS Professions (2015). Training shall include a curriculum that will result in preceptor competency

in the evaluation of paramedic students during the internship phase of the training program and the completion of the following:

- a. Conduct a daily field evaluation of students
 - b. Conduct cumulative and final field evaluations of all students
 - c. Rate students for evaluation using written field criteria
 - d. Identify ALS contacts and requirements for graduation
 - e. Identify the importance of documenting student performance
 - f. Review the field preceptor requirements outlined by the State of California and in local VCEMS Policy
 - g. Assess student behaviors using cognitive, psychomotor, and affective domains.
 - h. Create a positive and supportive learning environment
 - i. Measure students against the standards of entry level paramedics
 - j. Identify appropriate student progress
 - k. Counsel the student who is not progressing
 - l. Identify training program support services available to the student and the preceptor
 - m. Provide guidance and procedures to address student injuries or exposure to illness, communicable disease or hazardous material.
4. 6 months, (minimum 1440 hours) practice in Ventura County as a level II paramedic.
 5. Written approval submitted to VCEMS by employer.
 6. Written approval submitted to VCEMS by the prehospital care coordinator at the base hospital of the area where the paramedic practiced the majority of the time.
 7. Written notification of intent to practice as a paramedic preceptor shall be submitted to VCEMS prior to preceptor working in this capacity.
- B. A preceptor shall not precept or evaluate more than one person at a time.
- C. Paramedic Interns: Preceptors must directly observe the performance of all "Critical Procedures" and must be located in a position to immediately assume control of the procedure. The preceptor may not be functioning in any other capacity during these procedures.
1. Critical Procedures:
 - a. Endotracheal Intubation

- 1) Paramedic Intern shall be limited to one attempt in difficult intubations (e.g., morbidly obese patients, neck or facial trauma, active vomiting, massive oropharyngeal bleeding).
The intern will not make a second attempt.
 - b. Needle Thoracostomy
 - c. Intraosseous needle insertion
 - d. Childbirth
 - e. Medication Administration
 - f. PVAD
 - g. Intravenous Access when patient requires immediate administration of fluids and/or medication(s).
- D. Each preceptor will be evaluated by their intern or candidate at the end of their training period. This evaluation will be forwarded to the preceptor's employer

Recommendation Form

Employer: Please instruct the Paramedic to complete the requirements in the order listed. Upon employer approval the employer will contact the PCC prior to Paramedic contacting PCC for approval.

_____, Paramedic has been evaluated and is approved to provide EMS Prehospital Care in the following instances. S/he has met all criteria as defined in Ventura County EMS policies. I have reviewed documentation of such and it is attached to this recommendation.

Please initial the appropriate box

<p>Paramedic Preceptor</p> <p>_____ All the requirement of level II met.</p> <p>_____ 6 months (minimum 1440 hrs.) practice in Ventura County as a Level II Paramedic.</p> <p>_____ Successful completion of a preceptor training course approved by VCEMS.</p> <p>_____ Approval by employer</p> <p>_____ Approval by the PCC at the base hospital of the area where the Paramedic practiced the majority of the time during the previous year.</p> <p>_____ Notification of VCEMS</p> <p>_____ Completion of Curriculum Vitae</p>
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Please sign and date below for approval. _____

Employer Date:

PCC, BH Date: