

GCX QUALITY CONTROL SPECIALIST

Background

Working under the Chief Operations Officer, the GCX quality control specialist would ensure that the quality of products GCX stores and trades from its warehouses meet industry and regulatory requirements. The quality control specialist would also work with the Risk managers to put quality control policies and procedures in place. He/she would periodically analyse commodity samples to ensure quality standards are being met and stop or revise a process that needs improvement.

Job requirements

- Manage the day to day quality control function of the exchange including commodity arrivals, inspection, testing, grading, certification, weighing, re-bagging, stacking, packaging etc in accordance to GCX established norms and industry accepted practices
- Work closely with the GCX Risk and audit department to address lapses in quality following risk and audit assessment in relation to commodity quality
- Creating a quality awareness culture in the exchange by promoting the importance of quality assurance to markets
- Support the education of GCX members on quality to build public confidence in the exchange's products and services
- Working with GCX partners on quality assurance and controls.
- Lead the development and implementation of the exchange quality assurance plans and ensuring they are consistent.
- Supervise the Quality Control assistant.
- Work with quality control regulators and inspectors on behalf of GCX.
- Undertake regular quality control audits and suggest controls.
- Supervises the correct equipment calibration management activities.
- Ensure the certification of all GCX warehouses, equipment and staff in accordance to established standards.
- Report timely to the COO of all quality nonconformities.
- Supervises the correction of defect in GCX warehouses and operations
- Supervise GCX laboratories ensuring they are all equipped to manage quality
- Representing the exchange in quality assurance

Qualification

- At least a first degree (second class) in Biochemistry, Biological sciences, Agric Engineering, Entomology or equivalent.
- Minimum five (5) years experience in quality control/quality assurance in a reputable organization.
- Experience in developing, implementing, monitoring and reporting on quality plans, quality documents, testing of products.
- Experience with following up on quality compliance guidelines set by regulatory bodies.
- Experience of inspecting the final output, comparing it to the requirements, and approving or rejecting the final products.

- Experience of gaining feedback from the regulators/clients, attending quality assurance meetings, submitting meeting reports, and assisting external auditors and inspectors.

Application Procedure

Your application should demonstrate how your expertise matches our job requirement and should include :

- Up to date CV
- Names and addresses of three (3) professional references
- Current remuneration pack (if any)
- Valid Email address, daytime contact number

Submission

All applicants must submit their application letter and CV to Ghana Commodity Exchange (GCX) Human Resources on the 2nd Floor of Export Trade House, Ridge, Accra. Or send your application to hr@gcx.com.gh by **8th November 2019**. Applications received after this date will not be considered

Only shortlisted applicants will be contacted for interview.