

JORDAN ZHANG

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EDUCATION

University of Maryland

May 2026

Bachelor of Science: Finance & Information Systems

Minor in Computer Science

GPA: 3.6

Indiana University, Kelley School of Business

August 2022 - May 2023

- Information Technology and Business Transformation Fellows
- OMBA Society VP of Finance
- Fall 2023 Dean's List, Dean's Scholarship, Kelley Direct Admit
- 2022 Financial Services Capital Markets Case Competition Runner-Up
- 2021 Future Business Leaders of America Accounting Level II Regional Champion

WORK EXPERIENCE

Jersey Mikes

Rockville, MD

Shift Manager

May 2023 - Present

- Worked multiple stations including grilling, making sandwiches, working the register and other jobs
- Communicated with customers about any issues or questions that may arise including missing items, custom orders and making sure that they had an enjoyable and speedy experience
- Managed tasks with other team members and taught incoming team members the different jobs
- Gained experience working with a team balancing heavy rushes and completing tasks during downtime

Stonebridge Sharks

North Potomac, MD

Assistant Head Coach

May 2018 - August 2022

- Oversaw the development of over 250 swimmers from 4 to 18 years old teaching skills in and out of the water such as how to be a supportive teammate, help others, and have a great time
- Coordinated many team events including fundraisers, swim meets, movie nights, potlucks, and spirit events by dividing jobs among parents and volunteers as well as managing food and supplies
- Built and coordinated 7 practices every day giving instructions to swimmers and giving opportunities to help younger coaches develop leadership and communication skills

ACTIVITIES

MocoTrading (eBay), Sole Proprietor

August 2018 - September 2023

- Managed eBay store of 1000+ inventory performing day to day activities such as responding to customers, looking for leads and shipping and tracking orders
- Employing Excel to utilize accounting skills for building income statements and balance sheets for data analysis in order to optimize efficient spending, cash flow, fees, ROI, and risk management
- Developed customer management skills to work with customers over a wide range of inquiries from listing questions, order tracking, and many various other concerns to maintain a high seller rating
- Added to over \$150k in sales, over 1500 individual orders, averaging 50-60 sales per month over 500 unique positive feedback as a highly ranked Top Rated and Power Seller with a perfect 100% positive feedback

Club Swim Team, Captain, Teammate

October 2018 - May 2023

- Worked to create a safe place to build a welcome community of individuals to grow and have fun
- Organized socials and bring energy to swim meets by gathering the team for cheers, cheering for teammates, socializing during the meet, and making sure everyone had a good time
- Oversaw social media page keeping swimmer informed on information relating to the team such as meet times and locations, fundraisers, socials, and spirit events

SKILLS

Skills: MS Office(Word, Excel, Access, PowerPoint, Outlook), Tableau, Finance and Accounting, First Aid(CPR)

Languages: Front End(HTML, CSS, JS), Bootstrap, Python, Java, R, SQL