

BRI TAMASI

COMMUNICATION STUDIES SCHOLAR

I am looking for full time opportunities to event plan/coordinate and gain administrative experience.

Leadership Skills | Management Skills | Large Scale Event Planning

EXPERIENCE

Communication Studies Department Library Assistant 2016 - 2018
Librarian & Tutor

- Assist Department head in editing/citing references
- Catalog books according to the Library of Congress
- Tutor students in writing intensive classes (APA)
- Provide excellent customer service
- Manage and maintain department library
- Create and distribute library related media

Bruce Hall Association 2016 - 2018
President, Coordinator of Involvement

- Outstanding Coordinator of Involvement - Fall 2016
- Coordinated a team of five in planning programs for a residence hall of 500 students
- Delegated responsibilities among team members
- Coordinated the planning, construction, and management of large scale programs (1000+)
- Recruited and supervised Housing Interns
- Created weekly agendas

Abound & Colleges of Distinction Summer 2017
Summer Intern


- Published independent research article
- Assisted in transferring CRM data to Hubspot
- Gathered data/created online profiles for schools
- Web content editing
- Minutes and record keeping

EXTRA CIRRICULAR INVOLVEMENT

- President of Lambda Pi Eta (Comm. Honors Society) 2017 - 2018
- Lambda Pi Eta Member 2016 - 2018
- National Communication Association (NCA) Future Pros Member 2015 - 2018
- First Flight Leader 2015
- Founder and leader of College bible study at St. Francis of Assisi Catholic Church 2015 - 2017
- UNT Green Brigade Cymbal Line Captain 2014



CONTACT

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 bri.tamasi@gmail.com

 Denton, Texas

EDUCATION

2014-2018
University of North Texas
B.A. Communication Studies
Marketing Minor
Summa Cum Laude

2010-2014
Grapevine High School

SKILLSET

- Strong writing skills
- Proficient in APA style
- Microsoft office Suite
- Flexible
- General office tasks
- Leadership
- Communication skills
- Critical thinking
- Goal oriented
- Strategic planning
- Project management

