

CURRICULUM VITAE (CV)

HIMANSHU RAWAT

ADD. 115/54-I Molarband EXTN. Badarpur,
Border
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CAREER OBJECTIVE

To seek a dynamic and challenging career, an organization strives for excellence with my knowledge and team effort while making positive contribution to promote the individual opportunity and professional growth.

ACADMIC QUALIFICATION

Sr. No.	Class	Board/University	Year	Percentage
1	High school	CBSE	2018-19	75
2	Intermediate	CBSE	2020-21	72
3	BTech (CSE)	Aravali college of engineering and technology	2021-25	N/A

COMPUTER SKILLS

- Complete knowledge of MS Office
- Internet browsing
- Typing speed 18 WPS
- Data entry
- Data management

HOBBIES

- Gardening
- Reading novels

PROFESSIONAL SKILLS

Worked with an organization called skillbee as an operation intern for 2 months i.e., 09 September 2021 – 09 November 2021 my role was reaching out to the companies in UAE regarding hiring requirement in their company.

Then after 2 months I got promoted to Team Head where I used to manage a team of 25 interns and taking the hiring responsibilities of my team to make them 25 if anyone's internship ends and managing their progress sheets along with their payout data.

I worked as a team head for 3 months i.e., 09 November 2021 – 09 January 2022.

STRENGTH FACTOR

I am a quick learner, enthusiastic and dedicated towards my work. I can manage the calls and am very good in communication skills, and I am a self-motivated person, have decent knowledge of professional language also expertise in MS OFFICE and I try to exceed my superior's expectations with high-quality work. It's not just my background in the past projects but I possess all the skills and experience that you're looking for.

PERSONAL PROFILE

Name	:	HIMANSHU RAWAT
Date of birth	:	4 th of October 2003
Father's Name	:	Mr. Brij Mohan Singh Rawat
Marital Status	:	Unmarried
Gender	:	Male
Nationality	:	Indian

DECLARATION

I do here by declare that the statements in this document are true to the best of my knowledge and belief.

PLACE : NEW DELHI

NAME : HIMANSHU RAWAT

DATE : 04/08/22