

MA. ANTHEA L. BARE

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OBJECTIVE

A fresh graduate seeking a position where I can apply my knowledge in Information Technology, gain hands-on experience, and grow professionally. I am also adaptable and open to learning in various work environments.

EDUCATION

Pamantasan ng Lungsod ng Valenzuela

2021 - 2025

Bachelor of Science in Information Technology

Our Lady of Lourdes College

2019 - 2021

Information and Communications Technology

EXPERIENCE

TCL Sun Inc. (On-the-Job Training)

Zen Towers, 4/F, Natividad Lopez St., Ermita, Manila

After Sales Service Department

June 25, 2024 - October 30, 2024

- Monitoring and approving Authorized Service Center (ASC) rebates
- Processing rebates and reviewing job report attachments for approval

SKILLS

- Microsoft Office (Word, Excel, PowerPoint)
- CRM Systems (Microsoft Dynamics)
- Front-End Development (HTML, CSS, JavaScript)
- Design Software (Canva, Figma)
- Soft Skills (Adaptability, Flexibility, Communication, Teamwork and Collaboration)

ACHIEVEMENT

University of Makati IT Skills Olympics 2024

West Rembo, Taguig City

1st Runner Up - Android Development - Game Development Category

November 22, 2024

CERTIFICATES

HTML Essentials

October 5, 2025

Cisco Networking Academy

CSS Essentials

October 12, 2025

Cisco Networking Academy

JavaScript Essentials 1

October 20, 2025

Cisco Networking Academy

REFERENCE

Gladys E. Isip

Service Rebates Billing Assistant

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