

JORDAN ZHANG

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EDUCATION

University of Maryland

Bachelor of Science, Finance, Computer Science

May 2026

GPA: 3.6

Indian University, Kelley School of Business

August 2022 - May 2023

- Fall 2023 Dean's List, Information Technology and Business Transformation (iTBT) Fellows, OMBA Society
- Dean's Scholarship, Kelley Direct Admit, 2022 Financial Services Capital Markets Case Competition Runner-Up
- 2021 Future Business Leaders of America Accounting Level II Regional Champion

WORK EXPERIENCE

Jersey Mikes

Shift Manager

Rockville, MD

May 2023 - Present

- Worked multiple stations including grilling, making sandwiches, working the register and other jobs
- Communicated with customers about any issues or questions that may arise including missing items, custom orders and making sure that they had the an enjoyable and speedy experience
- Managed tasks with other team members and taught incoming team members the different jobs
- Gained experience working with a team balancing heavy rushes and completing tasks during downtime

Stonebridge Sharks

Assistant Head Coach

North Potomac, MD

May 2018 - August 2022

- Oversaw the development of over 250 swimmers from 4 to 18 years old teaching skills in and out of the water such as how to be a supportive teammate, help others, and have a great time
- Coordinated many team events including fundraisers, swim meets, movie nights, potlucks, and spirit events by dividing jobs among parents and volunteers as well as managing food and supplies
- Built and coordinated 7 practices every day giving instructions to swimmers and giving opportunities to help younger coaches develop leadership and communication skills

ACTIVITIES

MocoTrading (eBay), Sole Proprietor

August 2018 - September 2023

- Managed eBay store of 1000+ inventory from collectibles and trading cards to shoes, clothing and personal electronics using Excel and SQL to utilize accounting and MS Office skills to build income statements and balance sheets for data analysis in order to optimize efficient spending, cash flow, fees, ROI, and risk management while still managing all of they day to day activities such as responding to customers, looking for leads and shipping and tracking orders
- Developed customer management skills to work with customers over a wide range of inquiries from listing questions, order tracking, and many various other concerns to maintain over 500 unique positive feedback as a highly ranked Top Rated and Power Seller with a perfect 100% positive feedback
- Added to over \$150k in sales, over 1500 individual orders and averaging 50-60 sales per month

Club Swim Team, Captain, Teammate

October 2018 - May 2023

- Worked to build a welcome community of swimmers who could have fun with each other, make new friends by organizing socials and bring energy to swim meets by gathering the team for cheers, cheering for teammates, socializing during the meet, and making sure everyone had a good time
- Oversaw social media page keeping swimmer informed on information relating to the team such as meet times and locations, fundraisers, socials, and spirit events

SKILLS

Skills: MS Office(Word, Excel, Access, PowerPoint, Outlook), Tableau, Accounting, Financial Analysis, First Aid(CPR)

Languages: Front End(HTML, CSS, JS), Bootstrap, Python, Java, R, SQL